

8.2 INFORMATION BULLETIN

- Attachments:**
1. **Minutes of the Tamala Park Regional Council meeting held on 18 August 2022**
 2. **Unconfirmed Minutes of the Mindarie Regional Council meeting held on 25 August 2022**
 3. **Unconfirmed Minutes of the Sustainability and Transport Advisory Group - 4 August 2022**
 4. **Statistics for Development Services Applications as at the end of August 2022**
 5. **Register of Legal Action and Prosecutions Monthly - Confidential**
 6. **Register of Legal Action - Orders and Notices Quarterly - Confidential**
 7. **Register of State Administrative Tribunal (SAT) Appeals - Progress report as at 1 September 2022**
 8. **Register of Applications Referred to the MetroWest Development Assessment Panel - Current**
 9. **Register of Applications Referred to the Design Review Panel - Current**
 10. **Register of Petitions - Progress Report - August 2022**
 11. **Register of Notices of Motion - Progress Report - August 2022**
 12. **Register of Reports to be Actioned - Progress Report - August 2022**
 13. **Council Workshop Items since 26 July 2022**
 14. **Council Meeting Statistics**
 15. **Council Briefing Notes - 16 August 2022**

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated September 2022.



Meeting of Council

Thursday 18 August 2022

MINUTES

Online Zoom Meeting

These Minutes were confirmed as a true and correct record of proceedings at a meeting held on 20 October 2022.

Signature:
Chair

*Constituent Members:
Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*

 Minutes TPRC Council Meeting – 18 August 2022

TABLE OF CONTENTS

MEMBERSHIP	3
1. OFFICIAL OPENING	5
2. APOLOGIES AND LEAVE OF ABSENCE.....	5
3. DISCLOSURE OF INTERESTS	5
4. PUBLIC STATEMENT/QUESTION TIME.....	5
5. ANNOUCEMENTS BY CHAIR (WITHOUT DISCUSSION)	5
6. PETITIONS.....	5
7. CONFIRMATION OF MINUTES.....	5
7A BUSINESS ARISING FROM MINUTES	5
8. ADMINISTRATION REPORTS AS PRESENTED	6
8.1 BUSINESS REPORT – PERIOD ENDING 11 AUGUST 2022.....	6
8.2 STATEMENT OF FINANCIAL ACTIVITY FOR JUNE 2022.....	6
8.3 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR JUNE and JULY 2022	6
8.4 PROJECT FINANCIAL REPORT – JUNE 2022	6
8.5 SALES AND SETTLEMENT REPORT – PERIOD ENDING 11 AUGUST 2022 ...	7
8.6 DELEGATION OF AUTHORITY REGISTER – AUGUST 2022	7
9. COMMITTEE REPORTS	7
MANAGEMENT COMMITTEE (28 JULY 2022).....	7
9.1 REVIEW OF PURCHASER TERMS AND CONDITIONS.....	7
AUDIT AND RISK COMMITTEE (4 AUGUST 2022)	8
9.2 TPRC DRAFT BUDGET FOR FYE 2023.....	8
9.3 AUDIT & RISK COMMITTEE AUDIT & RISK CHARTER and ANNUAL AUDIT & RISK PLAN REVIEW	9
10. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN	9
11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAVE BEEN GIVEN	9
12. URGENT BUSINESS APPROVED BY THE CHAIR.....	9
13. GENERAL BUSINESS.....	9
14. DECISION TO MOVE TO CONFIDENTIAL SESSION.....	9
14.1 TPRC LANDHOLDING MEMBER COUNCIL RESPONSES	10
14.2 DEVELOPMENT MANAGEMENT AGREEMENT – KEY PEOPLE	10
15. FORMAL CLOSURE OF MEETING.....	11

Minutes TPRC Council Meeting – 18 August 2022

MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Cr Jane Cutler	
City of Joondalup	Cr John Chester Cr Nige Jones	Cr Russ Fishwick Cr John Raftis
City of Perth	Cr Brent Fleeton	Cr Clyde Bevan
City of Stirling	Cr Tony Krsticevic Cr Suzanne Migdale (DEPUTY CHAIR) Cr Bianca Sandri (CHAIR) Cr Karlo Perkov	Cr David Lagan
Town of Victoria Park	Cr Bronwyn Ife	Cr Claire Anderson
City of Vincent	Cr Ashley Wallace	Cr Jonathan Hallett
City of Wanneroo	Cr Brett Treby Cr Glynis Parker	Cr Linda Aitken Cr Vinh Nguyen

 Minutes TPRC Council Meeting – 18 August 2022

PRESENT

Chair	Cr Bianca Sandri
Deputy Chair	Cr Suzanne Migdale
Councillors	Cr Jane Cutler Cr Bronwyn Ife Cr Nige Jones Cr Tony Krsticevic Cr Glynis Parker Cr Karlo Perkov Cr Brett Treby Cr Ashley Wallace
Alternate Members	Nil
Staff	Mr Jon Morellini (Chief Executive Officer) Mr Simon O'Sullivan (Manager Project Coordination) Mr Daniel Govus (Senior Governance Advisor – City of Stirling) Ms Regan Clyde (Senior Governance Officer - City of Stirling)
Apologies Councillors	Cr John Chester Cr Brent Fleeton
Leave of Absence	Nil
Absent	Nil
Consultants	Mr Carl Buckley (Satterley Property Group) Ms Julia Nelson (Satterley Property Group) Mr Alan Abel (Satterley Property Group)
Apologies Participant Councils' Advisers	Mr David MacLennan (City of Vincent) Mr Kelton Hincks (Town of Cambridge) Mr James Pearson (City of Joondalup) Ms Michelle Reynolds (City of Perth) Mr Daniel Simms (City of Wanneroo) Mr Anthony Vuleta (Town of Victoria Park) Mr Stuart Jardine (City of Stirling)
In Attendance Participant Councils' Advisers	Mr Steve Holden (City of Perth) Mr Mat Humfrey (City of Joondalup) Ms Noelene Jennings (City of Wanneroo) Mr Stevan Rodic (City of Stirling)
Members of the Public	1 (incoming TPRC CEO Mr Chris Adams)
Press	Nil

Minutes TPRC Council Meeting – 18 August 2022

1. OFFICIAL OPENING

The Chair declared the meeting open at 6:02pm.

2. APOLOGIES AND LEAVE OF ABSENCE

Apologies: Cr John Chester
Cr Brent Fleeton

3. DISCLOSURE OF INTERESTS

Nil

4. PUBLIC STATEMENT/QUESTION TIME

Nil

5. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)

The Chair informed councillors that this was the Acting CEO's last meeting. The Chair placed on the record her thanks to Mr Jon Morellini for his work in the role over the past year. The Council also recorded its thanks to Mr Morellini.

The Chair further informed councillors that Mr Chris Adams would be commencing as CEO on 12 September 2022 and was present at the meeting. The Council welcomed Mr Adams.

The Chair acknowledged the departures of Mr Carl Buckley and Ms Julia Nelson from Satterley Property Group. The Chair and the Council thanked them for their outstanding contribution to the Tamala Park project over the years.

6. PETITIONS

Nil.

7. CONFIRMATION OF MINUTES

Moved Cr Jones, Seconded Cr Wallace.

That the minutes of the Ordinary Meeting of Council of 16 June 2022 be CONFIRMED as a true and accurate record of proceedings.

The Motion was put and declared CARRIED (8/0).

7A BUSINESS ARISING FROM MINUTES

Nil.

Minutes TPRC Council Meeting – 18 August 2022

8. ADMINISTRATION REPORTS AS PRESENTED

8.1 BUSINESS REPORT – PERIOD ENDING 11 AUGUST 2022

Moved Cr Krsticevic, Seconded Cr Jones.

[The recommendation in the agenda]

That the Council RECEIVES the Business Report to 11 August 2022.

The Motion was put and declared CARRIED (8/0) by exception resolution.

8.2 STATEMENT OF FINANCIAL ACTIVITY FOR JUNE 2022

Moved Cr Krsticevic, Seconded Cr Jones.

[The recommendation in the agenda]

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 30 June 2022.

The Motion was put and declared CARRIED (8/0) by exception resolution.

8.3 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR JUNE and JULY 2022

Moved Cr Krsticevic, Seconded Cr Jones.

[The recommendation in the agenda]

That the Council:

1. **RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for June and July 2022:**

June 2022 - \$9,396,848.18

July 2022 - \$1,919,662.88

Total Paid - \$11,316,511.06

2. **APPROVES the CEO Credit Card Statement for June and July 2022.**

The Motion was put and declared CARRIED (8/0) by exception resolution.

8.4 PROJECT FINANCIAL REPORT – JUNE 2022

Moved Cr Krsticevic, Seconded Cr Jones.

[The recommendation in the agenda]

That the Council RECEIVES the Project Financial Report (June 2022) submitted by the Satterley Property Group.

Minutes TPRC Council Meeting – 18 August 2022

The Motion was put and declared CARRIED (8/0) by exception resolution.

8.5 SALES AND SETTLEMENT REPORT – PERIOD ENDING 11 AUGUST 2022

Moved Cr Krsticevic, Seconded Cr Jones.

[The recommendation in the agenda]

That the Council RECEIVES the Sales and Settlement Report to 11 August 2022.

The Motion was put and declared CARRIED (8/0) by exception resolution.

8.6 DELEGATION OF AUTHORITY REGISTER – AUGUST 2022

Moved Cr Krsticevic, Seconded Cr Jones.

[The recommendation in the agenda]

That the Council APPROVES the TPRC Delegation of Authority Register (August 2022).

The Motion was put and declared CARRIED (8/0) BY ABSOLUTE MAJORITY.

9. COMMITTEE REPORTS

MANAGEMENT COMMITTEE (28 JULY 2022)

9.1 REVIEW OF PURCHASER TERMS AND CONDITIONS

Moved Cr Wallace, Seconded Cr Krsticevic.

[The recommendation in the agenda]

1. **APPROVES the following Purchaser Terms/Conditions and Incentives for all Public and builder release lots in Catalina Estate for the period August 2022 to August 2023:**
 - 1.1 **Use of the REIWA Offer and Acceptance Contract with Special Conditions and Annexures.**
 - 1.2 **A \$2,000 deposit to be used in the Sales Contract for lots in Catalina Central and Catalina Green and a \$5,000 deposit to be used in the Sales Contracts for lots in Catalina Beach.**
 - 1.3 **A finance approval period, where finance is required, of 60 days for lots in Catalina Central and Catalina Green and 45 days for lots in Catalina Beach.**
 - 1.4 **A 21-day settlement period from finance approval or the issue of titles, whichever is the later.**
 - 1.5 **A waterwise landscaping package to the front garden.**

Minutes TPRC Council Meeting – 18 August 2022

- 1.6 A \$2,000 rebate for all homes constructed with a minimum 3.0KW capacity photovoltaic solar power system, with an additional \$1,000 rebate paid where the system includes integrated battery storage.
 - 1.7 Side and rear boundary fencing (behind the building line).
 - 1.8 A \$1,000 rebate for all homes that include appropriate WELS rated fittings and fixtures.
 - 1.9 Sales incentives (Items 1.5 – 1.8) subject to homes being constructed in accordance with the approved applicable Design Guidelines within 24 months of settlement for single storey homes and 30 months of settlement for two storey homes.
2. REQUESTS the Satterley Property Group to review the Purchaser Terms/Conditions and Incentives for Catalina Beach and Catalina Central lots and provide a report to Council for consideration in August 2023.

The Motion was put and declared CARRIED (8/0).

AUDIT AND RISK COMMITTEE (4 AUGUST 2022)

At 6:11pm Councillor Brett Treby joined the meeting.

9.2 TPRC DRAFT BUDGET FOR FYE 2023

Moved Cr Parker, Seconded Cr Wallace.

[The recommendation in the agenda]

That the Council:

1. Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, ADOPTS the Budget for the Tamala Park Regional Council for the year ending 30 June 2023, as contained in Appendix 9.2, which includes the following:
 - (a) Statement of Comprehensive Income by Nature and Type, showing a net result of \$449,851;
 - (b) Statement of Cash Flows;
 - (c) Rate Setting Statement, showing a net surplus of \$26,895,505;
 - (d) Notes to and forming part of the Budget; and
 - (e) Note 11 Program information.
2. ADOPTS 10% or \$5,000 whichever is the greater for the purposes of the reporting of material variances by Nature and Type monthly for 2022/2023 financial year, in accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*.

