

**12.9 INFORMATION BULLETIN**

- Attachments:**
1. Minutes of the Catalina Regional Council meeting held on 19 October 2023
  2. Statistics for Development Services Applications as at the end of October 2023
  3. Unrecoverable Parking Infringements Write-Off
  4. Register of Legal Action and Prosecutions Monthly - Confidential
  5. Register of State Administrative Tribunal (SAT) Appeals - Progress Report as at 16 November 2023
  6. Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current
  7. Register of Applications Referred to the Design Review Panel - Current
  8. Register of Petitions - Progress Report - October 2023
  9. Register of Notices of Motion - Progress Report - October 2023
  10. Register of Reports to be Actioned - Progress Report - October 2023
  11. Council Workshop Items since 7 September 2023
  12. Council Meeting Statistics
  13. Council Briefing Notes - 10 October 2023

**RECOMMENDATION:**

That Council RECEIVES the Information Bulletin dated November 2023.



## Ordinary Meeting of Council

Thursday, 19 October 2023

# MINUTES

**These Minutes were confirmed as a true and correct record of proceedings at a meeting held on 19 October 2023.**

Signature: .....  
Chair

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo  
Towns of Cambridge and Victoria Park*

## MINUTES Ordinary Meeting of Council – 19 October 2023

**MEMBERSHIP**

<b>OWNER COUNCIL</b>	<b>MEMBER</b>	<b>ALTERNATE MEMBER</b>
Town of Cambridge	Cr Alaine Haddon-Casey	
City of Joondalup	Cr John Chester Cr Nige Jones	Cr Russ Fishwick Cr John Raftis
City of Perth	Cr Brent Fleeton	Cr Clyde Bevan
City of Stirling	Cr Tony Krsticevic Cr Suzanne Migdale Cr Bianca Sandri Cr Karlo Perkov	Cr David Lagan
Town of Victoria Park	Cr Bronwyn Ife	Cr Claire Anderson
City of Vincent	Cr Ashley Wallace	Cr Jonathan Hallett
City of Wanneroo	Cr Brett Treby Cr Glynis Parker	Cr Linda Aitken Cr Vinh Nguyen

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 MINUTES Ordinary Meeting of Council – 19 October 2023
 

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**PRESENT**

<b>Chair</b>	Cr Bianca Sandri (City of Stirling)
<b>Deputy Chair</b>	Cr Suzanne Migdale (City of Stirling)
<b>Councillors</b>	Cr John Chester (City of Joondalup) Cr Brent Fleeton (City of Perth) Cr Bronwyn Ife (Town of Victoria Park) Cr Nige Jones (City of Joondalup) Cr Tony Krsticevic (City of Stirling) Cr Glynis Parker (City of Wanneroo) Cr Karlo Perkov (City of Stirling) Cr Brett Treby (City of Wanneroo)
<b>Apologies Councillors / Alternate Members</b>	Cr Alaine Haddon-Casey (Town of Cambridge) Cr Ashley Wallace (City of Vincent)
<b>Staff</b>	Mr Chris Adams (CEO) Mr Simon O'Sullivan (Project Manager) Mr Daniel Govus (Governance Officer; City of Stirling)
<b>Leave of Absence</b>	Nil
<b>Absent</b>	Nil
<b>Consultants</b>	Mr Drew Tomkins (Satterley Property Group)
<b>Apologies Participant Councils' Advisors</b>	Mr David MacLennan (City of Vincent) Mr James Pearson (City of Joondalup) Ms Michelle Reynolds (City of Perth) Mr Daniel Simms (City of Wanneroo) Mr Gary Tuffin (Town of Cambridge) Mr Anthony Vuleta (Town of Victoria Park)
<b>In Attendance Participant Councils' Advisers</b>	Mr Stevan Rodic (City of Stirling)
<b>Members of the Public</b>	Nil
<b>Press</b>	Nil



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**MINUTES Ordinary Meeting of Council – 19 October 2023**

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**1. OFFICIAL OPENING**

The Chair declared the meeting open at 6:01pm.

**2. APOLOGIES AND LEAVE OF ABSENCE**

**Apologies:** Cr Elaine Haddon-Casey  
Cr Ashley Wallace

**3. DISCLOSURE OF INTERESTS**

Nil.

**4. PUBLIC STATEMENT/QUESTION TIME**

Nil.

**5. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)**

The Chair thanked all Councillors and staff for their support and hard work over the past two years, and wished everyone well for the future.

**6. PETITIONS**

Nil.

**7. CONFIRMATION OF MINUTES****7.1. CONFIRMATION OF MINUTES**

Moved Cr Jones, Seconded Cr Ife.

**That the Council CONFIRMS and the Chair signs the minutes from the Ordinary Meeting of Council held 21 August 2023 and the Special Meeting of Council held on 19 September 2023 as true and accurate records of proceedings.**

The Motion was put and declared CARRIED (10/0).

**For:** Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.

**Against:** Nil.

MINUTES Ordinary Meeting of Council – 19 October 2023

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**8. BUSINESS ARISING FROM MINUTES**

Nil.

**9. ADMINISTRATION REPORTS AS PRESENTED****9.1. BUSINESS REPORT – AS AT 30 SEPTEMBER 2023**

Moved Cr Chester, Seconded Cr Migdale.

**That the Council RECEIVES the Business Report as at 30 September 2023.**

The Motion was put and declared CARRIED (10/0)

**For:** Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.

**Against:** Nil.

**9.2. STATEMENT OF FINANCIAL ACTIVITY - AUGUST 2023**

Moved Cr Migdale, Seconded Cr Perkov.

**That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 31 August 2023.**

The Motion was put and declared CARRIED (10/0).

**For:** Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.

**Against:** Nil.

**9.3. LIST OF MONTHLY ACCOUNTS SUBMITTED - AUGUST 2023**

Moved Cr Migdale, Seconded Cr Perkov.

**That the Council:**

- 1. RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for August 2023 - \$3,220,849.94.**
- 2. APPROVES the CRC Credit Card Statement for August 2023.**

The Motion was put and declared CARRIED (10/0).

**For:** Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.

**Against:** Nil.

## MINUTES Ordinary Meeting of Council – 19 October 2023

**9.4. SALES AND SETTLEMENT REPORT – AS AT 30 SEPTEMBER 2023**

Moved Cr Migdale, Seconded Cr Perkov.

**That the Council RECEIVES the Sales and Settlement Report as at 30 September 2023.**

The Motion was put and declared CARRIED (10/0).

**For:** Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.

**Against:** Nil.

**9.5. PROJECT FINANCIAL REPORT - JULY 2023**

Moved Cr Migdale, Seconded Cr Perkov.

**That the Council RECEIVES the Project Financial Report (July 2023) submitted by the Satterley Property Group.**

The Motion was put and declared CARRIED (10/0).

**For:** Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.

**Against:** Nil.

**9.6. PROJECT FINANCIAL REPORT - AUGUST 2023**

Moved Cr Migdale, Seconded Cr Perkov.

**That the Council RECEIVES the Project Financial Report (August 2023) submitted by the Satterley Property Group.**

The Motion was put and declared CARRIED (10/0).

**For:** Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.

**Against:** Nil.

**9.7. CATALINA ESTATE DEVELOPER CONTRIBUTION OBLIGATIONS**

Moved Cr Treby, Seconded Cr Parker.

**That the Council:**

- 1. ACKNOWLEDGES its obligation under the City of Wanneroo District Planning Scheme No.2 to contribute to the developer contribution arrangement in operation for the Clarkson/Butler Planning District - Development Contribution Area No.4;**
- 2. AUTHORISES payment of the 50% development milestone contribution for**

## MINUTES Ordinary Meeting of Council – 19 October 2023

Catalina Estate, as invoiced by the City of Wanneroo (Invoice No: 199811);

3. **NOTES** the need to make appropriate adjustments to the Project Budget FYE 2024 as a component of the mid-year review by increasing the budget allowance needed for the 50% development milestone contribution payment; and
4. **INFORMS** the City of Wanneroo that the Council's agreement to make the 50% development milestone contribution payment for Catalina Estate should not be construed as an agreement to the Council's total contribution obligation for the Estate, as this is a matter requiring further review and consideration of:
  - a. The outcomes of the City's review of the implementation status of the related development contribution arrangement;
  - b. The basis upon which the City will rely on in calculating the Council's total contribution obligation, including its approach to indexation applied to the contribution amount, apportioning Scheme costs to Catalina and accounting for Catalina's developable area being substantially less than was originally assumed.
  - c. Any reimbursement or credit that may be due to the Council for its expenditure on Scheme-funded works.

The Motion was put and declared CARRIED (10/0).

**For:** Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.

**Against:** Nil.

#### 9.8 CEO PERFORMANCE REVIEW

The CEO disclosed a Financial Interest in the Item.

Moved Cr Migdale, Seconded Cr Ife.

1. That the Council **ENDORSES** the Catalina Regional Council Chief Executive Officer's Performance Review as outlined in Attachment 1.
2. That the Council **ENDORSES** the CEO Performance Review Key Performance Indicators for the period 19 September 2023 to 18 September 2024 as outlined in Attachment 2.
3. That the Council **AGREES** to an increase to the Catalina Regional Council CEO's remuneration of 3.5% as of 12 September 2023.
4. That the Chair of Catalina Regional Council **ADVISES** the CEO of the outcome of this review.

The Motion was put and declared CARRIED BY ABSOLUTE MAJORITY (10/10).

**For:** Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.

**Against:** Nil

## MINUTES Ordinary Meeting of Council – 19 October 2023

**9.9. REVIEW OF THE AUDITOR'S REPORT FOR FINANCIAL YEAR ENDING 30 JUNE 2023**

Moved Cr Migdale, Seconded Cr Perkov.

**That the Council:**

- 1. RECEIVES the Auditor's Report for the financial year ended 30 June 2023.**
- 2. NOTES that the Council's Auditor (Nexia Australia) met with the Chair of the Audit and Risk Committee and the CEO at a meeting on 29 September 2023 to discharge the statutory obligation to meet with the Local Government at least once per annum.**

The Motion was put and declared CARRIED (10/0).

**For:** Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.

**Against:** Nil.

**9.10. TPRC ANNUAL FINANCIAL REPORT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2023**

Moved Cr Migdale, Seconded Cr Perkov.

**That the Council RECEIVES the Annual Financial Report for the year ended 30 June 2023 and that it be INCLUDED in the Annual Report.**

The Motion was put and declared CARRIED (10/0).

**For:** Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.

**Against:** Nil.

**9.11. LATE ITEM - STATEMENT OF FINANCIAL ACTIVITY - SEPTEMBER 2023**

Moved Cr Migdale, Seconded Cr Perkov.

