



**CITY OF VINCENT**

# **MINUTES**

**COVID-19 Relief and Recovery  
Committee**

**6 October 2020**

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**MINUTES OF CITY OF VINCENT  
COVID-19 RELIEF AND RECOVERY COMMITTEE  
HELD AS E-MEETING AND IN THE COMMITTEE ROOM  
244 VINCENT STREET, LEEDERVILLE  
ON TUESDAY, 6 OCTOBER 2020 AT 1.00PM**

<b>PRESENT:</b>	<b>Cr Susan Gontaszewski</b> <b>Cr Alex Castle</b> <b>Cr Joshua Topelberg</b>	<b>South Ward (A/Presiding Member)</b> <b>North Ward</b> <b>South Ward (Alternate Member)</b>
<b>IN ATTENDANCE:</b>	<b>David MacLennan</b> <b>Virginia Miltrup</b>  <b>Jay Naidoo</b>  <b>Yvette Plimbley</b>  <b>Tara Gloster</b> <b>Mark Fallows</b> <b>Meluka Bancroft</b>  <b>Wendy Barnard</b>	<b>Chief Executive Officer</b> <b>Executive Director Community &amp; Business Services</b> <b>A/Executive Director Strategy &amp; Development</b> <b>A/Executive Director Infrastructure &amp; Environment</b> <b>Manager Policy &amp; Place</b> <b>Manager Built Environment &amp; Wellbeing</b> <b>Executive Manager Corporate Strategy &amp; Governance</b> <b>Council Liaison Officer</b>
<b>Public:</b>	No members of the public.	

## **1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY**

The Acting Presiding Member, Cr Susan Gontaszewski, declared the meeting open at 1.00pm and read the following Acknowledgement of Country statement:

“The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging”.

## **2 APOLOGIES / MEMBERS ON LEAVE OF ABSENCE**

Mayor Emma Cole, Presiding Member, is on approved leave of absence from 6 – 10 October 2020.

## **3 (A) PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS**

No questions or statements were submitted prior to the meeting. As no members of the public were present at the meeting, Public Question Time closed at approximately 1.01pm.

### **(B) RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **4 DECLARATIONS OF INTEREST**

Nil

## **5 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6 CONFIRMATION OF MINUTES**

**COMMITTEE DECISION**

**Moved: Cr Castle, Seconded: Cr Topelbergi**

**That the minutes of the COVID-19 Relief and Recovery Committee held on 8 September 2020 be confirmed.**

**CARRIED UNANIMOUSLY (3-0)**

**For:** Cr Gontaszewski, Cr Castle and Cr Topelberg

**Against:** Nil

## 7 BUSINESS ARISING

### 7.1 COVID-19 MONTHLY UPDATE

- Attachments:
1. COVID-19 Relief & Recovery Implementation Plan [↓](#) 
  2. Vincent Rebound Plan - Implementation Framework [↓](#) 

#### RECOMMENDATION

That the COVID-19 Relief and Recovery Committee NOTES the update on the City's actions relating to the COVID-19 pandemic.

#### COMMITTEE DECISION 7.1

Moved: Cr Castle, Seconded: Cr Topelberg

That the recommendation be adopted.

**CARRIED UNANIMOUSLY (3-0)**

**For:** Cr Gontaszewski, Cr Castle and Cr Topelberg

**Against:** Nil

Cr Alex Castle requested that an update on the Arts Relief grant funding be provided to the 3 November 2020 meeting of the COVID-19 Relief and Recovery Committee.



**COVID-19 Relief and Recovery Implementation Plan**

**Part 2 – Implementation Plan**

**2.1. Key Actions**

	Key Action	Responsible Team	Support Team	Timing			Completed	Status at 28 August 2020	Weekly update as at 24 September 2020
				Short	Medium	Long			
<b>1. Our Health &amp; Wellbeing</b>									
<b>2. Our Community</b>	2.7 Deliver programs funded through the Leederville Gardens trust fund and provide regular updates on progress of fundees.	Governance		•	•			Information provided in COVID-19 update report for 4 August 2020.	Future updates to be reported against Action 3.3 in the Vincent Rebound Plan - Implementation Framework.
	2.14 Consider arts industry relief using developer contribution cash-in-lieu funds from Percent for Art fund.	Marketing	Policy & Place Development & Design	•				Contract agreements are being finalised.	Future updates to be reported against Action 1.6 in the Vincent Rebound Plan - Implementation Framework.
	2.19 Consider events and initiatives to assist with economic rebound.	Policy & Place Marketing			•	•	✓	Vincent Rebound Plan being presented to September OMC.	Vincent Rebound Plan endorsed at 15 September OMC.
<b>3. Our Organisation</b>									

**2.2. Completed Actions**

	Key Action	Responsible Team	Support Team	Timing			Completed
				Short	Medium	Long	
<b>1. Our Health &amp; Wellbeing</b>	1.1 Facility Plan developed for Beatty Park, Loftus Community Centre and Library and Local History Centre to implement public health directives.	Built Environment & Wellbeing	Beatty Park Library & Local History Centre	•			✓
	1.2 Communications Plan developed including community messaging through website, social media and display at the City's facilities.	Marketing	Built Environment & Wellbeing	•			✓
	1.3 Maintain customer service support and consider a range of measures to support ongoing community engagement using online and innovative practices.	Customer Service	Beatty Park Library & Local History Centre	•			✓
	1.4 Consider developing a local campaign for flu season vaccinations.	Built Environment & Wellbeing	Marketing		•		✓
	1.5 Draft Public Health Plan, community education campaign and stakeholder engagement.	Built Environment & Wellbeing	Marketing		•	•	✓
	1.6 Engage with local businesses which support the City's public health (e.g. gyms, yoga), to encourage uptake of physical activity and wellbeing programs by the community.	Built Environment & Wellbeing	Marketing and Partnerships	•	•		✓
	1.7 Explore new opportunities for delivering fitness programs.	Beatty Park Leisure Centre		•	•		✓
	1.8 Ensure there is a strong presence to manage public health issues, as advocated by the Department of Health.	Built Environment & Wellbeing		•	•	•	✓
	1.9 Continue to promote our role to maintain social distancing, hand hygiene, respiratory hygiene, stay home when sick and download the COVIDSafe app; and develop signage and tools to ensure consistent messaging across the City's facilities and parks. (Phase 2 Action).	Built Environment & Wellbeing Marketing		•			✓
	1.10 Provide hand hygiene stations at all City buildings. (Phase 2 Action).	Beatty Park Customer & Library Services	Built Environment & Wellbeing	•			✓
	1.11 Support the WA Government to develop COVID Safety Plans and Guidelines. (Phase 2 Action).	Built Environment & Wellbeing	CEO's Office	•			✓
	1.12 Revise all of the City's COVID Safety plans to accommodate Phase 3 requirements.	Built Environment & Wellbeing	Various Teams		•		✓
<b>2. Our Community</b>	2.1 Waive interest on all outstanding rates and a suspension of new debt collection activities.	Finance		•			✓
	2.2 Refund all cancelled bookings at City-owned properties or facilities.	Community Partnerships	Finance	•			✓
	2.3 Consideration of impacts of COVID-19 on City rate debtors.	Finance		•			✓
	2.4 Move to fortnightly payment of creditors.	Finance		•			✓
	2.5 Budget and financial strategy for 2020/21 to consider a 0 yield increase and 0 fees and charges increase.	Finance			•		✓