The Motion was put and declared CARRIED BY ABSOLUTE MAJORITY (9/0).

 Minutes TPRC Council Meeting – 18 August 2022

9.3 AUDIT & RISK COMMITTEE AUDIT & RISK CHARTER and ANNUAL AUDIT & RISK PLAN REVIEW

Moved Cr Treby, Seconded Cr Parker.

That Council APPROVES the TPRC Audit & Risk Charter (2023) as amended and ADOPTS the Audit & Risk Plan 2022/2023.

The Motion was put and declared CARRIED (10/0).

At 6:19pm Councillor Suzanne Migdale joined the meeting.

10. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAVE BEEN GIVEN

Nil

12. URGENT BUSINESS APPROVED BY THE CHAIR

Nil

13. GENERAL BUSINESS

Nil

14. DECISION TO MOVE TO CONFIDENTIAL SESSION

Moved Cr Treby, Seconded Cr Cutler.

That

1. **Item 14.1 – TPRC LANDHOLDING MEMBER COUNCIL RESPONSES be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:**

d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and

e) A matter that if disclosed would reveal –

i) information that has commercial value to a person; or

ii) information about the business, professional, commercial or financial affairs of a person.

Where the information is held by, or is about, a person other than the TPRC (section 5.23(2)(e)).

Minutes TPRC Council Meeting – 18 August 2022

2. **Item 14.2 – DEVELOPMENT MANAGEMENT AGREEMENT – KEY PEOPLE** be **CONSIDERED Behind Closed Doors** in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:
- (c) *A contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and*
 - (e) *A matter that if disclosed would reveal –*
 - i) *information that has commercial value to a person; or*
 - ii) *information about the business, professional, commercial or financial affairs of a person.*

The Motion was put and declared CARRIED (10/0).

At 6:25pm the meeting was closed to the public, and all attendees who were not required left the meeting prior to consideration of Item 14.1.

Representatives from Satterley Property Group left the room.

14.1 TPRC LANDHOLDING MEMBER COUNCIL RESPONSES

Moved Cr Treby, Seconded Cr Cutler.

That the Council:

1. **PROCEEDS** with the confidential recommendation as outlined in the Confidential Agenda.
2. **RESOLVES** that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(d) and (e) of the *Local Government Act 1995*.

The Motion was put and declared CARRIED (10/0).

14.2 DEVELOPMENT MANAGEMENT AGREEMENT – KEY PEOPLE

Moved Cr Jones, Seconded Cr Treby.

That the Council:

1. **PROCEEDS** with the confidential recommendation as outlined in the Confidential Agenda.
2. **RESOLVES** that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act 1995*.

The Motion was put and declared CARRIED (10/0).

Minutes TPRC Council Meeting – 18 August 2022

Moved Cr Treby, Seconded Cr Jones.

That the meeting be REOPENED to the public.

The Motion was put and declared CARRIED (10/0).

At 6:28pm the meeting was reopened to the public.

15. FORMAL CLOSURE OF MEETING

The Chair declared the meeting closed at 6:28pm.



MINUTES

ORDINARY COUNCIL MEETING

TIME: 6.30 PM

25 AUGUST 2022

TOWN OF CAMBRIDGE

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*



CONTENTS

1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	3
2	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	3
3	DECLARATION OF INTERESTS	4
4	PUBLIC QUESTION TIME	4
5	ANNOUNCEMENT BY THE PRESIDING PERSON	4
6	APPLICATION FOR LEAVE OF ABSENCE	4
7	PETITIONS/DEPUTATIONS/PRESENTATIONS	4
8	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	5
8.1	ORDINARY COUNCIL MEETING – 07 JULY 2022	5
9	CHIEF EXECUTIVE OFFICER REPORTS.....	6
9.1	FINANCIAL STATEMENTS FOR THE MONTH ENDED 30 JUNE 2022.....	6
9.2	LIST OF PAYMENTS MADE FOR THE MONTH ENDED 30 JUNE 2022.....	9
10.	MEMBERS INFORMATION BULLETIN – ISSUE NO. 70.....	10
11	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	11
11.1	NOTICE OF MOTION – CR ELIZABETH RE – AMALGAMATION OF THE MINDARIE REGIONAL COUNCIL (MRC) AND THE TAMALA PARK REGIONAL COUNCIL (TPRC).....	11
11.2	NOTICE OF MOTION – CR ELIZABETH RE – MINDARIE REGIONAL COUNCIL (MRC) NEERABUP FACILITY – ALTERNATIVE FUTURE USE OPTIONS	13
12	URGENT BUSINESS	14
13	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN ..	14
14	MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	14
15	NEXT MEETING	14
16	CLOSURE.....	14

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 6.34 pm.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillor Attendance

Cr K Vernon (Chair)	Town of Victoria Park
Cr K Sargent (Deputy Chair)	City of Stirling
Cr A Hill	City of Joondalup
Cr C May	City of Joondalup
Cr L Gobbert, JP	City of Perth
Cr C Hatton	City of Stirling
Cr E Re	City of Stirling
Cr K Sargent	City of Stirling
Cr L Thornton	City of Stirling
Cr A Castle	City of Vincent
Cr F Cvitan, JP	City of Wanneroo
Cr P Miles	City of Wanneroo
Cr G Mack	Town of Cambridge

MRC Officers

Mr S Cairns (Chief Executive Officer)
 Ms A Slater (Director Corporate Services)
 Mr B Twine (Manager Operations)
 Mr A Griffiths (Manager Projects and Procurement)
 Ms S Cherico (Human Resources Officer)
 Ms D Toward (Executive Support)

Apologies

Cr K Shannon Town of Cambridge

Member Council Observers

Mr M McPherson check spelling	City of Joondalup
Mr A Mason	City of Perth
Mr A Murphy	City of Vincent
Mr A Kowero	City of Wanneroo
Mr H Singh	City of Wanneroo
Mr K Hincks	Town of Cambridge

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES
25 AUGUST 2022

Page 4

3 DECLARATION OF INTERESTS

Nil

4 PUBLIC QUESTION TIME

Public question time opened at 6.36 pm
There were no members of the public present.
Public question time closed at 6.36 pm.

5 ANNOUNCEMENT BY THE PRESIDING PERSON

The Chair announced that the Director Corporate Services, Ms Andrea Slater is leaving the MRC in September 2022, and this is Ms Slater's last Council meeting. On behalf of the Council, the Chair thanked Ms Slater for her commitment and service to the MRC and wished her well in her future endeavours.

6 APPLICATION FOR LEAVE OF ABSENCE

Cr Elizabeth Re and Cr Chris Hatton requested Leave of Absence from Council duties on 29 September 2022.

Moved Cr Vernon, seconded Cr Castle

That Council approves the request for Leave of Absence from Council duties for Cr Re and Cr Hatton on 29 September 2022.

(CARRIED UNANIMOUSLY 12/0)

7 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES
25 AUGUST 2022

Page 5

8 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**8.1 ORDINARY COUNCIL MEETING – 07 JULY 2022**

The Minutes of the Ordinary Council Meeting held on 07 July 2022 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 07 July 2022 be confirmed as a true record of the proceedings.

Moved Cr Cvitan, seconded Cr Sargent

RESOLVED

That the recommendation be adopted
(CARRIED UNANIMOUSLY 12/0)

9 CHIEF EXECUTIVE OFFICER REPORTS

9.1	FINANCIAL STATEMENTS FOR THE MONTH ENDED 30 JUNE 2022
Reference:	FIN/5-09
Appendix(s):	Appendix No. 1 Appendix No. 2
Date:	25 August 2022
Responsible Officer:	Director Corporate Services

SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

BACKGROUND

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Investing Activities
- Tonnage Report

DETAIL

The Financial Statements for the month ended 30 June 2022 are attached at **Appendix No. 1** to this Item. The Tonnage Report for the 12 months to 30 June 2022 is attached at **Appendix No. 2**.

The financial statements are pending external auditor approval and are subject to change.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the "air space" remaining and other relevant information.

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES
25 AUGUST 2022

Page 7

Summary of results for the year to date period ended 30 June 2022

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	190,879	184,458	6,421
Tonnes – Others	32,252	30,861	1,391
TOTAL TONNES	223,131	215,319	7,812
	\$	\$	\$
Revenue – Members	32,037,486	30,587,894	1,449,592
Revenue – Other	10,831,633	10,368,945	462,689
TOTAL REVENUE	42,869,119	40,956,839	1,912,281
Expenses	42,593,523	44,516,721	1,923,199
Profit on sale of assets	210,628	102,295	108,333
Loss on sale of assets	65,239	31,219.00	(34,020)
Impairment of assets	-	-	-
NET SURPLUS/(DEFICIT)	420,985	(3,488,806)	3,909,791

Members

Members tonnages for the financial period ended 30 June 2022 were 6,421 tonnes in excess of budget.

RRF

The Resource Recovery Facility residue tonnes delivered 15,938 tonnes in total to Tamala Park year to date as they have now completed the empty, clean and make safe (ECMS) of the facility.

Trade & Casuals

The Casual and Trade tonnages are 1,391 tonnes higher than forecast for the financial year to date. 15,201 tonnes delivered through the discounted rate waste tender.

Overall tonnages for the financial period ended 30 June 2022 were 7,812 tonnes more than budgeted.

The net result variance against budget of \$3,909,791 is attributable to increased tonnages above budgeted forecast and savings in operational expenditures

VOTING REQUIREMENT

Simple Majority

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES
25 AUGUST 2022

Page 8

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Receive the Financial Statements set out in Appendix No. 1 for the month ended 30 June 2022.

Moved Cr Sargent, seconded Cr May

RESOLVED

That the recommendation be adopted
(CARRIED UNANIMOUSLY 12/0)

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES
25 AUGUST 2022

Page 9

9.2	LIST OF PAYMENTS MADE FOR THE MONTH ENDED 30 JUNE 2022
File No:	FIN/5-09
Appendix(s):	Appendix No. 3
Date:	25 August 2022
Responsible Officer:	Director Corporate Services

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified above. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

COMMENT

The lists of payments for the month ended 30 June 2022 is at **Appendix 3** to this Item and presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 16 September 2021, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
30 June 2022	General Municipal	Cheques	\$8,199.98
		EFT	\$1,682,229.04
		DP	\$7,477,749.53
		Inter account transfers	\$0
		Total	\$9,168,178.55

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Note the list of payments made under delegated authority to the Chief Executive Officer, for the month ended 30 June 2022.

Moved Cr May, seconded Cr Hatton

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 12/0)

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES
25 AUGUST 2022

Page 10

10. MEMBERS INFORMATION BULLETIN – ISSUE NO. 70

RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 70 be received.

Moved Cr Re, seconded Cr Cvitan

RESOLVED

That the recommendation be adopted
(CARRIED UNANIMOUSLY 12/0)

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES
25 AUGUST 2022

Page 11

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**11.1 NOTICE OF MOTION – CR ELIZABETH RE – AMALGAMATION OF THE MINDARIE REGIONAL COUNCIL (MRC) AND THE TAMALA PARK REGIONAL COUNCIL (TPRC)**

In accordance with clause 5.4 of the Mindarie Regional Council Meeting Procedures Local Law 2020, Cr Re has given notice of her intention to move the following Motion:

That Council:

1. Requests that the Mindarie Regional Council Chief Executive Officer to explore the opportunities and risks associated with the amalgamation of the MRC and the TPRC.
2. Requests the MRC Chief Executive Officer to prepare a report on this subject to be brought to the Ordinary Council meeting on 24 November 2022.

Reasons for the Notice of Motion:

Noting that two separate regional councils are employed to manage both the waste management activities (MRC) and land development activities (TPRC) on member councils' landholding at Tamala Park, I think that all member councils must review the financial sustainability of these arrangements. Arguably, the cost of running both entities is not practical and not good business sense in this current economic market and so the viability of the two organisations needs to be reviewed and assessed on a positive and negative basis as part of our due diligence.

