



CITY OF VINCENT

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# **INFORMATION BULLETIN**

## **12 March 2013**

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**IB01 One Life Suicide Prevention Strategy – Stage 1 Community Action Plan  
– Progress Report No. 2**

**PURPOSE OF REPORT:**

To inform the Council of the status of Community Action Plans (CAPs) developed as part of the One Life Suicide Prevention Strategy.

**BACKGROUND:**

The Western Australian Government committed \$13 million from 2009 to 2013 to implement the One Life Suicide Prevention Strategy. The Strategy aims to transform attitudes regarding suicide and suicidal behaviour and represents a guide for policies and services to better meet the needs of people at risk. The Strategy also charts a longer term vision to promote individual mental health and wellbeing and the need to enhance community capacity in approaches to suicide prevention.

The Minister for Mental Health gives direction and responsibility to the Ministerial Council for Suicide Prevention (MCSP) who leads the Strategy. The MCSP coordinates State-wide initiatives for suicide prevention and oversees initiatives to improve strength and resilience, expand community knowledge of suicide, and support capacity building in communities at increased risk.

Centrecare coordinates the One Life Suicide Prevention Strategy and is engaged to complete the daily work of the MCSP. Their responsibility lies in actively attracting support across sectors to facilitate a coordinated agency and local response to communities experiencing early signs of suicide crisis. They implement initiatives to increase awareness, as well as coordinate training, research and evaluation of suicide prevention strategies across the State of Western Australia. Centrecare has developed a structured One Life Team, including an Agency Coordinator who engages government, non government and corporate agencies to establish organisation wide suicide prevention strategies. Centrecare will continue to provide ongoing programme management support to the City in Stage 2 of the CAPs.

Agency involvement has been through the development and implementation of CAPs, which highlight the key issues for the City and focus on increasing the capacity of local community organisations, the promotion of mental health and wellbeing awareness and information and local implementation strategies.

A Memorandum of Understanding (MOU) between the City and Mentally Healthy WA (MHWA) was signed by the Chief Executive Officer on 11 September 2012, for the implementation of the Act-Belong-Commit campaign from September 2012 to March 2013. A partnership with MHWA was proposed in Stage 1 documentation, for the purpose of promoting positive community health and wellbeing strategies during community consultation. The Act-Belong-Commit campaign is strongly aligned with the City's Community Development approach and with the objectives of Stage 2 CAPs. The City is looking to re-sign an MOU with MHWA for the implementation of the campaign from March 2013 to March 2014.

At the Ordinary Meeting of Council held on 20 November 2012, the following was resolved in part;

*"That the Council;*

1. *RECEIVES Progress Report No. 1 on Stage 1 of the One Life Suicide Prevention Strategy;*
2. *ENDORSES the;*
  - 2.1 *City of Vincent's involvement in Stage 2; and*
  - 2.2 *One Life Suicide Prevention Strategy – Stage 2 Community Action Plan (CAP) proposal; and*
3. *APPROVES the City's in-kind support of the Strategy, as the Host Agency."*

The City approved \$26,000 which will be allocated to telephone and IT expenses, rent and outgoings, printing, postage, stationary, City administration and professional supervision. It is estimated that the City will contribute \$12,800 in-kind towards each CAP (\$25,600 total).

## **DETAILS:**

On 20 August 2012, the One Life Community Coordinator commenced employment at the City.

City wide engagement has been undertaken by the Community Coordinator to develop the Stage 2 CAPs, including a community engagement session, engagement at community events, online surveys developed for community members and service providers and face-to-face and telephone contact with service providers. Since the City of Vincent Stage 1 CAP commenced on 20 August 2012, 347 community members and service providers have provided feedback regarding assets and issues relating to suicide prevention and possible solutions for future initiatives. Information gathered has informed the development of Stage 2 CAP initiatives.

Stage 1 CAP consultations have informed four (4) key objectives / expected outcomes for Stage 2 as follows:

1. Increased awareness and knowledge of suicide prevention to increase the capacity of the Vincent community to identify and respond to suicide behaviours;
2. Improved coordination among health services, local government and non-government organisations and community groups to meet the needs of the broader Vincent community and to improve the evidence base of suicide prevention;
3. Increased social capital (connectedness and belonging) in the City of Vincent; and
4. Increased awareness and knowledge in the City of Vincent education sector of mental health issues and suicide among secondary students.

The City has developed two Stage 2 CAP proposals as per the Stage 1 proposal. One CAP has been developed for youth and another for the broader Vincent community. Proposed activities to address key objectives included in Stage 2 CAP proposals are as follows:

- Education and training for community members and stakeholders to increase the communities capacity to respond to suicide risk, and mental health and wellbeing issues. Education and training includes suicide prevention, intervention, and postvention information;
- Establish a network for stakeholders to network and communicate with one another to increase information sharing, reduce duplication of services, promote effective practice and support positive mental health and wellbeing in the community;
- Develop guidelines for the responsible reporting of suicide, including a resource for local media professionals;
- Establish a 'Community Toolbox' online that provides information for the general community about risk and protective factors, how to identify and respond to someone at risk and where to access support;
- Coordinate one (1) 'Make Your Own Poster' competition for Vincent secondary school students relating to maintaining positive mental health. In 200 words or less, young people write what they do to maintain positive mental health that will accompany their artwork. Submissions will be printed onto posters / banners and displayed around Vincent for the purpose of reducing stigma associated with mental health and promoting positive mental health and help seeking;
- Vincent newsletter includes a 'What is Mental Health' section that details information relating to maintaining positive mental health and wellbeing, and resources and support services available;
- Develop and implement a community plan for preventing and responding to suicide. The content of the community plan will include preparedness, intervention and postvention and follow-up actions that will be developed and implemented in collaboration with stakeholders; and

- Coordinate two (2) 8 week 'Y-Girls' Programmes for 40 young people aged 12 to 14 years with the aim of increasing individual understanding of healthy relationships, sexual health issues, the impact of bullying and emotional health for the purpose of building individual self esteem and connectedness.

Stage 2 budgets have been developed and will inform the first nine (9) months of the project. The budgets include salary costs, operational costs, education and training costs and suicide prevention activity costs.

Stage 2 CAP proposals and funding applications were submitted to Centrecare on 15 January 2013 after Centrecare revised the original submission date of 15 November 2012. On 6 February 2013, the City received written notification that the Stage 2 Youth CAP has been approved up to the value of \$98,318. The funded amount is \$41,047 less than requested.

In addition to the Youth CAP, on 12 February 2013 the City received written notification that the City of Vincent Stage 2 CAP has been approved up to the value of \$62,600. The funded amount is \$55,775 less than requested. Amended working budgets, CAP documentation and independent audit acquittal have been forwarded to Centrecare for their records and approval.

Once Centrecare review and accept the amended documentation, a Service Agreement for both the Stage 2 CAP and Stage 2 Youth CAP will be forwarded to the City for signing.

The City will commence Stage 2 once a Service Agreement has been signed and funding received. The One Life Community Coordinator will provide a progress report to Council on the outcome of Stage 2 CAP initiatives later in the year.

#### **CONSULTATION/ADVERTISING:**

Implementation of the Stage 2 CAP has been informed by significant community consultation, as outlined in the Stage 1 CAP Proposal. Since the City of Vincent Stage 1 CAP commenced on 20 August 2012, 347 government and non-government organisations, local community groups and residents provided feedback regarding assets and issues relating to suicide prevention and possible solutions for future initiatives. Information gathered informed the development of Stage 2 CAP initiatives.

One hundred and twenty-nine (129) service providers and organisations were emailed and/or called to inform them of Vincent's involvement in the One Life Strategy and to request their participation in the consultation process.

One (1) on-line survey for community members and one (1) for service providers was made available between 10 October and 30 November 2012. A flyer promoting the surveys was delivered to 14,785 Vincent residents and made available at additional locations around Vincent. The flyer was advertised in *The Guardian* newspaper on 27 November 2012 and ongoing in the WA Networks of Alcohol and Other Drug Agencies monthly newsletter.

The establishment of a Healthy Vincent Advisory Group to guide consultation and implementation was approved at the Ordinary Meeting of Council held on 14 June 2011. As outlined in the Stage 1 CAP proposal, the Advisory Group will play a role in encouraging and promoting a healthier lifestyle, active and passive sport and recreation and related projects and activities in the City. The Advisory Group will also guide the One Life Community Coordinator to coordinate local resources and promote initiatives, allowing suicide prevention to be addressed and associated planned activities to be more effective.

Consultations consisted of an on-line survey (one hundred and fifteen 115 respondents), a hard copy survey available in alternative formats upon request, a public forum (25 attendees), engagement at community events (one hundred and fifty-four 154 people meaningfully engaged), consultation with ten (10) students at Curtin University and telephone/email and/or in-person consultations with forty-one (41) staff representing thirty-five (35) organisations and businesses and one (1) community member.

**LEGAL/POLICY:**

- Policy No. 4.2.12 – Advisory Groups.

**RISK MANAGEMENT IMPLICATIONS:**

**Low:** The increase in support from Council is associated with low risk implications for the City.

**STRATEGIC IMPLICATIONS:**

In keeping with the City's *Strategic Plan 2011-2016* – the following Objectives state:

*"Community Development and Wellbeing*

- 3.1 *Enhance and promote Community Development and Wellbeing:*
  - 3.1.2 *Promote and foster community safety and security*
  - 3.1.3 *Promote health and wellbeing in the community*
  - 3.1.5 *Promote and provide a range of community events to bring people together and to foster a community way of life*
- 3.1.6 *Build capacity within the community for individuals and groups to meet their needs and the needs of the broader community."*

**SUSTAINABILITY IMPLICATIONS:**

The implementation of CAPs will assist community groups and service providers in promoting positive mental health and wellbeing messages in the future. This will be achieved in the development and continuation of networking with one another to reduce service duplication and implement health and wellbeing initiatives.

The establishment of the Healthy Vincent Advisory Group to guide initiatives that promote health and wellbeing also maximises the sustainability of proposed activities.

**FINANCIAL/BUDGET IMPLICATIONS:**

The City received \$82,000.00 funding from Centrecare for Stage 1.

Salary for the One Life Community Coordinator and the implementation of Stage 2 CAPs will be largely funded by One Life. Stage 2 funding has been approved to the value of \$160,918. An additional \$25,600 will be in-kind from the City to cover operational costs and professional supervision.

**COMMENTS:**

The One Life Suicide Prevention Strategy is a call to action in preventing both fatal suicides and suicide attempts. The City's involvement in this State-wide initiative provides the opportunity to ensure the City continues to meet all the communities' health and wellbeing needs.



CITY OF VINCENT

**LOFTUS RECREATION CENTRE MANAGEMENT COMMITTEE**

**Wednesday 20 February 2013 at 10.30am**

**Venue: City of Vincent – DCS Office**

**UNCONFIRMED MINUTES**

**Attendees:**

Mike Rootsey, Director Corporate Services, City of Vincent – Chairperson **(DCorpS)**  
Jacinta Anthony, Manager Community Development **(MCD)**  
Taryn De Lestang, Centre Manager, Loftus Recreation Centre **(MLRC)**  
Anthony McIntosh, General Operations Manager, Belgravia Leisure **(GOMBL)**

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**1. Welcome / Declaration of Opening**

The Chairperson opened the meeting at 10.40am.

**2. Apologies**

Nil.

**3. Confirmation of Minutes**

**Moved: MLRC                                  Seconded: GOMBL**

*That the minutes of the meeting held on 16 October 2012 be confirmed.*

**CARRIED (4-0)**

**4. Financial**

**4.1 Financial Statements:**

DCorpS noted that the above budget performance could be attributed to reduced employee costs and higher than budget revenue. DCorpS asked whether the reduced employee expenditure meant that the centre was not fully resourced for staff. MLRC advised that all FTE positions were filled but that the casual positions had not been filled to capacity

**Moved: MCD                                  Seconded: MLRC**

*That the Financial Reports for the period ending 31 January 2013 be received.*

**CARRIED (4-0)**

## 5. Reports

### 5.1 Managers Report:

The MLRC advised that the before and after School program scheduled to commence in October 2012 had commenced in early February 2013 albeit with lower than budgeted numbers. The Centre had made contact with school P&Cs to promote the program and also make use of the recently established facebook page for advertising the service.

MLRC advised that the new replacement soccer pitch would commence to be laid on 15 March 2013.

MLRC stated there had been issues with the court timers for a while and they were a source of complaints and frustration of the users. MLRC was sourcing another supplier that would provide a wireless solution, quotes were being provided for consideration.

**Moved: DCorpS**

**Seconded: GOMBL**

***That the Manager's Report for the period January 2013 be received.***

**CARRIED (4-0)**

## 6. General Business

### 6.1 Sports Court Blinds:

MLRC raised the matter of the sport court blinds that were regularly repaired due to the balls continually breaking them. DCorpS advised that the Property Officer advised that outdoor roller shutters would be considered as a better solution.

### 6.2 Sports Court Fans:

MLRC stated the issue of ventilation in the main hall was being raised again and requested that quotes for industrial fans be obtained, however it would require a significant number to have an effect. GOMBL advised that he was aware of a larger type fan and would investigate and advise of where they can be sourced.

### 6.3 Staff Room Renovations:

MLRC requested that consideration be given to the renovation of the staff room and regular user was prepared to fund some of the work which included new carpet and removal of cupboards. DCorpS requested a proposal be prepared for consideration.

### 6.4 Functional Training Studio

MLRC requested consideration be given for a functional training studio, DCorpS requested a detailed proposal be prepared before consideration of the proposal can be considered.

6.5 COV CEEP Grant Submission

DCorpS thanked Belgravia for their support for the City's recent CEEP grant application. DCorpS explained the proposed CEEP projects in particular the LED lighting replacement and how the lease arrangement would operate

6.6 Belgravia/Macquarie Bank Funding Arrangement

GOMBL advised that Belgravia were considering a partnership/arrangement with Macquarie Bank to fund major recreational projects, where Councils didn't have the money to fund the project. He asked whether WA Councils had access to cheap funds. DCorpS advised that the West Australian Treasury Corporation had funds available for Local Governments.

**7. Date of Next Meeting**

June 2013

**8. Close of Meeting**

DCorpS closed the meeting at 11.35am

These Minutes were confirmed as a true and accurate record of the meeting of the Loftus Recreation Centre Management Committee held on 20 February 2013.

Signed:.....Chairman

Dated this.....day of.....2013.





CITY OF VINCENT

**CHERITON STREET PROPERTY ADVISORY GROUP MEETING**

**Thursday 1 November 2012 at 6.00pm** (*re-scheduled from 9 August*)

**Venue: Committee Room  
City of Vincent Administration and Civic Centre**

**UNCONFIRMED MINUTES**

**Attendees:**

City of Vincent Council Members  
Mayor Hon. Alannah MacTiernan

Councillor John Carey

Community Members

Simon Thackrah  
Mark Lakewood  
Sue Thompson

Peter Dooley

City of Vincent Officers

Jacinta Anthony  
Elizabeth Scott  
Angela Cole  
Shirley-Anne Maxwell

City of Vincent (Chair)  
*(MHAM left the meeting at 6.50pm)*  
City of Vincent  
*(CJC presided as Chair at 6.50pm)*

Chairperson, Norwood Neighbourhood Association  
Secretary, Norwood Neighbourhood Association  
Director Community Learning and Partnerships, Central  
Institute of Technology, Leederville  
*(ST left the meeting at 6.41pm)*

Lecturer, Aboriginal and Torres Strait Islander Programs,  
Central Institute of Technology, Leederville  
*(PD left the meeting at 6.41pm)*

Acting Director Community Services  
Manager Library & Local History Services  
Acting Manager Community Development  
Administration Officer

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**1. Welcome / Declaration of Opening**

Mayor Hon. Alannah MacTiernan welcomed all in attendance and opened the meeting at 6.07pm.

