



CITY OF VINCENT

# ENROLMENT ELIGIBILITY CLAIM

Form 2A

Application to register a corporate nominee

Modified for body corporates

# APPLICATION TO REGISTER A CORPORATE NOMINEE

Local Government Act 1995, s. 4.31(1)

Enrolment Eligibility Claim for Notice of Nomination of Corporate Nominees

PLEASE RETURN TO: City of Vincent, PO Box 82, Leederville WA 6902

Facsimile: (08) 9273 6099

Email: mail@vincent.wa.gov.au

See accompanying form for notes on when<sup>1</sup> and how to complete this form. All sections must be completed for the City of Vincent to consider the claim. For any assistance please call us on **(08) 9273 6000**.

<b>Body Corporate<sup>2</sup></b> <i>(tick one box)</i>	Name:		
	Australian Company Number:		
	The body corporate is the	<input type="checkbox"/> owner of the rateable property <input type="checkbox"/> occupier of the rateable property	
	Rateable property on which claim is based <sup>4,5</sup>	Level:	Building name:
		No:	Street name:
		Suburb:	Postcode:
	Postal address <sup>4</sup>	Level:	Building name:
		PO Box or No:	Street name:
		Suburb:	Postcode:
	Local government district:		
Ward <sup>6</sup> :			
<b>Authorised person</b>	Title: (Mr/Mrs/Ms/Miss)	Family name:	
	Other names:	Date of Birth:	
	Position held:		
	Phone numbers (H):	(W): (M):	
	Fax number:	Email:	
<b>For occupiers<sup>3</sup> only</b> <i>(tick one box)</i>	The body corporate that is making this application to register a nominee(s) <input type="checkbox"/> does <input type="checkbox"/> does not have the right, under a lease, tenancy agreement or other legal instrument, to be in a continuous occupation of the property for at least the next 3 months.		
<b>Nominations<sup>8</sup></b>	I am an officer of the body corporate authorised to nominate the following person(s) to vote on behalf of the body corporate:		
	Name of nominee(s):		
	1.	(Mr/Mrs/Ms/Miss)	
	2.	(Mr/Mrs/Ms/Miss)	
	Signature:	Date:	

<b>First nominee<sup>2</sup></b>	Title: (Mr/Mrs/Ms/Miss)	Family name:	
	Other names:	Date of Birth:	
	Position held:		
	Phone numbers (H):	(W):	(M):
	Fax number:	Email:	
	Level:	Building name:	
	Street No. or PO Box:	Street name:	
	Suburb:	Postcode:	
	<b>Entitlement to be enrolled</b> <i>(tick one box)</i>	I am: <input type="checkbox"/> on the State electoral roll within the electorate or	
<input type="checkbox"/> on the State or Commonwealth electoral roll in respect of a residence outside the electorate.			
<b>My address shown on that roll is:</b>			
or			
	<input type="checkbox"/> not on the State or Commonwealth electoral roll but I am qualified as an elector under clause 12 of Schedule 9.3 of the <a href="#">Local Government Act 1995</a> <sup>7</sup>		
<b>Claim and declaration</b> <i>(Making a false declaration is an offence)</i>	I claim eligibility to have my name included on any owners and occupiers roll prepared for an election in the electorate. I declare that all of the details set out above are true and correct.		
	Signature:	Date:	
<b>Second nominee<sup>2</sup></b>	Title: (Mr/Mrs/Ms/Miss)	Family name:	
	Other names:	Date of Birth:	
	Position held:		
	Phone numbers (H):	(W):	(M):
	Fax number:	Email:	
	Level:	Building name:	
	Street No. or PO Box:	Street name:	
	Suburb:	Postcode:	
	<b>Entitlement to be enrolled</b> <i>(tick one box)</i>	I am: <input type="checkbox"/> on the State electoral roll within the electorate or	
<input type="checkbox"/> on the State or Commonwealth electoral roll in respect of a residence outside the electorate.			
<b>My address shown on that roll is:</b>			
or			
	<input type="checkbox"/> not on the State or Commonwealth electoral roll but I am qualified as an elector under clause 12 of Schedule 9.3 of the <a href="#">Local Government Act 1995</a> <sup>7</sup>		
<b>Claim and declaration</b> <i>(Making a false declaration is an offence)</i>	I claim eligibility to have my name included on any owners and occupiers roll prepared for an election in the electorate. I declare that all of the details set out above are true and correct.		
	Signature:	Date:	