Officer comment

To fully explore the opportunities and risks of the amalgamation of the MRC and the TPRC would require close collaboration with the TPRC to better understand what operations/resources may be applicable for consolidation or change and the implications of any potential action. However, the MRC understands that there is no parallel instruction in place for the TPRC CEO to engage with the MRC on any assessment. Without this parallel instruction, any investigation by the MRC on its own is unlikely to be thorough enough to determine with certainty what any new structure and savings would look like. The MRC's strategic future is due to be discussed at the Strategy Workshop planned for September 10, which all MRC Councillors are invited to attend. How the MRC operates as an entity is due for inclusion in those discussions, and the potential for amalgamation is a matter which councillors will be able to discuss at that forum. Given the points highlighted above, it could be argued that the proposed exploration of opportunities at this time may be slightly premature.

Also, if an investigation is undertaken, then legal advice would be required to determine what process options are available to the MRC and the TPRC for amalgamation, as would consultation with each member council (and presumably their own internal legal advice on those matters). The costs and time required to complete this are difficult to determine, but it is unlikely that these matters would be concluded in sufficient time to provide a report to council in November 2022.

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES
25 AUGUST 2022

Page 12

Legal compliance

Local Government Act 1960, Local Government Act 1995

Moved Cr Re, seconded Cr Hatton

LOST 1/11

For: Cr Re

Against: Crs Vernon, Sargent, Jacob, May, Gobbert, Hatton, Thornton, Castle, Cvitan, Miles, Mack

11.2 NOTICE OF MOTION – CR ELIZABETH RE – MINDARIE REGIONAL COUNCIL (MRC) NEERABUP FACILITY – ALTERNATIVE FUTURE USE OPTIONS

In accordance with clause 5.4 of the Mindarie Regional Council Meeting Procedures Local Law 2020, Cr Re has given notice of her intention to move the following Motion:

That Council:

1. Requests the Chief Executive Officer to prepare a report for the 24 November 2022 Ordinary Council meeting on the various options and viability of using the MRC facility at Neerabup for recycling strategies including general recycling and specific product recycling such as TVs.

Reasons for the Notice of Motion:

The COVID business environment has showcased the need for products to be made and available in Australia, especially daily used products such as paper and TVs etc., and in this economic climate of sustainability and recycling, I believe that the MRC should be more involved with recycling and more prudent financially with the use of assets.

Officer comment

In March 2022, the MRC published an *Expression of Interest (EOI) for Resource Recovery Facility Future Use*. That process sought responses from industry on what opportunities may exist with respect to kerbside organics processing, other waste processing opportunities, and other outcomes that may be beneficial on that site for the MRC. The **other waste processing opportunities** specifically asked for responses that may provide alternative waste collection, transfer, or processing opportunities that had the ability to meet the Waste Avoidance and Resource Recovery (WARR) Strategy 2030 objectives. Arguably the EOI process already answers the question posed by Cr Re regarding what potential uses may be viable at that site.

Since Councillor Re notified Administration of her proposed Notice of Motion a separate briefing note has been prepared and provided to Council on the outcome of that EOI process, and the current opportunities that exist for the MRC for the use of that facility.

Through the EOI, only options that related to FOGO processing or transfer station activities were proposed at the site by industry respondents. No options for other recycling strategies were included in the EOI Responses.

The MRC's strategic future is also due to be discussed at the Strategy Workshop planned for September 10, which all MRC Councillors are invited to attend. The future of the RRF is a matter that is likely to be discussed at that session.

Legal compliance

Waste Avoidance and Resource Recovery Act 2007

Moved Cr Re, seconded Cr Thornton

LOST 2/10

For: Cr Re, Thornton

Against: Crs Vernon, Sargent, Jacob, May, Gobbert, Hatton, Castle, Cvitan, Miles, Mack

MINDARIE REGIONAL COUNCIL
ORDINARY COUNCIL MEETING MINUTES
25 AUGUST 2022

Page 14

12 URGENT BUSINESS

Nil

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

15 NEXT MEETING

The next Ordinary Council meeting will be held on Thursday 29 September 2022 at the City of Vincent commencing at 6.30 pm.

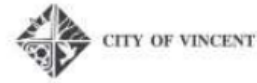
16 CLOSURE

The Chair closed the meeting at 7.30 pm and thanked the Town of Cambridge for their hospitality and use of their meeting facilities.

SignedChair

Datedday of2022

MINUTES



SUSTAINABILITY AND TRANSPORT ADVISORY GROUP

Thursday 4 August, 2022 at 6pm

Venue: Via Zoom
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville
UNCONFIRMED MINUTES

Attendees:

City of Vincent Councillors
Cr Loden (Chairperson), Cr Hallett

Community Representatives
Chris Cutress, Helen Griffiths, Ian Kininmonth, Jacinta Key, Adam Wilmot, Katherine Celenza

City of Vincent Officers
A/Director Infrastructure & Environment, Sustainability & Innovation Co-ordinator, Sustainability & Innovation Advisor, A/Manager Parks, A/Coordinator Parks Strategy & Projects

1. Welcome/Declaration of Opening

Councillor Loden opened the meeting at 6:04pm and delivered the Acknowledgement of Country.

2. Apologies

Chief Executive Officer, Active Transport Officer, A/Manager Engineering

3. Confirmation of the Minutes

That the Minutes of the meeting held on 9 June, 2022 be received and confirmed as true and correct record.

4. Business

4.1 Water for Greening and Cooling

The A/Manager of Parks Sarah Hill and A/Co-ordinator of Parks David Gerrard provided an overview of the City's groundwater use. Key points included:

- Overview of groundwater use.
- Gngara Groundwater Allocation Plan.
- Eco-zoning program.
- Central control and irrigation system.
- Turf renovation and maintenance program.
- Water Sensitive Urban Design.
- Irrigation removal program.

Members were then invited to make comments and suggestions regarding future programs, projects and initiatives. These suggestions included:

- Investigate whether the City is eligible for allocation credits for injecting water into the aquifer.
- Consider installing greywater systems.

RECOMMENDED ACTION: STAG members to note update.

4.2 WALGA Road Safety Update

WALGA’s Regional Road Safety Advisor provided an update to the group. Road Safety Performance Reports for the 2015-2019 period will be released shortly. These reports prioritise road safety treatments and initiatives.

A new WALGA representative will be attending the group in October. Katherine Celenza was thanked by the Chairperson for her contribution over the past two years.

RECOMMENDED ACTION: STAG members to note update.

4.5 Status Update of Previous Agenda Items

Item	Current Status	Next Step
Future Climate Technology Review	Discussed at 29 October 2020 STAG.	Circulate relevant sections as they are completed, to inform decision making by Council on relevant matters

4.6 Other business

The Chief Executive Officer will soon be re-signing a Memorandum of Understanding reconfirming the City’s commitment to the Waterwise Council Program. The City has participated in the program since 2016.

5. Close/Next Meeting

The Chairperson closed the meeting at 7:30pm. The next meeting will be held on Thursday 13 October at 6pm.

Signed _____
Councillor (Chairperson)

Dated this _____ day of _____ 20__

Statistics for Development Applications As at the end of August 2022

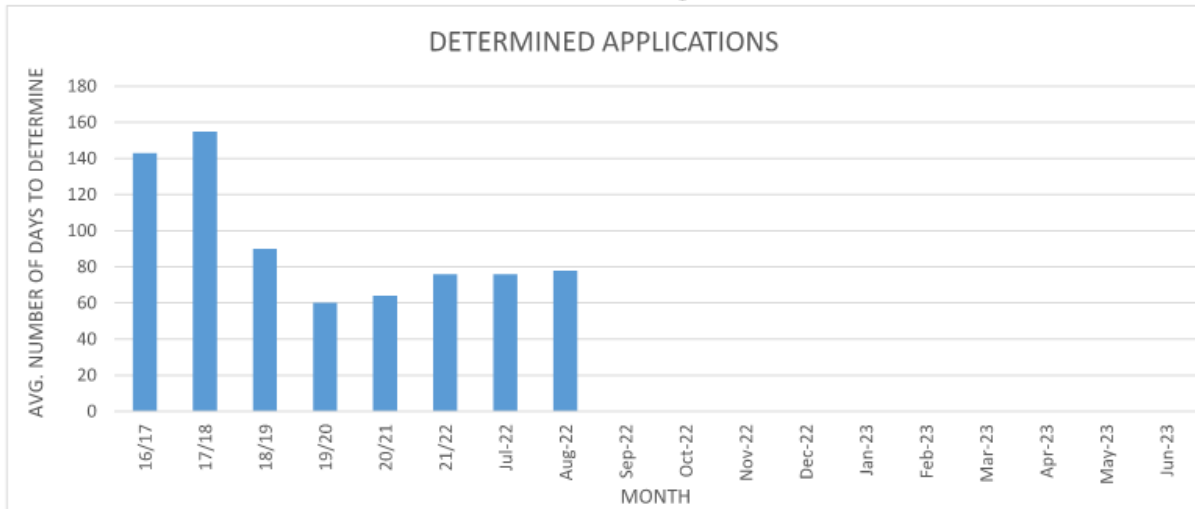


Table 1: Minimum, Average and Maximum Processing Timeframes for determined applications in each financial year since 2016/17 and each month since July 2021.

Processing Days	16/17	17/18	18/19	19/20	20/21	21/22	Jul-22	Aug-22	Sept-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
Minimum	7	1	0	0	0	1	9	15										
Average	143	155	85	60	64	76	76	78										
Maximum	924	1008	787	499	268	298	155	136										

	Jul-22	Aug-22	Sept-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
DA's Determined	31	27										
Value of Determined DA's (in millions)	4.28	31										

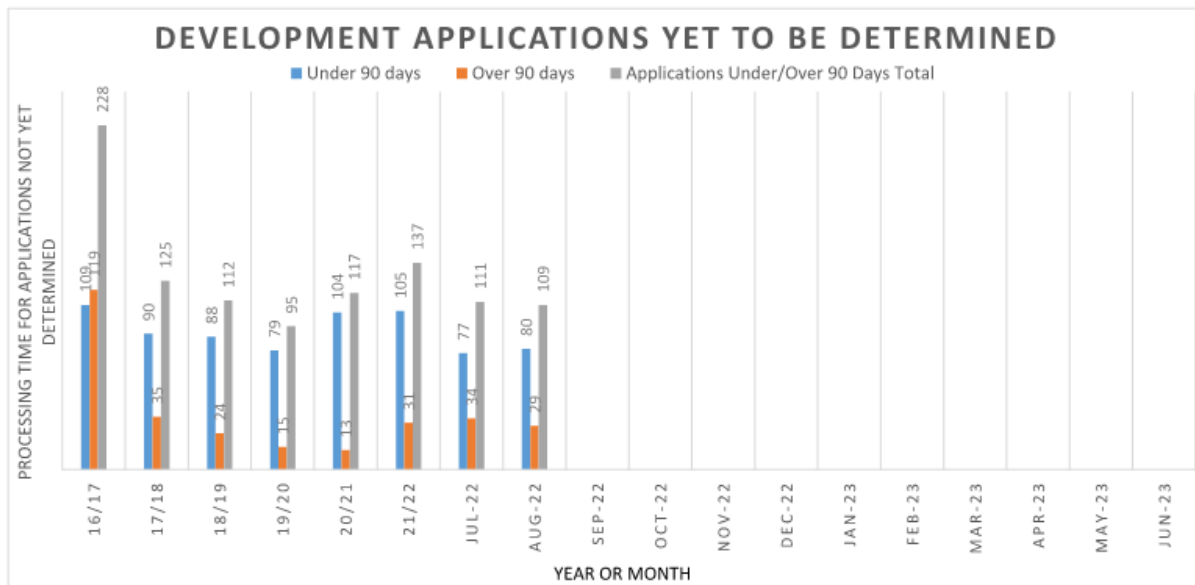


Table 2: No. of DA's to be determined

	Jul-22	Aug-22	Sept-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
DA's lodged	27	25										
DA's to be Determined	111	109										
Value of DA's to be Determined (in millions)	103.59	170.73										

REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 1 SEPTEMBER 2022

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
1.	Nos. 212-214 Lake Street, Perth (DR 223 of 2021)	19 October 2021	Hanoze Park Pty Ltd	<p>Application for review of notice issued in accordance with the <i>Health (Miscellaneous Provisions) Act 1911</i> to address odour nuisance at 7 Grams Chicken Café. Hanoze Park Pty Ltd believes the notice to be invalid.</p> <p>*****</p> <p>SAT Directions Hearings were held on 5 and 11 November 2021, and a further directions hearing is scheduled for 23 December 2021.</p> <p>The 23 December 2021 SAT hearing was cancelled and new hearing scheduled for 1 March 2022 to allow submissions to be made on the validity of the Notice.</p> <p>SAT hearing held 1 March 2022. The presiding member heard submissions from the City and from the Applicant.</p> <p>On 20 April 2022, the Tribunal handed down their decision, affirming the decision of the City, that a Notice can be given under S.184 of the <i>Health (Miscellaneous Provisions) Act 1911</i> (for a nuisance not specifically mentioned in Section 182 of that Act).</p> <p>The matter proceeded to confidential mediation on 5 July 2022. The session centred around a practical solution proposed by the business. The business agreed to present plans for this solution to the City to review by 2 August 2022 with a further mediation hearing scheduled for 9 August 2022.</p> <p>SAT agreed to further adjournment to 21 September 2022. The applicant is required to submit mechanical drawings prior to the next SAT Hearing.</p> <p><i>Representation by: McLeods</i></p>
2.	Nos. 636-640 Newcastle Street, Leederville (DR 61 of 2022)	4 April 2022	Megara	<p>Application for review of JDAP decision to refuse an application for Mixed Use Development (Amendment to Approved) on 17 March 2022.</p> <p>*****</p> <p>Directions Hearing listed for 29 April 2022 was vacated and the matter referred directly to Mediation scheduled for 26 May 2022. The mediation scheduled for 26 May 2022 was adjourned to 24 June 2022. The applicant is required to provide additional information to the Presiding Member of the Metro-Inner North Joint Development Assessment Panel on or before 10 June 2022. Mediation held. The applicant submitted amended plans and additional information on 10 June 2022 and Mediation was held on 24 June 2022. The JDAP has been invited to reconsider its decision on or by 19 August 2022. The City submitted a Responsible Authority Report to the JDAP on 8 August 2022.</p> <p>The JDAP reconsidered the application at a meeting held on 19 August 2022 and resolved to approve the application (3-2). Application withdrawn by the applicant 26 August 2022. Completed.</p> <p><i>Representation by: JDAP</i></p>

**REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 1 SEPTEMBER 2022**

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
3.	No. 392 Bulwer Street, Perth (DR 82 of 2022)	16 May 2022	Minh Khuu	<p>Application for review of determination of Building Approval Certificate (BAC) (Serial No. 6.2017.237.1) issued on 8 September 2017 for retaining walls and masonry fences. *****</p> <p>Applicant claiming review under Section 9.7(1)(a) – of <i>Local Government Act 1995</i> – ‘Review of a decision if an objection not lodged’. Seeking BAC to be set aside, retaining and masonry walls to be removed, alleged contaminated fill to be removed and fibro fence to be reinstated on cadastral boundary. Directions Hearing listed for 24 June 2022. Directions Hearing adjourned at request of applicant until 8 July 2022. Further adjourned to 5 August 2022. On 5 August 2022 the matter was adjourned to 12 August 2022 (due to the applicant providing SAT with a medical certificate). On 12 August the City was requested to file submissions on why there is no reviewable decision before the SAT by 19 August 2022. A further directions hearing was listed for 26 August 2022. On 26 August 2022 the SAT struck out the matter as it was misconceived. Completed. <i>Representation by: McLeods</i></p>
4.	Nos. 596-598 Newcastle Street, West Perth (DR 92 of 2022)	8 June 2022	Lateral Planning	<p>Application for review of Council decision to refuse an application for Proposed Amendment to Previous Approval: Billboard Signs (Unlisted Use) on 17 May 2022. *****</p> <p>Directions Hearing held on 17 June 2022. The mediation listed on 1 August 2022 was vacated and the matter is now listed for mediation on 1 September 2022. <i>Representation by: Allerding and Associates</i></p>
5.	Nos. 338-340 Beaufort Street, Perth (DR 108 of 2022)	1 July 2022	Urbanista Town Planning	<p>Application for review of Administration decision to refuse an application for unauthorised signage on 31 May 2022. *****</p> <p>Directions Hearing held on 22 July 2022. Mediation held 25 August 2022. Matter listed for further mediation on 19 September 2022. <i>Representation by: Administration</i></p>

**METRO INNER-NORTH JOINT DEVELOPMENT ASSESSMENT PANEL (DAP)
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT
AS AT 1 SEPTEMBER 2022**

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
1.	No. 46C Joel Terrace, East Perth	Doepel March Architects and Planners	Form 1 – Multiple Dwellings	3 November 2021	15 August 2022	Application approved (3-2) as recommended by City. Meeting minutes available here . For: Chair, Deputy Chair, Specialist Member Against: Cr Hallett, Cr Wallace
2.	No. 170-180 Brisbane Street, Perth	Urbanista Town Planning	Form 1 – 10 Grouped Dwellings	21 January 2022	Not yet scheduled	Application deferred at meeting dated 7 June 2022 (unanimous). Meeting Minutes are available here . Further Responsible Authority Report due 23 September 2022.
3.	Nos. 17-39 Robinson Avenue, Perth	Stewart Urban Planning	Form 1 – Alterations and Additions to Hotel	19 January 2022	15 August 2022	Application approved unanimously as recommended by the City with amendment. Meeting Minutes are available here .
4.	No. 391 Lord Street, Mount Lawley	Urbanista Town Planning	Form 1 – Mixed Use Development	22 February 2022	Not yet scheduled	Currently under assessment. Responsible Authority Report due 22 September 2022.
5.	No. 6/469 William Street, Perth	Doepel March Architects and Planners	Form 1 – Mixed Use Development	22 April 2022	2 September 2022	Currently under assessment. Responsible Authority Report available here . Meeting scheduled for 9:30am on Friday 9 September 2022.
6.	Nos. 533-545 Newcastle Street, 6-15 Cleaver Street & 1-7 Old Aberdeen Place, West Perth	Planning Solutions	Form 1 – Commercial Development	11 May 2022	Not yet scheduled	Currently under assessment. Responsible Authority Report due 7 September 2022.

**METRO INNER-NORTH JOINT DEVELOPMENT ASSESSMENT PANEL (DAP)
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT
AS AT 1 SEPTEMBER 2022**

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
7.	Nos. 370-374 Oxford Street, Mount Hawthorn	PTS Town Planning Pty Ltd	Form 1 – Mixed Use Development	27 May 2022	Not yet scheduled	Currently under assessment. Responsible Authority Report due 16 September 2022.
8.	No. 129 Loftus Street, Leederville	Harley Dykstra Planning & Survey Solutions	Form 1 – Commercial Development	12 May 2022	Not yet scheduled	Currently under assessment. Responsible Authority Report due date not yet confirmed due to a current request for further information.
9.	No. 40 Frame Court, Leederville	Hatch Roberts Day	Form 1 – Mixed Use Development	25 July 2022	Not yet scheduled	Currently under assessment. Responsible Authority Report due 10 October 2022.
10.	No. 67 Cleaver Street, West Perth	Coronada Development Services Pty Ltd	Form 2 – Mixed Use Development (Amendment to Approved)	26 July 2022	Not yet scheduled	Withdrawn from DAP by applicant.
11.	Nos. 367-373 Fitzgerald Street and 103 Alma Road, North Perth	Element Advisory	Form 1 – Mixed Use Development	23 August 2022	Not yet scheduled	Currently under assessment. Awaiting confirmation of Responsible Authority Report due date.

**CITY OF VINCENT DESIGN REVIEW PANEL
REGISTER OF APPLICATIONS CONSIDERED BY DESIGN REVIEW PANEL
AS AT 1 SEPTEMBER 2022**

ADDRESS	APPLICANT	PROPOSAL	DRP MEETING DATE	REASON FOR REFERRAL
No. 554 Newcastle Street, West Perth	Anthony Rechichi Architects	Mixed Use Development	18 August 2022	Pre-lodgement Application. To consider amendments to the proposal made in response to the comments of the Design Review Panel (DRP) on 20 October 2021 and to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy), and the appropriateness of the development within its setting.
Nos. 41-45 Angove Street, North Perth	Hidding Urban Planning	Service Station	24 August 2022	Pre-lodgement Application. The proposal would benefit from referral to the Design Review Panel to consider departures to the City's Policy No. 7.1.1 – Built Form (Built Form Policy), and the appropriateness of the development within its setting.



INFORMATION BULLETIN

TITLE:	Register of Petitions – Progress Report – August 2022
DIRECTORATE:	Chief Executive Officer

DETAILS:

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned.

Key Index:	
CEO:	Chief Executive Officer
EDCBS:	Executive Director Community & Business Services
EDIE:	Executive Director Infrastructure & Environment
EDSD:	Executive Director Strategy & Development

Date Rcd	Subject	Action Officer	Action Taken
1/7/2022	Petition with forty one (41) signatures requesting that Council DISAPPROVE the development application for 469 William Street, Perth.	EDSD	The petition will be included in the Responsible Authority Report to the Development Assessment Panel (DAP), who are the decision maker on this development application.
30/3/2022	Petition with thirty six (36) signatures requesting that Council prohibit Western Diagnostic Pathology from operating a COVID testing drive through clinic at 391 Oxford Street, Mt Hawthorn.	EDIE	City of Vincent and Western Diagnostics are working collaboratively to relocate the COVID testing clinic to an alternate site within City of Vincent. Residents will be updated with information as it becomes available.
15/3/2022	Petition with four (4) signatures requesting residents only parking on Prospect Place, West Perth	EDIE	The Rangers have recently completed the necessary occupancy survey for this street, and are now in the process of going through all of the data to ascertain what the best outcome is. Once we have analysed the data, we can then make a decision whether it is viable or necessary to make this resident only parking.



INFORMATION BULLETIN

TITLE:	Register of Notices of Motion – Progress Report – August 2022
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

Key Index:
CEO: Office of the CEO
EDCBS: Executive Director Community & Business Services
EDIE: Executive Director Infrastructure & Environment
EDSD: Executive Director Strategy & Development

Details	Action Officer	Comment
18 May 2021 – Submitted by Cr Hallett		
Local Planning Scheme No 2 – Amendment Regarding Tobacco Outlets	EDSD	Policy to be created to address provisions relating to Restricted Premises and businesses whose trade is the sale and consumption of tobacco products. Consider the definition of 'Restricted Premises', and the use permissibility for this land use as part of the next Scheme Review. To be completed in 2022.
27 April 2021 – Submitted by Cr Hallett		
Community Engagement For Ecozoning	EDIE	Chief Executive Officer to ensure that future eco-zoning initiatives in public parks/reserves will involve prior public engagement with the local community and park users on the design and implementation, as outlined in the Community Engagement Strategy.



INFORMATION BULLETIN

TITLE:	Register of Reports to be Actioned – Progress Report – August 2022
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following reports still require action or are in the process of being actioned.