**2. Apologies**

Jeremy van den Bok  
Rob Boardman

Manager Parks & Property Services  
Director Community Services

### 3. Business

#### 3.1 Norwood Neighbourhood Association Proposal

Community Gardens in Norwood Park

Mark Lakewood presented an idea of establishing a trial of up to eight (8) garden beds to also involve the Community Gardens. The proposal would have a provisional budget of \$3000, with in-kind support from Bunning's Warehouse. A suggestion was put forward for the NNA to apply for an Environmental Grant which is available November – December 2012.

**Moved:** Cr John Carey

**Seconded:** Simon Thackrah

That approval is granted for the trial of up to eight (8) garden beds being developed at Norwood Park.

**CARRIED (6-0)**

#### 3.2 Possible uses of premises

Sue Thompson presented a history of the restoration building projects, such as the Lee Hops Cottage, that the Community Learning and Partnerships have been involved with. Peter Dooley relayed past and current projects completed by engaging indigenous students. One such project was the large wooden carved table placed in the City of Vincent function Room. The restoration of the old railway house at No. 34 Cheriton Street presents an opportunity to do further training for the students.

General discussion ensued on the condition of the building, with the outcome that all plumbing and electrical work will be completed by certified tradespersons, prior to any restoration works being completed.

Sanding, sealing and painting internally and externally can be completed by the students, under the instruction of five (5) Central Institute of Technology instructors.

The students will not receive monetary payment for their labour, but it was suggested that City of Vincent could acknowledge their work by providing a gift in-kind, such as supplying toolkits. Students would be assessed while working on the project.

- Central Institute of Technology is to provide to the City a plan of the 'sequence of work';
- Central Institute of Technology is to provide a budget and design a critical path to be provided to the City; and
- Central Institute of Technology requested access to the buildings and keys.

Item 1: MCD to seek clarification as to whether Council approval is required for the proposal of a partnership with Central Institute of Technology; and

Item 2: MCD is to arrange an assessment of the electrical wiring and plumbing requirements on the No. 34 Cheriton Street building.

**ACTION: Manager Community Development**

**Moved:** Cr John Carey

**Seconded:** Simon Thackrah

That a Tender Report be prepared for the Council for the Roofing Repair Contract and Electrical Re-wiring Contract at No. 34 Cheriton Street. The quotes are to be sent out as two (2) separate contracts.

**CARRIED (6-0)**

**Moved:** Mark Lakewood

**Seconded:** Cr John Carey

- That a Memorandum of Understanding (MOU) be entered between Central Institute of Technology and City of Vincent to proceed as a Working Partnership Agreement for the Cheriton Street Project. Collaboration between the City and TAFE with the inclusion of Aboriginal students using the 'Live Works Projects' as part of their course, and with the provision that the City provides the materials and TAFE would provide the labour.

**CARRIED (6-0)**

MCD is to provide a Progress Report for the next meeting.

**ACTION: Manager Community Development**

**3.3 Partnership and funding opportunities**

- Simon Thackrah tabled a Norwood Neighbourhood Association (NNA) letter that was distributed to residents, advertising membership of the NNA and providing information about the purpose of the Association. A community survey was also tabled.
- A draft was also tabled of a Feasibility Study for a Cheriton Outdoor Micro Cinema. The NNA is considering organising a regular community event based around an outdoor cinema operating at the rear of No. 34 Cheriton Street (the "Cheriton Outdoor Micro Cinema"). The idea is to project the movie onto the wall of the No. 34 Cheriton Street building. Showing times to be 7pm to 9pm.
- Suggested to trial two (2) showings with running costs of \$800 - \$1000.

Following discussion, the project was not approved at this meeting. The Chair requested that an application to be provided to the Council from NNA.

**ACTION: Chair Norwood Neighbourhood Association**

**3.4 Future Plan /Strategies**

- CARRIED FORWARD TO NEXT MEETING: ML&LHS is to provide a package of Library services to be presented at a future meeting.

**ACTION: Manager Library and Local History Services**

**4. General Business**

Nil.

**5. Closure / Next Meeting**

The Chairperson closed the meeting at 7.00pm.  
Date of the next meeting to be advised.

Signed \_\_\_\_\_ Chairperson

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2013



VINCENT ACCORD  
*Socialise with Safety*

## MINUTES OF MEETING

20 February 2013 at 1.00PM

HOSTED BY:  
SPOTLESS/MUSTARD CATERING  
PATERSON STADIUM, SUBIACO ROAD SUBIACO

### 1. Welcome and Opening Address – Chairperson

OIC Wembley Police, Senior Sergeant Jade Smith welcomed attendees, thanked members for making the time to attend the meeting and for their continued support of the Accord.

### 2. Apologies:

- Mayor Hon. Alannah MacTiernan, City of Vincent;
- Michael Wood, Coordinator Safer Vincent, City of Vincent;
- Rob Boardman, Director Community Services, City of Vincent;
- Paul Morrice, Acting Coordinator Safer Vincent, City of Vincent;
- Kendall Hutchinson, Drug & Alcohol Office;
- Clive Fentum, The Queens Hotel;
- Michael Andrew, AHAWA ,
- Jeff Potter, Liquor Stores Assoc of WA
- Snr Sgt Dalla-Costa, Wembley Police,
- Les Beaton, Dan Murphy's;
- Michael Ring, Leederville Hotel;
- Dwight Alexander, The Garden;
- Peter Palmer, 399 Bar;
- Andy Freeman, Luxe Bar;
- Tim Caporn, Villa Nightclub,
- Catherine Milbrandt, Rosemount Hotel,
- Viki Lawless, Lawless Cooking
- Scott Simpson, Protective Services,
- Sgt Nick Steel, LEU and

### PRESENT

Wembley Police Station – Senior Sgt Jade Smith	City Of Vincent – Acting Manager Health Services, Larah Di Nella
Wembley Police Station – Sgt Murray Geneff	Leederville Hotel – Jason Antczak
Hyde Park – Fernando Spensieri	Villa Nightclub – Sam Hoare
City of Vincent – Environmental Health Officer, Cristina D'Agostino	The Paddington – Joe Deavin
Brisbane Hotel – Mark Patterson	The Paddington – Jon Randall
Hip-e Club – Craig Belcher	The Paddington – Damian Forsyth
Hip-e-Club – Peter Banks	The Paddington – Ben Randall
Hip-e-Club – Benjamin Smith	City of Vincent – Carol Fondacaro (Minute Taker)
Niche Bar – Andrew Campbell	Dept of Racing, Gaming & Liquor – Richard Gregor
Five Bar – Andrew McIntyre	Spotless (NIB Stadium) – Jude Clayton Ginger Nightclub – Ben Hamblin

### **3. Adoption of Previous Minutes – 28 November 2012**

**Moved:** Craig Belcher

**Seconded:** Mark Patterson

**Carried**

### **4. Correspondence In/Out**

- OUT Nil
- IN Nil

### **5. Matters arising from previous meeting**

a. Nil

### **6. Ongoing Business**

#### **6.1 Local Issues**

##### **a) Police Report – (Wembley Police) Snr Sgt Jade Smith**

###### **i) Incidents and Trends**

- Not many issues reported over the Christmas and New Year period. Noted that it was pleasing to see licensees and door staff were maintaining a very professional attitude and dealing with people when necessary. This has made it easier for the Police's in handling people removed from premises.
- Very little incidents throughout Mount Hawthorn and Leederville areas, which is pleasing from the Wembley Police perspective.
- Recently there has been an increase in activity around the Hip-E club and Leederville area. The Police are looking at an operation that was similar to that undertaken towards the end of last year. This operation may be required in order to mediate problems and to attempt to remove some of the antisocial elements before individuals proceed into venues or before they create issues for others who wish to visit venues.
- An increase in theft has been noted at liquor outlets. Consequences are that patrons could be increasing pre-loading and then arriving intoxicated at venues. Police actively working with liquor stores to stop thefts occurring
- Police remind venue door and security staff to be conscious of where their area of control applies. Police have observed incidents of staff extending past this area and this could have the potential to leave premises open to Civil Litigation.

###### **b) Council Report**

###### **i) Licensed Premises Complaint Register – Larah Di Nella**

- No recent complaints added to the Register
- There has been concerns raised by a Council Member concerning the provision of complaint lines/answering services at Venues. A/MHS reminded that venues should have an answering service available at all times when the premises is in operation, so that if local residents have concerns they can contact the Licensed Premises at the time of the incident arising. If a premises has received ongoing complaints and is finding difficulty with achieving resolution, feel free to obtain advice from the City's Health Services.

**ii) Party Bus Code of Conduct – Larah Di Nella**

- Party bus fairly quiet at present
- New company 'Funky Monkey' has been registered and Paddington Alehouse and the Leederville Hotel have been emailed and advised that this company is in the Party Bus Accord.

**iii) Vincent Accord Strategy/Sub-committee – Larah Di Nella**

- The City is looking at resurrecting the working group for review of the Vincent Accord Strategy, the first meeting will be held in March and will be hosted by the City.
- Look at revamping the Strategy, new ideas are encouraged.
- The purpose of the working group will be primarily to review the Strategic Document, also looking at targeting specific problem areas such as pre-loading.

**Action**

A/MHS to send meeting request to all Accord members, all members invited to participate in the working group.

**iv) Other (recent trends etc) Larah Di Nella**

- Nil

**6.2 Broader Issues - LEU Report – Snr Sgt Mark Twamley**

- January figures have been released, showing best January in 3 years in terms of incidents in and around Licensed Premises. This is due to the effort and professionalism by venues and the level of engagement and security.
- Figures from Northbridge have revealed a 50% reduction in liquor related assaults since 2009.
- The Commissioner has advised that the Police presence in entertainment districts will be maintained, with strong LEU attention in venues.
- Reminder that crowd controllers must ensure that when dealing with people outside premises boundaries (red line) the venue does not have protection under the Act. If a person that has been removed from a venue won't leave the immediate area, please contact the police.
- It was discussed that venues are encouraged to contact the Police when experiencing problems in order to foster a good relationship with Police and keep communications open.
- Thefts from liquor stores are rising; the main issues are the community effects that are increased including graffiti, theft and domestic violence. Usually Juveniles are involved. The liquor industry needs to manage how take away/package liquor is controlled and Police are looking at this issue with DRGL in order to develop strategies to address this in the long term. .

**6.3 Other Agencies**

**a) Department of Health**

- Nothing to report.

**b) DRGL – Richard Gregor**

- Liquor Control Act 1988 Review – venues may comment or provide a submission to DRGL. Details can be obtained on the home page; the closing date is 25 February 2013.
- Policy changes have occurred relating to promotions, in particular 'Happy Hour'. Venues are encouraged to look at the amended policies, content hasn't changed greatly.

- Seminars – Free seminars are often available to venues. Historically the most popular seminar is ‘Applying for Liquor Licence’ and the least popular is ‘Understanding the Liquor Control Act’ however this seminar is strongly recommended for licence holders. If venues are interested please visit the DRGL website.

## 7. General Business

### 7.1 Mentor List

- The Mentor’s List is being circulated, please add your details if not already listed, or update any amended details. This list will be distributed with the Minutes.

### 7.2 Push to engage new members

- The City is trying to entice members which not actively participating in the Accord to attend meetings.
- Also looking at engaging new members and venues are encouraged to recommend the Accord to other premises in the City.
- In particular the City will be targeting Sporting and Recreation Clubs to attend, as historically these premises have had limited involvement with the Accord.

### 7.3 Asked to apply for a Tobacco Control Grant

- City will be applying for a Tobacco Control Grant. If venues have any ideas in relation to Tobacco Compliance and Education please contact A/MHS.
- The City would like to link the project with the Accord, closing date for submissions is 31 March 2013

### 7.4 Sprinklers

- Request to turn on sprinklers at 1.00am on Wednesday night at Oxford Street Reserve to stop people loitering in the park.

#### **ACTION**

A/MHS to speak to Manager Parks and Property Services regarding this request.

### 7.5 Camera’s

- Query regarding if the CCTV cameras in Leederville are functioning appropriately. The City advised that they had not heard otherwise, however this will be confirmed with the Safer Vincent section.

## 8. Next Meeting

There being no further business, the meeting closed at 1.35pm.

Next meeting: 1.00pm on 22 May 2013 at City of Vincent, 244 Vincent Street Leederville.

**Larah Di Nella**  
**ACTING MANAGER HEALTH SERVICES**  
**CITY OF VINCENT**



CITY OF VINCENT

## DESIGN ADVISORY COMMITTEE

Wednesday 6 February 2013 at 4.00pm

Venue: Committee Room  
City of Vincent Administration and Civic Centre

### UNCONFIRMED MINUTES

**Attendees:**

Design Advisory Committee Members:

Adrian Iredale (Chairperson)  
Joe Chindarsi (Member)  
Munira Mackay (Member)

City of Vincent Officers:

Director Planning Services – Carlie Eldridge  
Helen Smith (Manager Planning and Building Services)  
Rasaratnam Rasiah (Coordinator Statutory Planning)  
Christine Devenish (Minute Secretary)

Applicant-Items 4.1

Michael Georgiadis, Steven Georgiadis  
GDD (WA) Pty Ltd

Applicant-Items 4.2

Joe Peci, Mel Peci  
Mainbelle Pty Ltd

Applicant-Items 4.3

Steve Shircore  
Meyer Shircore & Associates

**1. Welcome/Declaration of Opening**

The Chairperson, Adrian Iredale declared the meeting open at 4.30pm.

**2. Apologies**

James Christou (Member)  
Carmel Van Ruth (Member)  
Philip Goldswain (Member)  
Ahmad Abas (Member)  
Finn Pedersen (Member)

**3. Confirmation of Previous Minutes**

Moved Adrian Iredale, Seconded Jo Chindarsi

That the Minutes of the previous meeting held on 23 January 2013 be confirmed as a true and correct record.



#### 4. Applicant's Presentation and Questions

##### 4.45pm–5.00pm – Applicant's Presentation and Questions

4.1 Address: No. 188 Loftus Street, North Perth

**Proposal:** Demolition of Existing Single House and Construction of Three Storey Building comprising Twelve (12) Multiple Dwellings

**Applicant:** GDD (WA) Pty Ltd

**Reason for Referral:** Demolition of Existing Single House and Construction of Three Storey Building comprising Twelve (12) Multiple Dwellings

#### Discussion:

Landscaping now compliant.

East elevation totally blank. Consider morning light and air flow into building with highlight windows (openable).

Visitor bays turning circle.

No obvious objection to architectural merit.

