



TOWN OF VINCENT

**LOFTUS CENTRE MANAGEMENT COMMITTEE  
18 May 2010 AT 11.00am**

**Venue: Town of Vincent – Committee Room**

**MINUTES**

**Attendees:**

- Mike Rootsey, Director Corporate Services, Town of Vincent – Acting Chairperson (DCS)
- Elizabeth Scott, Manager Library Services (MLS)
- Jim Maclean, Manager Ranger and Community Safety Services (MRCSS)
- Robyn Kuhl, Director, Gymnastics WA (GWA)
- Taryn de Lestang, Centre Manager, Loftus Recreation Centre (MLRC)
- Paula Sutherland, President Loftus Community Centre (PLCC)
- Shelley Micale, Centre Manager, Loftus Community Centre (MLCC)
- Alison Seaman, Executive Secretary Corporate Services

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**1. Welcome / Declaration of Opening**

The Acting Chairperson opened the meeting at 11.05am

**2. Apologies**

John Giorgi, Chief Executive Officer, Town of Vincent – Chairperson;  
Kon Bilyk, Property Officer (Projects) (PO)

**3. Confirmation of Minutes**

**Moved: Taryn de Lestang                      Seconded: Paula Sutherland**

*That the minutes of the Special meeting held on 15 March 2010 be confirmed as true and correct and received.*

**CARRIED: (5-0)**

**4. Business:**

**4.1 Draft Budget Items 2010/2011:**

DCS advised that the Draft Budget 2010/2011 was considered at a Special Meeting of Council on 12 May 2010. The following items were included in the Town’s Draft Annual Budget 2010/2011 for the Loftus Centre:

**Recreation Centre:**

- Replace selected air conditioning units;
- Replace all old ceiling air conditioning vents;
- Directional signage for the Centre
- Upgrade Gymnasium toilets;

- Upgrade Creche toilets; and
- Upgrade changerooms x2.

Gymnastics WA:

- Replace old court exhaust fans;
- Cooling of Rhythmic Gymnastics (new hall);

Loftus Community Centre:

- Installation of automatic entrance doors;
- Installation of additional fluro lights in passage way;
- Installation of fence around the waste bins.

4.2 Signage Update:

DCS advised that funds have been allocated on the 2010/2011 Budget for the directional signage for the Centre.

4.3 Open Day:

DCS advised that the Town's administration reaction to the recommended joint Open Day was positive.

MLRC suggested to the group to agree on the possible dates now so the planning of the event could get underway.

GWA agreed that February/March would be a better option as opposed to MLRC suggestion of the Open Day occurring in October as they hold Championships in October.

MRLC suggested two Open Days, one in October and one in February. Discussion ensued.

DCS concluded that the Open Day for the Centre would be scheduled for Saturday 19 February 2011. MLRC advised that Belgravia Leisure will still go ahead with their Open Day in October 2010.

## **5. General Business**

5.1 Community Centre Security:

MRCSS enquired how the Community Centre progressed with the Security Grant. MLCC advised that they have not submitted the application yet but have obtained three quotes for security systems. MLCC advised the Community Centre alarm had been activated, apparently an urn was too close to a smoke detector. As a result the whole centre was evacuated.

MRCSS advised an option could be to install a heat detector instead of smoke detector to eliminate the smoke detector being activated.

5.2 Loftus Community Centre:

PLCC thanked the ML&LH for attending the Neighbour House Week Function. She also thanked the Mayor and several Councillors for their attendance.



PLCC handed out to the Committee Members goodie bags that were provided to attendees.

MLCC advised that on Monday 7 June – Foundation Day the Centre is holding a 'Little Tackers Family Market'.

**6. Date of Next Meeting**

Tuesday 3 August 2010

**7. Close of Meeting**

Acting Chairperson closed the meeting at 11.25am.

These Minutes were confirmed as a true and accurate record of the meeting of the Loftus Centre Management Committee held on 18 May 2010.

Signed:.....Chairperson

Dated this.....day of.....2010