**That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 30 September 2023.**

The Motion was put and declared CARRIED (10/0).

**For:** Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.

**Against:** Nil.

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MINUTES Ordinary Meeting of Council – 19 October 2023

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**9.12. LATE ITEM - LIST OF MONTHLY ACCOUNTS SUBMITTED - SEPTEMBER 2023**

Moved Cr Migdale, Seconded Cr Perkov.

**That the Council:**

- 1. RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for September 2023 - \$2,543,066.17.**
- 2. APPROVES the CRC Credit Card Statement for September 2023.**

The Motion was put and declared CARRIED (10/0).

**For:** Crs Chester, Fleeton, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Sandri, and Treby.

**Against:** Nil.

**10. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil.

**11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil.

**12. URGENT BUSINESS APPROVED BY THE CHAIR**

Nil.

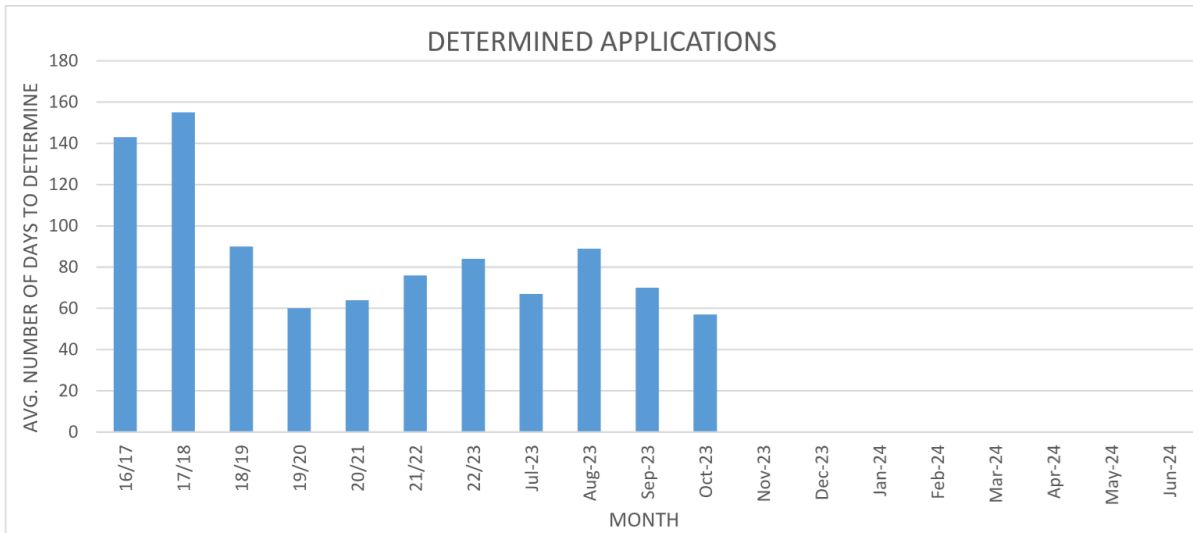
**13. GENERAL BUSINESS**

The Deputy Chair gave farewell speeches for the retiring Chair Cr Bianca Sandri, and Catalina Regional Council's longest serving member Cr Brett Treby.

**14. FORMAL CLOSURE OF MEETING**

The Chair declared the meeting closed at 6:25pm.

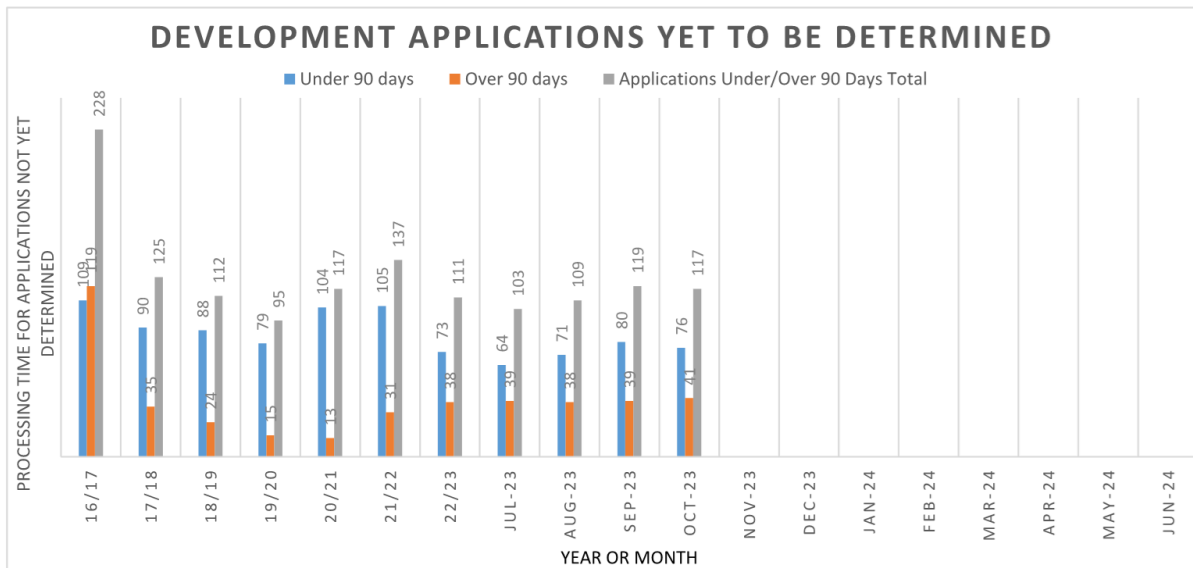
### Statistics for Development Applications As at the end of October 2023



**Table 1:** Minimum, Average and Maximum Processing Timeframes for determined applications in each financial year since 2016/17 and each month since July 2022.

Processing Days	16/17	17/18	18/19	19/20	20/21	21/22	22/23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Minimum	7	1	0	0	0	1	0	8	14	31	7								
Average	143	155	85	60	64	76	84	67	89	70	57								
Maximum	924	1008	787	499	268	298	280	301	362	89	89								

	20/21	21/22	22/23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
DA's Determined <i>(excludes exempt from approval or cancelled)</i>	403	385	281	37	18	15	28								
Value of Determined DA's <i>(in millions)</i>	217	143	417	12.1	66.42	3.43	10.3								



	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
DA's lodged	16	30	33	27								
DA's to be Determined	103	109	119	117								
Value of DA's to be Determined <i>(in millions)</i>	268.68	252.92	257.1	260.5								



## INFORMATION BULLETIN

<b>SUBJECT:</b>	<b>Unrecoverable Parking Infringements Write-off for 1<sup>st</sup> Quarter 2023/2024</b>
<b>DATE:</b>	<b>14 November 2023</b>
<b>AUTHOR:</b>	<b>Chris Dixon, Project &amp; Strategy Officer, Ranger Services</b>
<b>AUTHORISER:</b>	<b>Peter Varris, Executive Director Infrastructure &amp; Environment</b>

### PURPOSE:

To advise Council of the write-off of Parking Infringement Notices that the Fines Enforcement Registry have advised are unrecoverable for the first quarter of the 2023/2024 financial year.

### BACKGROUND:

At the Ordinary Council Meeting of 17 October 2023, a report was presented on the total write-offs of parking infringements advised by the Fines Enforcement Registry for the 2022/2023 financial year. That report also noted that future reports would be provided on a quarterly basis.

For the first quarter of the 2023/2024 financial year, there were a total of 215 Parking Infringement Notices, valued at \$34,375.40 withdrawn as advised by the Fines Enforcement Registry that these infringements are unrecoverable, and they will no longer be pursuing payment.

While these infringements have been deemed unrecoverable and subsequently withdrawn by the Fines Enforcement Registry, it should be noted that a total infringement value of \$348,462.79 has been recovered and paid through the Fines Enforcement Registry for the period 1 July 2023 to 30 September 2023.

The unrecoverable infringements have been written off under delegated authority.

### COMMENTS:

Future reports will be provided on a quarterly basis.

Please find below listing of written off infringements for the period 1 July 2023 to the 30 September 2023.





## INFORMATION BULLETIN

Infringement No	FER Comment	Infringement Write-Off
19448783	Case reg over 4 years ago	410.55
19390388	Case reg over 4 years ago	378.55
19396131	Case reg over 4 years ago	378.55
19437405	Case reg over 4 years ago	370.35
19298066	Case reg over 8 years ago	343.7
19301392	Case reg over 8 years ago	343.7
19276665	Case reg over 8 years ago	342.55
19277897	Case reg over 8 years ago	342.55
19278587	Case reg over 8 years ago	338
19396541	Case reg over 4 years ago	243.55
19415711	Case reg over 4 years ago	243.55
19308374	Case reg over 8 years ago	239.1
19464998	Case reg over 4 years ago	235.35
19464853	Case reg over 4 years ago	235.35
19464962	Case reg over 4 years ago	235.35
19426511	Case reg over 4 years ago	235.35
19437839	Case reg over 4 years ago	235.35
19354955	Case reg over 4 years ago	227.95
19346097	Case reg over 4 years ago	226.7
19312717	Case reg over 4 years ago	217.35
19302339	Case reg over 8 years ago	214.1
19303473	Case reg over 8 years ago	214.1
19306619	Case reg over 8 years ago	214.1
19306699	Case reg over 8 years ago	214.1
19306426	Case reg over 8 years ago	214.1
19306882	Case reg over 8 years ago	214.1
19310509	Case reg over 8 years ago	214.1
19312015	Case reg over 8 years ago	214.1
19447973	Case reg over 4 years ago	210.35
19286468	Case reg over 8 years ago	208.7
19289531	Case reg over 8 years ago	208.7



## INFORMATION BULLETIN

19297208	Case reg over 8 years ago	208.7
19304556	Case reg over 8 years ago	208.7
19287761	Case reg over 8 years ago	207.55
19446377	Case reg over 4 years ago	195.35
19398363	Case reg over 4 years ago	195.35
19409248	Case reg over 4 years ago	195.35
1853144	Case reg over 8 years ago	193
19207206	Case reg over 8 years ago	193
19292651	Case reg over 8 years ago	189.1
19267074	Case reg over 8 years ago	188
19267616	Case reg over 8 years ago	188
19270097	Case reg over 8 years ago	188
19274129	Case reg over 8 years ago	188
19465904	Case reg over 4 years ago	180.55
19439813	Case reg over 4 years ago	178.55
19327981	Case reg over 4 years ago	177.35
19295239	Case reg over 8 years ago	174.1
19302493	Case reg over 8 years ago	174.1
19304210	Case reg over 8 years ago	174.1
19305267	Case reg over 8 years ago	174.1
19310590	Case reg over 8 years ago	174.1
19313841	Case reg over 8 years ago	174.1
19308405	Case reg over 8 years ago	174.1
19451401	Case reg over 4 years ago	170.55
19415187	Case reg over 4 years ago	170.35
19448308	Case reg over 4 years ago	170.35
19445738	Case reg over 4 years ago	170.35
19415651	Case reg over 4 years ago	170.35
19390029	Case reg over 4 years ago	168.95
19301070	Case reg over 8 years ago	168.7
19298773	Case reg over 8 years ago	168.7
19291233	Case reg over 8 years ago	168.7