Key Index:
CEO: Office of the CEO
EDCBS: Executive Director Community & Business Services
EDSD: Executive Director Strategy & Development
EDIE: Executive Director Infrastructure & Environment

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
Council Meeting 23 August 2022				
9.5	Advertising of Amended Character and Heritage Areas Policy - Orange Avenue and Hope Street	EDSD	Guidelines and updated Policy approved for advertising. Results from advertising and the updated Guidelines and Policy will be presented to Council for consideration in late 2022.	Late 2022
9.6	Advertising of Amended Policy - Local Planning Policy No. 7.5.1 - Minor Nature Development	EDSD	Policy approved for advertising. Results from advertising and the updated Policy will be presented to Council for consideration in late 2022.	Late 2022
9.7	Advertising of New Policy - Restricted Premises - Smoking Policy	EDSD	Policy approved for advertising. Results from advertising and the updated Policy will be presented to Council for consideration in late 2022.	Late 2022
9.8	Place Plan Annual Review	EDSD	To be presented to Council following discussion at Council Workshop. Late 2022.	Late 2022
10.4	Outcome Of Consultation: 12 Month Diagonal Diversion Trial/Proposed Reduction Of Speed Limit Within Area Bounded By Charles, Fitzgerald, Angove And Vincent Streets	EDIE	To come back to Council after completion of the trial (if proceeds).	2022/2023
12.1	Advertising Of Amended Risk Management Policy	EMSCG	To come back to Council after advertising period	Late 2022
17.1	Claim for Reimbursement - Legal Costs	EMSCG	Was deferred, to be presented to Council September 2022	September 2022 OCM
Council Meeting 26 July 2022				
9.5	Outcome of Advertising - Amendment 8 to Local Planning Scheme No. 2 (No. 26 Brentham Street, Leederville)	EDSD	Form 2A – Standard Amendment to Local Planning Scheme No. 2 relating to rezoning of 26 Brentham Street, Leederville sent to WAPC for consideration.	Late 2022.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
9.7	Beaufort Street and Grosvenor Road Pedestrian Improvement Projects	EDSD	Taking place between 1 October and 14 November 2022 the trial will investigate how the area performs as a pedestrian plaza (closed to vehicles for 16 days) and a shared street (shared access and use for four weeks).	The results of the trial and the data collected throughout the trial period will be reported back to Council in late 2022.
9.8	Creation of Mall Reserve - Washing Lane, Perth	EDSD	Formal application through Section 59 process will be sent through to the Minister for Lands	Late 2022/Early 2023
9.9	New Lease to Jigsaw Search & Contact Inc - Portion of Robertson Park, No. 176 (Lot 1) Fitzgerald Street, Perth Lee Hops Cottage)	EDSD	Lease being prepared.	Late 2022
9.10	Final Adoption of Local Government Property Amendment Local Law 2022	EDSD	Gazetting of the Property Amendment Local Law 2022 is due to be published on 9 August 2022, and subsequently sent to the Joint Standing Committee on Delegated Legislation (JDCSL) for final approval.	Late 2022/Early 2023
9.12	Development Compliance Enforcement Policy	EDSD	Advertising commencing in August 2022.	Late 2022
10.1	Halvorsen Hall - Tenant Relocation	EDIE	Lease being prepared. Work will commence in August 2022 and is planned to be completed by late 2022.	Late 2022
11.7	Extension Of Lease And Deed Of Contract To Belgravia Health & Leisure Group Pty Ltd - Loftus Recreation Centre - Portion Lot 501 (99) Loftus Street, Leederville	EDCBS	Belgravia have been advised. Administration are preparing the documents for execution. Expected completion date for document execution is Friday, 2 September 2022	15 September Late 2022
Special Council Meeting 5 July 2022				
5.1	Adoption of the Annual Budget 2022/23	EDCBS	REQUESTS Administration monitor the impact to number of transactions and revenue following the change to \$1 for first hour to ascertain any detrimental impact on occupancy or use in City car parks and provide a report back to Council by April 2023 in time for setting fees and charges for the 2023/24 Annual Budget; and REQUESTS Administration monitor and review the usage of time limited 15 minute and 30 minute only on street bays in Town Centres following the introduction of \$1 for the first hour in City car parks to ensure short term visitor parking availability.	OCM April 2023
Council Meeting 21 June 2022				
9.8	Request for Proposals for Redevelopment Concepts - The Avenue Car Park and Frame Court Car Park, Leederville	EDSD	Request for Proposal document approved for distribution.	Shortlisted submissions to be presented to Council late 2022.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
11.5	Advertising of Amended Policy – Recovery of Debts, Rates and Service Charges Policy	EDCBS	Public Submissions close 12 August. Will be presented to OCM 20 September for adoption	OCM 20 September 2022
11.7	Draft Innovate Reconciliation Action Plan	EDCBS	Consultation closes on 13 July 2022. Will be presented to OCM 23 August 2022 for adoption. We are promoting the consultation process during NAIDOC Week activities.	Completed OCM 23 August 2022
11.8	Advertising of new Policy – Communications and Social Media Policy	EDCBS	Public Submissions closed Friday 22 July. Will be presented to OCM 20 September 2022 for adoption.	OCM 20 September 2022
17 May 2022				
9.2	Local Planning Strategy and Scheme Report of Review and Amendment No. 10 to the Local Planning Scheme	EDSD	The report of review recommends that both the Local Planning Strategy and Local Planning Scheme No. 2 should continue in their current form, with some minor clarifying changes that can be made to assist in the operation of the Scheme. These are to be dealt with as an omnibus Scheme Amendment No. 10. The Department of Planning Lands and Heritage have scheduled the Report of Review to be considered by the Statutory Planning Committee in August 2022. Amendment No. 10 has been advertised for 42 days.	Late 2022
9.3	Accessible City Strategy - Implementation Update	EDSD	Council received the first implementation progress update relating to the actions within the Accessible City Strategy. These actions will continue to be progressed. Council will receive this update annually with the next update scheduled for May 2023.	May 2023
9.4	Sale of No. 25 (Lot 93) Sydney Street, North Perth	EDSD	Preparations commenced. Car park licences to be extinguished.	November Late 2022.
9.8	Request for Proposals for Redevelopment Concepts - The Avenue Car Park and Frame Court Car Park, Leederville	EDSD	Request for Proposal document approved for distribution. Request for Proposal period to close 8 August 2022. Shortlisted submissions to be presented to Council late 2022.	September Late 2022.
11.6	Draft Access and Inclusion Plan 2022-2027 - Approval for Public Consultation	EDCBS	Advertising for public consultation to commence 1 June 2022 for a period of 21 days. The Item, including community feedback, was presented to OCM on 26 July 2022.	Completed OCM 26 July 2022 Item 11.5
12.2	Approval to Advertise Draft Local Government Property Amendment Local Law 2022	EDSD	Public consultation commenced. State agencies informed.	Completed OMC July 2022.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
12.7	Advertising of Amended Policy - Councill Member Contact with Developers	EDSD	Public consultation commenced.	September 2022
5 April 2022				
9.3	Proposed Amendment No. 9 to Local Planning Scheme No. 2 - No. 21 (Lot: 373; D/P: 1939) Eucla Street, Mount Hawthorn	EDSD	Amendment is currently advertising for 42 days with submissions closed 1 September 2022	Summary of consultation will be presented back to Council in the second half of 2022.
10.4	North Perth Traffic Calming - Public Consultation Results	EDIE	Receive further report on the consultation in August 2022	Completed Superseded by Item 10.4 at August 2022 OMC.
12.5	Responses to motions carried at the Annual Meeting of Electors held on 2 February 2022			
Motion 2	DIRECTS the CEO to provide the Tree Selection Tool publicly on the City website. Council RECEIVE a further report on the review of the Street Tree and other relevant policies to reflect the requirement for at least 75% of street trees planting going forward being native.	EDIE	Further report advising feasibility will be presented to Council in September 2022.	Parks will liaise with ICT to see feasibility of having the Tree Selection Tool made public. We will also have a review of the Street Tree Policy. After investigations, a report advising feasibility will be presented to Council by September October 2022.
Motion 6	4. REQUESTS that: 1. The CEO investigates the scope and cost of a suitably qualified consultant to assess and model the capacity of the City's existing drainage network to cope with increasing major rain events and the need to assess climate mitigation; 2. Includes a scope of works is inclusive of cost estimates, a risk-based assessment and a program of prioritised works and recommendations over a 10-year period; and 3. Provides a report back to Council by December 2022.	EDIE	Budget allocation and engaging of contractors underway.	Engaging contractors to have the construction of the retaining wall are underway. Budget to be allocated for the works, and a report will be presented back to Council no later than December 2022.
8 March 2022				
9.4	Sale of No. 26 Brentham Street, Leederville	EDSD	Investigations/consultation on playground and landscape plan to commence. Subject to rezoning amendment. EOI's from adjoining landowners to be prepared closer to amendment outcome. Pework to be commenced on potential POS locations and road reserve enhancement.	Early 2023
12.6	Undertakings Relating to the Local Government Property Local Law 2021	EDSD	Response to JSCDL. Legal advice sought. Amendment Local Law completed	Completed
8 February 2022				

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
9.3	Public Open Space Strategy - Implementation Progress Update	EDSD	Council received the first implementation progress update relating to the actions within the Public Open Space Strategy. These actions will continue to be progressed. Council will receive this update annually.	February 2023.
9.6	Extension of Lease and Deed of Contract to Belgravia Health & Leisure Group Pty Ltd - Loftus Recreation Centre - Portion Lot 501 (99) Loftus Street, Leederville	EDSD	Documents with Belgravia for execution. Negotiations underway in respect to future tenure.	Completed NO LONGER APPLICABLE – refer to OCM 26 July 2022 – item 11.7
9.8	Outcome of Advertising and Adoption of New Election Signs Policy	EDSD	No specific concerns or matters raised regarding policy requirements during Election. Conditions of policy to be incorporated into Property Local Law per JSCDL undertaking	Awaiting outcome of JSCDL Review. Late 2022.
11.7	3 Year Funding Agreement – Y WA	EDCBS	Budget breakdown and measurable outcomes have now been agreed. Grant agreement drafted and Administration is awaiting appointment of new staff member at Y WA to finalise.	March 2022 June 2022 22 July 2022 31 August 2022 30 September
14 December 2021				
9.16	Proposed Lease of Hyde Park Kiosk to Veggie Mama Pty Ltd	EDSD	Proposed Lessee advised – Discussions commenced in respect to fit-out requirements and works program. Draft lease with lessee. City works commenced.	Early Mid-2022 Late 2022.
11.11	Beatty Park Project - Status Update And Change Request	EMCSG	CEO to add the Beatty Park Leisure Centre Infrastructure Renewals project to the City's internal audit plan for review of governance, expenditure and project management processes.	2023
12 October 2021				
9.3	Creation of City of Vincent Animal Local Law	EDSD	Animal Local Law advertised.	Report back to Council in early mid-2022.
9.7	Response to Notice of Motion - Local Planning Scheme No. 2 Amendment Regarding Tobacco Outlets	EDSD	Policy to be created to address provisions relating to Restricted Premises and businesses whose trade is the sale and consumption of tobacco products. Consider the definition of 'Restricted Premises', and the use permissibility for this land use as part of the next Scheme Review.	Completed Superseded by Item 9.7 at August 2022 OMC.
9.9	Car Parking Licence for Minister for Education (School of Isolated and Distance Education)	EDSD	GEO to approve and execute licence. Awaiting Minister for Education to execute.	Completed August 2022
14 September 2021				
9.7	Outcomes of Advertising: Draft Precinct Structure Plan and Draft Place Plan - Leederville; and	EDSD	LPSP referred to WAPC for comment and endorsement.	Final comments not expected until mid 2022.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
	Preparation of Amendment 7 to Local Planning Scheme No. 2			
17 August 2021				
10.1	E-Permits Implementation Progress Report	EDIE	A report will be prepared for the August Audit Committee Meeting and will be brought back to council for further review no later than October 2021. As a consequence of issues raised with the implementation of the permits in respect to the collection management and retention of privacy data, a review of the City's Privacy policy is being undertaken. A report was submitted to Audit Committee on the Privacy Policy.	Complete 23 August 2022 OCM
23 March 2021				
10.2	Waste Strategy Project - 2 Bulk Hard Waste Options Appraisal	EDIE	Carry out one final scheduled collection in July 2021. Implement an 18 month trial of the WMRC Verge Valet from January 2022. Further report will be provided to council on the progress and the community feedback.	Carry out one final scheduled collection in July 2021. Implement an 18 month trial of the WMRC Verge Valet from January 2022. Report to be presented to Council in March 2023
20 October 2020				
12.2	Request to the Minister for Lands to Acquire Six Rights of Way as Crown Land and Reserve as Public Rights of Way - Perth Precinct	CEO	Request submitted to the Minister for Lands in February 2021. Assessment expected to take 6 – 12 months. Five RoWs completed. One pending.	Expected completion 31 December 2021. End of 2021/22 financial year. September 2021 Late 2021 During 2022
15 September 2020				
12.2	Repeal of the City of Vincent Parking and Parking Facilities Amendment Local Law 2020	EDSD	The Joint Standing Committee has been advised of Council's decision. Public notice of the repeal of the amendment local law occurred in January 2021. The public comments proposed to be provided to Council in early 2022.	A new local law is being drafted for Council's review in early-mid late 2022.
Council Meeting – 23 July 2019				
9.8	Beaufort Street Change of Use Exemption and Amendment to Policy No. 7.5.1 - Minor Nature Development	EDSD	The trial has been implemented along with a number of additional exemptions implemented through the State Government in response to COVID and presented back to Council for consideration. The revised draft Policy was presented to Council for consideration in 2022 at its 23 August Meeting, where it was adopted for the purposes of community consultation.	The results of consultation and a final policy scheduled to be presented to Council in late 2022.
Council Meeting – 30 April 2019				
11.4	Transfer and dedication of lots as road - Charles Street, North Perth	CEO	Main Roads to organise State Solicitors Office to prepare have	To be signed by 30 October 2020.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			prepared transfer documents. Awaiting signing by both parties. Acquisition of Lot 66 on hold due to adverse possession claim. Resolution of adverse possession claim waiting on Landgate decision.	Waiting on Landgate decision
Council Meeting – 30 May 2017				
12.5	Perth Parking Levy	EDIE	State Government yet to release results of consultation.	Update scheduled to be provided in-late-2021-2022
Council Meeting – 27 May 2014				
9.3.4	East Perth Football Club and Subiaco Football Club Lease additional space at Medibank Stadium	CEO	Further discussions ongoing as part of broader discussions with Football Clubs.	Early 2022 Mid 2022

