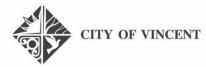
## LIQUOR LICENCE PERMIT AND GAMING APPLICATION



Applications are to be submitted to Health Services with the appropriate fee (detailed below), and a written submission regarding the application (minimum 14 days prior to the event), and is to include the following:

- A copy of the application submitted to the Department of Racing, Gaming and Liquor; and
- Details of the proposed event, including the proposed extended hours and area (if applicable); and
- Noise control measures.

<u>Please note:</u> In some cases, you will be requested to undertake a letter drop to surrounding residents advising them of the proposed event, and providing them with a mobile contact number should they experience disturbances including noise and antisocial behaviour, as a result of the event. A copy of this correspondence will also need to be submitted to Health Services as part of your application.

Written conditional approval will then be issued by the City to the event organiser, the Local Police Service and the Department of Racing, Gaming and Liquor.

Should you have any queries, please contact Health Services on 9273 6000 or via mail@vincent.wa.gov.au.

APPLICANT DETAILS				
Applicant name				
Postal address				
Mobile number				
Email address				
How many full-time equivalent employees do you intend to employ?		None (sole trader)		20-199 (medium business)
(please tick the box that applies to your business)		1-19 (small business)		200+ (large business)
SITE DETAILS				
Premises/Trading name				
Address/Location				
Date and times of event				
DECLARATION				
<ul> <li>I have attached all the requested information for this application.</li> <li>I understand that submission of this form does not automatically grant approval. I understand that I will receive a formal approval letter from the City's Health Services should the one off liquor licence permit and gaming application be approved.</li> </ul>				
Applicant name				
Signature				

To submit your application please email and any attachments to mail@vincent.wa.gov.au

FEES	
These fees are applicable for the 2023/2024 financial year. Payment options on Page 2	
Liquor or gaming assessment fee	\$52.00

PAYMENT OPTIONS					
Request an invoice					
By mail	CITY OF VINCENT, PO BOX 82, LEEDERVILLE WA 6902  Do not send cash through the mail. Complete the attached Credit Card Payment details, or forward a cheque or money order made out to the City of Vincent				
By E-mail	cashier@vincent.wa.gov.au				
Telephone	(08) 9273 6000				
In Person	244 VINCENT STREET, LEEDERVILLE WA 6007  Monday to Friday between 9:00am – 4:30pm				
Credit Card Payment	Please complete the following details, and submit the form in its entirety to the City of Vincent.  Please note American Express and Diners Club are not accepted				
	Please charge my (please select):   Bankcard   MasterCard   Visa				
	Credit Card No.: / / / / / /				
	Card Expiry Date:				
	Please debit my Credit Card with the amount of: \$52.00				
	Cardholder's Name: (as shown on the Card)				
	Cardholder's Signature:  (as shown on the card)				
	Your signature heron is authority for us to issue a sales voucher for the full amount (shown in the space provided above) and an acknowledgement that the sales voucher, if endorsed "Mail Order", to be treated as having been duly signed by the cardholder. Please forward the entire form with the details clearly completed				
OFFICE USE ONLY	RECEIPT CODE 791				