INFORMATION BULLETIN

19295174	Case reg over 8 years ago	168.7
19302001	Case reg over 8 years ago	168.7
19438471	Case reg over 4 years ago	168.55
19426726	Case reg over 4 years ago	168.55
19390547	Case reg over 4 years ago	168.55
754206	Case reg over 8 years ago	168
1912182	Case reg over 8 years ago	168
19206987	Case reg over 8 years ago	168
19276346	Case reg over 8 years ago	167.55
19464508	Case reg over 4 years ago	160.35
19395671	Case reg over 4 years ago	160.35
19464317	Case reg over 4 years ago	160.35
19367723	Case reg over 4 years ago	153.25
19255959	Case reg over 8 years ago	153
19256203	Case reg over 8 years ago	153
19297272	Case reg over 8 years ago	149.1
19302046	Case reg over 8 years ago	149.1
19306842	Case reg over 8 years ago	149.1
19308448	Case reg over 8 years ago	149.1
19281711	Case reg over 8 years ago	149.1
19294750	Case reg over 8 years ago	149.1
19299275	Case reg over 8 years ago	149.1
19301662	Case reg over 8 years ago	149.1
19302018	Case reg over 8 years ago	149.1
19305615	Case reg over 8 years ago	149.1
19305640	Case reg over 8 years ago	149.1
19308782	Case reg over 8 years ago	149.1
19308887	Case reg over 8 years ago	149.1
19310889	Case reg over 8 years ago	149.1
19310911	Case reg over 8 years ago	149.1
19298237	Case reg over 8 years ago	149.1
19292660	Case reg over 8 years ago	143.7



## INFORMATION BULLETIN

19292992	Case reg over 8 years ago	143.7
19301853	Case reg over 8 years ago	143.7
19308100	Case reg over 8 years ago	143.7
19308208	Case reg over 8 years ago	143.7
19309057	Case reg over 8 years ago	143.7
19297955	Case reg over 8 years ago	143.7
19297972	Case reg over 8 years ago	143.7
19301975	Case reg over 8 years ago	143.7
19307808	Case reg over 8 years ago	143.7
19308163	Case reg over 8 years ago	143.7
19308340	Case reg over 8 years ago	143.7
19296866	Case reg over 8 years ago	143.7
19298248	Case reg over 8 years ago	143.7
19299591	Case reg over 8 years ago	143.7
19299686	Case reg over 8 years ago	143.7
19301664	Case reg over 8 years ago	143.7
19305417	Case reg over 8 years ago	143.7
19288955	Case reg over 8 years ago	143.7
19288937	Case reg over 8 years ago	143.7
19282633	Case reg over 8 years ago	142.55
19283443	Case reg over 8 years ago	142.55
19284874	Case reg over 8 years ago	142.55
19282423	Case reg over 8 years ago	142.55
19282432	Case reg over 8 years ago	142.55
19285070	Case reg over 8 years ago	142.55
19284959	Case reg over 8 years ago	142.55
19285506	Case reg over 8 years ago	142.55
19286632	Case reg over 8 years ago	142.55
19289067	Case reg over 8 years ago	142.55
19304888	Case reg over 8 years ago	139.1
19305643	Case reg over 8 years ago	139.1
19305653	Case reg over 8 years ago	139.1



INFORMATION BULLETIN

19305686	Case reg over 8 years ago	139.1
19305728	Case reg over 8 years ago	139.1
19306636	Case reg over 8 years ago	139.1
19306637	Case reg over 8 years ago	139.1
19306650	Case reg over 8 years ago	139.1
19306877	Case reg over 8 years ago	139.1
19307176	Case reg over 8 years ago	139.1
19308778	Case reg over 8 years ago	139.1
19310090	Case reg over 8 years ago	139.1
19310459	Case reg over 8 years ago	139.1
19310635	Case reg over 8 years ago	139.1
19310638	Case reg over 8 years ago	139.1
19311040	Case reg over 8 years ago	139.1
19311114	Case reg over 8 years ago	139.1
19311185	Case reg over 8 years ago	139.1
19311620	Case reg over 8 years ago	139.1
19311668	Case reg over 8 years ago	139.1
19313801	Case reg over 8 years ago	139.1
19313943	Case reg over 8 years ago	139.1
19313974	Case reg over 8 years ago	139.1
19302844	Case reg over 8 years ago	139.1
19303278	Case reg over 8 years ago	139.1
19275077	Case reg over 8 years ago	133.7
19305955	Case reg over 8 years ago	133.7
19306104	Case reg over 8 years ago	133.7
19307004	Case reg over 8 years ago	133.7
19307060	Case reg over 8 years ago	133.7
19310628	Case reg over 8 years ago	133.7
19284674	Case reg over 8 years ago	133.7
19284770	Case reg over 8 years ago	133.7
19284778	Case reg over 8 years ago	133.7
19296564	Case reg over 8 years ago	133.7



INFORMATION BULLETIN

19301052	Case reg over 8 years ago	133.7
19306223	Case reg over 8 years ago	133.7
19296241	Case reg over 8 years ago	133.7
19296786	Case reg over 8 years ago	133.7
19298399	Case reg over 8 years ago	133.7
19298546	Case reg over 8 years ago	133.7
19299094	Case reg over 8 years ago	133.7
19300800	Case reg over 8 years ago	133.7
19301030	Case reg over 8 years ago	133.7
19301040	Case reg over 8 years ago	133.7
19271154	Case reg over 8 years ago	133.7
19271180	Case reg over 8 years ago	133.7
19281604	Case reg over 8 years ago	133.7
19284672	Case reg over 8 years ago	133.7
19283657	Case reg over 8 years ago	133.7
19277921	Case reg over 8 years ago	132.55
19269871	Case reg over 8 years ago	128
1862519	Case reg over 8 years ago	128
19241454	Case reg over 8 years ago	128
19220907	Case reg over 8 years ago	128
19257710	Case reg over 8 years ago	128
19251153	Case reg over 8 years ago	128
19259716	Case reg over 8 years ago	128
19200325	Case reg over 8 years ago	128
19238752	Case reg over 8 years ago	128
1831909	Case reg over 8 years ago	128
19242748	Case reg over 8 years ago	128
19243578	Case reg over 8 years ago	128
19269994	Case reg over 8 years ago	128
19262212	Case reg over 8 years ago	128
19270089	Case reg over 8 years ago	118
1704406	Case reg over 8 years ago	118



## INFORMATION BULLETIN

1846571	Case reg over 8 years ago	118
1862692	Case reg over 8 years ago	118
1704359	Case reg over 8 years ago	118
1863007	Case reg over 8 years ago	118
1833042	Case reg over 8 years ago	118
1912996	Case reg over 8 years ago	118
19267089	Case reg over 8 years ago	118
19267104	Case reg over 8 years ago	118
19274182	Case reg over 8 years ago	108
20082912	Uneconomical to enf	3
20081743	Uneconomical to enf	0.8
20250622	Uneconomical to enf	0.8
20272152	Uneconomical to enf	0.8
20300710	Uneconomical to enf	0.8
19563636	Uneconomical to enf	0.8
20220586	Uneconomical to enf	0.8
19563170	Uneconomical to enf	0.8
20300009	Uneconomical to enf	0.6
19366699	Insufficient details to enf	228.25
19335031	Offender deceased	142.35
19368611	Insufficient details to enf	163.25
19298703	Insufficient details to enf	349.1
19301531	Insufficient details to enf	174.1
19334432	Company no longer registered	152.35

REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS  
AS AT 16 NOVEMBER 2023

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
1.	Nos. 212-214 Lake Street, Perth (DR 223 of 2021)	19 October 2021	Hanoze Park Pty Ltd	<p>Application for review of notice issued in accordance with the <i>Health (Miscellaneous Provisions) Act 1911</i> to address odour nuisance at 7 Grams Chicken Café. Hanoze Park Pty Ltd believes the notice to be invalid.</p> <p>*****</p> <p>SAT Directions Hearings were held on 5 and 11 November 2021, and a further directions hearing held 1 March 2022. The presiding member heard submissions from the City and from the Applicant. On 20 April 2022, the Tribunal handed down their decision, affirming the decision of the City that a Notice can be given under S.184 of the <i>Health (Miscellaneous Provisions) Act 1911</i> (for a nuisance not specifically mentioned in Section 182 of that Act). The matter proceeded to confidential mediation on 5 July 2022. The session centred on a practical solution proposed by the business. The business agreed to present plans for this solution to the City to review by 2 August 2022 with a further mediation hearing scheduled for 9 August 2022. SAT agreed to further adjournment to 21 September 2022. Applicant required to submit mechanical drawings prior to the next SAT Hearing. Matter further adjourned to 17 November 2022 as the consultant contracted by Hanoze Park Pty Ltd passed away. Mechanical drawings have been submitted and it has been identified that a development application and building application would be required. Mediation listed for 17 November 2022 was vacated, and matter is listed for hearing on 3 March 2023. A development approval has been issued for external fixtures, and the City is awaiting submission of a building application for solution.</p> <p>The SAT mediation hearing that was schedule for 3 March 2023, was adjourned, with the matter relisted for a Directions Hearing on 14 April 2023. The City is advised the installation of the new exhaust system at the premises is imminent.</p> <p>The SAT hearing that as schedule for 14 April 2023, was adjourned, with the matter relisted for 12 May 2023. The City is advised the installation of the new exhaust system will be completed by 2 May 2023.</p> <p>The two parties will return to SAT on 23 June 2023. At this time, the matter will either be resolved to the satisfaction of both parties, adjourned to a later mediation or programmed for a Hearing by the SAT Member.</p> <p>29 June 2023. The SAT Directions hearing set for 23 June was adjourned and relisted for 21 July 2023. At this time, the matter will either be resolved to the satisfaction of both parties, or it will likely be programmed for a Hearing by the SAT Member.</p> <p>The matter was heard by the Senior Member at SAT on 21 July 2023. The matter was listed for a directions hearing on 29 September 2023. Within the timeframe specified by the Order, the City and the Applicant lodged their statements of issues, facts and contentions.</p> <p>As at 30 October 2023 – matter has been listed for a final hearing, commencing 18 March 2024. <i>Representation by: McLeods</i></p>



REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS  
AS AT 16 NOVEMBER 2023

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
2.	No. 129 Loftus Street, Leederville (DR 76 of 2023)	23 May 2023	Hidding Urban Planning	Application for review of a Joint Development Assessment Panel decision to refuse an application for a Child Care Premises on 1 May 2023. ***** Directions hearing held on 9 June 2023 and programmed to mediation. Mediation was scheduled for 24 August 2023 and 8 November 2023, which were both vacated. Mediation has now been rescheduled for 31 January 2024. <i>Representation by: JDAP Presiding Member</i>
3.	Nos. 41-43 & 45 Angove Street, North Perth (DR 81 of 2023)	1 June 2023	Hidding Urban Planning/Lavan	Application for review of a Joint Development Assessment Panel decision to refuse an application for a Service Station on 3 May 2023. ***** Directions hearing held on 16 June 2023. Mediation held on 4 July 2023, with Mayor Cole and interested community members in attendance to make a presentation. A second mediation was scheduled for 14 August 2023 and was vacated. Mediation was rescheduled to 10 October 2023 and was subsequently vacated. The matter was listed for a directions hearing on 10 November 2023 to schedule a new date for mediation. This was vacated. The matter has been listed for a directions hearing on 2 February 2024 with the applicant to provide additional information by 11 January 2024. <i>Representation by: JDAP Presiding Member</i>
4.	No. 12 Brookman Street, Perth (DR 83 of 2023)	4 June 2023	Peter Arnell	Application for review of Council decision to refuse an application for Alterations and Additions to Single House on 16 May 2023. ***** Directions hearing held on 30 June 2023. Mediation held on 26 July 2023. The SAT issued Orders on 26 July 2023 with the application to be reconsidered by no later than 27 October 2023. Following discussions with the applicant, on 22 September 2023, the City lodged proposed Orders by Consent to delay the date by which the application was to be reconsidered. On 22 September the SAT issued orders with the following key dates associated: <ul style="list-style-type: none"> <li>• 1 December 2023 – The Respondent is invited to reconsider its decision on the application by this date pursuant to Section 31 of the <i>State Administrative Tribunal Act 2004</i>.</li> <li>• 8 December 2023 – Directions hearing scheduled.</li> </ul> <i>Representation by: Administration</i>

REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS  
AS AT 16 NOVEMBER 2023

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
5.	Nos. 334-336 Beaufort Street, Perth (DR 87 of 2023)	9 June 2023	Dark Knight Retail Pty Ltd t/as Evolution Bikes Australia	<p>Application for review of Council decision to refuse an application for Proposed Alterations and Additions to Shop (Roller Shutters) (Unauthorised Existing Development) on 16 May 2023. *****</p> <p>Directions hearing held on 23 June 2023. Mediation held on 13 July 2023. The SAT issued Orders on 13 July 2023 with the following key dates associated:</p> <ul style="list-style-type: none"> <li>• 27 July 2023 – The Applicant to provide additional information to the City.</li> <li>• 10 August 2023 – Second mediation scheduled.</li> </ul> <p>The Mediation on 10 August 2023 was vacated and has been rescheduled for 3 November 2023. Following this Mediation, the SAT issued Orders that the matter has been listed for a Directions Hearing on 17 November 2023 to program the matter for a final hearing. <i>Representation by: Administration</i></p>
6.	No. 80 Auckland Street, North Perth (DR 131 of 2023)	10 August 2023	Number 80 Pty Ltd/Altus Planning	<p>Application for review of deemed refusal following Council's decision to defer an application for a Single House on 20 June 2023. *****</p> <p>Directions hearing scheduled for 25 August 2023 was vacated. Mediation held on 29 August 2023. SAT Orders to be issued with the following key dates associated:</p> <ul style="list-style-type: none"> <li>• 19 September 2023 – The Applicant to submit additional information to the City.</li> <li>• 21 November 2023 – The Respondent is invited to reconsider its decision on the application by this date pursuant to Section 31 of the <i>State Administrative Tribunal Act 2004</i>.</li> <li>• 8 December 2023 – Directions hearing scheduled.</li> </ul> <p><i>Representation by: Administration</i></p>

**METRO INNER-NORTH JOINT DEVELOPMENT ASSESSMENT PANEL (DAP)  
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT  
AS AT 7 NOVEMBER 2023**

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
1.	Nos. 37-43 Stuart Street, Perth	Planning Solutions	Form 1 – Change of Use to Unlisted Use (Community Purpose) and Alterations and Additions	5 May 2023	10 November 2023	<p>The DAP meeting was held on 3 August 2023. The DAP resolved to defer consideration of the application (3-2) by no later than 1 December 2023.</p> <p>The meeting minutes can be found <a href="#">here</a>.</p> <p>The City submitted an updated Responsible Authority Report on 20 October 2023 and the application is awaiting determination.</p>
2.	Nos. 38-44 Brisbane Street, Perth	Rowe Group	Form 1 – Mixed Use Development	2 June 2023	Not yet scheduled	<p>The application is currently under assessment following community consultation.</p> <p>The Responsible Authority Report is currently due on 17 November 2023.</p>
3.	Nos. 533-545 Newcastle Street, 1-7 Old Aberdeen Place and 5-16 Cleaver Street, West Perth	Planning Solutions	Form 2 – Amendment to Commercial Development	15 June 2023	9 October 2023	<p>Responsible Authority Report was submitted on 29 September 2023.</p> <p>The application was approved at the DAP meeting on 9 October 2023 as per the City's recommendation 3-2.</p> <p>Cr Gontaszewski and Cr Wallace voted against the recommendation.</p> <p>The minutes of this meeting are available <a href="#">here</a>.</p>
4.	Nos. 367-373 Fitzgerald Street and 103 Alma Road, North Perth	Celsius Property	Form 1 – Mixed Use Development	30 June 2023	Not yet scheduled	<p>The application is currently under assessment following community consultation.</p> <p>The Responsible Authority Report is currently due on 16 November 2023.</p>

**METRO INNER-NORTH JOINT DEVELOPMENT ASSESSMENT PANEL (DAP)  
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT  
AS AT 7 NOVEMBER 2023**

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
5.	Nos. 463-507 Newcastle Street, West Perth	Rowe Group	Form 1 – Mixed Use Development	21 July 2023	7 November 2023	Responsible Authority Report was submitted on 27 October 2023.  The application was approved at the DAP meeting on 7 November 2023 unanimously as per the City's recommendation.  The minutes of this meeting will be available <a href="#">here</a> .
6.	Nos. 384-388, 390 and 392 Oxford Street, Mount Hawthorn	Planning Solutions	Form 1 – Mixed Use Development	6 July 2023	Not yet scheduled	The application is currently under assessment.  Responsible Authority Report is currently due on 14 November 2023.
7.	No. 168 Scarborough Beach Road, Mount Hawthorn	Rowe Group	Form 1 – Mixed Use Development	22 August 2023	Not yet scheduled	The application is currently under assessment.  Responsible Authority Report is currently due on 21 November 2023.

**DAP Process Improvements:**

*The City's Administration has changed the process for DAP matters. This will include early confirmation of the availability of Elected Members that are DAP Members to attend DAP meetings. This will also include the circulation of the Responsible Authority Report to all Elected Members on contentious DAP items.*

**CITY OF VINCENT DESIGN REVIEW PANEL  
REGISTER OF APPLICATIONS CONSIDERED BY DESIGN REVIEW PANEL  
AS AT 6 NOVEMBER 2023**

ADDRESS	APPLICANT	PROPOSAL	DRP MEETING DATE	REASON FOR REFERRAL
No. 168 Scarborough Beach Road, Mount Hawthorn	Rowe Group	Child Care Premises and Restaurant/ Café	4 October 2023	Lodged DA – Previously Referred The proposal would benefit from referral to the Design Review Panel to consider amendments to the proposal made in response to the comments of the Design Review Panel (DRP) on 5 April 2023 and 21 June 2023.



# INFORMATION BULLETIN

<b>TITLE:</b>	<b>Register of Petitions – Progress Report – October 2023</b>
<b>DIRECTORATE:</b>	<b>Chief Executive Officer</b>

**DETAILS:**

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned.

<b>Key Index:</b>	
CEO:	Office of the CEO
EDC&BS:	Executive Director Community & Business Services
EDI&E:	Executive Director Infrastructure & Environment
EDS&D:	Executive Director Strategy & Development

**No outstanding Petitions as at 31 October 2023**



# INFORMATION BULLETIN

<b>TITLE:</b>	<b>Register of Notices of Motion – Progress Report – October 2023</b>
<b>DIRECTORATE:</b>	<b>Chief Executive Officer</b>

**DETAILS:**

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

<b>Key Index:</b>	
CEO:	Office of the CEO
EDCBS:	Executive Director Community & Business Services
EDIE:	Executive Director Infrastructure & Environment
EDSD:	Executive Director Strategy & Development