Well resolved solution to balcony/deck and critical to design.

North light to living areas could be improved, however overshadowing constraining development from northern solar access.

Living spaces on South upper level – open up roof to emit light (small sections).

A step up from adjoining property in quality/amenity.

Good strong response to street.

Post boxes – consider in textured stone.

Relocate bike store closer to driveway/front of property.

Quality of car park imperative to amenity of visitors to site – conceal plumbing.

#### Recommendation:

##### Mandatory:

East elevation highlight windows for morning light.

##### Design Considerations:

Living on south upper floor. Consider lifting roof for light, eg small popup parts, not full roof length.

Post box – consider detailing.

Ground level paving- paving to be broken up in to smaller parts to reduce the overall mass and impact, this may also help identify visitor parking bays, access ways.

Improve the admission of light in to the lower parking and access areas.

##### Technical:

Visitors bays to have concealed plumbing.

Bike store closer to front.

Visitor bays are non-compliant.

##### 5.05pm–5.47pm – Applicant's Presentation and Questions

4.2 Address: No. 250 Oxford Street, cnr Bourke Street, Leederville

**Proposal:** Construction of Two Storey Commercial Building Comprising of Office, Eating House and Associated Car Parking

**Applicant:** Mainbelle Pty Ltd

**Reason for Referral:** Commercial Development on a landmark site directly abutting land zoned Residential and is likely to benefit from referral to DAC. Previous 4 and 5 Storey proposals referred to DAC

### **Discussion:**

Prominent site to commercial street and residential street (different architectural language to Oxford and Bourke Streets).  
Under development of site.  
Relationship with street of concern.  
Consider breaking up facade.  
Encourage articulation of design, break up building to give appearance of smaller buildings.  
Consider transition of building to residential area.  
Potential to address site specific aspects.  
Facade – split into zones.  
Massing to the corner.  
Main doors to be central on corner and framed.  
Landscaping to blank wall adjoining car park.  
Push retail spaces back to increase outdoor eating area.  
Car parking shortfall.  
Consider setbacks for landscaping.  
Bi-fold doors to eating house are critical and to continue to blue fin on Oxford Street.  
Alfresco needs to engage with street.  
Eating house supported.

### **Recommendation:**

#### **Mandatory:**

Bi-fold or openable doors to corner tenancy facing Oxford Street (including truncated portion).  
Sun shading design differently for north, east and west facades to reflect different solar requirements.  
Entry door to corner, bifold doors to remainder of frontage to Oxford Street.  
Between carpark and Bourke Street – architecture that relates to residential to be considered.

#### **Design Considerations:**

Boldly express nature of the corner, eg. Materials, colour, textures and anchor the corner.  
Design top roofline, eg drop roof and therefore corner is higher.  
Need to address site specifics, transition material to residential  
Consider breakdown facade into pieces to reflect different feel to Oxford and Bourke Streets  
Design 3 facades/facade treatments – carpark to Bourke Street, Corner to fin (on Oxford Street), Fin/entry adjacent to Oxford Street.  
Location part of Oxford Street, not West Perth – building design should reflect this.

#### **Technical:**

Show entry door and folding doors for ground floor tenancy.

### **5.50pm–6.10pm – Applicant's Presentation and Questions**

4.3 **Address:** No. 389 Oxford Street, Mount Hawthorn (DAP Application)

**Proposal:** Construction of Three Storey Commercial Building Comprising of Ten (10) Offices and Associated Car Parking

**Applicant:** Meyer Shircore & Associates

**Reason for Referral:** Likely to be of significant interest to community and is likely to benefit from referral to DAC

### **Discussion:**

Protection of East facing glass.  
ROW and adjacent property – reduce scale.  
45deg from second floor setback.  
Privacy issue to neighbour on ROW to be considered.  
West sun needs addressing – reduce impact on upper level.  
Sunshades.

**Recommendation:**

**Mandatory:**

Use sun shading devices for western facade, not just tinting.  
Eastern facade – design in sunshading rather than non functional design/sculptural elements so element/s have form and function.

**Design Considerations:**

Consider east facing glass, sculptural element could be form and function as louvers or other shading device.  
Concern in relation to adjacent residential building (rear) and potential stepping back on upper level, ie 45° from top floor (acknowledge design is compliant until 6m rear setback).

**Technical:**

**Officer Request for Committee's Comments Only**

4.4 **Address:** Nos. 276 – 282 Beaufort Street, Perth

**Proposal:** Shops and Night Shelter

**Applicant:** Department of Housing

**Reason for Referral:** Under development of site and likely to be of significant interest to community and is likely to benefit from referral to DAC

**Discussion:**

Leave rear of property for later development (landbank).  
Proposal doesn't allow for any future growth.  
2 storey building to front street strongly encouraged.  
Would not support a single storey development on site.  
Future potential for increase in development if redesigned.  
Prototype not suitable for inner city as too low density.  
Natural light into bedrooms? (no section provided)  
Airconditioning to be screened from street view.  
Highly encourage development in multiple levels.  
Lack of windows.

**Recommendation:**

The DAC supports the program of this project but believes a higher density solution is more appropriate to accommodate future shelter growth to meet community demand. Such sites in inner city areas are difficult to obtain, they are important sites for such programs and must meet local and state community and context requirements.

**Mandatory:**

Redesign to 2 storey to Beaufort Street.  
Ensure natural light and air to all bedrooms and living areas is demonstrated.

**Design Considerations:**

Move all bulk to front of site as two or three storeys leaving rear area for future development

**Technical:**

Screen all air conditioners from street view by relocating

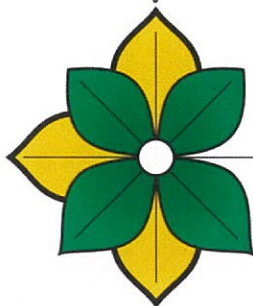
5. **General Business**  
Nil

6. **Close / Next Meeting**

There being no further business, the Chairperson, Adrian Iredale declared the meeting closed at 6.20pm.

The next meeting will be held on 6 March 2013 at 4.00pm.

DRAFT



**TAMALA PARK**  
Regional Council

## Ordinary Meeting of Council

# MINUTES

Thursday 21 February 2013  
City of Wanneroo, 6.00pm

TAMALA PARK  
REGIONAL COUNCIL  
(TPRC)  
COMPRISES THE  
FOLLOWING  
COUNCILS:

Town of Cambridge  
City of Joondalup  
City of Perth  
City of Stirling  
Town of Victoria Park  
City of Vincent  
City of Wanneroo

**MEMBERSHIP**

<b>OWNER COUNCIL</b>	<b>MEMBER</b>	<b>ALTERNATE MEMBER</b>
Town of Cambridge	Cr Corinne MacRae	
City of Joondalup	Cr Geoff Amphlett Cr Tom McLean	
City of Perth	Cr Eleni Evangel	
City of Stirling	Cr Giovanni Italiano (CHAIRMAN) Cr David Michael Cr Terry Tyzack Cr Rod Willox	Cr Stephanie Proud
Town of Victoria Park	Mayor Trevor Vaughan (DEPUTY CHAIRMAN)	Cr David Ashton
City of Vincent	Mayor Alannah MacTiernan	
City of Wanneroo	Cr Frank Cvitan Cr Dianne Guise	Cr Bob Smithson Cr Stuart Mackenzie

NB: Although some Councils have nominated alternate members, it is a precursor to any alternate member acting that a Council carries a specific resolution for each occasion that the alternate member is to act, referencing Section 51 of the Interpretation Act. The current Local Government Act does not provide for the appointment of deputy or alternate members of Regional Councils. The DLGRD is preparing an amendment to rectify this situation.

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**PRESENT**

<b>Chairman</b>	Cr Giovanni Italiano
<b>Councillors</b>	Cr Geoff Amphlett Cr Frank Cvitan Cr Dianne Guise Cr Corinne MacRae Cr Tom McLean Cr David Michael Cr Terry Tyzack Cr Trevor Vaughan Cr Rod Willox
<b>Alternate Members</b>	Nil
<b>Staff</b>	Mr Tony Arias (Chief Executive Officer) Mr Wayne Burns (Senior Projects Officer) Mrs Kylie Jeffs (Executive Assistant)
<b>Apologies Councillors</b>	Cr Eleni Evangel Cr Alannah MacTiernan
<b>Leave of Absence</b>	Nil
<b>Absent</b>	Nil
<b>Invited Advisers</b>	Ms Tania Loosley-Smith (Department of Housing) Mr Grahame Searle (Department of Housing)
<b>Consultants</b>	Mr Justin Crooks (Satterley Property Group) Mr Brenton Downing (Satterley Property Group) Mr Aaron Grant (Satterley Property Group) Mr Nigel Satterley (Satterley Property Group)
<b>Apologies Participant Councils' Advisers</b>	Cr Stephanie Proud (City of Stirling)
<b>In Attendance Participant Councils' Advisers</b>	Mr John Giorgi (City of Vincent) Mr Garry Hunt (City of Joondalup) Mr Len Kosova (City of Wanneroo) Mr Jason Lyon (Town of Cambridge) Mr Ross Povey (City of Stirling)
<b>Members of the Public</b>	Nil
<b>Press</b>	Nil

**1. OFFICIAL OPENING**

At 6.08pm the Chairman declared the meeting of the Tamala Park Regional Council open.



**DISCLOSURE OF INTERESTS**

Nil

**2. PUBLIC STATEMENT/QUESTION TIME**

Nil

**3. APOLOGIES AND LEAVE OF ABSENCE**

Apologies were received from Cr Eleni Evangel and Cr Alannah MacTiernan.

**4. PETITIONS**

Nil

**5. CONFIRMATION OF MINUTES**

*Ordinary Meeting of Council – 13 December 2012*

Moved Cr R Willox, Seconded Cr Cvitan

That the minutes of the Ordinary Meeting of Council of 13 December 2012 be confirmed, and signed by the Chairman, as a true and correct record of proceedings.

The Motion was put and declared CARRIED (10/0).

**5A. BUSINESS ARISING FROM THE MINUTES**

Nil

**6. ANNOUNCEMENTS BY CHAIRMAN (WITHOUT DISCUSSION)**

The Chairman welcomed Mr Grahame Searle (Director General) and Ms Tania Loosley-Smith (General Manager Strategy & Policy) from the Department of Housing to the meeting.

**7. MATTERS FOR WHICH MEETING MAY BE CLOSED**

Item 9.16 – Development Management Agreement – Key People

Item 9.17 – CEO Performance Review 2012

Item 9.18 – BGC Put Options/Department of Housing Purchase of Stage 3 Lots

**8. REPORTS OF COMMITTEES**

- CEO Performance Review Committee Meeting – 31 January 2013

Moved Cr Tyzack, Seconded Cr Cvitan

**That the Council RECEIVE the minutes of the CEO Performance Review Committee dated 31 January 2013.**

The Motion was put and declared CARRIED (10/0).

Moved Cr T McLean, Seconded Cr F Cvitan

**That the meeting move behind closed doors to discuss the minutes of the CEO Performance Review Committee dated 31 January 2103, in more detail, and in relation to Item 9.17 (CEO Performance Review 2012).**

The Motion was put and declared CARRIED (10/0).

- Management Committee Meeting – 7 February 2013

Moved Cr Tyzack, Seconded Cr Cvitan

**That the Council RECEIVE the minutes of the Management Committee dated 7 February 2013.**

The Motion was put and declared CARRIED (10/0).

- Audit Committee Meeting – 14 February 2013

Moved Cr Tyzack, Seconded Cr Cvitan

**That the Council RECEIVE the minutes of the Audit Committee dated 14 February 2013.**

The Motion was put and declared CARRIED (10/0).

## **9. ADMINISTRATION REPORTS**

### **9.1 BUSINESS REPORT – PERIOD ENDING 14 FEBRUARY 2013**

Moved Cr McLean, Seconded Cr Michael

[The recommendation in the agenda]

**That the Council RECEIVE the Business Report to 14 February 2013.**

The Motion was put and declared CARRIED (10/0).

### **9.2 STATEMENTS OF FINANCIAL ACTIVITY FOR THE MONTHS OF NOVEMBER & DECEMBER 2012**

Moved Cr Willox, Seconded Cr McLean

[The recommendation in the agenda]

**That Council RECEIVE and NOTE the Statement of Financial Activity for the months ending:**

- 30 November 2012; and
- 31 December 2012.

The Motion was put and declared CARRIED (10/0).

**9.3 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR THE MONTHS OF DECEMBER 2012 & JANUARY 2013**

Moved Cr Tyzack, Seconded Cr Guise

[The recommendation in the agenda]

**That the Council RECEIVE and NOTE the list of accounts paid under Delegated Authority to the CEO for the months of December 2012 and January 2013:**

- **Month ending 31 December 2012 (Total \$2,929,874.86)**
- **Month ending 31 January 2013 (Total \$2,384,131.74)**
- **Total Paid - \$5,314,006.60**

The Motion was put and declared CARRIED (10/0).

**9.4 PROJECT FINANCIAL REPORT - DECEMBER 2012**

Moved Cr Amphlett, Seconded Cr McLean

[The recommendation in the agenda]

**That the Council RECEIVE the Project Financial Report (December 2012) submitted by the Satterley Property Group.**

The Motion was put and declared CARRIED (10/0).

**9.5 SALES REPORT – PERIOD ENDING 14 FEBRUARY 2013**

*Mr Nigel Satterley (Satterley Property Group) provided an update on the property and land sales market and expectations for 2013.*

Moved Cr Willox, Seconded Cr Guise

[The recommendation in the agenda]

**That the Council RECEIVE the Sales Report to 14 February 2013.**

The Motion was put and declared CARRIED (10/0).

Moved Cr Guise, Seconded Cr Michael

**That confidential item 9.18 (BGC Put Options/Department of Housing Purchase of Stage 3 Lots) on the agenda be discussed next.**

The Motion was put and declared CARRIED (10/0).

Moved Cr Michael, Seconded Cr McLean

**That the meeting move behind closed doors at 6.16pm to allow confidential item 9.18 to be discussed.**

The Motion was put and declared CARRIED (10/0).

**9.18 BGC PUT OPTIONS / DEPARTMENT OF HOUSING PURCHASE OF STAGE 3 LOTS - CONFIDENTIAL**

*Mr Grahame Searle (Director General) and Ms Tania Loosly-Smith (General Manager Strategy & Policy) from the Department of Housing were invited to make a presentation titled 'Opening Doors to Affordable Housing', which outlined the following:*

- *Housing designed for low to moderate incomes;*
- *The procurement model;*
- *Partnerships;*
- *The Expression of Interest process; and*
- *The built form and shared equity process.*

*Mr Searle and Ms Loosley-Smith departed the meeting at 6.55pm to allow discussion on the presentation.*

Moved Cr McLean, Seconded Cr Guise

[The recommendation in the agenda]

That the Council RECEIVES the presentation from Mr Grahame Searle - Director General and Tania Loosley-Smith - General Manager Strategy and Policy - Department of Housing.

Moved Cr Vaughan, Seconded Cr Willox an amendment to the recommendation as follows:

1. That the Council RESCIND its decision of the 12 July 2012 relating to Report 9.18 - BGC Put Options/Department of Housing Purchase of Stage 3 Lots.