COUNCIL WORKSHOPS

Two workshop have been held since 2 August 2022

9 August 2022

Draft Corporate Business Plan 2022/23 - 2025/26 and Capital Works Program 2022/23 - 2025/26

30 August 2022

Draft Corporate Business Plan 2022/23 - 2025/26 and Capital Works Program 2022/23 - 2025/26

Draft Long Term Financial Plan for the Period 2023 - 2032

Robertson Park Development Plan Update

Banks Reserve Master Plan Update

Asset Prioritisation Plan for Buildings and Level of Service Framework

Outdoor pool tile replacement at Beatty Park Leisure Centre

Review of Council Member Contact with Developers Policy

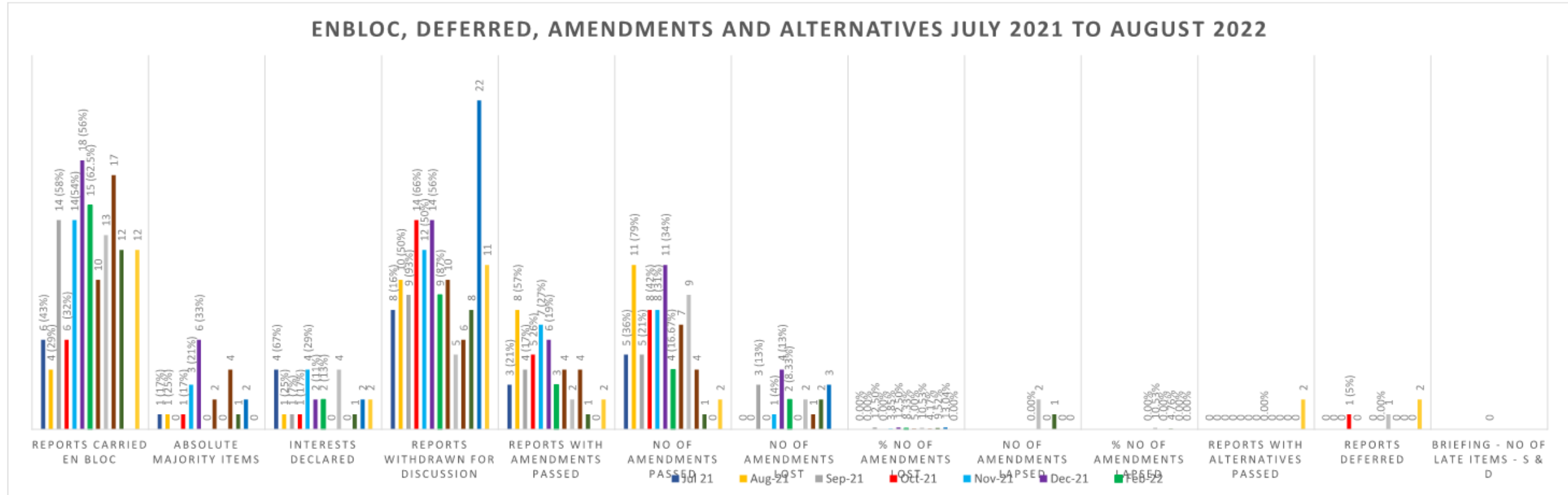
Prioritising People over Private Vehicles: A Review of Local Planning Policy No. 7.7.1 - Non-Residential Development Parking Requirements

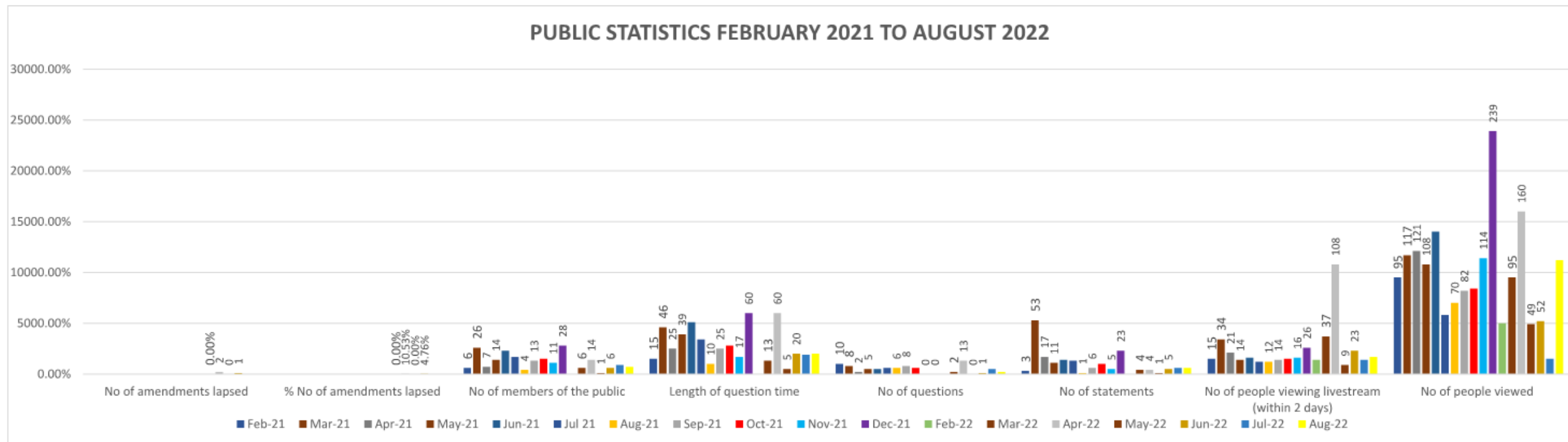
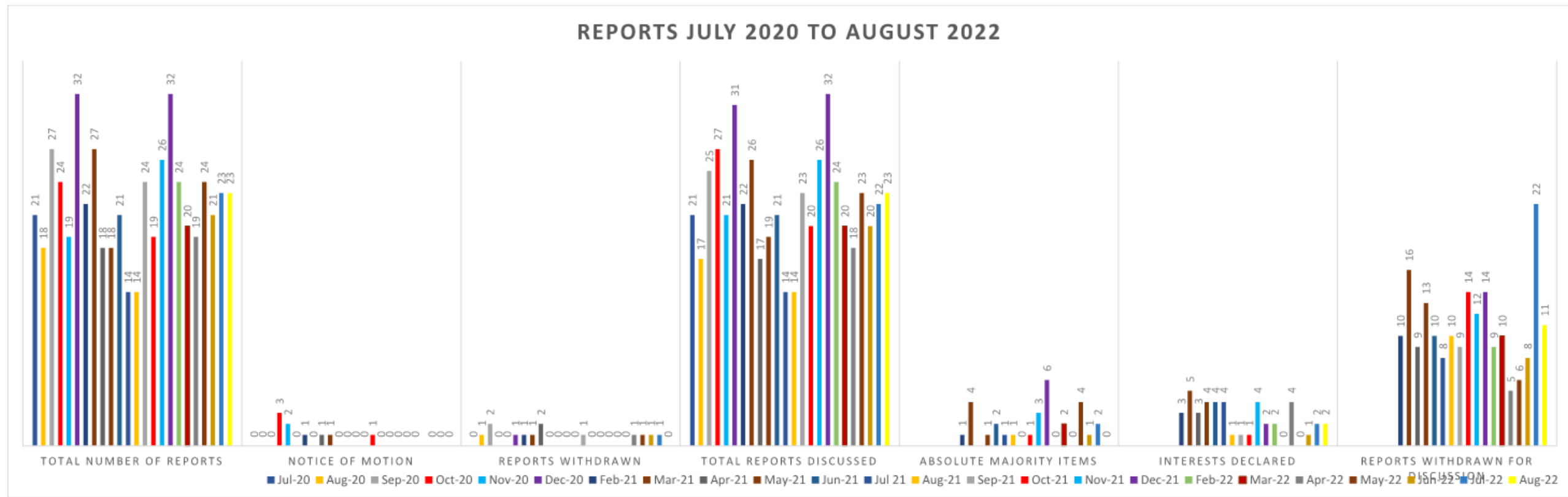
Place Planning Overview

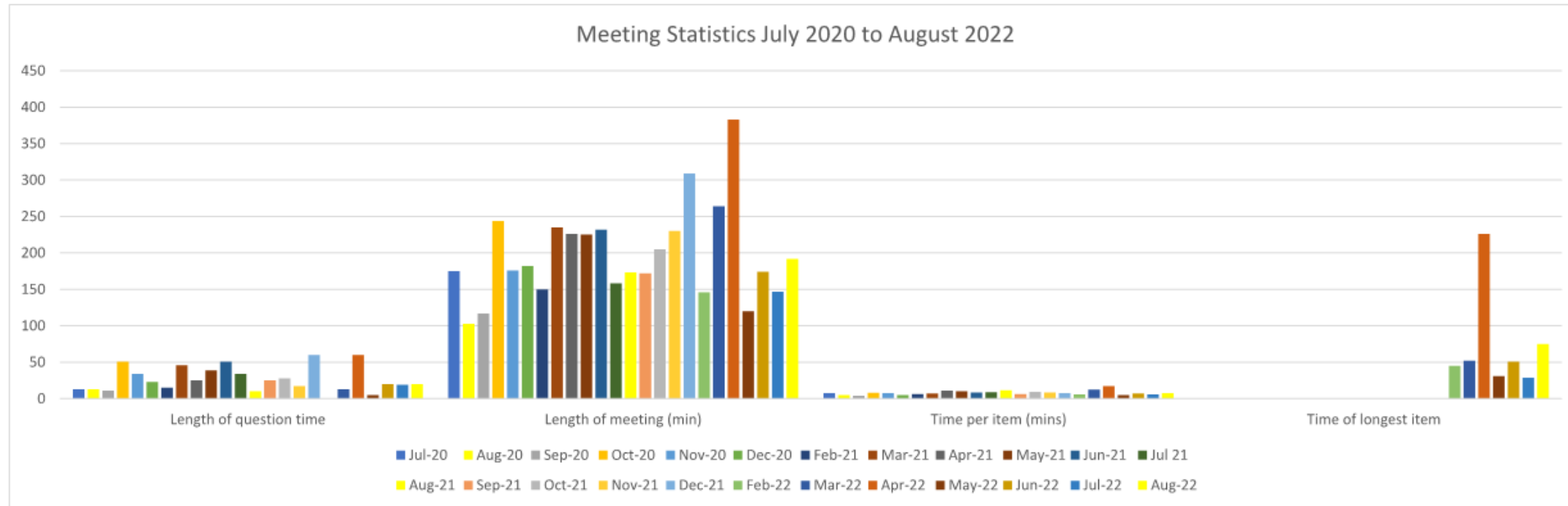
Update on Optus Telecommunications Tower at Britannia Reserve