Details	Action Officer	Comment
<b>No outstanding Notices of Motion</b>		

Title	Meeting Ty	Council Meeting	Recommendation	Council Decision	Director	Comments	Time frame for Completion	Due Date
9.2	OCM	17-October-2023	Amendment to the Municipal Heritage Inventory: 40 Guildford Road, Mount Lawley	Deferred 7-1	EDSD	Applicant is considering Council's deferral reasons and request for additional information.	March 2024.	
9.3	OCM	17-October-2023	Advertising of Proposed Revocation - Local Planning Policy No. 7.4.9 - Encroachments Over Crown Lands	Carried en bloc	EDSD	Council approved public notice of the proposed revocation.	Public notice published in October 2023.	
11.4	OCM	17-October-2023	Advertising of amended policy – Diversity, Access and inclusion	Carried en bloc	CEO	Advertising commenced 26 October 2023. Outcome of advertising report will be presented to Council in early 2024.	Early 2024	Early 2024
9.3	OCM	19-September-2023	Community Sporting and Recreation Facilities Fund - Annual and Forward Planning Round Application	Carried as recommended 6/0	EDIE	Council endorsed Robertson Park Tennis Precinct Stage 1B Implementation as priority for application to CSRFF 2024/25 forward planning grants round. Submitted 29 September 2023.	Grants to be awarded February 2024.	February 2024
9.4	OCM	19-September-2023	Advertising of Proposed Revocation - Local Planning Policy No. 7.4.2 - Aged or Dependent Persons' Dwellings	Carried en bloc	EDIE	Council approved public notice of the proposed revocation.	Public notice published in October 2023.	October 2023
11.4	OCM	19-September-2023	Advertising of New Policy – Child Safe Awareness	Carried en bloc	EMC&E	Advertising commenced 26 October 2023.	Outcome of advertising report will be presented to Council in early 2024.	Late 2023/early 2024
9.3	OCM	22-August-2023	Advertising of Amended Local Planning Policy No. 7.5.22 - Consulting Rooms	Carried en bloc	EDSD	Council approved the draft amended policy for advertising.	The results of consultation and the amended policy will be presented to Council in late 2023.	Late 2023
9.9	OCM	22-August-2023	Community Sporting and Recreation Facilities Fund - July Small Grants Round Application	Carried en bloc	EDSD	Council approved the grant application for submission to the Department of Local Government, Sport and Cultural Industries.	Elected Members will be notified once the results of the grant application are released in late 2023.	Late 2023
9.11	OCM	22-August-2023	Lease to Association for Services to Torture and Trauma Survivors Inc (ASeTTS) - No. 286 Beaufort Street, Perth	Carried en bloc	EDSD	Council approval to enter into a five year lease. CEO to finalise negotiation on key terms and execution of lease.	November 2023	October 2023 November 2023
10.1	OCM	22-August-2023	Advertising Of New/Amended Policy - Asset Management Policy	Carried en	EDIE	To come back to Council after advertising	The results of the consultation to be presented back to Council in December 2023.	December 2023
10.2	OCM	22-August-2023	Harold Street - Black Spot Project	Carried with alternative	EDIE	REQUEST the CEO prepare a report on options to slow vehicle speed and increase pedestrian, cyclist and vehicle safety on Beaufort Street, including engagement with stakeholders such as the Town Team, the Beaufort Street Network Place Management and Main Roads by March 2024; and  REQUEST the CEO consult with residents, schools and surrounding businesses on the proposal to make Harold Street west of Beaufort Street a one way street and present a report to Council with the results of this consultation by March 2024	MRWA contacted in regards City return of prepaid black spot funds. Scope of project being prepared including stakeholder identification and influence assessment.	March 2024
10.4	OCM	22-August-2023	Tender - Scooter Shared Scheme Trial	Carried with amendment 7/1	EDIE	REQUESTS the CEO to provide a report to Council within nine months of practical operation of the trial assessing its impacts and whether an extension of the permit will be issued.	Launch of EES scheduled 12 November 2023. One provider (Bird) has withdrawn from trial.	November 2023
11.4	OCM	22-August-2023	Advertising of amended policy - Customer Service Complaints Policy	Carried en bloc	EMC&E	Policy adopted at October 2023 Council meeting.	<b>Completed October 2023</b>	November 2023
11.5	OCM	22-August-2023	Dual Naming of Warndoolier / Banks Reserve	Carried 8-0 with amendment	EMC&E	Community consultation to commence after LG elections.	Estimated to be reported back to Council Feb 2024	Estimated to be reported back to Council Feb 2024
12.1	OCM	22-August-2023	Advertising Of Amended Policy No. 4.2.12 - Advisory Groups			Approval to advertise.	<b>Completed October 2023</b>	
9.10	OCM	25-July-2023	Request for Proposals for Redevelopment of Leederville Carparks	Carried 8/0	EDSD	Business Plan approved for state-wide consultation.	The results of consultation will be presented to Council in late 2023.	Late 2023
9.1	OCM	20-June-2023	No. 80 (Lot: 102; D/P: 413590) Auckland Street, North Perth - Proposed Single House	Deferred	EDSD	Application deferred to allow applicant the opportunity to consider Council's reasons for deferral and changes to the proposal. Applicant has sort review by the State Administrative Tribunal of the deemed refusal. Mediation listed for 29 August 2023.	Application to be presented to Council at its November 2023 Ordinary Meeting.	November 2023
5.5	Audit Comm	04-May-2023	Review of Audit Committee Terms of Reference	Deferred	EDSD	Comprehensive review completed. Deferred to the August Meeting.	Deferred to November Audit Committee	November 2023
9.2	OCM	04-April-2023	Review of Design Guidelines	Carried in two sections – 7/0 and 6/0	EDSD	Council endorsed:  - Lacey Street Design Guidelines and revocation of Appendix 3, 12, 14, 15, 16 and 18 following consultation at the 25 July 2023 Council Meeting  - Brookman & Moir Street Design Guidelines and Heritage Area and Highgate Design Guidelines adopted following consultation at the 22 August 2023 Council Meeting  No submissions received on amendment to Local Planning Policy No. 7.1.1 – Built Form to align building height requirements with the heights outlined in Appendix 18 – Design Guidelines for William Street. An Administrative update to the Built Form Policy will be made to correct building height.	<b>Completed October 2023</b>	