The Motion for amendment was put and declared CARRIED (10/0).

Moved Cr Cvitan, Seconded Cr Willox an addition to the recommendation as follows:

2. That the Council AGREE to enter into a general Land Contract with Department of Housing for Lots 11-18 and 20-25 which are the subject to a Put Option Deeds with the Buckeridge Group of Companies on the basis of a written undertaking with the Department of Housing (DOH) that the lots are used for the Department of Housing shared equity scheme. In the event that any of the subject lots cannot be used for the DOH shared equity scheme, or sold by the DOH on the open market, the TPRC will purchase the lots from DOH at the market value.
3. That the Council AUTHORISE the Chief Executive Officer to take all necessary action to implement 2. above, including engaging the Council's solicitors.

The Motion for amendment was put and declared CARRIED (10/0).

The Motion as then amended was put and declared CARRIED (10/0).

Moved Cr Willox, Seconded Cr McLean

That standing orders be reopened and the meeting doors be opened at 7.10pm.

The Motion was put and declared CARRIED (10/0).

The Motion for amendment was then read aloud as follows:

1. That the Council **RESCIND** its decision of the 12 July 2012 relating to Report 9.18 - BGC Put Options/Department of Housing Purchase of Stage 3 Lots.
2. That the Council **AGREE** to enter into a general Land Contract with Department of Housing for Lots 11-18 and 20-25 which are the subject to a Put Option Deeds with the Buckeridge Group of Companies on the basis of a written undertaking with the Department of Housing (DOH) that the lots are used for the Department of Housing shared equity scheme. In the event that any of the subject lots cannot be used for the DOH shared equity scheme, or sold by the DOH on the open market, the TPRC will purchase the lots from DOH at the market value.
3. That the Council **AUTHORISES** the Chief Executive Officer to take all necessary action to implement 2. above, including engaging the Council's solicitors.

The Motion was put and declared CARRIED (101/0).

*Mr Searle and Ms Loosly-Smith departed the meeting at 7.11pm.*

**9.6 LOCAL GOVERNMENT COMPLIANCE AUDIT FOR YEAR ENDED 31 DECEMBER 2012**

Moved Cr Guise, Seconded Cr Amphlett

[The recommendation in the agenda]

**That the Compliance Audit Return for the TPRC for the year ended 31 December 2012 be ADOPTED, RECORDED in the minutes, CERTIFIED and SENT to the Executive Director of the Department of Local Government, in accordance with the Local Government Act and Regulations.**

The Motion was put and declared CARRIED (10/0).

**9.7 ADOPTION OF THE 2012/2013 BUDGET REVIEW**

Moved Cr Vaughan, Seconded Cr Guise

[The recommendation in the agenda]

**That the Council ADOPT the Budget Review with the variations for the period 1 July 2012 to 31 December 2012 detailed in the Budget Analysis Worksheet attached to Appendix 9.7.**

The Motion was put and declared CARRIED BY ABSOLUTE MAJORITY (10/0).

**9.8 SALES AND LOT RELEASE STRATEGY 2013**

Moved Cr Willox, Seconded Cr Guise

[The recommendation in the agenda]

1. **APPROVE** the Sales and Lot Release Strategy (February 2013) and the Consolidated Plan of Subdivision dated 4 February 2013, submitted by the Satterley Property Group, as the basis of sales and marketing planning.
2. **ADVISE** the Satterley Property Group that it supports in principle the proposed staged sales releases within the western precinct (west of Marmion Avenue) in the Sales and Lot Release Strategy (February 2013), however, the cashflow implications of this proposal will need to be considered as part of the planning for the 2013/14 budget.
3. **DELEGATE** to the CEO authority to approve changes to the Sales and Lot Release Strategy (February 2013) to stage sizes and lot configuration and timing of stage releases, subject to the changes being minor and consistent with TPRC objectives and, as appropriate, approved TPRC policies and strategies.

The Motion was put and declared CARRIED BY ABSOLUTE MAJORITY (10/0) with an amendment to (1) to include the Consolidated Plan of Subdivision dated 4 February 2013.

#### 9.9 STAGE 7 CIVIL WORKS CONTRACT AWARD

Moved Cr Amphlett, Seconded Cr Guise

[The recommendation in the agenda]

1. **ACCEPT** the Catalina Stage 7 civil works pricing submitted by R J Vincent for the lump sum value of \$2,642,020 (excluding GST).
2. **APPROVE** a minor extension to RJ Vincent's contract term to allow completion of the Stage 7 civil works.
3. **AUTHORISE** the Chairman and CEO to sign and affix the TPRC common seal to the Contract.

The Motion was put and declared CARRIED (10/0).

#### 9.10 STAGE 8 BULK EARTHWORKS CONTRACT AWARD

Moved Cr Vaughan, Seconded Cr Cvitan

[The recommendation in the agenda]

1. **ACCEPT** the Catalina Stage 8 Bulk Earthworks pricing submitted by R J Vincent for the lump sum value of \$1,450,135 (excluding GST).
2. **AUTHORISE** the Chairman and CEO to sign and affix the TPRC common seal to the Contract.

The Motion was put and declared CARRIED (10/0).

**9.11 PHASE 1 PUBLIC ART IMPLEMENTATION PLAN**

Moved Cr Vaughan, Seconded Cr Amphlett

[The recommendation in the agenda]

1. **APPROVE** the Phase 1 Public Art Implementation Plan dated January 2013, submitted by the Satterley Property Group for the implementation of public art within Phase 1 of the Estate.
2. **REQUEST** the Satterley Property Group to investigate further alternative funding options for the delivery of public art.
3. **ACCEPT** that Satterley Property Group has achieved Key Performance Indicator item 1.4.5 – TPRC Objective; Long term Health of the Social and Cultural Environment requires the Identification of Public Art opportunities of various levels and an action plan for implementation, subject to the receipt of a revised document addressing the above items.

The Motion was put and declared CARRIED (10/0).

**9.12 CATALINA CENTRAL DESIGN GUIDELINES – CENTRAL PRECINCT PROPOSED MODIFICATIONS**

Moved Cr Willox, Seconded Cr Tyzack

[The recommendation in the agenda]

**That the Council APPROVE a modification to Catalina Central Design Guidelines – Single Residential Lots, (November 2011) to amend the minimum ceiling height for lots fronting Neerabup Rd to 32 courses.**

The Motion was put and declared CARRIED (10/0).

**9.13 SUSTAINABILITY INITIATIVES PLAN**

Moved Cr Tyzack, Seconded Cr Vaughan

[The recommendation in the agenda]

1. **RECEIVE** the Catalina Sustainability Initiative Plan Annual Review and Reporting (December 2012) submitted by the Satterley Property Group.
2. **APPROVE** the implementation of shared bores to all front loaded lots within Stage 5.
3. **REQUIRE** a review to be presented of the outcomes of the Stage 4 Shared bore trial following implementation prior to approving its adoption within all future stages.
4. **ACCEPT** that Satterley Property Group has achieved Key Performance Indicator item 3.5.1 – Strategy and Planning; Sustainability requiring the annual review of the Sustainability Initiatives Plan and reporting of its implementation.

The Motion was put and declared CARRIED (10/0).

**9.14 ELECTED MEMBER ALLOWANCES - DEPUTY OR ALTERNATE MEMBERS**

*It was noted the payment of attendance fees to deputy or alternate members would commence from 21 February 2013, and the payments will not be retrospective.*

Moved Cr Cvitan, Seconded Cr Tyzack

[The recommendation in the agenda]

1. **APPROVE attendance fees of \$140 per meeting for Deputy Members, to be made quarterly in arrears.**
2. **APPROVE Deputy Members do not claim separate telecommunications, IT allowances or travelling allowance to meetings.**
3. **APPROVE fees to be reviewed following the next ordinary Council elections (next scheduled for October 2013).**
4. **APPROVE the TPRC budget 2011/13 being amended to accommodate Deputy Members Attendance fees, in accordance with 1.**

The Motion was put and declared CARRIED BY ABSOLUTE MAJORITY (10/0).

**9.15 UDIA 2013 NATIONAL CONGRESS**

Moved Cr Willox, Seconded Cr Guise

[The recommendation in the agenda]

That the CEO be AUTHORISED to attend the 2010 Urban Development Institute of Australia National Congress in Melbourne to be held on 4 - 7 March 2011.

Moved Cr Vaughan, Seconded Cr Tyzack an amendment to the recommendation as follows:

**That the CEO and Chairman be AUTHORISED to attend the 2013 Urban Development Institute of Australia National Congress in Melbourne to be held on 4 - 7 March 2013.**

The Motion for amendment was put and declared CARRIED (10/0).

The Motion as then amended was put and declared CARRIED (10/0).

Moved Cr Tyzack, Seconded Cr Guise

**That the meeting move behind closed doors at 7.25pm to allow confidential items 9.16 and 9.17 to be discussed.**

The Motion was put and declared CARRIED (10/0).



**9.16 DEVELOPMENT MANAGEMENT AGREEMENT – KEY PEOPLE - CONFIDENTIAL**

*It was noted that Mr Justin Crooks' final Council meeting representing Satterley Property Group will be 18 April 2013.*

Moved Cr Tyzack, Seconded Cr Willox

[The recommendation in the agenda]

**That the Council resolve to APPROVE the following replacement of key personnel pursuant to Clause 4.5 of the Development Management Agreement;**

Name of Person	Job
Justin Crooks	Project Director

Name of Replacement Person	Job
Brenton Downing	Project Director

The Motion was put and declared CARRIED (10/0).

**9.17 CEO PERFORMANCE REVIEW 2012 – CONFIDENTIAL**

*The TPRC CEO, and participant Councils' advisers departed the meeting at 7.30pm.*

Moved Cr Tyzack, Seconded Cr Willox

**That the TPRC Executive Assistant be requested to depart the meeting.**

The Motion was put and declared CARRIED (10/0).

*The Executive Assistant departed the meeting at 7.35pm.*

Moved Cr Tyzack, Seconded Cr Cvitan

[The recommendation in the agenda]

That the Annual Appraisal Report and the Remuneration Report submitted by Workplace Solutions be RECEIVED.

Moved Cr Michael, Seconded Cr Tyzack an amendment to the recommendation as follows:

1. That Council ENDORSE the Appraisal Feedback Report and associated outcomes prepared by Mr John Phillips (WALGA Workplace Solutions).
2. That Council ENDORSE the overall rating of 'Exceeds Expectations' for the review period 2011/12.
3. That the CEO Performance Review Committee be requested to review the performance criteria and indicators for the October 2013 review and to delete the overall rating question.

4. That Council SCHEDULE the commencement of the 2013 appraisal process by 1 September 2013, with the appraisal to be completed before the TPRC Council meeting on 17 October 2013.
5. That Council ENDORSE Mr Arias' current remuneration package to be increased to \$317,844, being the Perth Wage Price Index (Public Sector) for December 2012 (full year effect) of 4.6%.
6. That Council AWARD a bonus payment of 7.5% of the existing base salary, totalling \$21,870, to Mr Arias for his performance during the review period in accordance with the terms of his contract as varied by Council following the 2010 appraisal process.

The Motion for amendment was put and declared CARRIED (10/0).

The Motion as then amended was put and declared CARRIED (10/0).

Moved Cr Tyzack, Seconded Cr Cvitan that standing orders be reopened and the meeting doors be opened at 7.52pm.

The Motion was put and declared CARRIED (10/0).

The Motion for Item 9.16 and 9.17 was then read aloud as follows:

Item 9.16

That the Council resolve to APPROVE the following replacement of key personnel pursuant to Clause 4.5 of the Development Management Agreement;

Name of Person	Job
Justin Crooks	Project Director

Name of Replacement Person	Job
Brenton Downing	Project Director

Item 9.17

1. That Council ENDORSE the Appraisal Feedback Report and associated outcomes prepared by Mr John Phillips (WALGA Workplace Solutions).
2. That Council ENDORSE the overall rating of 'Exceeds Expectations' for the review period 2011/12.
3. That the CEO Performance Review Committee be requested to review the performance criteria and indicators for the October 2013 review and to delete the overall rating question.
4. That Council SCHEDULE the commencement of the 2013 appraisal process by 1 September 2013, with the appraisal to be completed before the TPRC Council meeting on 17 October 2013.
5. That Council ENDORSE Mr Arias' current remuneration package to be increased to \$317,844, being the Perth Wage Price Index (Public Sector) for December 2012 (full year effect) of 4.6%.

6. That Council AWARD a bonus payment of 7.5% of the existing base salary, totalling \$21,870, to Mr Arias for his performance during the review period in accordance with the terms of his contract as varied by Council following the 2010 appraisal process.

10. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

12. URGENT BUSINESS APPROVED BY THE CHAIRMAN

Nil

13. MATTERS BEHIND CLOSED DOORS

Item 9.16 – Development Management Agreement – Key People  
Item 9.17 – CEO Performance Review 2012  
Item 9.18 – BGC Put Options/Department of Housing Purchase of Stage 3 Lots

14. GENERAL BUSINESS

Nil

15. FORMAL CLOSURE OF MEETING

The Chairman declared the meeting closed at 7.55pm.

These minutes were confirmed at a meeting on .....

SIGNED this ..... day of ..... 2013

as a true record of proceedings.

\_\_\_\_\_  
CHAIRMAN

**IB07 Register of Petitions - Progress Report – March 2013**

<b>Ward:</b>	-	<b>Date:</b>	1 March 2013
<b>Precinct:</b>	-	<b>File Ref:</b>	-
<b>Attachments:</b>	-		
<b>Tabled Items:</b>	Nil		
<b>Reporting Officer:</b>	M McKahey, Personal Assistant		
<b>Responsible Officer:</b>	John Giorgi, Chief Executive Officer		

**DETAILS:**

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to the Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned.

<i>Key Index:</i>	
CEO:	Chief Executive Officer
DComS:	Director Community Services
DCorpS:	Director Corporate Services
DPS:	Director Planning Services
DTS:	Director Technical Services

Date Rcd	Subject	Rcd From	Action Officer	Action Taken
<b>Council Meeting – 26 February 2013</b>				
14/02/13	Petition in support of the establishment of a Small Bar/Café at 25 Green Street, Mount Hawthorn.	Mr P Mavor Director C/o New Frontier Pty Ltd, Hillarys  <u>275 signatures</u>	DPS	<b>Completed.</b>  <i>The Planning Application is being submitted to an Ordinary Meeting of Council held on 12 March 2013 for determination.</i>
<b>Council Meeting – 12 February 2013</b>				
30/01/13	Petition requesting that the Council approve the proposed Kyilla Community Farmers Market to be held weekly from 8.30am to 11.30am on Saturdays at Kyilla Park; strongly supporting this proposal and looking forward to all of the benefits it will bring to the community	Ms C Keane Lawler Street North Perth WA 6006  <u>106 signatures</u> <i>(incl. a letter of support from John Hyde MLA, Member for Perth)</i>	CEO	<b>In Progress.</b>  <i>Community consultation in progress by Community Development Section. Consultation closes 11/03/13. Report to be submitted to OMC 26/03/13.</i>
<b>Council Meeting – 25 September 2012</b>				
21/09/12	Petition relating to a parking infringement received by Mr P Flood and parking issues in Dangan Street, Northbridge	Mr P Flood Dangan Street Northbridge WA 6000  <u>11 Signatures</u>	DComS / DTS	The City's Officers met on 22/10/2012. Investigated only physical option was to widen carriageway to reduce width of footpaths either side of Dangan Street to absolute minimum of 1.5m. Matter to be listed for consideration next year's Draft Budget 2013/2014.