**COVID-19 Relief and Recovery Implementation Plan**

Key Action	Responsible Team	Support Team	Timing			Completed
			Short	Medium	Long	
2.6 Consider Expression of Interest for disbursement of significant Leederville Gardens trust funds to assist vulnerable residents impacted by COVID-19.	CEO Office	Finance	•			✓
2.8 Expand Vincent Library e-book loans and Books on Wheels service.	Library & Local History Centre		•			✓
2.9 Promote Meals on Wheels Service.	Customer and Library Services (Community Centre)	Marketing Community Partnerships	•			✓
2.10 Explore opportunities to expand online library services.	Library & Local History Centre		•			✓
2.11 Discuss with local businesses to implement changes to car parking to support take away and home delivery services.	Engineering	Policy & Place	•			✓
2.12 Launched online planning applications for lodgement and tracking.	Development & Design	ICT	•			✓
2.13 Expand Beaufort Street amnesty for change of use planning applications across Vincent.	Policy & Place	Development & Design	•			✓
2.15 Consider all waste services with a focus on essential service provision for bin collection. Also green waste, junk verge waste. Liaise with WALGA regarding contingency planning across local government.	Waste		•			✓
2.16 Consider timing of rollout of FOGO.	Waste		•			✓
2.17 Maintain contact with clubs, community groups and stakeholders who use community facilities and sportsgrounds to assist in reviewing the financial and social impact of closures and cancellations.	Community Partnerships			•		✓
2.18 Consider sponsorship, grants and relief packages for community groups, sporting clubs and local businesses.	Policy & Place Community Partnerships	Finance		•		✓
2.20 Support local businesses and buy local. Maintain contact with local businesses to understand the support they need and share reputable information.	Policy & Place Marketing		•	•	•	✓
2.21 Advocate for rent relief for businesses affected by restrictions.	Policy & Place		•			✓
2.22 Consider the use of cash in lieu for parking funds.	Policy & Place		•	•		✓
2.23 Consider preparing a community benefit incentive based policy position under Design WA.	Policy & Place	Development & Design	•	•	•	✓
2.24 Consider measures to continue support for homeless community.	Ranger Services	Community Partnerships	•	•	•	✓
2.25 Monitor public open space to educate community on social distancing measures.	Ranger Services Parks & Urban Green	Built Environment & Wellbeing	•	•	•	✓
2.26 Vincent Community Support Network.	Community and Business Services		•	•	•	✓
2.27 Maintain online information on health, building and planning requirements for Businesses.	Built Environment & Wellbeing Development & Design		•			✓
2.28 Monitor and respond to easing of COVID-19 restrictions on food and other businesses.	Built Environment & Wellbeing	Marketing Policy & Place	•	•		✓
2.29 Gathering limit increase to 20 monitored in public spaces. (Phase 2 Action).	Ranger Services Parks		•			✓
2.30 Bookings permitted for groups of up to 20 in parks and community halls, and weddings of up to 30 in parks. (Phase 2 Action).	Marketing and Partnerships	Ranger Services	•	•		✓
2.31 Reopen the Library and Local History Centre commencing with book borrowing services only, considering the 20 patron limit. (Phase 2 Action).	Customer & Library Services		•			✓
2.32 Reopen the Community Centre, and ensure Seniors programs are reviewed to minimise infection risk. (Phase 2 Action).	Customer & Library Services	Built Environment & Wellbeing	•			✓
2.33 Reopen the Beatty Park swimming pools with a limit of 20 patrons per pool. (Phase 2 Action).	Beatty Park Leisure Centre		•			✓
2.34 Recommence Beatty Park fitness classes, with this area being segregated into a separate facility, with strictly no internal access to the pools. (Phase 2 Action).	Beatty Park Leisure Centre		•			✓



**COVID-19 Relief and Recovery Implementation Plan**

	Key Action	Responsible Team	Support Team	Timing			Completed
				Short	Medium	Long	
	2.35 Provide advice to sporting clubs on non-contact training. (Phase 2 Action).	Marketing & Partnerships	Built Environment & Wellbeing	•			✓
	2.36 Commence recommissioning of drinking fountains and provide signage on healthy hygiene in proximity to the fountains. (Phase 2 Action).	Parks		•			✓
	2.37 Provide an advisory service to assist businesses and community facilities to develop COVID Safety Plans and complete COVID training.	Built Environment & Wellbeing	Policy & Place Marketing & Partnerships	•			✓
	2.38 Support the resumption of dine-in at restaurants, cafes, bars and pubs; including providing assistance to measure floor areas to determine maximum permitted numbers based on the 4 square metre density rule. (Phase 2 Action).	Built Environment & Wellbeing Policy & Place	Development & Design	•			✓
	2.39 Engage with food businesses and other stakeholders to consider feasibility of outdoor eating areas in public spaces in town centres, noting Phase 2 and anticipating Phase 3 restrictions.	Policy & Place	Built Environment & Wellbeing Engineering	•			✓
	2.40 Encourage people to return to their usual places of work and learning and encourage patrons to return to using public transport to support their local economy within public health requirements and guidelines.	Marketing		•			✓
	2.41 Facilitate enhancements to Loftus Centre including WIFI.	ICT		•			✓
	2.42 Broaden scope of services at the Library and Local History Centre, Community Centre, Beatty Park Leisure Centre and community halls in line with Phase 3.	Library and Customer Services Beatty Park	Built Environment and Wellbeing		•		✓
	2.43 Re-open playgrounds, skate parks and outdoor gym equipment.	Parks			•		✓
	2.44 Community resilience scorecard study	Marketing and Partnerships			•		✓
<b>3. Our Organisation</b>	3.1 Maintain ability for Council Members, Executive staff and community members to participate in Council Meetings.	Governance		•			✓
	3.2 Establish a Committee of Council to assisting responding effectively to COVID-19.	Governance		•			✓
	3.3 Realign and reprioritise services, projects, staff and resources towards relief and recovery.	Office of the CEO		•	•	•	✓
	3.4 Review planned asset maintenance programs to reschedule works to support recovery.	Engineering Parks	Finance	•	•	•	✓
	3.5 Review of 2019/20 budget and cash flow for fourth quarter 2019/21 and forecast impacts. Report to Council on these impacts and identify a budget strategy to address these impacts, including redirection of funding to response initiatives.	Finance		•			✓
	3.6 Seek deferral of OAG performance audit of Information Technology.	Governance	ICT	•			✓
	3.7 Workforce optimisation strategies.	Human Resources		•	•	•	✓
	3.8 Consider project readiness for potential State and Federal grant funding and further stimulus packages.	Engineering Policy & Place			•	•	✓
	3.9 Investigation of rate smoothing payments.	Finance		•	•		✓
	3.10 Health, Safety and wellness of organisation.	Human Resources		•	•	•	✓
	3.11 Gross Rental Value re-evaluation.	Finance		•	•		✓
	3.12 Develop best practice for returning to office where appropriate. (Phase 2 Action).	Human Resources	Built Environment & Wellbeing	•			✓
	3.13 Develop a technology roadmap to facilitate ongoing working from home and the office.	ICT		•			✓

**COVID-19 Relief and Recovery Implementation Plan**

**2.3 Directives**

The State Government issues directives to the City and across the State under the Emergency Management Act 2005 to respond to the emergency.