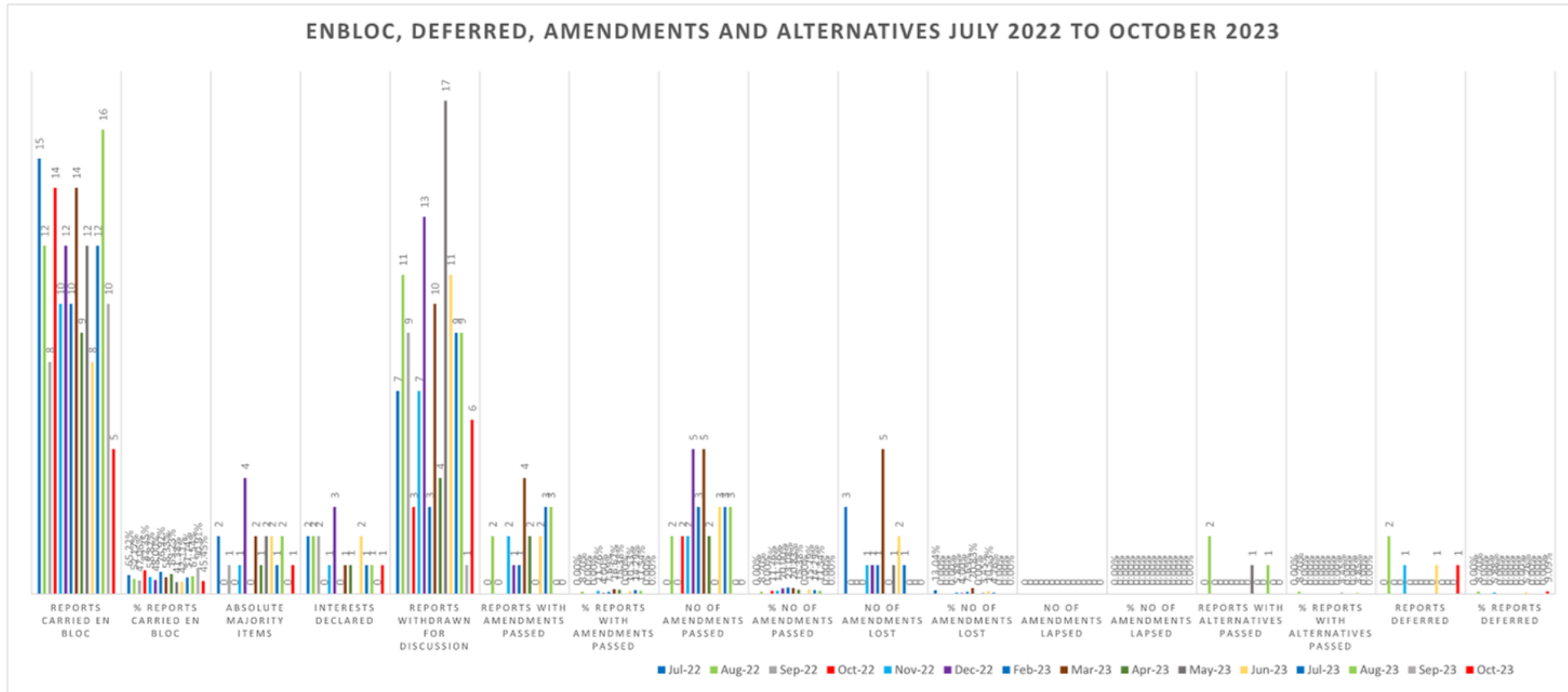


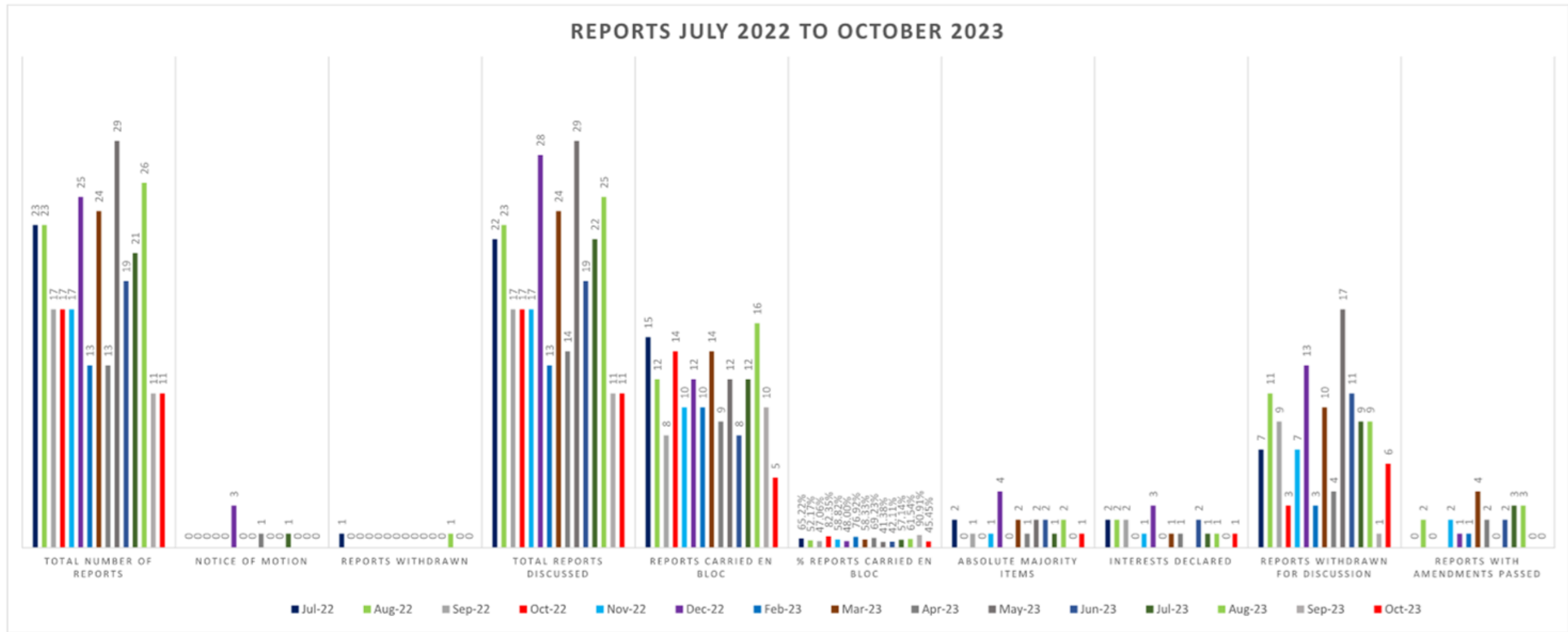
Title	Meeting Ty	Council Meeting	Recommendation	Council Decision	Director	Comments	Time frame for Completion	Due Date
9.5	OCM	14-March-2023	Minor Amendment to Metropolitan Region Scheme - Leederville Parade Primary Regional Road Reserve	Carried as Recommended	EDSD	Council requested that the WAPC proceed with a Minor Amendment to the Metropolitan Region Scheme to remove the Primary Regional Road reservation.	Advertising will be undertaken by the WAPC, with results presented back to Administration in late 2023.	Late 2023
10.3	OCM	14-March-2023	Waste Strategy Project – Verge Valet Vincent Trial Update	Carried En bloc	EDIE	Extend trial 12 months (July 2023- June 2024).	Further report (inclusive of community consultation feedback) to Council on progress of trial in March 2024.	March 2024
12.4-4.2(1)	AGM	14-March-2023	Development Green Space - That Council REQUEST the CEO to present a review of the landscaping requirements in the City's Built Form Policy to Council by December 2023.	Carried En bloc	EDSD	Administration is completing a review of the City's Built Form Policy against the State's Medium Density Code.	Administration will present this review and the impact to the Built Form Policy to Council in late 2023.	Late 2023
Motion 4.5	AGM	14-March-2023	<u>Pedestrian Safety (Newcastle / Fitzgerald):</u> ☐  4.5.1 That the City of Vincent-addresses the safety issues for pedestrians at the corner of Fitzgerald Street and Newcastle Street in this financial year 2022/23.  4.5.2That the City of Vincent places a bollard or visual deterrent to offer a pedestrian refuge and protection of the Heritage listed building on the corner Newcastle Street and Fitzgerald Street. (similar to what exists on the City of Perth side of the fore mentioned intersection).	Carried 8/0	EDIE	Improvements / modifications to the intersection of Newcastle and Fitzgerald Streets requires the collaboration of several stakeholders and is expected to take over eighteen months to achieve. The interim solution has the support of the proposer of the motion.	2024	2024
12.4-4.11	AGM	14-March-2023	<u>Speed Humps</u>  That Council REQUESTS that Administration undertakes a road condition assessment to underpin a program of maintenance and needs assessment for speed humps and other traffic interventions in local areas, and report to Council Workshop on the findings of these assessments by end of 2023.*	Carried unanimously	EDIE	Report by December 2023	December 2023	December 2023
12.4-4.16(3)	AGM	14-March-2023	<u>E-Waste</u>  That Council NOTES the various e-waste disposal options already available to residents and REQUESTS Administration to advertise these disposal options to increase community awareness; and REQUESTS:"	Carried with amendments	EDIE	Investigation to be commenced.  Proposal to Council Workshop for information.	To be presented to Council at the end of the trial. First trial drop-off day highly successful	
10.1	OCM	13-December-2022	Stormwater Drainage	Unanimous 9/0	EDIE	Commencing within the Mount Hawthorn precinct; Hydraulic modelling to be undertaken in 2023 – 2024 financial year (estimated cost of \$80,000 - \$160,000)	Anticipated be undertaken during the 2023 - 2024 financial year (funded through the above modelling project); and 2023 - 2024 Annual Budget preparations.	2024
10.4	OCM	13-December-2022	Full Median Strip for Angove Street and Woodville Street Intersection	Carried En bloc	EDIE	Administration to finalise the concept design drawings of the Angove Street and Woodville Street median strip proposal. Community consultation based on the finalised concept design drawings proposing a 12 month trial of the traffic management treatment	Consultation results received for full median strip for Angove Street and Woodville Street intersection and are currently being evaluated. Design is complete and further traffic analysis is underway.	Late 2023
9.7	OCM	26-July-2022	Beaufort Street and Grosvenor Road Pedestrian Improvement Projects	Carried 5/2	EDSD	Following the trial, concept plan options for a flexible public plaza are being developed, including investigating the feasibility of reconfiguring or integrating the car parks with key consideration given to the key movement issues identified during the trial. A road safety audit would be completed on these plans.	To be presented to Council in late 2023.	Late 2023
9.3	OCM	05-April-2022	Proposed Amendment No. 9 to Local Planning Scheme No. 2 - No. 21 (Lot: 373; D/P: 1939) Eucla Street, Mount Hawthorn	Carried en bloc	EDSD	Amendment advertised and determined by Council at the 22 October Council Meeting. Amendment has been forwarded to the WAPC and approved by the Minister for Planning.	Completed October 2023	
9.4	OCM	08-March-2022	Sale of No. 26 Brentham Street, Leederville	Carried with Amendments from Mayor Cole and Cr Loden – 9/0	EDSD	Scheme Amendment approved. Liaising with potential purchaser. Confirmation with adjoining landowner, interested in making offer for purchase.	Late 2023	Late 2023
9.7	OCM	14-September-2021	Outcomes of Advertising: Draft Precinct Structure Plan and Draft Place Plan – Leederville; and Preparation of Amendment 7 to Local Planning Scheme No. 2	Carried with Amendment	LPSD referred	LPSD referred to WAPC for comment and endorsement.	WAPC anticipated to consider in early 2024	Late 2023
12.5	OCM	30-May-2017	Perth Parking Levy	Carried Unanimously with an Amendment (8-0)	EDIE	State Government amending enabling legislation. Previous comments: Awaiting outcomes of the Perth CBD Transport Plan and specific recommendations regarding the Perth Parking Levy. State Government yet to release results of consultation.	Completed	November 2023

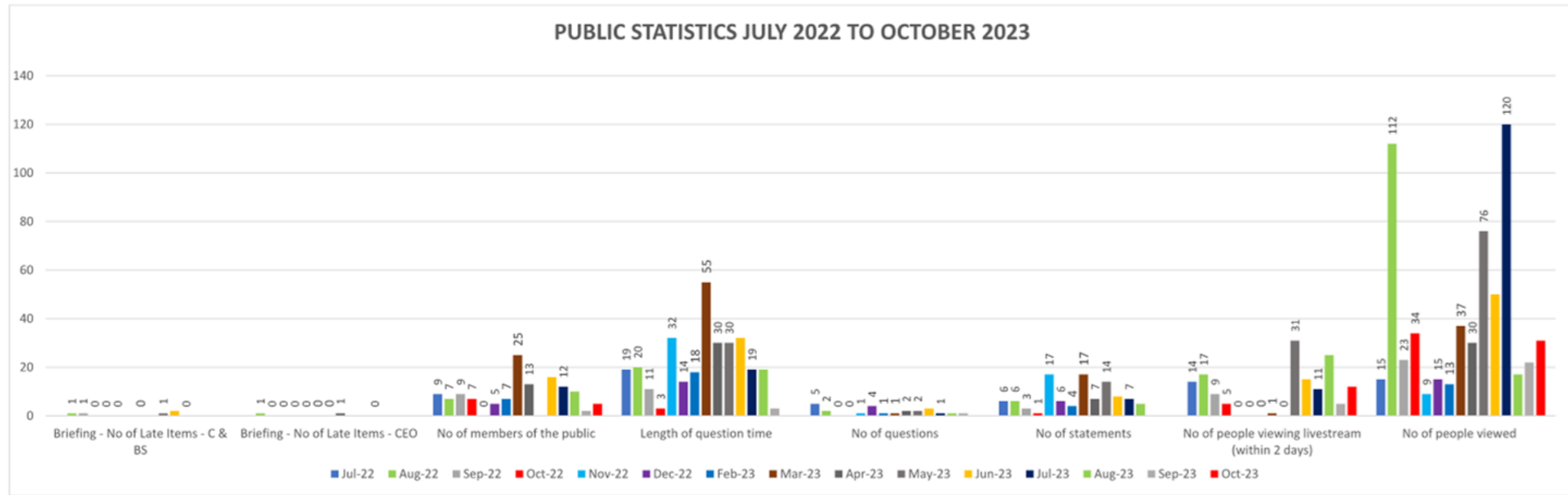
**COUNCIL WORKSHOPS**

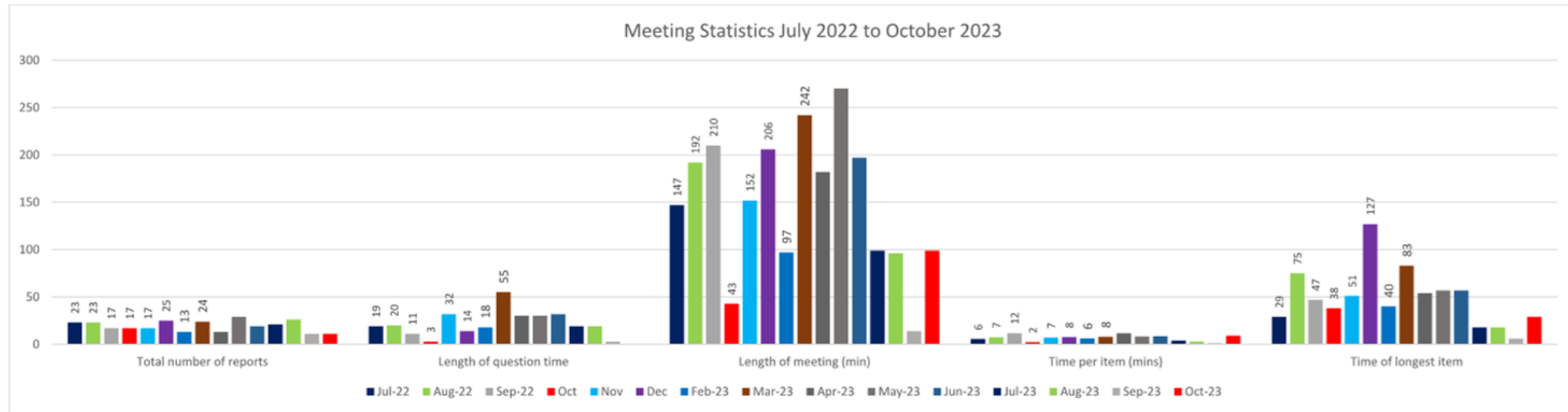
No workshops have been held since 7 September 2023.