**IB08 Register of Notices of Motion - Progress Report - March 2013**

<b>Ward:</b>	-	<b>Date:</b>	1 March 2013
<b>Precinct:</b>	-	<b>File Ref:</b>	-
<b>Attachments:</b>	-		
<b>Tabled Items:</b>	Nil		
<b>Reporting Officer:</b>	M McKahey, Personal Assistant		
<b>Responsible Officer:</b>	John Giorgi, Chief Executive Officer		

**DETAILS:**

A status report is submitted to the Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

<i>Key Index:</i>	
CEO:	Chief Executive Officer
DComS:	Director Community Services
DCorpS:	Director Corporate Services
DPS:	Director Planning Services
DTS:	Director Technical Services

Details	Action Officer	Comment
<b>26 February 2013 - Submitted by Cr Topelberg</b>		
Request to Amend the City's Policy No. 4.1.5 - Community Consultation	CEO	<i>Completed. Policy updated.</i>
<b>12 February 2013 - Submitted by Cr Pintabona</b>		
Request to Investigate a Ferry Service at Banks Reserve Foreshore  <i>Report required by no later than end of April 2013</i>	DTS	<i>In progress.</i>
<b>12 February 2013 - Submitted by Mayor MacTiernan/Cr McGrath</b>		
Request for an amendment to the Multiple Dwellings Policy  <i>Report required by no later than 26 February 2013</i>	DPS	<i>Amended Policy presented to OMC 26 February 2013 and approved consent to advertise for 4 weeks. Policy to be reported back to the Council following advertising period.</i>
<b>12 February 2013 - Submitted by Cr McGrath</b>		
Request for a review of the City's Municipal Heritage Inventory (MHI)  <i>Report required by no later than 23 April 2013</i>	DPS	<i>In progress. Report to be prepared.</i>
<b>18 December 2012 - Submitted by Cr Topelberg</b>		
Request to Review the City's Parking and Access to Policy No. 3.7.1  <i>Report required by no later than February 2013</i>	DPS	<i>Matter reported to Council on 26 February 2013 and deferred for further consideration and input by Council Members. Matter to be reported back to the Council by 26 March 2013.</i>
<b>4 December 2012 - Submitted by Mayor MacTiernan</b>		
Request to Review the City of Vincent Policy No. 3.7.3 - "Relating to Car Stacking Systems"  <i>Report required by no later than February 2013</i>	DPS	<i>Matter has been incorporated into review of the City's Parking and Access Policy No. 3.7.1 and was reported to the OMC to be held on 26 February 2013. Policy deferred for further consideration and to be reported back to OMC 26 March 2013.</i>

Details	Action Officer	Comment
<b>4 December 2012 - Submitted by Cr Topelberg</b>		
Request to Amend the City of Vincent Policy No. 3.5.14 - "Percent for Public Art"  <i>Report required by no later than February 2013</i>	DPS	<i>Amended Policy presented to OMC 26 February 2013 and approved consent to advertise for 4 weeks. Policy to be reported back to the Council following advertising period.</i>
<b>28 August 2012 - Submitted by Cr Maier</b>		
Adoption of a new Policy No: 3.2.2 Residential Streetscapes	DPS	In progress. Matter presented to Council Member Forum on 18/09/12. Matter being considered as part of review of Residential Design Elements Policy and also incorporated into Heritage Areas.
<b>14 August 2012 - Submitted by Mayor MacTiernan</b>		
Request to Investigate the adoption of a Local Law and other Strategies to Minimise and/or Prohibit Non-Biodegradable Single-Use Plastic Bags in the City of Vincent.	DTS & CEO	In progress. <i>City of Fremantle have prepared Local Law.</i>
<b>10 July 2012 - Submitted by Mayor MacTiernan</b>		
Request to Change a Previous Council Decision concerning the purchase of "Green Power" energy	DPS	In progress. This has resulted in the cessation of Green Power purchases by the City, and freed up around \$85,000 per annum for direct investment in energy efficiency measures and renewable energy generation.
<b>3 July 2012 (Special Council Meeting) - Subsequent Motion: Moved by: Cr Buckels, Seconded by: Cr Maier</b>		
That the Council REQUESTS that a report be prepared as part of the mid-year budget review, to identify potential funding sources from which the Council may allocate funds to progress those projects which have been deferred to fund the shortfall in parking revenue	DComS	<b>Completed.</b> <i>Reported to OMC 12 February 2013.</i>
<b>26 June 2012 - Submitted by Cr Carey</b>		
Request to Investigate the City's Seniors Outings Program	DComS	In progress. The investigations were reported to the Seniors Advisory Group held on 16 August 2012. Further information and consultation with stakeholder agencies were reported to the Advisory Group Meeting held on 21 November 2012. <i>Further discussed at the Seniors Advisory Group meeting held on 20 February 2013. To also be further discussed at the next meeting to be advised then following this to report to Council.</i>
<b>26 June 2012 - Submitted by Cr Maier</b>		
Investigation into Alternative Rights of Ways Treatments  <i>Report required by no later than March 2013.</i>	DTS	Reported to OMC 23 October 2012. <i>Referred to a Council Forum to be held in early 2013 to be presented by external parties, as arranged by Cr Maier. Awaiting information from Cr Maier.</i>
<b>22 May 2012 - Submitted by Cr McGrath</b>		
Request to Prepare Strategy relating to Residential and Multi Unit Housing Developments	DPS	In progress. Investigation reported to Council Forum on 17/07/12. Key short term outcome is to amend the City's Multiple Dwelling Policy, and in the medium term continue to streamline the City's existing Planning Policies, and investigate further communication methods for the City's expectations on best practice sustainable design principles and architectural outcomes. Reported to OMC 14/08/12. Amended Policy No. 3.4.8 relating to Multiple Dwellings and new Policy No. 3.5.11 relating to Discretion of Non-Complying Applications advertised until 9/10/12. Policies reported back to Council on 20/11/12 and have since been formally adopted by the Council.

Details	Action Officer	Comment
<b>22 May 2012 - <u>Subsequent Motion</u>: Moved by: Cr Maier, Seconded by: Cr Buckels</b>		
That the Council requests the Chief Executive Officer review the City's policies relating to parking within the front setback area to see if they can be modified to allow greater flexibility yet still protect valued streetscapes	DPS	In progress. Investigations being undertaken as part of the review of Residential Design Elements to be presented after new R-Codes are released.
<b>20 December 2011 - Submitted by Cr McGrath</b>		
Request for a City of Vincent Greening Plan	DPS/ DTS	In progress. Investigation into methodology and resources required to prepare a Greening Plan being undertaken between Technical Services and Strategic Planning, prior to being reported back to Council. Presented to Council Member Forum on 21/08/12. Draft plan is progressing well and draft version is anticipated to be completed in early 2013, and then circulated to Council Members for comment/feedback prior to formally being presented to the Council.

**IB09 Register of Reports to be Actioned - Progress Report - March 2013**

<b>Ward:</b>	-	<b>Date:</b>	1 March 2013
<b>Precinct:</b>	-	<b>File Ref:</b>	-
<b>Attachments:</b>	-		
<b>Tabled Items:</b>	Nil		
<b>Reporting Officer:</b>	M McKahey, Personal Assistant		
<b>Responsible Officer:</b>	John Giorgi, Chief Executive Officer		

**DETAILS:**

A status report is submitted to the Council as an Information Bulletin item on a monthly basis.

The following reports still require action or are in the process of being actioned.

Key Index:

CEO:	Chief Executive Officer
DComS:	Director Community Services
DCorpS:	Director Corporate Services
DPS:	Director Planning Services
DTS:	Director Technical Services

Item	Report Details	Action Officer	Comments
<b>Council Meeting – 26 February 2013</b>			
9.1.6	Amendment No. 85 to Planning and Building Policy Manual – Rescission of Existing Policy Nos. 3.7.1, 3.7.2, 3.7.3 and 3.4.4 and Proposed Draft Policy relating to Parking and Access (PLA0199)	DPS	<i>Email sent to Council Members 27 February 2013 inviting comment on the draft Policy by 5 March 2013. Matter to be reported back to OMC 26 March 2013.</i>
9.1.7	Amendment No. 94 to Planning and Building Policies – Rescission of Policy No. 3.4.5 relating to Short Term Accommodation and Policy No.3.5.17 relating to Communal Open Space for Lodging Houses, Hostels and Serviced Apartments; and Final Adoption of Draft Policy No. 3.4.5 relating to Temporary Accommodation (PLA0186)	DPS	<i>Final advertising to be undertaken and Planning and Building Policy Manual to be updated.</i>
9.1.8	Amendment No. 108 to Planning and Building Policies – Amendments to Policy 3.4.8 relating to Development Guidelines for Multiple Dwellings in Residential Zones (PLA0147)	DPS	<i>Four week advertising to commence in March 2013. Matter to be reported back to the Council following the advertising period.</i>
9.1.9	Amendment No. 109 to Planning and Building Policies – Draft Amended Policy No. 3.5.13 relating to Percent for Public Art (PLA0198)	DPS	<i>Four week advertising to commence in March 2013. Matter to be reported back to the Council following the advertising period</i>
9.1.10	Draft Heritage Strategic Plan 2013-2017 – Advertising for Public Comment (PLA0088)	DPS	<i>Further report to be presented to OMC 12 March 2013.</i>
9.2.1	Palmerston Street between Randall Street and Stuart Street, Perth – Proposed Extension of Perth Bicycle Network, On Road Cycle Lanes, and other improvements Progress Report No. 4 (TES0172)	DTS	<i>To be scheduled for implementation.</i>
9.2.2	Banks Reserve Pavilion – Proposed building and courtyard upgrade – Approval in Principle (RES0008)	DTS	<i>Proceed as per Council decision in liaison with Corporate Services.</i>
9.2.3	City of Vincent 'Hyde Park Catchment Management Plan' – Adoption (RES0042)	DTS	<i>To be further developed as requested.</i>
9.2.4	Hyde Park Lakes Restoration Project – Progress Report No. 16 (RES0086 & TEN0465)	DTS	<b>Completed.</b> <i>Progress reports ongoing.</i>
9.2.5	Aids Memorial Robertson Park – Proposal to Register (RES0066 & PRO0692)	DTS	<i>Proceed as per Council decision,</i>



Item	Report Details	Action Officer	Comments
9.2.6	Vincent Greening Plan – Proposed Streetscape Enhancements – Progress Report (PLA0175)	DTS	<i>Proceed as per Council decision.</i>
9.2.7	Money and Monger Streets, Perth – Street Verge Trees – Progress Report No. 1 (TES0234)	DTS	<i>Advise respondents of Council decision. Community Consultation to be carried out.</i>
9.4.3	Wade Street Reserve – Vietnamese Monument of Gratitude – Final Design Concept – Progress Report No. 3 (RES0124)	DComS	<i>Project to progress as resolved by Council.</i>
9.5.1	City of Vincent Policies – Review of Policies February 2013 (ADM0023)	CEO	<i>In progress. Two policies currently being advertised for community consultation.</i>
9.5.6	LATE ITEM: 'Creating Spaces – A Community Renewal' Conference, Newcastle 12-14 March 2013	DComS	<i>Manager Community Development (MCD) to attend conference. Registration, accommodation and flights being arranged.</i>
14.1	Withdrawal of the City of Stirling from the Mindarie Regional Council (MRC) – Consideration of the Minister for Local Government's Decision 5 February 2013 – Progress Report No. (10) (ORG0087)	CEO	<i>Awaiting decision of the Mindarie Regional Council before determining a course of action.</i>
14.2	No. 81 (Lot 500) Angove Street, North Perth (Former North Perth Police Station) – Approval to Investigate Possible Uses – Progress Report No. 2 (PRO2919)	DCorpS	<i>Quotes for feasibility study on two (2) options being sought, to report back to Council in April 2013.</i>
<b>Council Meeting – 12 February 2013</b>			
9.1.8	FURTHER REPORT: Amendment No. 97 to Planning and Building Policy Manual – Finalisation of Appendix 17 – Design Guidelines for Lacey Street, Perth and Designation of Lacey Street as a Heritage Area (PLA0241)	DPS	<i>Final advertising being undertaken. Preparation of Heritage Area Policy to be undertaken in 2013.</i>
9.1.9	Amendment No. 95 to Planning and Building Policies – Policy No. 3.4.2 relating to Aged or Dependent Persons Dwellings (PLA0217)	DPS	<i>Final advertising being undertaken and Planning and Building Policy Manual to be updated.</i>
9.1.10	Amendment No. 102 to Planning and Building Policies – Final Adoption of Appendix 11 relating to Non-Conforming Use Register (PLA0081)	DPS	<i>Final advertising being undertaken and Planning and Building Policy Manual to be updated.</i>
9.1.11	Town Planning Scheme Amendment No. 34 relating to land coded Residential R20 in the Mount Hawthorn and North Perth Precincts – Precinct Plans 1 and 8 (PLA0202)	DPS	<i>Documentation to be finalised and forwarded to the WAPC for approval.</i>
9.1.12	Town Planning Scheme Review – Progress Report No.1 (PLA0140)	DPS	<i>Awaiting consent to advertise TPS No. 2 from the WAPC.</i>
9.1.13	Leederville Activity Centre Structure Plan – Progress Report No. 1 and Pre-Consultation Outcomes (PLA0147)	DPS	<i>In Progress. Scheme Amendment No. 32 to be gazetted prior to finalisation of Structure Plan.</i>
9.1.14	North Perth MasterPlan – Adoption (PLA0229)	DPS	<i>Final Plan amended and copies made available on the City's website, Library and Administration Building</i>
9.1.15	Community Energy Efficiency Program (CEEP) Round Two Grant Application – Approval of Additional Funding (FIN0199)	DPS	<i>CEEP grant submitted and budget requirements proposed in 2013/2014 budget.</i>
9.2.1	Review of Waste Management Practices in the City of Vincent – Progress Report No. 2 (ENS0083)	DTS	<i>Proceed as per Council decision. RFQ being prepared.</i>
9.2.2	Waste Management/Cleaning Services Expenditure for Festivals and Events – Approval of funds (ENS0083 & TES0596)	DTS	<i>Proceed as per Council decision.</i>
9.2.3	'Household Hazardous Waste' and 'E-waste' Disposal Days – Progress Report No. 4 (ENS0083)	DTS	<i>Proceed as per Council decision.</i>