Date	Direction	Response
15 March 2020	Declaration of State of Emergency in respect of the pandemic caused by virus COVID-19: <a href="https://www.wa.gov.au/sites/default/files/2020-03/Declaration%20of%20State%20of%20Emergency.pdf">https://www.wa.gov.au/sites/default/files/2020-03/Declaration%20of%20State%20of%20Emergency.pdf</a>	<ul style="list-style-type: none"> <li>Communication through emergency management networks.</li> </ul>
16 March 2020	Declaration of Public Health State of Emergency: <a href="https://www.wa.gov.au/sites/default/files/2020-03/Western%20Australia%20Declaration%20of%20Public%20Health%20State%20of%20Emergency.pdf">https://www.wa.gov.au/sites/default/files/2020-03/Western%20Australia%20Declaration%20of%20Public%20Health%20State%20of%20Emergency.pdf</a>	<ul style="list-style-type: none"> <li>City implemented all directives.</li> <li>City monitoring the situation in the community and liaising with WA Police who hold emergency powers.</li> </ul>
20 March 2020	Direction regarding deliveries and waste collection: <a href="https://www.dlgsc.wa.gov.au/docs/default-source/news/public-authorities-(delivery-of-goods-and-collection-of-rubbish-and-refuse)-directions.pdf">https://www.dlgsc.wa.gov.au/docs/default-source/news/public-authorities-(delivery-of-goods-and-collection-of-rubbish-and-refuse)-directions.pdf</a> .	<ul style="list-style-type: none"> <li>Consider as part of Item 2.16.</li> </ul>

**2.4. Announcements**

The State and Federal Government, and other agencies and organisations make announcements in relation to COVID-19.

Date	Announcement	Response
12 March 2020 & 22 March 2020	The Federal Government has announced a series of stimulus packages to support the Australian economy as it deals with this challenge: <a href="https://treasury.gov.au/coronavirus">https://treasury.gov.au/coronavirus</a>	<ul style="list-style-type: none"> <li>Noted.</li> </ul>
13 March 2020	Advice against holding non-essential public gatherings of more than 500 people from 16 March 2020: <a href="https://www.pm.gov.au/media/advice-coronavirus">https://www.pm.gov.au/media/advice-coronavirus</a> .	<ul style="list-style-type: none"> <li>Outdoor events &gt;500 people cancelled and advertising ceased.</li> <li>Event stakeholders engaged on this announcement.</li> </ul>
16 March 2020	Self-isolation required for all people entering Australia for a period of 14 days: <a href="https://www.pm.gov.au/media/coronavirus-measures-endorsed-national-cabinet">https://www.pm.gov.au/media/coronavirus-measures-endorsed-national-cabinet</a> .	<ul style="list-style-type: none"> <li>Directive implemented by the City.</li> </ul>
16 March 2020	The State Government announced economic response and relief packages to support the Western Australian economy as it deals with the impacts of COVID-19: <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/COVID-19-economic-response-Relief-for-businesses-and-households.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/COVID-19-economic-response-Relief-for-businesses-and-households.aspx</a> .	<ul style="list-style-type: none"> <li>Noted.</li> </ul>
18 March 2020	Non-essential indoor gathering limited to 100 people, social distancing of 1.5metres and hygiene measures required: <a href="https://www.pm.gov.au/media/update-coronavirus-measures">https://www.pm.gov.au/media/update-coronavirus-measures</a> .	<ul style="list-style-type: none"> <li>Documented management systems implemented at Beatty Park, Library and other facilities.</li> <li>Local businesses advised of this announcement.</li> </ul>
20 March 2020	Four square metre density applied to indoor gatherings: <a href="https://www.pm.gov.au/media/update-coronavirus-measures-0">https://www.pm.gov.au/media/update-coronavirus-measures-0</a> .	<ul style="list-style-type: none"> <li>Local businesses advised of this announcement.</li> </ul>
22 March 2020	The following facilities were restricted from opening from midday local time 23 March 2020: <ul style="list-style-type: none"> <li>Pubs, registered and licenced clubs (excluding bottle shops attached to these venues), hotels (excluding accommodation).</li> <li>Gyms and indoor sporting venues.</li> <li>Cinemas, entertainment venues, casinos, and night clubs.</li> <li>Restaurants and cafes will be restricted to takeaway and/or home delivery.</li> <li>Religious gatherings, places of worship or funerals (in enclosed spaces and other than very small groups and where the 1 person per 4 square metre rule applies).</li> </ul> <a href="https://www.pm.gov.au/media/update-coronavirus-measures-220320">https://www.pm.gov.au/media/update-coronavirus-measures-220320</a> .	<ul style="list-style-type: none"> <li>Beatty Park, Library and other community facilities closed.</li> <li>Local businesses advised of this announcement.</li> <li>Monitoring of local businesses implemented by the City.</li> </ul>
24 March 2020	Additional prohibited activities and venues to apply from 11.59pm (local time) 25 March 2020, including beauty therapists, health clubs, swimming pools, galleries, and restrictions on weddings, funerals and outdoor bootcamps: <a href="https://www.pm.gov.au/media/update-coronavirus-measures-24-March-2020">https://www.pm.gov.au/media/update-coronavirus-measures-24-March-2020</a> .	<ul style="list-style-type: none"> <li>Local businesses advised of this announcement.</li> </ul>
29 March 2020	Public gatherings limited to two people, with some exceptions. Playgrounds, skate parks and outdoor gyms to close: <a href="https://www.pm.gov.au/media/national-cabinet-statement">https://www.pm.gov.au/media/national-cabinet-statement</a> .	<ul style="list-style-type: none"> <li>Playgrounds, skate parks and outdoor gym equipment closed.</li> <li>Public spaces monitored.</li> </ul>
30 March 2020	\$130 billion JobKeeper wage subsidy program announced: <a href="https://www.pm.gov.au/media/130-billion-jobkeeper-payment-keep-australians-job">https://www.pm.gov.au/media/130-billion-jobkeeper-payment-keep-australians-job</a> .	<ul style="list-style-type: none"> <li>Information reviewed by the City.</li> </ul>
31 March 2020	Minister Stephen Dawson (Environment) announced container deposit scheme June 2 launch has been deferred <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/Start-of-Containers-for-Change-deferred-due-to-COVID-19.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/03/Start-of-Containers-for-Change-deferred-due-to-COVID-19.aspx</a> .	<ul style="list-style-type: none"> <li>Information reviewed by the City.</li> </ul>
3 April 2020	National Cabinet agreed that states and territories were best placed to address issues related to the impacts of COVID19 and local governments. <a href="https://www.pm.gov.au/media/update-coronavirus-measures-030420">https://www.pm.gov.au/media/update-coronavirus-measures-030420</a> . Minister Rita Saffioti (Planning) announced Planning legislation changes to support COVID-19 response and recovery: <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Planning-changes-support-COVID-19-response-and-recovery.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Planning-changes-support-COVID-19-response-and-recovery.aspx</a> .	<ul style="list-style-type: none"> <li>Noted. Awaiting State response.</li> <li>Information reviewed by City. Awaiting further announcement of state wide measures to be implemented.</li> <li>City advocating on support for local governments.</li> </ul>
7 April 2020	National Cabinet prepared a mandatory Code of Conduct in relation to Commercial Tenancies that is to be implemented by all States and Territories: <a href="https://www.pm.gov.au/sites/default/files/files/national-cabinet-mandatory-code-ofconduct-sme-commercial-leasing-principles.pdf">https://www.pm.gov.au/sites/default/files/files/national-cabinet-mandatory-code-ofconduct-sme-commercial-leasing-principles.pdf</a> .	<ul style="list-style-type: none"> <li>Currently being reviewed to consider implications for Vincent businesses.</li> </ul>

