



**CITY OF VINCENT**

# **MINUTES**

**COVID-19 Relief and Recovery  
Committee**

**7 April 2020**

## Table of Contents

1	Introduction and Welcome .....	3
2	Apologies / Members on Approved Leave of Absence .....	3
3	(A) public question time and receiving of public statements .....	3
	(B) Response to previous public questions taken on notice .....	3
4	Declarations of Interest .....	3
5	Applications for Leave of Absence .....	3
6	Confirmation of Minutes .....	3
7	Business Arising .....	4
	7.1 COVID-19 Weekly Update .....	4
	7.2 Review of Guidelines for Electronic Council Proceedings .....	5
	7.3 Implementation Plan Update.....	6
	7.4 Community and Social impact on Sporting Clubs and Associations .....	7
	7.5 Town Team Collaboration & Business Support Update .....	8
8	General Business .....	9
9	Next Meeting .....	9
10	Closure .....	9

**MINUTES OF CITY OF VINCENT  
COVID-19 RELIEF AND RECOVERY COMMITTEE  
E-MEETING, STREAMED LIVE VIA THE CITY'S WEBSITE  
HTTP://WEBCAST.VINCENT.WA.GOV.AU/  
ON TUESDAY, 7 APRIL 2020 AT 5.00PM**

<b>PRESENT:</b>	<b>Cr Emma Cole</b>	<b>Presiding Member</b>
	<b>Cr Susan Gontaszewski</b>	<b>South Ward</b>
	<b>Cr Alex Castle</b>	<b>North Ward</b>
<b>IN ATTENDANCE:</b>	<b>Cr Joanne Fotakis</b>	<b>North Ward</b>
	<b>Cr Jonathan Hallett</b>	<b>South Ward</b>
	<b>Cr Ashley Wallace</b>	<b>North Ward</b>
	<b>David MacLennan</b>	<b>Chief Executive Officer</b>
	<b>Mark Fallows</b>	<b>Manager Built Environment &amp; Wellbeing</b>
	<b>Vanisha Govender</b>	<b>Executive Manager Financial Services</b>
	<b>Virginia Miltrup</b>	<b>Executive Director Community and Business</b>
	<b>Andrew Murphy</b>	<b>Executive Director Infrastructure and Environment</b>
	<b>Meluka Bancroft</b>	<b>Executive Manager Corporate Strategy &amp; Governance</b>
	<b>Stephanie Smith</b>	<b>Manager Policy &amp; Place</b>
	<b>Wendy Barnard</b>	<b>Council Liaison Officer</b>

## **1 INTRODUCTION AND WELCOME**

The Presiding Member, Emma Cole, declared the meeting open at 5.03pm and read the following Acknowledgement of Country statement:

“The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging”.

## **2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE**

Nil

## **3 (A) PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS**

Nil

### **(B) RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **4 DECLARATIONS OF INTEREST**

Nil

## **5 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

## **6 CONFIRMATION OF MINUTES**

Nil

**7 BUSINESS ARISING**

**7.1 COVID-19 WEEKLY UPDATE**

**Attachments:** Nil

**RECOMMENDATION:**

**That the COVID-19 Relief and Recovery Committee:**

- 1. NOTES the update on the City's actions relating to the COVID-19 pandemic**

**COMMITTEE DECISION ITEM 7.1**

**Moved: Cr Gontaszewski, Seconded: Cr Castle**

**That the recommendation be adopted.**

**CARRIED UNANIMOUSLY (3-0)**

**For:** Mayor Cole, Cr Gontaszewski and Cr Castle

**Against:** Nil

**7.2 REVIEW OF GUIDELINES FOR ELECTRONIC COUNCIL PROCEEDINGS****Attachments:** 1. **Electronic Council Proceedings - Guidelines** **RECOMMENDATION:**

That the COVID-19 Relief and Recovery Committee:

1. **NOTES** the Guidelines for Electronic Council Proceedings, at Attachment 1; and
2. **REQUESTS** the Chief Executive Officer to review and propose amendments to the City's Policy 4.2.3 – '*Council Briefings, Meetings & Forums – Format, Procedure and Maximum Duration*' to allow for electronic Council proceedings.

**COMMITTEE DECISION ITEM 7.2****Moved:** Cr Castle, **Seconded:** Cr Gontaszewski

That the recommendation be adopted.

**CARRIED UNANIMOUSLY (3-0)****For:** Mayor Cole, Cr Gontaszewski and Cr Castle**Against:** Nil

**7.3 IMPLEMENTATION PLAN UPDATE**

**Attachments:** 1. COVID-19 Relief & Recovery Implementation Plan - Update 7 April 2020 

**RECOMMENDATION**

That the COVID-19 Relief and Recovery Committee NOTES the updates to the COVID-19 Relief and Recovery Implementation Plan included as Attachment 1.

**COMMITTEE DECISION ITEM 7.3**

**Moved:** Cr Castle, **Seconded:** Cr Gontaszewski

That the recommendation be adopted.

**CARRIED UNANIMOUSLY (3-0)**

**For:** Mayor Cole, Cr Gontaszewski and Cr Castle

**Against:** Nil

**7.4 COMMUNITY AND SOCIAL IMPACT ON SPORTING CLUBS AND ASSOCIATIONS**

**Attachments:** 1. Category 1 & 2 Sporting Clubs and Community Groups Lease Fees 

**RECOMMENDATION:**

That the COVID-19 Relief and Recovery Committee NOTES the current status and update relating to the community and social impact on sporting clubs and associations.

**COMMITTEE DECISION ITEM 7.4**

**Moved: Cr Gontaszewski, Seconded: Cr Castle**

That the recommendation be adopted.

**CARRIED UNANIMOUSLY (3-0)**

**For:** Mayor Cole, Cr Gontaszewski and Cr Castle

**Against:** Nil

**7.5 TOWN TEAM COLLABORATION & BUSINESS SUPPORT UPDATE**

**Attachments:** Nil

**RECOMMENDATION**

That the COVID-19 Relief and Recovery Committee **NOTES** the business support measures developed in collaboration with the Town Teams and Town Team Movement.

**COMMITTEE DECISION ITEM 7.5**

**Moved:** Cr Castle, **Seconded:** Cr Gontaszewski

That the recommendation be adopted.

**CARRIED UNANIMOUSLY (3-0)**

**For:** Mayor Cole, Cr Gontaszewski and Cr Castle

**Against:** Nil



**8 GENERAL BUSINESS**

Nil

**9 NEXT MEETING**

The next COVID-19 Relief and Recovery Committee meeting will be held on Tuesday, 14 April 2020.

**10 CLOSURE**

There being no further business the meeting closed at 5.50pm.

These Minutes were confirmed by the COVID-19 Relief and Recovery Committee as a true and accurate record of the COVID-19 Relief and Recovery Committee meeting held on 7 April 2020.

A handwritten signature in blue ink, consisting of two distinct parts: a cursive name on the left and a large, stylized initial 'C' on the right.

Dated