Item	Report Details	Action Officer	Comments
9.2.4	Forrest Park, Mt Lawley – Consideration of Submissions for Proposed Improvement Options – Progress Report No. 3 (RES0003)	DTS	<i>Further report to OMC 12 March 2013.</i>
9.2.5	Robertson Park Aids Memorial – Proposed Further Improvement Works (CMS0042)	DTS	<i>Stakeholders to be advised.</i>
9.2.6	Woodville Reserve Proposed Extension of Eco-zoning Areas (RES0010)	DTS	<i>Proceed as per Council decision,</i>
9.2.7	William Street, Perth – Request to Remove and Prune London Plane Trees (TES0234)	DTS	<i>No further action at this time.</i>
9.2.8	Palmerston Street between Randall Street and Stuart Street, Perth - Proposed Extension of Perth Bicycle Network, On Road Cycle Lanes, and other improvements – Progress Report No 3 (TES0172)	DTS	<i>Reported to OMC 26 February 2013.</i>
9.2.9	Traffic Management Matter – Proposed 'Black Spot' Treatment Trial at the Intersection of Lord and Harold Streets, Mount Lawley/Highgate – Further Report (TES0173)	DTS	<i>Proceed as per Council decision,</i>
9.2.12	Request to the Minister for Lands for Acquisition of the Right of Way Bounded By Anzac Road, Oxford, Salisbury and Shakespeare Streets, Leederville as Crown Land (TES0250)	DTS	<i>In progress.</i>
9.2.13	Request to the Minister for Lands for the Acquisition and Reversion to 'Crown Land' of the Right of Way Named Luce Lane, North Perth (TES0225)	DTS	<i>In progress.</i>
9.3.5	Beatty Park Redevelopment, 220 Vincent Street, North Perth - Progress Report No. 15 (CMS0003)	DCorpS	<i>Monthly progress reports being prepared for Council.</i>
9.4.1	City of Vincent Draft Arts Plan 2012-2017 – Adoption in Principle (CVC0017)	DComS	<i>Plan to be advertised for community consultation from 5 March to 2 April 2013.</i>
9.4.2	Woodville Reserve Masterplan – Adoption	DComS	<i>Community Gardens and Men's Shed are being progressed. Awaiting new plans for the Wellness Centre to be submitted.</i>
9.4.3	Extension of Existing Operating Hours and Introduction of New Parking Time Restrictions in Hyde Park Area – Final Adoption (PKG0076; TES0591; PKG0007)	DComS	<i>Survey letters currently being reviewed CEO/DComS for delivery to the affect area.</i>
9.4.4	Residents Only Parking Restrictions Surrounding nib Stadium – Assessment of Continued Need (RES0051)	DComS	<i>Survey letter currently being compiled.</i>
9.4.5	Mary Street, Highgate – Introduction of Parking Restrictions, and Investigation of Embayed/Angled Parking Bays (PKG0002)	DComS	<i>In progress. Survey letters being reviewed by CEO/DComS.</i>
9.4.7	Leederville Hotel, No. 742 (Lot 30; D/P 42555) Newcastle Street, Leederville - Extended Trading Permit- Request to Increase Hours (PRO0630)	DComS	<i>Letter of objection provided to the Department of Racing, Gaming and Liquor. Application was incorrectly advertised by the Department and will be subject to further Community Consultation. A further Report will be provided to Council on 26 March 2013. The matter relating to licensed premises providing 24 hour answering services was raised during the Vincent Accord meeting held on 20 February 2013.</i>
9.5.5	City of Vincent Local Government Property Local Law – Proposed Amendment to Create an Offence of Camping or Sleeping Overnight in a vehicle on a Thoroughfare (LEG0009)	CEO	<i>In progress. State-wide advertising being carried out. Closes 15 April 2013.</i>

Item	Report Details	Action Officer	Comments
14.1	CONFIDENTIAL REPORT: Review of Chief Executive Officer's Key Performance Indicators – Appointment of Consultant	CEO	<i>In progress.</i> <i>Council resolved to further consider the matter in May 2013.</i>
14.2	CONFIDENTIAL REPORT: Beaufort Street Enhancement Working Group - Appointment of Members (TES0237)	CEO	<b>Completed.</b> <i>All new representatives advised. Meeting currently being arranged.</i>
<b>Delegated Authority Reports - 21 December 2012 - 11 February 2013</b>			
9.1.1	Amendment No. 94 to Planning and Building Policies – Rescission of Policy No. 3.4.5 relating to Short Term Accommodation and Policy No. 3.5.17 relating to Communal Open Space for Lodging Houses, Hostels and Serviced Apartments; and Final Adoption of Draft Policy No. 3.4.5 relating to Temporary Accommodation (PLA0186)	DPS	<i>Reported to OMC 26 February 2013.</i> <i>Final advertising being undertaken and Planning and Building Policy Manual to be updated.</i>
9.1.2	Amendment No. 95 to Planning and Building Policies – Policy No. 3.4.2 relating to Aged or Dependent Persons Dwellings (PLA0217)	DPS	<i>Reported to OMC 12 February 2013.</i> <i>Final advertising being undertaken and Planning and Building Policy Manual to be updated.</i>
9.1.3	Amendment No. 102 to Planning and Building Policies – Final Adoption of Appendix 11 relating to Non-Conforming Use Register (PLA0081)	DPS	<i>Reported to OMC 12 February 2013.</i> <i>Final advertising being undertaken and Planning and Building Policy Manual to be updated.</i>
<b>Council Meeting – 18 December 2012</b>			
9.1.16	Community Energy Efficiency Program (CEEP) Round Two Grant Application (FIN0199)	DPS	<i>Grant application was submitted by 7 February 2013.</i>
9.2.1	Beaufort Street Enhancement Working Group – Approval of additional seating and drinking fountains and Progress Report No. 6 (TES0067)	DTS	Being actioned as per Council decision.
9.2.3	Purslowe and Brady Streets, Mount Hawthorn - Proposed Traffic Management (TES0320)	DTS	Report to OMC 12 March 2013.
9.2.4	Rights of Way Upgrade and Acquisition Program – Acquisition of Certain Rights of Way – Further Report (TES0030)	DTS	To be actioned as per Council decision.
9.2.5	State Underground Power Program – Outcome of the Round 5 Localised Enhancement Project Submissions – Progress Report No. 1 (TES0311)	DTS	To be actioned in February/March 2013, as per Council decision.
9.2.6	Proposed City of Vincent 'Cycle Instead Bikeweek' 2013 (TES0172 & TES0524)	DTS	To be actioned as per Council decision.
9.2.7	Tender No. 461/12 – Design and Construction of the Restoration of Walter's Brook (RES0008 & TEN0470)	DTS	To be actioned as per Council decision.
9.2.8	Money and Monger Streets, Perth – Street Verge Trees (TES0234)	DTS	<b>Completed.</b> <i>Being actioned as per Council decision in February 2013 and then further report to OMC 26 February 2013. Community Consultation to be carried out.</i>
9.4.1	Tender No. 460/12 Supply, Installation and Commissioning of a CCTV System for Beaufort Street, Mount Lawley, Highgate and Perth (TEN0469)	DComS	Successful and unsuccessful tenderers notified and Contract signed by both parties. The Implementation Program has commenced. <i>Most of the premises that will house the cameras or the servers have signed a formal agreement with the City. Remaining few being followed up.</i>
9.4.2	Art Awards for Rubbish Bins – Extension of Closing Date (CVC0017)	DComS	<i>At the Art Advisory Group meeting held on 27 February 2013, members selected the winners. A media launch will be organised to announce the winners.</i>

Item	Report Details	Action Officer	Comments
9.4.5	Harmony Week Celebrations (CMS0065)	DComS	Preparations underway for the event to be held at Hyde Park on 15 March 2013, 6-9 pm.
9.4.6	William Street Festival 2013 (CMS0124)	DComS	'OnWilliam' have advised that they are unable to carry through with the project given the lack of interest. Officers are working on a plan forward to address this.
9.4.8	No. 34 (Lot 1) Cheriton Street, Perth – Progress Report No. 2 (PRO5055)	DComS	Liaise with Central Institute of Technology (CIT) to progress the project as per resolution.
9.4.9	Literacy Learning Trails for City of Vincent Parks and Reserves (CMS0002)	DComS	MOU prepared and signed. Site visit – agreed that site is ideal for the program. Further site visit to be undertaken with the City's Parks Services (MPPS) and Stakeholders to progress the program.
9.4.11	Margaret Kindergarten – No. 45 (Lot 10349 D/P: Swan L) Richmond Street, Leederville and Highgate Primary School Kindergarten (Little Citizens) – No. 4 (Part Lot 141 and Part of Land D12533) Broome Street, Highgate – Temporary Demountable Buildings and Masterplanning (CMS0009)	DComS	In progress. Temporary demountable classrooms and landscaping currently being installed. Meeting held with DoE and project Architect to progress Masterplan.
<b>Council Meeting – 4 December 2012</b>			
9.2.1	Forrest Park - Proposed Improvement Options - Further Report (RES0003)	DTS	<b>Completed.</b> Report to OMC 12 March 2013.
9.2.2	Hyde Park Lakes Restoration - Progress Report No. 15 (RES0086 & TES0465)	DTS	<b>Completed.</b> Reported to OMC 26 February 2013.
9.2.3	Feasibility Study of Sewer Mining as a Future Water Source for the Recharge of Hyde Park Lakes - Approval of Quotation (RES0042)	DTS	Liaising with consultant currently.
9.2.5	Bike Rack Installation Project Stage One (TES0172)	DTS	Progressing.
9.2.6	Review of Waste Management Practices in the City of Vincent - Progress Report No. 1 (ENS0083)	DTS	<b>Completed.</b> Refer to report to OMC 26 February 2013.
9.3.1	Mount Hawthorn Out of School Care Centre Inc – Licence for the use of the Mt Hawthorn Community Centre Main Hall (PRO0003)	DCorpS	<b>Completed.</b> Signed licence returned.
9.4.3	Mount Lawley Subway Artwork Concept – Approval (ORG0016)	DComS	In progress. Liaising with City of Bayswater to progress the project.
<b>Council Meeting – 20 November 2012</b>			
9.1.5	Tenant Matching, Short Term Licensing (Pop Up Shop Scheme) and Reporting on Non leased Premises in the City of Vincent's 5 Town Centres (ADM0105)	DPS	Successful consultant advised of outcome. Legal advice has been obtained prior to progressing with consultant.
9.1.8	Amendment No. 106 to Planning and Building Policy Manual –Amendment to Policy Nos. 3.1.11, 3.1.12, 3.1.13, 3.1.14 and 3.5.22 (PLA0252)	DPS	Matter to be reported back to Council in March 2013.
9.1.9	Amendment No. 107 to Planning and Building Policies – Draft Amended Appendix 11 relating to Non-Conforming Use Register – Inclusion of No. 231 – 233 (Lot 100) Bulwer Street, Perth (PLA0081 & PRO0650)	DPS	Matter to be reported back to Council in March 2013.
<b>Council Meeting – 6 November 2012</b>			
9.1.2	FURTHER REPORT: Amendment No. 103 to Planning and Building Policy Manual – Amendment to Policy No. 3.5.3, 3.5.4 and 3.5.22 and Rescission of Policy No. 3.5.9 (PLA0249)	DPS	Four week advertising period has been completed and matter scheduled to be reported to Council in February 2013.

Item	Report Details	Action Officer	Comments
9.2.1	Proposed Withdrawal of Bus Route 401 – Wellington Bus Station to Wembley/Stirling Station (TES0178)	DTS	<b>Completed.</b> <i>Refer to report to OMC 26 February 2013.</i>
9.3.3	Review of Long Term Financial Plan – Progress Report 2 (FIN0025)	DCorpS	<i>To be discussed with Councillors in the first quarter 2013.</i>
9.5.5	Metropolitan Local Government Review Panel – Final Report (ORG0031)	CEO	In progress. <i>Presentation to February Forum deferred until March.</i>
9.5.6	Leederville Enhancement Working Group – Receiving of Unconfirmed minutes and Approval of Projects (ADM0106)	DTS	In progress. <i>Urban Design Consultant presented initial options. Further meeting to be held to finalise options.</i>
14.3	URGENT BUSINESS: Nos. 27-29 Carr Street, West Perth - Recovery of Costs for Clean-up of Asbestos Contamination of Public and Private Properties - Progress Report No. 1 (PRO1386)	CEO	In progress. <i>Extensive information provided to Queens Counsel. Queens Counsel advice has now been received. Matter being progressed.</i>
<b>Council Meeting – 23 October 2012</b>			
9.1.4	Amendment No. 90 to Planning and Building Policy Manual – Policy No. 3.1.1 relating to the Mount Hawthorn Precinct – Scheme Map 1 (PLA0031)	DPS	Four week advertising completed. Matter to be reported back to the Council on gazettal of Scheme Amendment No. 32.
9.1.5	Amendment No. 103 to Planning and Building Policy Manual – Amendment to Policy No. 3.5.3, 3.5.4 and 3.5.22 and Rescission of Policy No. 3.5.9 (PLA0249)	DPS	<i>Matter scheduled to be reported to Council on 12 March 2013.</i>
9.1.6	Amendment No. 105 to Planning and Building Policy Manual – Rescission of Appendix No. 7, 9, 13 and 14 (PLA0251)	DPS	Four week advertising period has been completed and matter scheduled to be reported to Council on 26 March 2013.
9.1.7	Way Finding Signage Strategy Implementation – Final Adoption (PLA0084)	DPS	In Progress. <i>Implementation of Way Finding Signage to commence as per Plan and coordinated by internal Car Parking Working Group. Implementation Plan to be amended as per Council resolution. Way Finding Signage to be installed in Leederville in accordance with Plan. Quotations being obtained to implement other Town Centres in 2013/2014.</i>
9.2.1	Alternative Treatments for Right of Ways within the City (TES0003; TES0331)	DTS	To be presented to a Forum in February 2013 to be presented by others, as arranged by Cr Maier. Awaiting information from Cr Maier.
9.3.5	Hyde Park – Proposed Gazebo, Barbeque and Temporary/Portable Mobile Food Service (RES0042)	DCorpS	<i>Temporary/Portable Food Service contract has been awarded to Delish Ice until 30 April 2013. BBQ to be installed.</i>
9.4.1	St Patrick's Day Parade 2013 (CMS0057)	DComS	<i>Event preparations underway to be held at Leederville Oval on Sunday, 17 March for St Patrick's Day for 2013.</i>
9.4.2	William Street Festival Community Consultation (CMS0124)	DComS	Meeting held with Mayor, Lord Mayor of Perth and stakeholders on 21 November 2012 to discuss a joint collaboration for William Street Festival in 2013. <i>'OnWilliam' have advised that they are unable to carry through with the project given the lack of interest. Officers are working on a plan forward to address this.</i>
9.4.3	Parking Enforcement – Day Shift Rangers – Progress Report No. 1.	DComS	<b>Completed.</b> <i>Request for additional statistics being investigated and to be further reported to Council. Additional statistics will be provided in the next quarterly Ranger Statistics Report, covering October, November and December 2012 to OMC 12 February 2013.</i>