**COVID-19 Relief and Recovery Implementation Plan**

Date	Announcement	Response
9 April 2020	National Cabinet agreed to a nationally consistent approach to hardship support across the essential services (energy, water and rate) for households and small businesses. The Commonwealth is already taking action across the energy and telecommunications sectors to scale-up hardship support provided by those industries. State and territory governments agreed to adopt similar principles for the essential services within their remit, including water utilities and local governments: <a href="https://www.pm.gov.au/media/update-coronavirus-measures-3">https://www.pm.gov.au/media/update-coronavirus-measures-3</a> .	<ul style="list-style-type: none"> <li>• Council at its Special Council Meeting 30 March 2020 agreed to freeze rates for 20/21 Budget year; defer debt recovery.</li> </ul>
11 April 2020	Minister Rita Saffioti (Planning) issued exemption notice for local planning approvals to support COVID-19 response: <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Minister-issues-exemption-notice-for-local-planning-approvals.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Minister-issues-exemption-notice-for-local-planning-approvals.aspx</a> .	<ul style="list-style-type: none"> <li>• Report has been prepared for COVID-19 Committee to consider Minister's exemptions and those planning exemptions approved by Council 30 March 2020.</li> </ul>
14 April 2020	Hon. Mark McGowan MLA announced introduction of urgent legislation to address commercial and residential tenancies impacted by rental distress due to COVID-19: <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/New-laws-to-provide-support-for-commercial-and-residential-tenants-and-landlords.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/New-laws-to-provide-support-for-commercial-and-residential-tenants-and-landlords.aspx</a> .	<ul style="list-style-type: none"> <li>• The Commercial Tenancies (COVID-19 Response) Bill 2020 will introduce a moratorium on evictions for small commercial tenancies and provide a range of other measures to offer support for tenants in response to COVID-19, including the introduction of a code of conduct for landlords and tenants.</li> <li>• Potential relief for Business tenants across the City.</li> </ul>
15 April 2020	Hon. David Templeman (Local Government) announced the Local Government Amendment (COVID-19 Response) Bill 2020 amends the <i>Local Government Act 1995</i> (the Act) in two key areas: <ul style="list-style-type: none"> <li>• modifications or suspension of legislative provisions; and</li> <li>• local government local laws.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Local-Government-Act-changes-to-support-COVID-19-response.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Local-Government-Act-changes-to-support-COVID-19-response.aspx</a> .	<ul style="list-style-type: none"> <li>• Under this change, local governments would have the power to remove restrictions and reduce red tape in order to support businesses and households during the current pandemic and consequent recovery.</li> <li>• Awaiting release of information.</li> </ul>
19 April 2020	WA Government announced the milestone of achieving 0 new COVID-19 cases. This also occurred on 21 April 2020.	<ul style="list-style-type: none"> <li>• Noted.</li> </ul>
21 April 2020	Hon. Mark McGowan MLA and Hon John Quigley MLA announced moratorium and code of conduct to protect WA businesses. <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Eviction-moratorium-and-code-of-conduct-to-protect-WA-businesses.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/04/Eviction-moratorium-and-code-of-conduct-to-protect-WA-businesses.aspx</a> .	<ul style="list-style-type: none"> <li>• Advocacy successful. Measures to be communicated to businesses on the City's Business support page.</li> </ul>
23 April 2020	Hon. Mark McGowan MLA announced new State Government relief funds for tenants and landlords, including grants of up to \$2,000 for residential tenants and land tax reduction for landlords who provide rent relief for commercial tenants.	<ul style="list-style-type: none"> <li>• This information is being assessed.</li> </ul>
27 April 2020	WA Government announced indoor and outdoor non-work gatherings of up to 10 people are now permitted, which includes: <ul style="list-style-type: none"> <li>• Weddings (increased from 5) and funerals;</li> <li>• Outdoor personal training (no shared equipment); and</li> <li>• Home opens and display village inspections.</li> </ul>	<ul style="list-style-type: none"> <li>• This will likely result in an increase in the number of groups training within the City's public reserves;</li> <li>• Continued monitoring to be undertaken by Ranger services to ensure social distancing requirements are being maintained; and</li> <li>• Recommence issuing permits for personal training groups.</li> </ul>
29 April 2020	Hon. Mark McGowan MLA announced COVID-19 mandatory hygiene training for all WA hospitality venues covering the following key elements: <ul style="list-style-type: none"> <li>• Understanding COVID-19 and venue restrictions;</li> <li>• Reporting personal health issues;</li> <li>• Maintaining personal and work environment hygiene practices, specific to COVID-19;</li> <li>• Reducing cross contamination through procedures, specific to COVID-19; and</li> <li>• Effective cleaning and sanitising practices, specific to COVID-19.</li> </ul>	<ul style="list-style-type: none"> <li>• Confirmation required as to who will be responsible for monitoring accreditation and compliance, potentially additional responsibility for Environmental Health Officers.</li> </ul>
7 May 2020	WA Government announces \$100m short term lending facility to support local governments and universities through COVID-19. This takes advantage of record low interest rates to provide low cost access to liquidity for these essential sectors with no loan guarantee fee charged on borrowings.	<ul style="list-style-type: none"> <li>• Information being considered.</li> </ul>
8 May 2020	National Cabinet announces three-step plan to gradually remove baseline restrictions and make Australia COVID-safe. <ul style="list-style-type: none"> <li>• Step 1 will focus on carefully reopening the economy, and giving Australians opportunities to return to work and social activities, including gatherings of up to 10 people, up to 5 visitors in the family home and some local and regional travel;</li> <li>• Step 2 builds on this with gatherings of up to 20, and more businesses reopening, including gyms, beauty services and entertainment venues like galleries and cinemas;</li> <li>• Step 3 will see a transition to COVID safe ways of living and working, with gatherings of up to 100 people permitted. Arrangements under step 3 will be the 'new normal' while the virus remains a threat. International travel and mass gatherings over 100 people will remain restricted;</li> </ul> <a href="https://www.pm.gov.au/media/update-coronavirus-measures-08may20">https://www.pm.gov.au/media/update-coronavirus-measures-08may20</a> .	<ul style="list-style-type: none"> <li>• Noted.</li> </ul>
10 May 2020	WA Government announces roadmap for easing COVID-19 restrictions with phase 2 coming into effect 18 May 2020 encouraging Western Australians to return to work, so the WA economy can further rebuild in a safe and measured way. <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/The-WA-roadmap-for-easing-COVID-19-restrictions.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/The-WA-roadmap-for-easing-COVID-19-restrictions.aspx</a> .	<ul style="list-style-type: none"> <li>• Noted. CoV roadmap presented to 12 May 2020 Committee meeting.</li> </ul>
11 May 2020	Hon. Roger Cook and Hon. Paul Papalia announce COVID safety plans key to reopening WA businesses with template being developed in consultation with key stakeholders, to be released later this week. <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/COVID-Safety-Plans-key-to-reopening-WA-businesses-.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/COVID-Safety-Plans-key-to-reopening-WA-businesses-.aspx</a> .	<ul style="list-style-type: none"> <li>• Awaiting template release to distribute to applicable businesses.</li> <li>• Need to consider how to assist non English speakers with completing.</li> </ul>



