



CITY OF VINCENT

ENVIRONMENTAL GRANTS

GUIDELINES & CRITERIA



The City of Vincent’s Environmental Grants program is designed to assist and encourage schools, community groups and non-profit organisations in implementing environmental projects or initiatives within Vincent.

The City offers one round of grants per financial year with each Environmental Grant awarded up to a maximum amount of \$2,000. Additional funding of up to \$500 per approved project may be applied for subject to funding availability.

The number of grants available in each financial year will be subject to the funding allocated in the City’s Annual Budget.

ENVIRONMENTAL GRANTS ARE AVAILABLE FOR

Projects or initiatives that have a demonstrated outcome for at least one of the objectives of the City’s **Enhanced Environment Strategy 2025 – 2030**.

Your organisation must be

- A school, a community group or a non-profit organisation
- Located within the City of Vincent boundaries, or where the applicant is a community group or a non-profit organisation and is based outside of the City, the project must have clear benefits for the City

WHAT WE WILL FUND

The following will be considered for funding:

- Projects that will raise community or school awareness, by involving the community or students in environmental activities
- Projects that will have a demonstrated outcome for at least one of the objectives of the City’s Enhanced Environment Strategy 2025 – 2030, that is:
 - Water Conservation and Management – A Water Sensitive Vincent
 - Urban Greening and Biodiversity – A Greener Vincent
 - Resource Conservation and Management – A Water Sensitive Vincent

PROJECT AREAS THAT WE CANNOT FUND

The following will not be considered for funding:

- Schools, groups and organisations who have failed to acquit grants awarded to them in any capacity
- Groups and organisations that operate with the aim of making a profit
- Capital expenditure including major capital equipment purchases and new building projects
- Ongoing or recurring recurrent staff salaries or costs
- Facility maintenance projects or payment of rent
- Debt reduction or operational deficits
- Fundraising activities or events
- Projects where more appropriate alternative sources of funding are available, including where the proposed project falls within the ambit of another grant program offered by the City
- Projects that commence prior to the grant application being considered by the City



ASSESSMENT PROCESS

Each application is independently assessed by members of the grant panel consisting of Parks, Sustainability and Waste and Recycling.

Grant applications will be assessed on the following:

- The extent to which the proposed project will achieve an objective (or multiple objectives) of the *Enhanced Environment Strategy 2025 – 2030*.
- Whether there is a clear explanation of how the proposed project will deliver its intended outcomes
- Whether the proposed project is feasible and can be successfully implemented on time
- Whether there is a clear benefit from the proposed project, and
- Whether the proposed project will provide benefit to the wider City of Vincent community

AQUITTAL PROCESS

Each successful applicant is required to expend all the grant funds within twelve months from the date the grant is awarded and submit to the City a formal acquittal report including an expenditure statement and written summary of the report.

The City may require the grant recipient to refund to the City any grant funds not expended within this time.

ADDITIONAL FUNDING

Additional funding of up to \$500 per approved project may be applied for subject to funding availability. A detailed submission outlining the reasons why the additional funding is required must be submitted for additional funding to be considered.

The provision of additional funding will only be considered where it can be demonstrated that unforeseen circumstances and costs have resulted in the project not being able to complete within the original budget amount.

For further information regarding the grant program, guidelines and application form, please contact the Parks Technical Officer on **9273 6000** or **mail@vincent.wa.gov.au**