Ranger Services - Proposed Parking Local Law Penalties

Council Meeting statistics – August 2022









CITY OF VINCENT

NOTES

Council Briefing

16 August 2022

Table of Contents

1	Declaration of Opening / Acknowledgement of Country	3
2	Apologies / Members on Approved Leave of Absence	3
3	Public Question Time and Receiving of Public Statements	3
4	Declarations of Interest	4
5.2	No. 72 (Lot: 258; Plan: 3642) The Boulevarde, Mount Hawthorn - Proposed Single House.....	5
6.4	Outcome of 12 Month Diagonal Diversion Trial/Proposed Reduction of Speed Limit Within Area Bounded by Charles, Fitzgearld, Angrove and Vincent Streets.....	7
5.1	No. 357 (Lot: 3; D/P: 1879) Lord Street, Highgate - Proposed Mixed Use Development	9
5.3	No. 31 (Lot: 74; Plan: 32) Smith Street, Highgate - Proposed Alterations and Additions to Place of Worship.....	13
5.4	Amendment to the Trees of Significance Inventory to include the Jacaranda tree at No. 81 Coogee Street, Mount Hawthorn.....	14
5.5	Advertising of Amended Character and Heritage Areas Policy - Orange Avenue and Hope Street.....	15
5.6	Advertising of Amended Policy - Local Planning Policy No. 7.5.1 - Minor Nature Development.....	16
5.7	Advertising of New Policy - Restricted Premises - Smoking Policy.....	17
5.8	Place Plan Annual Review	18
6.1	Tender IE181/2022 Water Ingress Works to the Facade at BPLC.....	20
6.2	Review of Policy No. 2.2.11 - Waste Management	21
6.3	Advertising of amended policy - 2.1.3 Graffiti Control and Removal	22
7.1	Preliminary Financial Statements as at 30 June 2022.....	23
7.2	Authorisation of Expenditure for the Period 1 June 2022 to 30 June 2022	24
7.3	Investment Report as at 30 June 2022	27
7.4	Innovate Reconciliation Action Plan - outcome of advertising	28
8.1	Advertising of Amended Risk Management Policy	29
8.2	Proposed Repeal of Policy No. 4.1.33 - Third Party Mediation – Citizens Advice Bureau.....	30
8.3	Proposed Repeal of Policy No. 4.1.8 - Nuclear Free Zone	31
8.4	Report and Minutes of the Audit Committee Meeting held on 9 August 2022.....	32
8.5	Information Bulletin	33
9	Motions of Which Previous Notice Has Been Given	34
10	Representation on Committees and Public Bodies	34
11	Confidential Items/Matters For Which the Meeting May be Closed	34
11.1	Claim for Reimbursement - Legal Costs.....	34
11.2	Annual CEO Performance Review 2021/22 and Key Performance Indicators 2022/23.....	34
12	Closure	34

**NOTES OF CITY OF VINCENT
COUNCIL BRIEFING
HELD AS E-MEETING AND AT THE
ADMINISTRATION AND CIVIC CENTRE,
244 VINCENT STREET, LEEDERVILLE
ON TUESDAY, 16 AUGUST 2022 AT 6.00PM**

PRESENT:	<p>Mayor Emma Cole Cr Susan Gontaszewski Cr Alex Castle Cr Jonathan Hallett Cr Dan Loden Cr Ashley Wallace Cr Suzanne Worner Cr Ron Alexander Cr Ross Ioppolo</p>	<p>Presiding Member South Ward North Ward South Ward North Ward South Ward North Ward North Ward South Ward</p>
IN ATTENDANCE:	<p>David MacLennan Peter Varris Virginia Miltrup Joslin Colli Jayde Robbins Yvette Plimbley Luke McGuirk Tara Gloster Rhys Taylor Wendy Barnard</p>	<p>Chief Executive Officer A/Executive Director Infrastructure & Environment Executive Director Community & Business A/Manager Development & Design (left at 7.18pm, after Item 5.8) Manager City Buildings & Asset Management (electronically) (left at 7.28pm after Item 6.2) Manager Waste and Recycling (electronically) (left at 7.40pm, after Item 6.3) Manager City Engineering Manager Policy and Place (left at 7.18pm, after Item 5.8) Executive Manager Financial Services (left at 7.50pm after Item 8.1) Council Liaison Officer</p>
Public:	Approximately five members of the public.	

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Emma Cole, declared the meeting open at 6.00pm and read the following Acknowledgement of Country statement:

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging."

2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE

Nil

3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

The following is a summary of questions and submissions received and responses provided at the meeting. This is not a verbatim record of comments made at the meeting.

3.1 Daniella Mrdja of Perth – Item 5.2

- Stated that she is from Urbanista Town Planning

COUNCIL BRIEFING NOTES**16 AUGUST 2022**

- Spoke in support of the recommendation on behalf of the landowners
- Mentioned the development is in the Boulevard character area, but is not a heritage area, so approval for demolition is not required
- The original plans were advertised and received 7 objections and 5 letters of support. The objections were mainly regarding the upper floor setback and the bulk and scale of the development as presented to the street.
- The plans were updated following the feedback so the DRP Heritage expert has given the development their full support, and the number of public objections has fallen from 7 to 3
- The development style is sympathetic to other houses in the character area, and is in compliance with the City's policies and the R Codes
- Encouraged Council to approve the application

3.2 Barbara Abbott of North Perth – Item 6.4

- Spoke against the recommendation
- Requested that Council listen to the residents, as they have been dealing with the issue for around 15 years
- Stated that driver behaviour is the issue, as drivers ignore the stop signs, and drive through them at speed, and often on the wrong side of the road
- Stated that the consultation comments are not accurate
- Encourages Council not to accept the recommendation

3.3 Geraldine Box of North Perth - Item 6.4

- Spoke against the recommendation
- Stated that the report contains some discrepancies, such as the number of respondents varies, 85 in one part of the report and 83 in another part
- Mentioned that the report states that 77% of respondents were against, but the numbers provided don't match that figure. Based on 83 people there is 55% against, 45% in support of the diversion
- Stated that the 13 residents listed as N/A are not explained
- Mentioned that the report notes that there will be a negative impact on the road network and there is a lack of community support. This has not been demonstrated in the report, there is no traffic count data
- Stated that there is a negative impact on Alma Rd and Leake noise from trucks going through the speed bumps
- Encouraged Council to reject the recommendation and instead recommend the 12 month trial go ahead as soon as possible, with the implementation of the 40kmh zone for the area

There being no further speakers, Public Question Time closed at approximately 6.12pm.

4 DECLARATIONS OF INTEREST

- 4.1 Mayor Emma Cole declared an Impartiality and potential Financial interest in Item 5.2 No. 72 (Lot: 258; Plan: 3642) The Boulevard, Mount Hawthorn - Proposed Single House. The extent of her interest in this matter is that she has family members living in a residence on The Boulevard.

Given the close association of this family relationship, she sought additional advice from the WA Local Government Association to clarify the potential extent of her interest, and a financial interest may be possible or perceived.

On this basis, she will not participate in the debate or vote on this matter.

- 4.2 Cr Ross Ioppolo declared a financial interest in Item 11.1 Claim for Reimbursement – Legal Costs. The extent of his interest is that he stands to benefit financially from approval of this recommendation. He will not participate in the debate or vote on this matter.

COUNCIL BRIEFING NOTES

16 AUGUST 2022

At 6.12pm Mayor Cole left the meeting due to a previously declared financial interest. Cr Gontaszewski took the Chair.

5.2 NO. 72 (LOT: 258; PLAN: 3642) THE BOULEVARDE, MOUNT HAWTHORN - PROPOSED SINGLE HOUSE

Ward: North

Attachments:

1. Consultation and Location Map
2. Development Plans
3. Summary of Submissions - Administration's Response
4. Summary of Submissions - Applicant's Response
5. Determination Advice Notes
6. Superseded Development Plans
7. Applicant's Design Principles Assessment for Northern Elevation of Upper Floor

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, **APPROVES** the application for a Single House at No. 72 (Lot: 258; Plan: 3642) The Boulevard, Mount Hawthorn in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 5:

1. Development Plans

This approval is for a Single House as shown on the approved plans dated 19 July 2022. No other development forms part of this approval;

2. Boundary Walls

The surface finish of boundary walls facing an adjoining property shall be of a good and clean condition, prior to the occupation or use of the development, and thereafter maintained, to the satisfaction of the City. The finish of boundary walls is to be fully rendered or face brick, or material as otherwise approved, to the satisfaction of the City;

3. External Fixtures

All external fixtures, such as television antennas (of a non-standard type), radio and other antennae, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive to the satisfaction of the City;

4. Colours and Materials

The colours, materials and finishes of the development shall be in accordance with the details and annotations as indicated on the approved plans which forms part of this approval;

5. Visual Privacy

Prior to occupancy or use of the development, all privacy screening shown on the approved plans shall be installed and shall be visually impermeable and is to comply in all respects with the requirements of Clause 5.4.1 (Visual privacy) of the Residential Design Codes Volume 1 deemed-to-comply provisions, to the satisfaction of the City;

6. Landscaping

All landscaping works shall be undertaken in accordance with the approved plans dated 19 July 2022;

COUNCIL BRIEFING NOTES

16 AUGUST 2022

7. Stormwater

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve;

8. Sight Lines

8.1 Walls, fences and other structures truncated or reduced to no higher than 0.75 metres within 1.5 metres of where The Boulevard and Larne Street intersect and Larne Street and the right of way intersect, with the exception of:

- One pier with a maximum width of 0.4 metres x 0.4 metres and height of 1.8 metres, with decorative capping permitted to 2.0 metres;
- Infill that provides a clear sight line; and
- If a gate is proposed:
 - When closed: a minimum of 50 percent unobstructed view;
 - When open: a clear sightline;

Unless otherwise approved by the City of Vincent; and

8.2 Walls, fences and other structures truncated or reduced to no higher than 0.75 metres within 1 metre of where the driveway meets the right of way;

9. Car Parking and Access

9.1 The layout and dimensions of all driveways and parking areas shall be in accordance with AS2890.1; and

9.2 All driveways, car parking and manoeuvring area(s) which form part of this approval shall be sealed, drained, paved and line marked in accordance with the approved plans prior to the first occupation of the development and maintained thereafter by the owner/occupier to the satisfaction of the City;

10. Minor Projections

The eaves to the northern elevation of the dwelling shall project no more than 0.75 metres into the setback area, in accordance with Clause 5.1.3 C3.1 (Lot boundary setback) of the Residential Design Codes Volume 1; and

11. Existing Crossover Removal

Prior to the first occupation of the development, the crossover to Larne Street shall be removed and the verge and kerb made good to the satisfaction of the City, at the applicant/owner's expense.

CR LODEN:

Is there potential for additional verge trees to be provided?

A/MAGER DEVELOPMENT AND DESIGN:

Yes, two additional trees can be incorporated within the Larne Street verge.

Condition 6.2 has been added as follows:

Prior to occupation or use of the development, two new verge trees (Melaleuca viridiflora) shall be planted within the Larne Street verge adjacent to the subject site, at the expense of the applicant/owner, to the satisfaction of the City.

At 6.20pm Mayor Cole returned to the Meeting and resumed the Chair.