Item	Report Details	Action Officer	Comments
14.1	Request to Name the ROW bounded by Mary Street, William Street, Chatsworth Road and Beaufort Street, Highgate (TES0266)	DTS	<i>Progressing as per Council decision.</i>
<b>Council Meeting – 9 October 2012</b>			
9.1.4	Amendment No. 97 to Planning and Building Policy Manual – Finalisation of Appendix No. 17 – Design Guidelines for Lacey Street, Perth and designation of Lacey Street as a Heritage Area (PLA0241)	DPS	<i>Final advertising being undertaken. Preparation of Heritage Area Policy to be undertaken in 2013.</i>
9.1.5	Town Planning Scheme Review - Approval of the Community Engagement Plan (PLA0140)	DPS	Community Engagement Plan being modified and associated preparation has commenced. Awaiting consent to advertise from WAPC. <i>Progress Report submitted to OMC 12 February 2013.</i>
9.2.2	Alternative Uses for Car Parking Bays in Town Centres – Progress Report No. 3 (PLA0084)	DTS	Four (4) month trial in progress.
9.2.3	Beaufort Streetscape Improvements – Further Review of Proposed Tree Species (TES0234)	DTS	Meeting with landscape architects to be arranged
9.5.2	Strategic Community Plan – Review and Approval of Community Engagement Plan (ADM0038)	DTS	In progress. Enquiries made to arrange Deliberative Democracy Forum - unavailable until March 2013. Tentative booking made for April 2013.
14.1	CONFIDENTIAL ITEM: Nos. 37-39 (Lot 93) Money Street, Perth – State Administrative Tribunal Request to Council to Reconsider its Position in Respect of the Appealed Conditions of Planning Approval DR 202 of 2012 (PRO2663; 5.2012.15.1; DR 202/2012)	DPS	Matter determined at OMC on 9 October 2012. SAT Orders received 24/10/12 the question of costs is reserved. Any application or costs is to be filed with the Tribunal on or before 7 November 2012. Applicant has filed for cost with the Tribunal. A direction hearing was held on 16 November 2012. Application for cost listed for Hearing on 12 February 2013. Applicant is no longer seeking cost at the SAT, and consent Orders have been signed. Awaiting Final Orders from the SAT. Applicant instead has indicated that they will be seeking damages from the City. <i>Final Orders dated 29 January 2013 received, whereby the appeal proceedings have been withdrawn.</i>
<b>Council Meeting – 25 September 2012</b>			
9.1.9	Proposed Scheme Amendment No. 34 relating to land coded Residential R20 in the Mount Hawthorn and North Perth Precincts – Precinct Plans 1 and 8 (PLA0202)	DPS	<i>Documentation to be finalised and forwarded to the WAPC for approval.</i>
9.1.10	Amendment No. 95 to Planning and Building Policies – Draft Amended Policy No. 3.4.2 relating to Aged or Dependent Persons' Dwellings (PLA0238)	DPS	<i>Final advertising being undertaken and Planning and Building Policy Manual to be updated.</i>
9.2.1	Proposed Reintroduction of Two-Way Traffic on Beaufort and William Streets, Perth - Progress Report No. 7 (TES0473)	DTS	Beaufort Street businesses/residents notified of Council decision.
9.5.1	The 13 <sup>th</sup> Australian Parking Convention, 11 to 13 November 2012 – Sydney (ADM0031)	DTS	Completed. Report prepared.
<b>Council Meeting – 11 September 2012</b>			
9.1.6	Amendment No. 102 to Planning and Building Policies – Draft Amended Appendix 11 relating to Non-Conforming Use Register (PLA0081)	DPS	Advertising completed and matter being reported to Council in February 2013.

Item	Report Details	Action Officer	Comments
9.2.2	Brisbane Terrace, Perth – Proposed Streetscape Improvements and Progress Report No. 2 (PKG0055)	DTS	Trees being on grown. Planting to occur May 2013. Respondents advised of Council decision.
<b>Council Meeting – 28 August 2012</b>			
9.1.4	Amendment No. 97 to Planning and Building Policy Manual – Amendments to and Rescission of Appendices (PLA0241)	DPS	In Progress. Part of Amendment No. 97 has been completed. Lacey Street Design Guidelines and Heritage Area is undergoing further consultation which closed on 2 November 2012. Matter will be presented back to Council in February 2013.
9.2.2	Proposed Installation of Unisex Toilet Facility and Improved Parking - Auckland/Hobart Street Reserve – Consideration of Submissions (RES0037)	DTS	Community engagement and options being explored. Plan of enclosed playgrounds/parks completed. To be reported to Council.
9.2.4	Britannia Reserve Masterplan – Progress Report No. 3 (RES0001)	DTS	<i>To be reported to Council in March 2013.</i>
<b>Council Meeting – 14 August 2012</b>			
9.1.5	Proposed Additional Use to the City's Town Planning Scheme No. 1 – Scheme Amendment No. 33 – No. 178 (Lot 9) and No. 180 (Lot 8) Alma Road, North Perth Vastese Bakery (PLA0243)	DPS	In progress. Advertising currently being undertaken.
9.4.1	Proposal for Artwork at No. 374 Charles Street, No. 331 Bulwer Street and No. 208 Beaufort Street, North Perth (PRO0098; PRO0539; PRO3329)	DComS	Part-Completed. Artwork for "Beseech" by Ken Sealey relocated to Keith Frame Reserve, due for completion end of March 2013. Contract for Bulwer Street signed and this work due for installation. ( <i>Refer further to OMC 18 December 2012 – Item 9.4.12.</i> )
9.4.5	Community Bus Feasibility Study – Progress Report No. 1 (CMS0072)	DComS	The Steering Group meet on a fortnightly basis. Progress is being made in gathering necessary data and arrangements for an Open Day. Researchers met with business/community representatives from the Leederville Town Centre on 31 October 2012 and will meet separately with other Town Centre representatives. Community Survey launched and available on City's website. Public Forum held on 13 February 2013.
<b>Council Meeting – 24 July 2012</b>			
9.1.6	No. 10 (Lot 2545) Farmer Street, North Perth (Woodville Reserve) – Proposed Alterations and Additions (Wellness Centre) to Existing Recreational Facilities (Community Services Building – Multicultural Services Centre of Western Australia Inc.) (PRO0079; 5.2011.552.2)	DPS/ DComS	<b>Completed.</b> <i>New application to be submitted in accordance with the new Woodville Reserve Master Plan.</i>
9.1.9	Amendment No. 94 to Planning and Building Policies – Rescission of Policy Nos. 3.4.5 relating to Short Term Accommodation and Policy No. 3.5.17 relating to Communal Open Space for Lodging Houses, Hostels and Serviced Apartments; Consideration of Draft Policy No. 3.4.5 relating to Special Residential Accommodation; and Administrative Changes to Existing Policies (PLA0238)	DPS	<i>Final advertising being undertaken and Planning and Building Policy Manual to be updated.</i>
9.2.7	Weld Square Redevelopment Project – Proposed Co-Naming of Park (RES0102)	DTS	Strategic Planning seeking further information.

Item	Report Details	Action Officer	Comments
9.4.2	North Perth Bowling and Recreation Club – Replacement of Flood Lighting (PRO3409)	DComS	In progress. Club have been advised of the Council resolution and will contact the Officers should assistance with fundraising be required.
9.4.3	Request for Sponsorship by Football West – Backpackers' Kickabout (CMS0084)	DComS	In progress. Organiser's notified and further information requested. Contact will be made with Football West for information pending.
<b>Council Meeting – 10 July 2012</b>			
9.1.7	Proposal for Paid Parking in the West Perth Area Subject to the Perth Parking Management Act 1999 and Associated Parking Matters (PKG0168)	DPS	In progress. Various Actions being followed up and coordinated through the City's Internal Car Parking Working Group. Discussion Paper has been prepared and has been circulated to Council Members. <i>Feedback received and matter being followed up through City's Internal Car Parking Working Group.</i>
<b>Council Meeting – 26 June 2012</b>			
9.2.1	Traffic Management Matter Pennant Street, North Perth – Consideration of Community Consultation Submissions and Approval of Road Modifications (TES0275)	DTS	To be actioned in accordance with Council decision.
9.2.2	Development of a New Local Bicycle Plan – Approval of a Consultant (TES0172)	DTS	Progressing according to plan.
<b>Council Meeting – 12 June 2012</b>			
9.1.6	Amendment No. 97 to Planning and Building Policy Manual – Amendments to and Rescission of Appendices (PLA0219)	DPS	In progress. Part of Amendment No. 97 has been completed. <i>Lacey Street Design Guidelines and Heritage Area was reported to OMC 12 February 2013. Final advertising currently being undertaken.</i>
<b>Council Meeting – 8 May 2012</b>			
9.2.1	Intersection of Walcott Street and Beaufort Street, Mount Lawley – Consideration of Various Items (TES0334, TES0520)	DTS	Discussed at Integrated Transport Advisory Group (ITAG), further information requested by Advisory Group.
<b>Council Meeting – 24 April 2012</b>			
9.1.6	Scheme Amendment No. 32 to the City of Vincent Town Planning Scheme No. 1 (PLA0239; PLA0224)	DPS	In progress. Documentation endorsed by the Council on 23 October 2012 and has been forwarded to the WAPC. <i>Still awaiting response from WAPC. Advised that will be after State Election.</i>
<b>Council Meeting – 27 March 2012</b>			
9.3.5	Investigation of Hyde Park Tea Rooms – Progress Report No. 3 (RES0042)	DCorpS	<b>Completed.</b> <i>Temporary/Portable Food Service contract has been awarded to Delish Ice until 30 April 2013.</i>
14.1	CONFIDENTIAL REPORT: Leederville Town Centre Masterplan and Built Form Guidelines – Progress Report No. 3 (PLA0147)	DPS	In progress. Letter sent advising of termination of Hames Sharley contract. Structure Plan being completed in-house. MarcoPlan have been engaged to do Retail Needs Assessment. Matter deferred at Council Member Forum on 13 November 2012 and presented at the December forum. <i>Leederville Structure Plan Progress Report presented to OMC 12 February 2013. Final Retail Needs Assessment to be submitted shortly.</i>



Item	Report Details	Action Officer	Comments
<b>Council Meeting – 13 March 2012</b>			
9.4.1	Artist in Residence Programme Implementation Plan Update (CMS0070)	DComS	The artists known as REINIGUNGSGESELLSCHAFT (RG) arrived on 15 October 2012 and are here until end of November 2012. Information about the Artists and the City of Vincent Artist in Residence proposal is on the City's website. Promotion of Project is ongoing. RG conducted their first talk on 17 October. Dialogue Sessions held on 27 and 28 October. RG are successfully liaising with the Community to engage in their Projects. The artists have now completed their 'transform' phase by creating 23 intriguing new street names to be installed at main intersections all over the City. The signs will be installed on Saturday, 24 November with a walking tour to be conducted on Sunday, 25 November by the artists. A film on the Artists in Residence Programme will be screened as part of the City's Film Project on 17 February 2013 at Banks Reserve. A final Information Report to OMC to be submitted in March 2013.
<b>Council Meeting – 14 February 2012</b>			
14.2	CONFIDENTIAL REPORT: Proposed Seizure and Sale of Land due to unpaid Local Government Rates (FIN0007)	DCorpS	In progress. Two properties have been finalised.  <i>The third property - the court judgement payment plan being adhered to, \$8,000 received to date.</i>
<b>Council Meeting – 20 December 2011</b>			
14.1	CONFIDENTIAL REPORT: Proposed Amendments to Endorsed Draft City of Vincent Town Planning Scheme No. 2 (Text and Maps), Draft Local Planning Strategy and Draft Precinct Policies (PLA0140)	DPS	Draft Local Planning Strategy, Draft Town Planning Scheme No. 2 (text and maps) and Draft Precinct Policies delivered to WAPC on 23 December 2011.  Still awaiting consent from WAPC to advertise documents. Letter was sent 15 May 2012 to seek written advice from WAPC/DOP on indicative timeframe.  City Officers working closely with DoP Officers to the shared goal of consent to advertise through regular meetings and correspondence. Progress Report presented to OMC 12 February 2013. <i>Advised by the DoP that consent to advertising will not be given until after the State Election in March 2013.</i>
<b>Council Meeting – 22 November 2011</b>			
9.1.9	Preparation of a Structure Plan for Claisebrook Road North – Investigations (PLA0222)	DPS	Workshop held on 14 April 2012 for Claisebrook North. Information has been uploaded on City's website and will inform preparation of Structure Plan. City of Vincent to liaise with Department of Planning (DOP) on strategic planning for area as per SAT decision on batching plants. Community Forum held on 28 June 2012. DoP have advised to wait until TPS No. 2 is advertised prior to progress the Structure Plan.

Item	Report Details	Action Officer	Comments
9.4.1	Men's Shed – Progress Report No. 3 (CMS0128)	DComS	In progress. City's Officers continue to meet with Steering Committee to progress the Project. Project is part of the Woodville Reserve Draft Master Plan – Progress Reports to OMC held 24 April 2012, 24 July 2012 and 23 October 2012. LotteryWest Grant successfully obtained. Quotes from Builders being obtained and looking at plan for preparation of the site. Further Report OMC 25 September 2012 (Item 9.1.2) with updated plans and further investigation to follow. Survey of site approved. On hold until structure of Woodville Reserve Masterplan is finalised.
<b><u>Council Meeting – 11 October 2011</u></b>			
9.1.11	Amendment No. 82 to Planning and Building Policy Manual – Draft Amended Policy No. 3.4.1 Relating to Ancillary Accommodation (PLA0210)	DPS	The City's Officers have been advised by the DoP to await the completion of the R-Codes Review. Further advice since been received from WAPC and legal advice has been sought. Matter to be reported to Council on release of new R Codes. Date of this has not yet been released from the WAPC.
9.3.2	Community Garden – Progress Report No. 1 (CMS0123)	DComS	In progress. Community Garden Steering Group established. Project part of the Woodville Reserve Draft Master Plan reported to OMCs held 24 April 2012, 24 July 2012 and 23 October 2012. Incorporation and Design Sub-Committees established, Draft Garden Design adopted by Committee. Further Report to OMC held 25 September 2012 (Item 9.1.2) with updated plans and further investigation to follow. Survey of site approved. On hold until structure of Woodville Reserve Masterplan is finalised.
<b><u>Council Meeting – 27 September 2011</u></b>			
9.3.5	Creative Conversations Programme (CVC0016)	DComS	Programme to be considered at an Arts Advisory Group (AAG) meeting in due course.
<b><u>Special Council Meeting – 30 August 2011</u></b>			
7.3	Proposed Extension of Perth Bicycle Network, On Road Cycle Lanes and other improvements on Palmerston Street between Randall Street and Stuart Street, Perth (TES0172)	DTS	Consultation closed 25 January 2013. <i>Reported to OMC 12 February 2013.</i>
<b><u>Council Meeting – 10 May 2011</u></b>			
9.1.8	City of Perth – Hamilton Precinct Draft Urban Design Study (ORG0016)	DPS	Terms of Reference have been finalised as has Group Members comprising; City of Perth, the Town of Cambridge, the City of Subiaco, Main Roads WA, the Department of Transport the Department of Planning, Water Corporation and Western Power. Most recent meeting was held 30 July 2012 <i>and most recent meeting was held on 25 February 2013.</i>
<b><u>Council Meeting - 9 November 2010</u></b>			
9.2.1	Proposed Dedication of Right of Way between Sholl Lane and Woodville Street, and Naming of the ROW "Dowell Lane" (TES0248)	DTS	Still discussing alternatives with Regional Development and Lands (RDL). In September 2012, RDL advised the Process is complex and requires to be sorted.