### Council Meeting Statistics – October 2023











**CITY OF VINCENT**

**NOTES**

**Council Briefing**

**10 October 2023**





## Table of Contents

<b>1</b>	<b>Declaration of Opening / Acknowledgement of Country</b> .....	<b>4</b>
<b>2</b>	<b>Apologies / Members on Approved Leave of Absence</b> .....	<b>4</b>
<b>3</b>	<b>Public Question Time and Receiving of Public Statements</b> .....	<b>4</b>
<b>4</b>	<b>Declarations of Interest</b> .....	<b>4</b>
<b>5</b>	<b>Strategy &amp; Development</b> .....	<b>5</b>
5.1	No. 54 (Lot: 7; Plan: 4387) Lincoln Street Highgate – Proposed Alterations and Additions to Single House .....	5
5.2	Amendment to the Municipal Heritage Inventory: 40 Guildford Road, Mount Lawley .....	7
5.3	Advertising of Proposed Revocation - Local Planning Policy No. 7.4.9 - Encroachments Over Crown Lands .....	8
<b>6</b>	<b>Infrastructure &amp; Environment</b> .....	<b>9</b>
6.1	Adoption of the Animal Amendment Local Law 2023 [ABSOLUTE MAJORITY DECISION REQUIRED].....	9
<b>7</b>	<b>Community &amp; Business Services</b> .....	<b>10</b>
7.1	Financial Statements as at 31 August 2023 .....	10
7.2	Authorisation of Expenditure for the Period 01 August 2023 to 31 August 2023 .....	11
7.3	Investment Report as at 31 August 2023 .....	12
7.4	Advertising of amended policy - Diversity Access and Inclusion.....	13
7.5	Outcome of advertising and adoption of amendments to Customer Service Complaints Management Policy .....	14
<b>8</b>	<b>Chief Executive Officer</b> .....	<b>15</b>
8.1	Outcome of advertising and adoption of amendments to the City's Advisory Groups Policy.....	15
8.2	Information Bulletin .....	16
<b>9</b>	<b>Motions of Which Previous Notice Has Been Given</b> .....	<b>17</b>
<b>10</b>	<b>Representation on Committees and Public Bodies</b> .....	<b>17</b>
<b>11</b>	<b>Confidential Items/Matters For Which the Meeting May be Closed</b> .....	<b>17</b>
<b>12</b>	<b>Closure</b> .....	<b>17</b>

**NOTES OF CITY OF VINCENT  
COUNCIL BRIEFING  
HELD AT THE ADMINISTRATION AND CIVIC CENTRE,  
244 VINCENT STREET, LEEDERVILLE  
ON TUESDAY, 10 OCTOBER 2023 AT 6.00PM**

<b>PRESENT:</b>	Mayor Emma Cole Cr Susan Gontaszewski Cr Alex Castle Cr Jonathan Hallett Cr Ron Alexander	Presiding Member South Ward North Ward South Ward North Ward
<b>IN ATTENDANCE:</b>	David MacLennan Peter Varris  Rhys Taylor Jay Naidoo Joslin Colli  Wendy Barnard	Chief Executive Officer Executive Director Infrastructure & Environment Chief Financial Officer Manager Development & Design Executive Manager Corporate Strategy & Governance Council Liaison Officer
<b>Public:</b>	No members of the public.	

## 1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Emma Cole, declared the meeting open at 6.00pm and read the following Acknowledgement of Country statement:

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past and present."

## 2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE

An apology was received from Cr Ross Ioppolo.

An apology was received from Cr Suzanne Worner.

An apology was received from Cr Dan Loden.

An apology was received from Cr Ashley Wallace.

## 3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

As no questions or statements were submitted in writing, and there were no speakers, Public Question Time closed at approximately 6.02pm.







## 4 DECLARATIONS OF INTEREST

Mayor Emma Cole declared a financial interest in Item 5.2 Amendment to the Municipal Heritage Inventory: 40 Guildford Road, Mount Lawley. The extent of her interest is that the land is owned by the Western Australian Planning Commission (WAPC) and she is a paid Commission Member and also sits on the Executive, Finance and Property Committee that deal with WAPC property matters. She is not seeking approval to participate in the debate or remain in Chambers or vote on the matter.

## 5 STRATEGY & DEVELOPMENT

### 5.1 NO. 54 (LOT: 7; PLAN: 4387) LINCOLN STREET HIGHGATE – PROPOSED ALTERATIONS AND ADDITIONS TO SINGLE HOUSE

Ward: South

- Attachments:
1. Consultation and Location Map 
  2. Development Plans 
  3. Determination Advice Notes 
  4. Summary of Submissions - Administration's Response 
  5. Summary of Submissions - Applicant's Response 
  6. Streetscape Perspectives 

#### RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, APPROVES the application for and Alterations and Additions to Single House at No. 54 (Lot: 7; Plan: 4387) Lincoln Street, Highgate, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 3:

#### 1. Development Plans

This approval is for Alterations and Additions to Single House as shown on the approved plans dated 15 August 2023. No other development forms part of this approval;

#### 2. Amended Plans

Prior to the lodgement of a building permit, amended plans shall be submitted to and approved by the City that show the retention of a frame of brickwork across the ceiling and down the sides of the walls in the demolition of the internal wall between the living and dining rooms. Development and demolition works must be undertaken in accordance with the amended plans approved by the City and prior to use of the approved development, to the satisfaction of the City;

#### 3. Boundary Walls

The surface finish of boundary walls facing an adjoining property shall be of a good and clean condition, prior to the occupation or use of the development, and thereafter maintained, to the satisfaction of the City. The boundary walls shall be finished in accordance with the as shown on the approved schedule of materials, or material as otherwise approved, to the satisfaction of the City;

#### 4. Colours and Materials

The colours, materials and finishes of the development shall be in accordance with the details and annotations as indicated on the approved plans which forms part of this approval;

#### 5. Stormwater

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve;

#### 6. External Fixtures

All external fixtures, such as television antennas (of a non-standard type), radio and other antennae, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be

COUNCIL BRIEFING NOTES

10 OCTOBER 2023

located so as not to be visually obtrusive; and

7. Photographic Record of Works

Within 28 days of completion of the approved works, a photographic record of the works undertaken (internal and external) shall be submitted to the City for inclusion in its Historical Archive Collection, to the satisfaction of the City.

**NO QUESTIONS**

## COUNCIL BRIEFING NOTES

10 OCTOBER 2023

At 6:04 pm, Mayor Emma Cole left the meeting due to a previously declared proximity interest.

Cr Gontaszewski assumed the chair.

## 5.2 AMENDMENT TO THE MUNICIPAL HERITAGE INVENTORY: 40 GUILDFORD ROAD, MOUNT LAWLEY

- Attachments:
1. Submission Letter 
  2. Main Roads Approved Land Dealings Plan - Guildford Road and East Parade 
  3. Applicant's Heritage Impact Statement 
  4. Photographic Archival Record 
  5. Applicant's Response to Design Review Panel's Comments 
  6. Applicant's Response to Administration Comments 
  7. Summary of Submissions 

### RECOMMENDATION:

That Council:

1. **RESOLVES** that No. 40 (Lots 254 and 403) Guildford Road, Mount Lawley be removed from the City's Municipal Heritage Inventory (MHI) pursuant to Schedule 2, Part 3, Clause 8(3)(d) of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and
2. **NOTES** that Administration will notify the Heritage Council of Western Australia and the owner of the place of this decision pursuant to Schedule 2, Part 3, Clause 8(4) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

### CR CASTLE:

How can the City stop/enforce owners of heritage listed properties from neglecting to an extent that demolition is required?

### EXECUTIVE MANAGER DEVELOPMENT & DESIGN AND STRATEGIC PLANNING:

*The City can issue a Heritage Conservation Notice to property owners who have neglected their property. The notice is issued under the Planning and Development (Local Planning Scheme) Regulations 2015 (Regulations).*

*The notice can be issued to the owner or occupier where the City is of the view that a heritage place is not being properly maintained. Properly maintained is defined as relating to ensuring that there is no actual or imminent loss or deterioration of the structural integrity of the heritage place or to the integral elements in the statement of significance for the heritage place.*

*The notice is to require the person carry out specified repairs to the heritage place in a timeframe that is not less than 60 days after the notice is given. The City has the ability to carry out the repairs itself if the person fails to comply with the notice and the costs of carrying out those works recovered by the City in court.*

*Council has delegated to the CEO the power to issue a Heritage Conservation Notice in the [Register of Delegations, Authorisations and Appointments](#).*

*The City has sought to enshrine Heritage Conservation Notices in Local Planning Scheme No. 2 and make it an offence under section 218(a) of the Planning and Development Act 2005 if a property owner fails to comply with the notice. This was included as part of Omnibus Amendment 10 to the Scheme that was supported by Council at its Ordinary Meeting dated [18 October 2022](#).*

At 6:13 pm, Mayor Emma Cole returned to the meeting and resumed the chair.

## COUNCIL BRIEFING NOTES

10 OCTOBER 2023

**5.3 ADVERTISING OF PROPOSED REVOCATION - LOCAL PLANNING POLICY NO. 7.4.9 - ENCROACHMENTS OVER CROWN LANDS**

- Attachments:
1. Local Planning Policy No. 7.4.9 - Encroachments Over Crown Lands 
  2. Local Planning Policy No. 7.4.9 - Encroachments Over Crown Lands - Comparison Table 

**RECOMMENDATION**

That Council:





1. **PREPARES** a notice of revocation of Local Planning Policy No. 7.4.9 – Encroachments Over Crown Lands, included in Attachment 1, for the purpose of community consultation, pursuant to Schedule 2, Part 3, Clause 6(b)(i) of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
2. **AUTHORISES** the Chief Executive Officer to carry out community consultation on the proposed revocation in accordance with Schedule 2, Part 3, Clause 6(b)(ii) of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
3. **PUBLISHES** the notice of revocation in accordance with Schedule 2, Part 3, Clause 6(b)(ii) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, if no submissions are received during the community consultation period; and
4. **NOTES** that if any submissions are received during the community consultation period, that these would be presented to Council for consideration.