**COVID-19 Relief and Recovery Implementation Plan**

Date	Announcement	Response
12 May 2020	Hon. David Templeman announces Local Government sector urged to take leadership role during phase 2 easing of restrictions. Mr Templeman urged the sector to focus on a number of initiatives over the coming week, including: <ul style="list-style-type: none"> <li>• Re-opening libraries and other local government facilities that comply with the new requirements;</li> <li>• Helping the restaurant and hospitality sector by being as flexible as possible in letting businesses open up again, particularly regarding alfresco operations;</li> <li>• Moving back to conducting council and shire chamber meetings in person - while observing social distancing at all times - and with the public attending where possible;</li> <li>• Promoting the new regional travel guidelines;</li> <li>• Re-opening sport and recreation facilities where practicable;</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Local-Government-sector-urged-to-take-leadership-role.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Local-Government-sector-urged-to-take-leadership-role.aspx</a> .	<ul style="list-style-type: none"> <li>• Noted. CoV roadmap presented to 12 May 2020 Committee meeting.</li> <li>• Actions underway to support.</li> </ul>
15 May 2020	WA Government announces COVID Safety Plan to be completed for WA Businesses to reopen particularly food businesses and sport and recreation venues. <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Supporting-WA-businesses-re-opening-through-COVID-19-.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Supporting-WA-businesses-re-opening-through-COVID-19-.aspx</a> .	Health team and community partnerships have been working with local food businesses and sporting clubs and community groups to provide guidance and checklists for completing COVID Safe plans.
20 May 2020	WA government announces major planning reforms to drive economic recovery including: <ul style="list-style-type: none"> <li>• New approval process for significant developments.</li> <li>• Small business exemptions.</li> <li>• Minor residential development exemptions.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Major-planning-reforms-to-drive-economic-recovery.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Major-planning-reforms-to-drive-economic-recovery.aspx</a> .	Noted. Reforms largely align with Council's exemptions approved 30 March 2020.
21 May 2020	WA Government fast tracks community sports grants to assist with COVID-19 recovery" <ul style="list-style-type: none"> <li>• \$12 million in Community Sporting and Recreation Facilities Fund (CSRFF) grants brought forward to allow projects to commence sooner.</li> <li>• Funding available for local governments, not-for-profit sport, recreation or community groups to improve local sporting facilities.</li> <li>• Applications for grants of up to \$2 million will now open on 25 May 2020.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/McGowan-Government-fast-tracks-community-sport-grants-to-assist-with-COVID-19-recovery.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/McGowan-Government-fast-tracks-community-sport-grants-to-assist-with-COVID-19-recovery.aspx</a> .	For consideration.
22 May 2020	Australian Government announced a new \$500 million Local Roads and Community Infrastructure Program for local governments.	\$270,557 being granted to the City of Vincent.
25 May 2020	The McGowan Government has approved a \$1.5 million support package for Western Australian artists during the COVID-19 emergency: <ul style="list-style-type: none"> <li>• The initiative was developed by the Art Gallery of WA Board and the Art Gallery of WA Foundation.</li> <li>• Aboriginal art centres and independent artists will share in up to \$525,000 towards a targeted acquisition program to purchase existing works for the State Art Collection.</li> <li>• In addition, more than 350 WA artists will receive \$2,000 towards creating a State Art Collection archive.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Support-for-WA-artists-through-1-5-million-COVID-support-program.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/Support-for-WA-artists-through-1-5-million-COVID-support-program.aspx</a> .	Potential opportunity for Vincent residents.
27 May 2020	The McGowan Government has announced a State Recovery Advisory Group has been appointed to guide WA's COVID-19 recovery: <ul style="list-style-type: none"> <li>• Group includes representatives from business, industry, not-for-profit organisations, UnionsWA, the public sector, local government and the community.</li> <li>• State Government Ministers to lead industry stakeholder roundtable discussions to support development of State Recovery Plan and Impact Statement.</li> </ul> <a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/State-Recovery-Advisory-Group-to-guide-WAs-COVID-19-recovery.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/05/State-Recovery-Advisory-Group-to-guide-WAs-COVID-19-recovery.aspx</a> .	Noted.
29 May 2020	Phase 3 of the WA COVID Roadmap was released. See: <a href="https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase3">https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase3</a> .	This was reported to the COVID Committee as a supplementary agenda report on 2 June 2020.
22 June 2020	Phase 4 of the WA COVID Roadmap was released. See: <a href="https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase4">https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-wa-roadmap#phase4</a> .	Noted.
10 July 2020	Phase 5 of the WA COVID Roadmap delayed by two weeks until 1 August 2020. See: <a href="https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-latest-updates">https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-latest-updates</a> .	Noted.
24 July 2020	Phase 5 of the WA COVID Roadmap delayed by two weeks until 1 August 2020. See: <a href="https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-latest-updates">https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-latest-updates</a> .	Noted.
26 July 2020	WA Recovery Plan released. See: <a href="https://www.wa.gov.au/government/publications/wa-recovery-plan">https://www.wa.gov.au/government/publications/wa-recovery-plan</a> .	Plan is being considered as part of the City's recovery planning.

**COVID-19 Relief and Recovery Implementation Plan**

**2.5. Requests**

The State Government makes requests to Western Australian Local Governments to support recovery from COVID-19.

Date	Request	Response
17 March 2020	Hon. Mark McGowan MLA requested that the local government sector freeze all local government household rates, fees and charges in 2020/21 to ease the financial pressure on households and businesses.	<ul style="list-style-type: none"> <li>Consider as part of Action 2.5.</li> </ul>
25 March 2020	Hon. Rita Saffioti MLA requested that the local government sector to use discretionary powers and planning processes to both promote development and support businesses and adopt flexible approached to enforcement and compliance actions for servicing supply of supermarkets during this period.	<ul style="list-style-type: none"> <li>Consider as part of Action 2.15.</li> </ul>

**2.6. Suggestions**

During this time there are many suggestions and ideas put forward. Below is a summary of new ideas for the COVID-19 Committee to determine if they belong in the implementation table above.

Date	Suggestion	Response
1 April 2020	<p>Suggestions from meeting with Town Teams and Town Team Movement 1 April 2020:</p> <ol style="list-style-type: none"> <li>Create a business data base to share a business e-newsletter. Provide information from reputable sources. Continue to check in with local businesses and conduct health checks to understand support required.</li> <li>Advocate for rent relief for businesses affected by restrictions.</li> <li>Consider the use of percent for art funds for activations once restrictions are lifted.</li> <li>Consider the use of cash in lieu for parking funds.</li> <li>Consider preparing a community benefit incentive based policy position under Design WA.</li> </ol>	<p>Response:</p> <ul style="list-style-type: none"> <li>Include a new action in the Implementation Table above.</li> <li>Include a new action in the Implementation Table above.</li> <li>Consider as part of Action 2.15.</li> <li>Include a new action in the Implementation Table above.</li> <li>Include a new action in the Implementation Table above.</li> </ul> <p><b>Completed.</b></p>

**2.7. Development Update**

The COVID-19 Committee has a number of decision making abilities delegated from Council. The following table provides an update on development matters relevant to the COVID-19 Committee.

