# INFORMATION SHEET



## STREET NUMBERING

#### What determines my street number?

The relevant guidelines the City of Vincent uses to determine street addresses are Australian/New Zealand Standard 'Geographic Information - Rural and Urban Addressing (AS/NSZ4819:2011)' and based on guidelines prepared by Landgate. The City will generally determine that the main access from a road to a property (i.e. front door) determines the correct street address.

#### How can I request a change to or additional allocation of a street number?

Requests to change a street number require the payment of an application fee (as per the City's approved fees and charges) as well as a written request by the property owner. The City of Vincent will only consider altering the address of a property if there are established difficulties associated with its identification. Requests based on whether the number is considered lucky/unlucky, religious reasons, 'Feng shui', personal preferences, the number not being good for business and its effect on property values will not be considered.

### What happens if my change of address is accepted for review?

In some cases, there may be the necessity of the City to change an existing street number. If this is the case, the City will consult with owners and occupiers of the affected property/s where a change in street address is being considered.

#### What happens if the City of Vincent approves my request?

All costs associated with changes to street numbering shall be met by the property owner or the developer. This includes the replacement or relocation of letter boxes, costs of new numbers, and amendments to numbers on buildings. Informing all other agencies or organisations, business contacts, family, friends and acquaintances and amendments to business and personal stationary, of changes to the street address is the responsibility of the owner/s. The City is unable to change personal details.

The City advises the following service providers of any changes:

- The Australian Electoral Commission (AEC);
- The Western Australian Electoral Commission (WAEC);
- Telstra;
- Gas, Power and Water Service providers;
- St John Ambulance;
- The Department of Fire and Emergency Services Authority of Western Australia; and
- Australia Post.