



TECHNICAL SERVICES DIVISION

PARKS AND PROPERTY SERVICES

CITY OF VINCENT

PROCEDURE NO. P002

TREES LOCATED ON PRIVATE PROPERTY

Background

Generally issues concerning trees located on private property are not dealt with by the City unless an immediate danger to person or property is imminent.

Procedure

When an immediate danger to person/property is imminent, the City is able to take action in accordance with Section 3.27 (1) and Schedule 3.2 of the Local Government Act 1995. General information pertaining to trees located on private property is dealt with in a brochure, "Encroaching Roots and Branches", produced by the Legal Aid Commission and available from the City.

Trees Located In Private Property

When complaints are received from ratepayers concerning alleged unsafe trees on neighbouring properties the following procedure is to be followed: -

- The complainant is required to approach the land owner/occupier of the property in which the offending tree is located and attempt to resolve the matter.
- If the approach specified above is unsuccessful, the complainant is required to obtain a report, at their own expense, from a qualified Arboriculturalist and submit that report together with a written report to the City's administration.
- Upon receiving the report, the City's Manager Parks and Property Services must be satisfied that the Arboriculturalist's report justifies and supports the complaint.
- If the above report determines the tree unsafe, the Manager Parks and Property Services submits a report to the Chief Executive Officer recommending the serving of an Order on the owner/occupier of the property in which the offending tree is located.

The City also provides a copy of a brochure available to all residents who may have concerns or require general information regarding the planting of trees on private property.

- Choosing a Tree for Your Property

Responsible Officer/s

Manager Parks and Property Services