Date	Matter	Response
N/A	N/A	<ul style="list-style-type: none"> <li>N/A</li> </ul>

**2.8. Good News Stories**

A place for innovative solutions to be shared.

Date	Story
1 April 2020	Ilka have pivoted their business now designing and making scrubs for medical workers. Link: <a href="https://www.facebook.com/watch/?v=687702681996307">https://www.facebook.com/watch/?v=687702681996307</a> .
14 April 2020	RSLWA is encouraging all Aussies to get creative in a show of mateship this ANZAC Day – by standing in quiet contemplation at the end of their driveways, or on their balconies, at 6:00am on 25 April.
15 April 2020	Rangers and Parks staff have been monitoring City reserves and public spaces to ensure social distancing is being maintained. Very few instances of non-compliance.
15 April 2020	Big response to Beatty Park online Home Fitness Program over 2,500 daily views since launched. Increase of 300 followers.
23 April 2020	Information postcards are being delivered to the Community by end of week. Casual staff from Beatty Park were employed for this task reducing distribution costs and providing employment opportunities.
29 April 2020	Staff from Beatty Park have commenced scanning of hardcopy records to continue CBP item to digitise hardcopy property, planning and building files. This project usually requires contract staff and hire of a scanner, with staff working from home this allows use of unused existing office scanners.
6 May 2020	Working with the City's Health team Blake Street Merchant in North Perth have effectively adapted their café into a small corner store selling food essentials in response to the COVID-19 restrictions and reduced supplies.
11 May 2020	First drive through COVID clinic in WA opened at No.391 Oxford Street, Mount Hawthorn.
30 May 2020	Beaufort Street Network held their second online interactive quiz night with over 100 participants, keeping connected while remaining safe.
12 June 2020	The Leedy giveaway campaign was launched by Leederville Connect, which the City promoted.
17 June 2020	It is encouraging that businesses are planning community events which meet the COVID-19 Phase 3 restrictions. An example is the Truffle'n'Jazz event to be held in Mt Hawthorn in July.
18 June 2020	Exemption granted for Beatty Park Leisure Centre to operate with 485 patrons.

## VINCENT REBOUND PLAN – IMPLEMENTATION FRAMEWORK

Table 1. Our Places: Actions and initiatives to create safe, easy to use and attractive, places for people that support social interaction, creativity and vibrancy

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status	Monthly Update – 24 September 2020
				2020/21 Jul-Dec	2020/21 Jan-Jun	2021/22 Jul-Dec	2021/22 Jan-Jun		
1.1 Make it easy to use town centre public spaces and simplify the process to host events and activations	<ul style="list-style-type: none"> <li>update SpacetoCo booking options and promote free hire of town centre public spaces</li> <li>explore opportunities to create pre-approved event spaces</li> </ul>	\$5,000	Marketing & Partnerships/ Policy & Place	•	•			SpacetoCo update scheduled October 2020. Pre-approved event space project due to commence January 2021.	
	<ul style="list-style-type: none"> <li>streamline events approval processes in consultation with Town Teams to ensure processes are fit for purpose</li> </ul>		Built Environment & Wellbeing	•	•			Health Services are working with the Place Managers and Marketing and Communications to process and embed new requirements around events in the current COVID environment. As at 24 September 2020, events (private or public) of more than 500 persons are considered a <b>'prohibited gathering'</b> unless the organiser or the person who owns, controls or operates the premises at which the event will be held: <ul style="list-style-type: none"> <li>has registered the event on the events register <a href="#">*Dept of Health website</a></li> <li>has an approved COVID Event Plan; and</li> <li>conducts the event in accordance with that plan.</li> </ul> The City's Environmental Health Officers have been <a href="#">appointed</a> as <b>public health authorised officers</b> under the new Directions and will be responsible for approving COVID Event Plans for low and medium risk events. The Department of Health WA is responsible for approving COVID Event Plans for high risk events, and these must be submitted for review by the event organiser no later than 3 weeks prior to the event.	
1.2 Encourage and support events and activations	<ul style="list-style-type: none"> <li>collaborate with Town Teams and community event providers to activate our spaces and places</li> </ul>	\$30,000	Marketing & Partnerships		•			Due to commence January 2021. Christmas collaboration noted under 2.5 and 3.5.	
1.3 Enhance the presentation of town centres and main streets	<ul style="list-style-type: none"> <li>implement streetscape enhancements including planter boxes, seating, greenery, tree planting, art, positive messaging and lighting</li> </ul>	\$220,000	Policy & Place/ Engineering	•	•			Planter boxes to be installed in North Perth Town Centre and Leederville Town Centre in October and November 2020 respectively. Cleaver Main Street project and design to be scoped and reported to Council following confirmation of RAC grant funding outcomes.	
	<ul style="list-style-type: none"> <li>review town centre street cleaning services including street furniture and pavement cleaning, and graffiti maintenance</li> </ul>	TBC	Waste & Recycling	•	•			To be considered for inclusion at 7 October Rebound Roundtable. Graffiti service delivery review commenced and reported to 22 September Council Workshop.	
1.4 Make it easy to get around Vincent and visit town centres and main streets	<ul style="list-style-type: none"> <li>prioritise parking patrols to ensure the efficient use of available parking to support local businesses</li> </ul>	Nil	Ranger Services	•	•	•	•	Rangers assigned to place based parking patrols, focusing on town centres and activity corridors.	
	<ul style="list-style-type: none"> <li>prepare the Vincent Wayfinding Strategy and implement cycle, signage and car parking improvements</li> </ul>	\$208,000	Policy & Place/ Engineering	•	•	•		Vincent Wayfinding Strategy project planning commenced.	
1.5 Encourage and promote active transport to visit and shop local	<ul style="list-style-type: none"> <li>launch active transport campaign and Learn to Ride, Social Riding and Cycle Training sessions</li> </ul>	\$5,800	Engineering	•	•			Learn to Ride and Social Riding Cycling Courses, to get participants riding independently and to work, scheduled from 5 September to 10 October at Smiths Lake Reserve. Courses were fully booked with waiting list for future courses.	
1.6 Enhance the public realm through improved development outcomes and incorporation of cultural infrastructure and activation	<ul style="list-style-type: none"> <li>investigate opportunities to pursue development incentives for community benefit</li> </ul>	Nil	Policy & Place	•	•	•		Investigation commenced, findings to be reported to 15 December OCM.	
	<ul style="list-style-type: none"> <li>complete phase 1 of the COVID-19 Arts Relief Grant funding</li> </ul>	\$151,000	Marketing & Partnerships	•	•			16 projects have been contracted and are in progress. RTRFM has completed 4 videos, 2 of which have been made public. The Jazz Festival has commenced with monthly Jazz Parades in Hyde Park. The primary Jazz Festival event is scheduled 8 November 2020 with advertising due to commence next week.	
	<ul style="list-style-type: none"> <li>launch phase 2 (Major Public Artwork) of the COVID-19 Arts Relief Grant funding</li> </ul>	TBC	Marketing & Partnerships	•	•			Draft EOI has presented to Arts Advisory Group (AAG) for feedback. Draft EOI and AAG feedback to be presented at 27 October Council Workshop.	

Note: Monthly updates included in pink. Draft actions and/or deliverables to be considered for inclusion in Rebound Plan referenced in grey.