<b>NO QUESTIONS</b>
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## 6 INFRASTRUCTURE & ENVIRONMENT

### 6.1 ADOPTION OF THE ANIMAL AMENDMENT LOCAL LAW 2023

- Attachments:
1. Animal Amendment Local Law 2023 
  2. Animal Amendment Local Law 2023 - modified advertised copy 
  3. Animal Amendment Local Law 2023 - DLGSC comments 
  4. Animal Amendment Local Law 2023 - public comments 

#### RECOMMENDATION:

##### That Council:

1. GIVES NOTICE that the purpose of the Animal Amendment Local Law 2023 is to amend certain provisions of the City of Vincent Animal Local Law 2022;
2. GIVES NOTICE that the effect of the Animal Amendment Local Law 2023 is to provide further clarity of the requirements with which owners and occupiers of premises must comply with in order to keep cats;
3. MAKES BY ABSOLUTE MAJORITY the Animal Amendment Local Law 2023 at Attachment 1, in accordance with section 3.12(4) of the *Local Government Act 1995* subject to the Chief Executive Officer;
  - 3.1 publishing the *Animal Amendment Local Law 2023* in the Government Gazette in accordance with s3.12(5) of the *Local Government Act 1995* and providing a copy to the Minister for Local Government; and
  - 3.2 following Gazettal, providing local public notice in accordance with s3.12(6) of the *Local Government Act 1995*, and providing a copy of the law and Explanatory Memorandum signed by the Mayor and Chief Executive Officer to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.

#### MAYOR COLE:


Can the report be updated to better reflect that the purpose of the amendment is to ensure that the substantive Animal local law is compliant with the provisions of the Cat Act 2011?

#### EXECUTIVE DIRECTOR INFRASTRUCTURE AND ENVIRONMENT:

*The Report has been updated accordingly.*

**7 COMMUNITY & BUSINESS SERVICES**

**7.1 FINANCIAL STATEMENTS AS AT 31 AUGUST 2023**

Attachments: 1. Financial Statements as at 31 August 2023 

**RECOMMENDATION:**

That Council RECEIVES the Financial Statements for the month ended 31 August 2023 as shown in Attachment 1.




**NO QUESTIONS**



## COUNCIL BRIEFING NOTES

10 OCTOBER 2023

## 7.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 01 AUGUST 2023 TO 31 AUGUST 2023

- Attachments:
1. August 2023 - Payments by EFT 
  2. August 2023 - Payments by Cheques 
  3. August 2023 - Payments by Direct Debit 

## RECOMMENDATION:

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 August 2023 to 31 August 2023 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll	\$5,833,887.04
Cheques	\$643.50
Direct debits, including credit cards	\$643,504.82
<b>Total payments for August 2023</b>	<b>\$6,478,035.36</b>

**MAYOR COLE:**

Leederville wifi service – can data be provided on how many people are using the service?

**EXECUTIVE MANAGER INFORMATION AND COMMUNICATION TECHNOLOGY:**

Usage data for the last 6 months:

	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23
<b>Connections</b>	395	330	233	302	278	331
<b>Hours connected</b>	549.6	479.55	336.98	462.62	406.12	539.22

**MAYOR COLE:**

YMCA community budget grant of \$55k, have they acquitted the last years' community grant funding against the program delivery they were required to provide? Specifically in relation to CoV service.

**EXECUTIVE MANAGER COMMUNICATIONS & ENGAGEMENT:**

Year one of the multi-year collaborative funding with the YMCA concluded 30 June 2023. The acquittal was finalised on 28 July 2023 following a meeting with representatives from the Y and YMCA HQ to discuss some of the outcomes contained in the report.

The acquittal highlighted an underspent funding amount of \$1,346 to be carried over into Year two for banners to acknowledge the City's support at events and workshops.

Measurable outcomes from year one

Support the Youth Squad to deliver four events/workshops for young people in City of Vincent

- 7 events were delivered including clash of the bands and open mic night
- 22% attendees were CoV residents

Deliver four programs targeted at mental health for at least 30 City of Vincent young people

- 4 workshops delivered at Mt Lawley & Churchlands High Schools

Deliver eight employability, life and soft skills workshops to City of Vincent young people

- 8 workshops delivered (4 barista courses)
- 42% attendees were CoV residents

In response to the Year one acquittal report, a meeting was held with representatives from the Y, YMCA and City of Vincent to further define measurable outcomes to ensure delivery of a greater variety of workshops.

## COUNCIL BRIEFING NOTES

10 OCTOBER 2023

*The Year 2 funding agreement was signed on 18th August 2023.*

**7.3 INVESTMENT REPORT AS AT 31 AUGUST 2023**


**Attachments:** 1. Investment Statistics as at 31 August 2023 

**RECOMMENDATION:**

That Council **NOTES** the Investment Statistics for the month ended 31 August 2023 as detailed in Attachment 1.

**NO QUESTIONS**

**7.4 ADVERTISING OF AMENDED POLICY - DIVERSITY ACCESS AND INCLUSION**



Attachments: 1. DRAFT Diversity, Access and Inclusion Policy 

**RECOMMENDATION**

That Council **APPROVES** the proposed amendments to the Diversity, Access and Inclusion Policy, at Attachment 1, for the purpose of community consultation.

**NO QUESTIONS**

## 7.5 OUTCOME OF ADVERTISING AND ADOPTION OF AMENDMENTS TO CUSTOMER SERVICE COMPLAINTS MANAGEMENT POLICY

- Attachments:
1. Customer Service Complaints Policy 
  2. Complaint Management Policy - DRAFT 

### RECOMMENDATION:

That Council **ADOPTS** the amended Customer Service Complaints Management Policy (to be renamed Complaint Management Policy) at Attachment 2.

#### MAYOR COLE:

Can the use of language be investigated, particularly could there be stronger alignment between the definitions of habitual/obsessive/unreasonable conduct and clause 6?

#### EXECUTIVE MANAGER COMMUNICATIONS & ENGAGEMENT:

Definitions in the policy have been updated to more closely align with the wording contained in clause 6 as follows:

**Unreasonable Complainant** - ~~Someone who engages in bad behaviour, but generally believes that their complaint is real and has a legitimate basis.~~ An individual who habitually or obsessively expresses their concern(s) in a rude, angry, aggressive or harassing manner. This may be due to the nature or frequency of the complaint or because it raises health, safety, resource or equity issues for the City, its staff or customers.

**Vexatious Complainant** - ~~Someone whose primary objective is to distress or harass rather than having their complaint addressed.~~ Someone who communicates or complains in a repetitive, burdensome or unwarranted manner with the intention of harassing or subduing the City or its staff.

Clause 6 (for reference – no changes to policy wording):

#### 6. Unreasonable and Vexatious Complainant Conduct

As defined by the Ombudsman Western Australia, Unreasonable Complainant Conduct (UCC) tends to fall into the following three groupings:

##### 6.1. Habitual or obsessive conduct

This includes behaviour by a person who:

- o Can't 'let go' of their complaint;
- o can't be satisfied despite the best efforts of the agency; and
- o makes unreasonable demands on the agency where resources are substantially and unreasonably diverted away from its other functions or unfairly allocated (compared to other customers)

##### 6.2. Rude, angry and harassing conduct

##### 6.3. Aggressive conduct

Vexatious means a complaint brought solely to harass or subdue. Vexatious complaints may take the form of repetitive, burdensome or unwarranted communication with one or more City employees over matters that are considered resolved or responded to in previous communication with the complainant.

**8 CHIEF EXECUTIVE OFFICER**

**8.1 OUTCOME OF ADVERTISING AND ADOPTION OF AMENDMENTS TO THE CITY'S ADVISORY GROUPS POLICY**

**RECOMMENDATION:**

That Council APPROVES the amended Advisory Groups Policy at Attachment 1.

**NO QUESTIONS**

## 8.2 INFORMATION BULLETIN

- Attachments:**
1. Minutes of the Mindarie Regional Council meeting held on 21 September 2023 
  2. Unrecoverable Parking Infringements Write-Off 
  3. Minutes of the Catalina Regional Council - Special Council Meeting held on 21 September 2023 
  4. Minutes of Arts Advisory Group Meeting held on 30 August 2023 
  5. Statistics for Development Services Applications as at the end of September 2023 
  6. Register of Legal Action and Prosecutions Monthly - Confidential
  7. Register of State Administrative Tribunal (SAT) Appeals - Progress report as at 2 October 2023 
  8. Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current 
  9. Register of Applications Referred to the Design Review Panel - Current 
  10. Register of Petitions - Progress Report - September 2023 
  11. Register of Notices of Motion - Progress Report - September 2023 
  12. Register of Reports to be Actioned - Progress Report - September 2023 
  13. Council Workshop Items since 6 September 2023 
  14. Council Meeting Statistics 
  15. Council Briefing Notes - 12 September 2023 

### RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated October 2023.

#### MAYOR COLE:

In relation to Council resolution of 14 September 2021, has there been any recent advice from the Department of Planning, Lands and Heritage on when the Statutory Planning Committee will consider the Leederville Precinct Structure Plan? The last update received was that it would be quarter 3 of this year that we are coming to the end of.

#### MANAGER DEVELOPMENT & DESIGN

*The Department's officers anticipate that the Leederville Precinct Structure Plan will be presented to the Statutory Planning Committee before the end of this year.*

*The Register of Reports to be Actioned in the Information Bulletin reflects this update.*

#### CR LODEN (IN WRITING):

Was curious why only 15 development applications were processed in September. The value of the applications didn't seem high so wanted to understand the difference here? Not having a go at the staff here was just the lowest volume of assessments I've seen.

#### MANAGER DEVELOPMENT & DESIGN:

*The lower volume of development application determinations for September is reflective of the following:*

- *The need to undertake assessments of a higher volume of developments applications received in recent months. There was approximately twice the volume of new applications lodged for both August and September compared to July. Early assessment of applications supports timely determinations of applications within statutory timeframes (60 or 90 days).*
- *The time spent in dealing with Development Assessment Panel (DAP) applications and State Administrative Tribunal (SAT) appeal reconsiderations that are scheduled to be determined in the coming months.*
- *Managing changes within the team relating to staffing and onboarding. This means that greater amounts of time have been spent on mentoring and supporting team members.*

*Administration will continue to aim to balance between application determination output and the assessment of newer applications. This will ensure determination volumes are kept high while ensuring applications yet to be determined are continuing to progress through the assessment process.*



**9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**10 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES**

Nil

**11 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

**12 CLOSURE**

There being no further business the briefing closed at 6.23pm.