# NOTES AND ADDITIONAL INFO ON COMPLETING THE FORM

1. When to use this form?	The body corporate may make a claim for eligibility using this form at any time. However, if the body corporate wants to be represented on the roll for a particular election it must give its claim form to the local government more than 50 days before the election date.
2. Who should use this form?	<p>You should fill in this form if you:</p> <ul style="list-style-type: none"> <li>• own or occupy<sup>3</sup> rateable property in a district or ward but are not on the residents roll in that district or ward</li> <li>• qualify under clause 12 of Schedule 9.3 to the <a href="#">Local Government Act 1995</a><sup>7</sup></li> <li>• wants to be able to vote at local government elections for that district</li> </ul> <p>It should be noted that the body corporate may nominate two persons who are on either the State or Commonwealth electoral roll, to enrol as electors. If a proposed nominee is on the residents roll for the district or ward, they are automatically enrolled to vote.</p>
3. Who is an Occupier?	<p>To qualify as an occupier, the body corporate must have a right, under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of the property for at least the next 3 months.</p> <p>When the Chief Executive Officer of the local government is considering the claim, he or she may ask for a copy of the lease or tenancy agreement to support the claim. A copy does not need to be provided unless asked.</p>
4. Silent address	If having the nominee's address on the register or the roll would put his or her safety, or that of his or her family, at risk ask the Chief Executive Officer not to show the address on the roll. To do this it is necessary to give to the Chief Executive Officer a statutory declaration setting out the reasons why the nominee does not want his or her address shown on the roll.
5. Rateable Property	If the body corporate owns or occupies more than one property in the electorate, give details of them all. Add additional pages if necessary.
6. Ward	To determine which ward your property is within please refer to the map on the City's website. If the property in respect of which this claim is made is partly in one ward and partly in another the body corporate may choose which of those wards the claim is to apply to. If this box is left blank the Chief Executive Officer of the local government will decide which ward the claim is to apply to. In this form the ward, or if no ward is applicable the district, is referred to as "the electorate".
7. Qualification under clause 12	<p>To qualify under clause 12 of Schedule 9.3 to the <a href="#">Local Government Act 1995</a> you must:</p> <ul style="list-style-type: none"> <li>• own or occupy rateable property in the electorate</li> <li>• have been on the last electoral roll prepared under the <a href="#">Local Government Act 1960</a> for that electorate and</li> <li>• have owned or occupied rateable property in the electorate continuously since that roll was prepared.</li> </ul>
8. Nominations	<p>A nomination must be made in writing and be signed by an officer of the body corporate in accordance with the <a href="#">Local Government (Elections) Regulations 1997</a>.</p> <p>If the body corporate owns or occupies more than one property in a district, a nomination applies to all those properties.</p>
Duration of enrolment of occupiers	If the body corporate Enrolment Eligibility Claim as an occupier is accepted it will expire in accordance with section 4.33 of the <a href="#">Local Government Act 1995</a> (this will usually be 6 months after the holding of the second ordinary election after your claim was accepted). If the body corporate wishes to continue to qualify to be represented on the roll after that, the body corporate will need to make another enrolment eligibility claim.
Confidentiality	The date of birth of nominees, and phone and fax numbers and e-mail addresses supplied in this form will be kept confidential and will be used only by the local government and the Western Australian Electoral Commission for the purpose of preparing local government electoral rolls.
Where to send your form?	When completed and signed, send this form to the Chief Executive Officer of the local government. It may be sent it by post, by fax or by other electronic means so long as it is capable of being printed in its entirety, including a signature. If sent by fax or electronically check that it has been received.
Change of address/details	Do not complete this form to advise of change of address or any other enrolment details. Simply advise the local government in writing of the amended details in the enrolment.