## VINCENT REBOUND PLAN – IMPLEMENTATION FRAMEWORK

Table 2. Our Businesses: Actions and initiatives to provide a business enabling environment that supports local and small business to innovate and rebound to sustainable economic performance

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status	Monthly Update – 24 September 2020
				2020/21		2021/22			
				Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun		
2.1 Support businesses to innovatively use public space to grow, expand and diversify	<ul style="list-style-type: none"> <li>create a 'Use Public Space to Grow Your Business' flipbook</li> <li>implement a Parklet Fee Free 24-month Trial as part of the quarterly budget review</li> <li>transition COVID-19 Temporary Parklets to permanent Parklets</li> </ul>	\$3,000	Policy & Place	•					Draft flipbook scheduled to be graphic designed in early November. Parklet Application Fee, Permit Fee and Renewal Fee proposed to be reduced to nil and reported as part of budget review, scheduled for 17 November OCM.
2.2 Make it easier for businesses to start-up, pivot and co-locate through policy and regulation change and advocacy	<ul style="list-style-type: none"> <li>consider expanding change of use exemptions and land use definitions to provide greater flexibility and certainty for businesses seeking to alter operations or start-up</li> <li>consider the necessity for additional car parking to be provided for a change of use in non-residential areas</li> </ul>	Nil	Policy & Place	•	•				Awaiting finalisation of State Government planning reforms, which may alter the scope or outcome of this project.
	<ul style="list-style-type: none"> <li>advocate to Racing, Gaming and Liquor to streamline the Extended Trading Permit requirements and application process</li> <li>actively identify areas for improvement in the planning, building and health regulatory frameworks and advocate for change</li> </ul>	Nil	Development & Design/ Built Environment & Wellbeing	•	•	•	•		The Planning team on behalf of the City made a submission on the recently advertised amendments to the <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> . This amendment proposes a number of planning exemptions for land uses to streamline the planning approval process for small business. Administration is largely supportive of these changes that seek to reduce red tape for small business within Town Centres and Commercial zones. Following gazettal of the Amendments, the Planning team will review opportunities to amend the Minor Nature Development Policy to expand on these exemptions.
	<ul style="list-style-type: none"> <li>explore the opportunity to create a 'Start-up Incubator and Community Hub' in response to the Vacancy Project outcomes</li> </ul>	TBC	Policy & Place		•	•			
2.3 Partner with government agencies, third party providers and inner city local governments to support small business and attract visitors and tourism	<ul style="list-style-type: none"> <li>launch and promote Visit Perth Neighbourhood Map and Visit Perth Directory and increase local buy-in and use</li> <li>determine opportunities to deliver small business support in collaboration with the Perth Inner City Working Group (Town of Victoria Park, City of Subiaco, City of Perth and City of South Perth)</li> </ul>	\$20,000	Marketing & Partnerships	•	•	•	•		Visit Perth Neighbourhood Map business sign up sent to Vincent Business via E-News. Perth Inner City Working Group met 4 September 2020 at Vincent Administration to discuss Christmas collaboration for Shop Local. Inner Perth Assembly Christmas blogs and gift guides being delivered as part of the annual MOU budget.
	<ul style="list-style-type: none"> <li>determine a preferred platform to further develop the COVID-19 established Business Directory</li> <li>continue to engage with the Small Business Development Corporation (SBDC) and promote SBDC initiatives as they arise</li> </ul>	Nil	Policy & Place	•	•	•	•		Preferred platform options being explored including Localised, Streets of OurTowns and Visit Perth.
2.4 Improve engagement and communication with local and small business	<ul style="list-style-type: none"> <li>distribute quarterly Business E-News and six-month Business Health Check surveys</li> <li>expand the Business E-News database to increase reach</li> </ul>	Nil	Policy & Place	•	•	•	•		Business E-News to be distributed once Christmas campaign details confirmed. Ongoing expansion of database commenced.
2.5 Support local business and drive Support Local and Buy Local campaigns	<ul style="list-style-type: none"> <li>continue to use and promote VendorPanel Marketplace to support local businesses and contractors</li> </ul>	Nil	Financial Services	•	•	•	•		The City is continuing to promote the use of the VendorPanel Marketplace and there are currently 801 unique local organisations registered to VendorPanel Marketplace that are located in and around the City of Vincent.
	<ul style="list-style-type: none"> <li>consider Christmas shop local campaign, in consultation with Town Teams and in partnership with the City of Stirling and City of Perth</li> </ul>	\$8,000	Marketing & Partnerships	•	•				Survey distributed to Town Teams and local businesses, 101 responses received. Survey findings and potential campaign approach to be presented at 22 September 2020 Council Workshop.

## VINCENT REBOUND PLAN – IMPLEMENTATION FRAMEWORK

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status	Monthly Update – 24 September 2020
				2020/21		2021/22			
				Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun		
2.6 Improve the customer experience for businesses	<ul style="list-style-type: none"> <li>better integrate and connect approvals processes across service units (e.g. planning, building and health)</li> <li>streamlined approvals processes, supported by information sheets/application requirements and clarity around assessment and process requirements</li> </ul>	Nil	Development & Design/ Built Environment & Wellbeing	•	•			<p>Planning, Building and Health teams have mapped common change of use approval process including small bar, restaurant and consulting rooms. The teams are now working to consolidate the overall process into a simple user guide. This mapping will make it easier for businesses to understand the required approvals and will input the development of the 'Business Welcome Pack'.</p> <p>The Planning team updated website content with useful information sheets for common planning proposals. This information will form part of a future business page on the City's website which will provide information on planning, building and health requirements.</p>	
	<ul style="list-style-type: none"> <li>develop and distribute a 'Business Welcome Pack' including summary info sheets outlining requirements for various approvals, Public Space flipbook and Town Team welcome information</li> </ul>	\$3,000	Policy & Place			•	•	<p>The development of individual items to be included in the Business Welcome Pack, such as the Use Public Space to Grow Your Business flipbook and approvals process mapping have commenced, however, the preparation of the Business Welcome Pack itself will not commence until July 2021.</p>	

Note: Monthly updates included in pink. Draft actions and/or deliverables to be considered for inclusion in Rebound Plan referenced in grey.

Table 3. Our Community: Actions and initiatives to support an inclusive, empowered, resilient and socially connected community