**Confidential Register of Legal Action  
MONTHLY REPORT  
As at 28 February 2013**

This Register contains confidential information as it relates to the personal affairs of a person and legal advice obtained or which may be obtained.

Pursuant to Section 5.23(2)(b) and (d) of the Local Government Act 1995, this Register is confidential and issued to Council Members only.

REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS  
AS AT 28 FEBRUARY 2013

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
1.	Nos. 379 and 379A Charles Street, North Perth  DR 58 of 2012	7/3/2012	Boskovic	Review of Notice under Section 3.25 of the <i>Local Government Act 1995</i> , issued by the City of Vincent relating to removal of disused items, such as furniture, bricks timber, electrical equipment etc; and unregistered motor vehicle from property or appropriately stored in a garage/carport. Direction Hearing on 21 March 2012. Mediation scheduled on-site on 4 April 2012. Mediation changed to 5 April 2012. SAT to schedule further date for mediation. Further mediation listed for 16 May 2012. Next mediation on 27 June 2012. Mediation rescheduled to 29 June 2012. Further mediation scheduled for 26 September 2012. Further mediation on 14 November 2012. Further mediation on 20 February 2013. <i>Next mediation scheduled for 22 May 2013 at 10am</i>
2.	Nos. 37-39 Money Street, Perth  DR 202 of 2012	11/6/2012	MA Waters	Review of conditions of approval granted by Council at its Ordinary Meeting held on 8 May 2012. Direction hearing held on 26 June 2012. Mediation scheduled for 12 July 2012. Further mediation scheduled for 17 August 2012 has been vacated. Next mediation on 18 September 2012. Matter to be reported to the OMC on 9 October 2012. The next mediation is scheduled for 17 October 2012. The appeal was allowed as per SAT Orders dated 17 October 2012. The matter relating to cost was reserved and was considered at the Directions Hearing held on 16 November 2012. Application for cost is listed for Directions Hearing on 18 January 2013. Applicant is no longer seeking cost at the SAT, and consent Orders have been signed. Awaiting Final Orders from the SAT. Applicant instead has indicated that they will be seeking damages from the City. <i>There has been no further information received in relation to the issue of damages being considered by the applicant. Final Orders dated 29 January 2013 received, whereby the appeal proceedings have been withdrawn. Completed.</i>
3.	No 99 Palmerston Street, Perth  DR 307 of 2012	17/9/12	Tripleview Holdings Pty Ltd	Review in relation to Council's decision for refusal that was considered at the Ordinary Meeting of Council held on 24 July 2012 for the demolition of the existing single house and the construction of two and three storey buildings comprising 8 multiple dwellings and 4 single bedroom multiple dwellings and associated car parking. Awaiting Orders from the SAT regarding Direction Hearing date. Directions Hearing listed for 5 October 2012. Mediation listed on 26 October 2012. Mediation scheduled for 23 November 2012 has been vacated, due to property being under offer by another interested party. Mediation listed on 13 December 2012. Further Mediation on 15 January 2013 vacated and rescheduled to 2pm on 7 February 2013. <i>The matter is to be reported to OMC on 26 March 2013. Mediation scheduled for 2 April 2013 at 10am, at the City's Offices.</i>
4.	Nos. 7-9 Scarborough Beach Road, North Perth	30/11/12	iLaw Barrister and Solicitors	Review in relation to Written Direction relating to Unauthorised Works within common property – Bollards Direction Hearing on 21 December 2012 at the SAT. Owners represented by Solicitors. Mediation scheduled for 10am on 15 February 2013. <i>Mediation vacated as per the applicant's request. Mediation rescheduled to 13 March 2013 at 2pm, onsite.</i>

**REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS  
AS AT 28 FEBRUARY 2013**

NO.	ADDRESS & SAT REVIEW NO	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
5.	No. 209 Beaufort Street, Perth	7/1/13	Goodstar Holdings Pty Ltd	Review in relation Development Assessment Panel's (DAP) Conditions of Approval granted on 14 December 2012. DAP Panel to defend appeal.
6.	No. 25 Commonwealth Avenue, North Perth	14/1/13	Miriana Brisevac	Review Council's decision to refuse a carport and fence. Directions Hearing listed for 7 February 2013 at 2pm. SAT Direction Hearing scheduled to 27 February 2013. Mediation scheduled for 18 March 2013 at 10am onsite.
7.	No. 15 Franklin Street, Leederville	24/1/13	Allan Teede	Review against Council decision to refuse an application for Demolition of Existing Single House Construction of Two Storey Single House. Direction Hearing is on 14 February 2013. SAT Mediation to be held on 8 March 2013 at 10am.

**CITY OF VINCENT DESIGN ADVISORY COMMITTEE (DAC)  
REGISTER OF APPLICATIONS CONSIDERED BY DAC  
2013**

No	ADDRESS	APPLICANT	PROPOSAL	DAC MEETING DATE	REASON FOR REFERRAL	COMMENTS
1.	Nos. 132-134 Matlock Street, Mount Hawthorn	DMG Architects	Construction of Two-Storey Building Comprising Eight (8) Multiple Dwellings and Associated Car Parking	6/3/2013	Multiple Dwellings	Minutes of meeting will be included in Information Bulletin, Ordinary Meeting of Council to be held on 9/04/2013.
2.	No. 116 Wright Street, Highgate	Myfanwy Zrinski (designer Aaron Sice)	Three (3) Multiple Dwellings to existing Single House	6/3/2013	Multiple Dwellings	Minutes of meeting will be included in Information Bulletin, Ordinary Meeting of Council to be held on 9/04/2013.
3.	No. 57 Lincoln Street, Perth	MRodic & Associates Pty Ltd	New Two (2) Storey Building for Office and Research Purposes to existing Building used by the Police Historical Society	6/3/2013	Heritage Listed, Landmark site and would benefit from DAC comments	Minutes of meeting will be included in Information Bulletin, Ordinary Meeting of Council to be held on 9/04/2013.
4.	No. 52 Milton Street, Mount Hawthorn	Milton Pulse Pty Ltd	Demolition of existing building and Construction of Two Storey Building comprising of Six (6) Multiple Dwellings (Reconsideration)	6/3/2013	Multiple Dwellings	Minutes of meeting will be included in Information Bulletin, Ordinary Meeting of Council to be held on 9/04/2013.
5.	No.99 Palmerston Street Perth	Kim Bevilaqua	Construction of Two and Three Storey Buildings comprising Eight (8) Multiple Dwellings and Four (4) Single Bedroom Multiple Dwellings and Four (4) Single Bedroom Multiple Dwellings with Associated Car Parking (Refused by Council on 24 July 2012) (Reconsideration as part of SAT Mediation)	6/3/2013	The proposal was referred to DAC Meeting on 1 February 2012 and 20 June 2012. The applicant has submitted revised plans as part of the Mediation with the State Administrative Tribunal. The revised plans are referred to DAC for comments	Minutes of meeting will be included in Information Bulletin, Ordinary Meeting of Council to be held on 9/04/2013.
6.	No.103 Harold Street, Highgate	DMG Architects	Five Storey Building consisting of 70 Multiple Dwellings and Associated Two Level Basement Car Parking - (Reconsideration)	6/3/2013	Multiple Dwelling Development greater than Three (3) Storeys	Minutes of meeting will be included in Information Bulletin, Ordinary Meeting of Council to be held on 9/04/2013.

**METROWEST DEVELOPMENT ASSESSMENT PANEL (MWDAP)  
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT  
24 January 2013 – Current**

No.	ADDRESS AND DA SERIAL NO	APPLICANT AND OWNER	PROPOSAL	CITY'S RECOMMENDATION TO DAP/WAPC	DAP MEETING DATE	DAP DECISION
1.	No. 389 Oxford Street, Mount Hawthorn	Applicant: Shircore and Associates architects Meyer Associates	Demolition of Existing Single House and Construction of a Three Storey Office Building and Associated undercroft car parking.	Application received on 22 January 2013	Not determined yet	Not determined yet. Advertising is scheduled to commence on 1 March 2013, for fourteen (14) days.



CITY OF VINCENT

## FORUM NOTES 19 FEBRUARY 2013

### 1. Declaration of Opening

Mayor Hon. Alannah MacTiernan declared the Forum open at 6.03pm.

### 2. Apologies/Members on Approved Leave of Absence

#### (a) Apologies:

Cr John Pintabona	South Ward	<i>Work Commitments (attended from 6.52pm)</i>
Rick Lotznicker, Director Technical Services		<i>Annual Leave</i>

#### Leave of Absence:

Cr Warren McGrath ( <i>Deputy Mayor</i> )	South Ward	<i>Work Commitments</i>
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#### (b) Present:

Mayor Hon. Alannah MacTiernan	
Cr Matt Buckels	North Ward
Cr John Carey	South Ward
Cr Roslyn Harley	North Ward
Cr Dudley Maier	North Ward
Cr John Pintabona	South Ward ( <i>from 6.52pm</i> )
Cr Joshua Topelberg	South Ward
Cr Julia Wilcox	North Ward
John Giorgi, JP	Chief Executive Officer
Rob Boardman	Director Community Services
Mike Rootsey	Director Corporate Services
Carlie Eldridge	Director Planning Services
Craig Wilson	A/Director Technical Services
Tory Young	Manager Strategic Planning, Sustainability and Heritage Services
Jacinta Anthony	Manager Community Development
Mike Somerville-Brown	Perth Transport Authority
Gary Merritt	Transperth
3 Members of the Public	

### 3. Declaration of Interests

Nil.

### 4. Forum Items for Discussion

#### 4.1 Public Interest Forum

Nil.

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## 4.2 Agenda Forum

### 4.2.1 Beaufort Street Bus Lanes - *Presentation by Department of Transport and Perth Transport Authority*

Commenced at: 6.05pm

Closed at: 6.35pm

Members of Public: 3

#### Comment:

Mike Somerville-Brown (MSB), Public Transport Authority (PTA), Program Manager, Communications, Infrastructure and Buses. Gary Merritt, Transperth Service Development Manager, Greg Murison, PTA Project Manager, Network and Infrastructure attended.

MSB presented a brief power-point overview of the proposed Beaufort Street peak period bus lanes between Brisbane and Walcott Streets.

MSB advised that:

- Perth has a growing traffic congestion problem and that improved bus services were part of the solution.
- That bus patronage on the Beaufort Street services is increasing and as result there will be more services in the future.
- PTA has an in principle agreement with the City of Stirling to extend the peak period bus lanes north of Walcott Street linking to the existing Inglewood bus lanes
- As part of the above agreement PTA will be contributing to the City of Stirling's streetscape enhancement and the same opportunity will apply to the City of Vincent.
- It is critical to the success of the bus lanes that there is continuity across Local Government in respect to of the times of operation and in recognition that the afternoon peak period is now longer that the times of operation reflects this.
- At all other times the lane(s) would revert to current use, i.e. parking.
- Main Roads have agreed to mark the bus lanes as 'Peak Period Bus Lane' so that motorist are aware that that they can use the bus lanes outside the designated times.

Councillors were critical of the lack of detail and were concerned that peak period bus lanes were being implemented without due regard to the impact upon the local community. Further, they were disturbed that the bus lanes were being described as a *transport corridor* implying that the buses held priority over other roads users including pedestrians.

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MSB acknowledged the Councillors concerns and agreed that the presentation lacked detail. He gave an undertaking to develop concept plans, including possible artist impressions of the bus lanes, and to collate passenger data specific to the City of Vincent area, before bringing the matter back to Council.

Further, in aside discussion with the Beaufort Street Network (BSN) representatives, MSB invited the BSN to be part of the planning process including with a meeting with the PTA project team.

- 4.2.2 Review of City of Vincent Car Parking Policy (further to Notices of Motion relating to Car Stackers and Cash-in-Lieu) - *Presentation by City's Officers*

**DEFERRED TO FORUM TO BE HELD ON 19 MARCH 2013 AT THE REQUEST OF THE MAYOR.**

- 4.2.3 Metropolitan Local Government Review Panel - City of Vincent Submission - *Presentation by Chief Executive Officer*

**DEFERRED TO FORUM TO BE HELD ON 19 MARCH 2013 AT THE REQUEST OF THE MAYOR.**

#### **4.3 Concept Forum (Behind Closed Doors)**

- 4.3.1 Options for former North Perth Police Station - *Presentation by City Officers*

Commenced at: 6.42pm  
Closed at: 7.17pm  
Members of Public: Nil.

**Cr Pintabona entered the Forum at 6.52pm.**

#### Comment:

The City's Manager Strategic Planning, Sustainability and Heritage Services provided a presentation on the site which provided the background relating to the purchase of the property and the current lease arrangement and an overview of 8 Options for consideration by the Council for the future management of the property.

Discussion ensued on the various options, whereby a general consensus was met for the City to retain ownership of the front of the property to be used by tenants for active shared community uses and for the rear of the property be eventually sold, by establishing a prescriptive Expressions of Interest for a joint partnership between Architects / Designers and Property Developers to present a feasibility proposal to redevelop the rear in accordance with design specifications set by the Council.

Discussion also ensued on disposing of the property in entirety to enable the market to inform the future use and development of the site.

#### **5. Closure**

Mayor Hon. Alannah MacTiernan declared the Forum closed at 7.17pm.

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**CITY OF VINCENT**  
**NOTICE OF FORUM**  
**19 MARCH 2013**

Notice is hereby given that a Forum will be held at the Administration and Civic Centre, 244 Vincent Street (corner Loftus Street), Leederville, on **Tuesday, 19 March 2013 at 6.00pm.**

**JOHN GIORGI, JP**  
**CHIEF EXECUTIVE OFFICER**  
**5 March 2013**

**ORDER OF BUSINESS**

1. **Declaration of Opening**
2. **Apologies/Members on Approved Leave of Absence**
3. **Declaration of Interests**
  - 3.1 Financial - Local Government Act 1995, s5.60A
  - 3.2 Proximity - Local Government Act 1995, s5.60B
  - 3.3 Impartiality - Local Government (Administration) Regulations, Reg 34

4. **Forum Items for Discussion**

4.1 **Public Interest Forum**

	<b>Item</b>	<b>Indicative Time</b>
4.1.1	Community Bus Feasibility Study Update - <i>Presentation by Dr Shahed Khan, Principal Researcher, Department Head, Urban and Regional Planning, School of Built Environment, Curtin University of Technology</i>	6.00pm - 6.45pm

4.2 **Agenda Forum**

	<b>Item</b>	<b>Indicative Time</b>
4.2.1	Presentation of Draft Britannia Reserve Masterplan - <i>Presentation by Dr May Carter and Kerry O'Flaherty</i>	6.45pm - 7.15pm
4.2.2	Review of City of Vincent Car Parking Policy (further to Notices of Motion relating to Car Stackers and Cash-in-Lieu) - <i>Presentation by City's Officers</i>	7.15pm - 7.45pm
4.2.3	Metropolitan Local Government Review Panel - City of Vincent Submission - <i>Presentation by Chief Executive Officer</i>	7.45pm - 8.30pm

4.3 **Concept Forum (Behind Closed Doors)**

Nil.

5. **Closure**