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status	Monthly Update – 24 September 2020
				2020/21		2021/22			
				Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun		
3.1 Celebrate community resilience and build awareness of local community groups, volunteers and sporting clubs to increase participation and membership	<ul style="list-style-type: none"> <li>promote inspirational COVID-19 community stories from sporting clubs, organisations and volunteers, and as part of the Local History Awards and People of North Perth project in collaboration with North Perth Local</li> </ul>	\$1,500	Local History Centre/ Marketing & Partnerships	•	•			<p>People of North Perth interviews completed. Several of the interviews discussed COVID related responses explicitly, the rest were more generally about North Perth. North Perth Local launching these. Local History Awards - some COVID related entries (written and photographic) are coming in. Entries close 30 September. These will be featured in displays in October/November. Initiated collaboration with Nunzio Mondia on COVID-19 Community Conversations project.</p>	
	<ul style="list-style-type: none"> <li>facilitate club promotion and education, develop a new regular hirer events calendar and include sporting events and activities in events calendar</li> <li>refocus and relaunch the Vincent Community Support Network</li> </ul>	\$3,000	Marketing & Partnerships	•	•			<p>Community Funding Policy – going to OCM to approve additional funding category Emergency Funding.</p>	
- 3.2 Support and promote healthy, active spaces, liveable neighbourhoods and social reconnection	<ul style="list-style-type: none"> <li>engage the community to determine Pop Up Play locations</li> <li>relaunch, promote and showcase Open Streets Events, street activation and Pop Up Play</li> </ul>	\$20,000	Marketing & Partnerships	•	•			<p>Open Streets relaunch, including demonstration on how to run local events, scheduled October 2020.</p>	
3.3 Support community groups and sporting clubs to become more sustainable and community based initiatives that respond to community need	<ul style="list-style-type: none"> <li>assist groups and clubs to develop attraction and retention strategies and seek funding and grant opportunities</li> <li>prepare and promote tools to aid club development and improve maintenance and lease management to assist club operation</li> </ul>	\$4,500	Marketing & Partnerships	•	•			<p>Due to commence December 2020.</p>	
	<ul style="list-style-type: none"> <li>advocate for the continuance of community-based initiatives funded by the Leederville Gardens Trust</li> </ul>	\$3,000	Marketing & Partnerships	•	•			<p>Due to commence January 2021.</p>	
3.4 Foster wellness by ensuring the community has knowledge of, and	<ul style="list-style-type: none"> <li>build relationships with local community and wellbeing service providers and increase the visibility of mental health and wellbeing service providers through promotion</li> </ul>	Nil	Marketing & Partnerships	•	•	•	•	<p>Ongoing with dependency on external providers.</p>	



### VINCENT REBOUND PLAN – IMPLEMENTATION FRAMEWORK

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status	Monthly Update – 24 September 2020
				2020/21		2021/22			
				Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun		
access to, services that enhance wellbeing, sense of safety and belonging	<ul style="list-style-type: none"> <li>identify vulnerable cohorts and support the delivery of targeted services and rebound activities that supports segments in need</li> </ul>								
3.5 Provide opportunities to celebrate an inclusive and socially connected community	<ul style="list-style-type: none"> <li>recognise key Days of Importance by supporting innovative delivery models that align with economic and social outcomes, including celebrating NAIDOC and Youth Week</li> <li>provide targeted funding opportunities, under the COVID-19 Arts Relief Grant, for artists including LGBTQI+, Youth, ATSI and CaLD</li> </ul>	TBC (\$85,000)	Marketing & Partnerships	•	•	•		NAIDOC Week scheduled 8 – 15 November 2020 will pilot a hub within the Pickle District including Backlot Cinema Film Festival and Aboriginal Art Workshops. North Perth Common and Beaufort Street Sign lights to be lit in recognition. Preliminary Christmas initiatives confirmed including Children's Christmas Market at North Perth Common, Eco Christmas trees restoration and Student Christmas Banner Projects.	
3.6 Build community capacity to support a resilient community	<ul style="list-style-type: none"> <li>provide upskilling workshops for organisations, students and youths</li> <li>progress towards asset-based community development</li> <li>participation in cross-agency collaborations, networks and working groups to find opportunities for local organisations to partner</li> </ul>	TBC (\$20,000)	Marketing & Partnerships	•	•	•	•	Workshops to be scoped and presented to Council for consideration as part of budget review, scheduled for 17 November OCM.	

Note: Monthly updates included in pink. Draft actions and/or deliverables to be considered for inclusion in Rebound Plan referenced in grey.

Table 4. Our Organisation: Actions and initiatives to create an open, accountable, agile organisation that efficiently and sustainably manages resources and assets

Action - what we'll do	Deliverable - how we'll do it	Funding Allocation	Responsible Team(s)	Timing				Status	Monthly Update – 23 September 2020
				2020/21		2021/22			
				Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun		
4.1 Improve community engagement and support open and transparent communication	<ul style="list-style-type: none"> <li>monthly Rebound Roundtables with local Town Team and business representatives to identify initiatives to support community reconnection and business rebound</li> </ul>	Nil	Policy & Place	•	•	•	•	No new initiatives identified at Rebound Roundtable held 9 September 2020. Next Rebound Roundtable scheduled 6:00pm, 7 October 2020.	
	<ul style="list-style-type: none"> <li>update website, COVID-19 portal and conduct six-month community surveys to determine overall levels of success with implemented rebound projects and initiatives</li> </ul>	\$3,000	Marketing & Partnerships	•	•	•	•	Internal working group established.	
4.2 Seek external funding to deliver shovel ready projects and rebound initiatives	<ul style="list-style-type: none"> <li>develop and implement an advocacy agenda to attract Federal and State Government and private sector funding or investment in the local economy – including delivery of the East Perth Power Station development</li> </ul>	Nil	Marketing & Partnerships Policy & Place	•	•	•	•	Advocacy Agenda being drafted by the Recreation Planning team to outline possible funding opportunities that have been gathered previously. Draft document to be completed in October.	
4.3 Provide economic stimulus and sustainably manage resources and assets	<ul style="list-style-type: none"> <li>complete critical works at Beatty Park Leisure Centre including retiling the indoor pool, modernising the change rooms and upgrading electrical and filtration systems</li> <li>expand Beatty Park Leisure Centre operating hours and services as attendance levels and demand increases</li> </ul>	\$2.9mill	Engineering/ Beatty Park Leisure Centre	•	•			Business Case considering critical works presented at 22 September 2020 Council Workshop.	

Note: Monthly updates included in pink. Draft actions and/or deliverables to be considered for inclusion in Rebound Plan referenced in grey.

**8 ANNOUNCEMENTS BY PRESIDING MEMBER (WITHOUT DISCUSSION)**

Nil

**9 GENERAL BUSINESS**

Nil

**10 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

**11 NEXT MEETING****3 November 2020**

- COVID-19 Monthly Update
- Tenant Application for Financial Assistance - Western Australian Swimming Association Inc.
- Arts Relief Grants Funding

**12 CLOSURE**

There being no further business, the Acting Presiding Member, Cr Susan Gontaszewski, declared the meeting closed at 1.06pm with the following persons present:

<b>PRESENT:</b>	<b>Cr Susan Gontaszewski</b> <b>Cr Alex Castle</b> <b>Cr Joshua Topelberg</b>	<b>South Ward (A/ Presiding Member)</b> <b>North Ward</b> <b>South Ward (Alternate Member)</b>
<b>IN ATTENDANCE:</b>	<b>David MacLennan</b> <b>Virginia Miltrup</b>  <b>Jay Naidoo</b>  <b>Yvette Plimbley</b>  <b>Tara Gloster</b> <b>Mark Fallows</b> <b>Meluka Bancroft</b>  <b>Wendy Barnard</b>	<b>Chief Executive Officer</b> <b>Executive Director Community &amp; Business Services</b> <b>A/Executive Director Strategy &amp; Development</b> <b>A/Executive Director Infrastructure &amp; Environment</b> <b>Manager Policy &amp; Place</b> <b>Manager Built Environment &amp; Wellbeing</b> <b>Executive Manager Corporate Strategy &amp; Governance</b> <b>Council Liaison Officer</b>
<b>Public:</b>	No members of the public.	

These Minutes were confirmed by the Committee as a true and accurate record of the meeting of the COVID-19 Relief and Recovery Committee held on 6 October 2020.

Signed: Mayor Emma Cole



Dated 3 November 2020