6.4 OUTCOME OF 12 MONTH DIAGONAL DIVERSION TRIAL/PROPOSED REDUCTION OF SPEED LIMIT WITHIN AREA BOUNDED BY CHARLES, FITZGEARLD, ANGROVE AND VINCENT STREETS

Attachments:

1. Consultation Comments
2. Online Survey

RECOMMENDATION:

That COUNCIL:

1. **NOTES** the outcome of the consultation in regard to:
 - 1.1 a proposed 12 month trial of a 'diagonal diversion' at the intersection of Alma Road and Leake Street,
 - 1.2 the proposed reduction of the speed limit to 40 kph on local roads within the area bounded by Charles, Fitzgerald, Angrove and Vincent Streets; and
2. **NOT PROCEED** with the 12 month trial of the 'diagonal diversion' (closure) of Leake Street and Alma Road, North Perth; and
3. **ENDORSES** progression of a formal application to Main Roads Western Australia (MRWA) for the approval of a 40km/h zone in North Perth area bounded by Charles Street (West), Angrove Street (North), Fitzgerald Street (East) and Vincent Street (South); and
4. **ENDORSES**, subject to MRWA approval, Administration to progress the project with MRWA and commence preparation of the signage plans and engagement with the community to advertise the speed zoning changes, noting that this will need to be completed prior to the formal enactment of the new speed zones.

MAYOR COLE:

Suggested that the heading should be updated to read outcome of advertising.

MANAGER ENGINEERING:

This has been amended in the report.

MAYOR COLE:

Desktop study – Could a simple diagram to show flow of traffic to Coles and travel North and South be provided.

MANAGER ENGINEERING:

The report has been amended to include this as an attachment.

MAYOR COLE:

Can the information provided by the Manager to Council Members via email earlier today be included in the report? In respect to a Long plateau – what is the cost compared to the diagonal diversion trial. Can street location of respondents be provided to Council Members – just for the diversion? Information on successful diversions info would be helpful. Can the community consultation feedback be clarified to address the concerns raised in the public gallery?

MANAGER ENGINEERING:

Details are now within the report, noting there is no traffic data at short notice to determine if successful diversions have been carried out. To my knowledge, closures within Local Distributor Roads, connecting two District Distributor Roads would likely not occur but not impossible to either close or partly close (left turn only) such Roads following extensive traffic studies and MRWA approval.)

CR GONTASZEWSKI:

Can the briefing notes include an assessment of suitability of 4-way plateau? Reasons other treatments have been discounted? Can traffic counts, including commercial traffic, over a couple of year, be included in briefing notes/report?

MANAGER ENGINEERING:

Details are now within the report.

CR CASTLE:

Outline of how you anticipate the trial diversion will be implemented. Would the infrastructure be installed and then removed or is it more likely to be temporary barriers?

Requested some clarity on the consultation numbers.

MANAGER ENGINEERING:

Will include in the report – recommend kerbing, brick paving, soft landscaping. If the trial is successful, it will be kept in place, if not then the City would need to remove the infrastructure and reinstate what was there previously.

CR HALLETT:

Commercial parking in the laneway, can this be investigated

MANAGER ENGINEERING:

The complaint has been directed to the Rangers Team for investigation. Rangers have just increased their patrols of the area and will deal with any issues that arise”).

CR LODEN:

Can the report clarify consultation results % - 77% ? Can a map be provided as to which streets? Why was this not taken to the STAG?

MANAGER ENGINEERING:

The report will be amended to clarify consultation outcomes. The matter will be referred to the next Sustainability and Transport Advisory Group.

CR LODEN:

Check if it is possible to do a 6-week trial? How will reduction in speed affect traffic volume?

MANAGER ENGINEERING:

Will include advice in the Report.

CR LODEN:

If Council wanted to continue with a trial, do we need to do one or the other, 40kmh and diagonal diversion, or can you choose one? Please draw up an alternative recommendation.

MANAGER ENGINEERING:

(The Diagonal Diversion Closure trail and the 40kmh speed reduction are separate items. The 40kmh can be completed independently ((next step is apply to MRWA)) and the Diagonal Diversion Closure will either not go ahead as originally recommended or be amended to something slightly different. There are 4 different recommendation items, these maybe voted on individually and remembering item 1 is only for noting.)

5.1 NO. 357 (LOT: 3; D/P: 1879) LORD STREET, HIGHGATE - PROPOSED MIXED USE DEVELOPMENT

Ward: South

- Attachments:
1. Consultation and Location Map
 2. Development Plans
 3. Shading, Solar and Ventilation Analysis
 4. Acoustic Report
 5. Environmentally Sustainable Design Report
 6. Waste Management Plan
 7. Summary of Submissions - Administration's Response
 8. Summary of Submissions - Applicant's Response
 9. Design Review Panel Minutes 20 April 2022
 10. Determination Advice Notes

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, APPROVES the application for Mixed Use Development at No. 357 (Lot: 3; D/P: 1879) Lord Street, Highgate, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 10:

1. Development Plans

This approval is for Mixed Use Development as shown on the approved plans dated 4 July 2022. No other development forms part of this approval;

2. Use of Commercial Tenancy

This approval is for a Restaurant/Café as defined in the City of Vincent Local Planning Scheme No. 2:

Restaurant/Café means premises primarily used for the preparation, sale and serving of food and drinks for consumption on the premises by customers for whom seating is provided, including premises that are licensed under the Liquor Control Act 1988;

3. Boundary Walls

The surface finish of boundary walls facing adjoining property shall be of a good and clean condition, prior to the occupation or use of the development, and thereafter maintained, to the satisfaction of the City. The finish of boundary walls is to be fully rendered or face brick, or material as otherwise approved, to the satisfaction of the City;

4. Visual Privacy

Prior to the occupation or use of the development, all privacy screening devices shown on the approved plans shall be installed in accordance with the details and annotations indicated on the approved plans, the satisfaction of the City;

5. Colours and Materials

Prior to the occupation or use of the development, the colours, materials and finishes of the development shall be in accordance with the details and annotations as indicated on the approved plans which forms part of this approval, and thereafter maintained, to the satisfaction of the City;

6. Landscaping

6.1 A detailed landscape and reticulation plan for the development site and adjoining road verge, to the satisfaction of the City, shall be lodged with and approved by the City prior to commencement of the development. The plan shall be drawn to a scale of 1:100, be generally in accordance with the landscaping plans dated 4 July 2022 and show the

following:

- The location and type of existing and proposed trees and plants;
- Areas to be irrigated or reticulated;
- The provision of a minimum 10.4 percent deep soil areas, as defined by the Residential Design Codes Volume 2;
- The provision of a minimum of 6.6 percent on structure planting areas surrounding the roof terraces in accordance with the location and dimensions in the approved plans; and
- The provision of a minimum of 16 trees contributing towards canopy coverage within the deep soil and on structure planting areas provided. The tree species are to be in accordance with the City's recommended tree species list;

6.2 All works shown in the plans as identified in Condition 6.1 above shall be undertaken in accordance with the approved plans to the satisfaction of the City, prior to occupancy or use of the development and maintained thereafter to the satisfaction of the City, at the expense of the owners/occupiers; and

6.3 Prior to occupation or use of the development, two new verge trees shall be planted within the Broome Street verge adjacent to the subject site, at the expense of the applicant/owner, to the satisfaction of the City. The species of the new street trees shall be *Jacaranda mimosaeifolia* (Jacaranda) and they shall be a minimum of 35 litre capacity;

7. Car Parking, Access and Bicycle Facilities

7.1 Prior to occupation or use of the development, one visitor parking space, eight multiple residential parking spaces and one commercial tenancy parking space, shall be provided on site and are to be permanently marked for the exclusive use of visitor, multiple dwelling, and commercial tenancy parking in accordance with Australian Standard AS2890.1;

7.2 All driveways, car parking and manoeuvring area(s) which form part of this approval shall be sealed, drained, paved, line marked and allocated in accordance with the approved plans and with Australian Standard AS2890.1, prior to the occupation or use of the development and maintained thereafter by the owner/occupier to the satisfaction of the City; and

7.3 Prior to the occupation or use of the development, a minimum of two short-term bicycle parking bays and four long-term bicycle parking bays shall be provided on site in accordance with the approved plans to the satisfaction of the City. The design and construction of the bike bays shall be in accordance with Australian Standards AS2890.3: 2015 Parking Facilities Part 3: Bicycle Parking;

8. Building Design

8.1 The Restaurant/Café shall maintain an active and interactive relationship with Lord Street and Broome Street during the hours of operation, to the satisfaction of the City. Darkened, obscured, mirrored or tinted glass, roller shutters or the like are prohibited. Curtains, blinds and other internal treatments that obscure the view of the internal area from Lord Street and Broome Street are not permitted to be used during the hours of the Restaurant/Café's operation;

8.2 Ground floor glazing and/or tinting to the Restaurant/Cafe shall be a minimum of 70 percent visually permeable to provide unobscured visibility. Darkened, obscured, mirrored or tinted glass or other similar materials as considered by the City are prohibited;

8.3 All external fixtures, such as television antennas (of a non-standard type), radio and other antennae, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive to the satisfaction of

the City;

8.4 Meter boxes and fire boosters shall be located behind the street setback area, not be visible from the street and where integrated into the building designed and located so as not to be visually obtrusive to the satisfaction of the City; and

8.5 The awning, outdoor terrace, balustrading and other structures located within the Lord Street Other Regional Road reservation shall be designed to be of a temporary nature and removable, and shall be removed at the time when the reserved land is required for the upgrading of the regional road, at expense of the owners/occupiers if required;

9. Acoustic Report

Prior to issue of a Building Permit, the submitted acoustic report (Acoustic Consultants Australia, 1 July 2022) shall be updated to demonstrate compliance with the City's Sound Attenuation Policy No. 7.5.21, namely in relation to Section 4.4 and demonstrating that all mechanical plant / equipment proposed to be installed would comply with the Environmental Protection (Noise) Regulations 1997. All recommended measures included in this updated report shall be implemented as part of the development and operated in accordance with, to the satisfaction of the City prior to the use or occupation of the development and maintained thereafter to the satisfaction of the City at the expense of the owners/occupiers;

10. Waste Management Plan

Prior to the occupation or use of the development, an updated Waste Management Plan shall be submitted to and approved by the City. The plan shall be in accordance with the City's Waste Management Guidelines and must include the following details to the satisfaction and specification of the City:

- The location of bin storage areas and bin collection areas;
- The number, volume and type of bins, and the type of waste to be placed in the bins;
- Details on the future ongoing management of the bins and the bin storage areas, including cleaning, rotation and moving bins to and from the bin collection areas; and
- The service and frequency of bin collections;

The Waste Management Plan must be implemented at all times to the satisfaction of the City;

11. Construction Management Plan

Prior to the development commencing a Construction Management Plan shall be lodged with and approved by the City (including demolition and/or forward works). The Construction Management Plan is required to detail how the construction will be managed to minimise the impact on the surrounding area and shall include the following:

- Public safety, amenity and site security;
- Contact details of essential site personnel;
- Construction operating hours;
- Noise control and vibration management;
- Dilapidation Reports of nearby properties;
- Air, sand and dust management;
- Stormwater and sediment control;
- Soil excavation method;
- Waste management and materials re-use;
- Traffic and access management;
- Parking arrangements for contractors and subcontractors;
- Crane location and operation;
- Consultation plan with nearby properties; and
- Compliance with AS4970-2009 relating to the protection of trees on the development site;

12. Public Art

12.1 In accordance with the City’s Policy No. 7.5.13 – Percent for Art the application is required to make a public art contribution of \$15,000 being one percent of the \$1.5 million cost of development.

In order to comply with the Policy, the owner(s) or applicant, on behalf of the owner(s) shall submit a statutory declaration prior to the lodgement of a Building Permit stipulating the choice of:

Option 1: Owner/Applicant chooses to co-ordinate the Public Art project themselves or by engaging an art consultant

OR

Option 2: Owner/Applicant chooses to pay cash-in-lieu. Owner/Applicants who choose Option 2 will receive a 15 percent discount on the Percent for Art contribution; and

12.2 The owner(s), or the applicant on behalf of the owner(s), shall comply with the City of Vincent Policy No. 7.5.13 – Percent for Public Art in conjunction with the above chosen option:

Option 1 –

Prior to the issue of a Building Permit for the development, obtain approval for the Public Art Project and associated Artist; and

Prior to the first occupation of the development, install the approved public art project, and thereafter maintain the art work;

OR

Option 2 –

Prior to the issue of an Occupancy Permit pay the above cash-in-lieu contribution amount;

13. Clothes Drying Facilities

Prior to the occupation or use of the development, each multiple dwelling shall be provided with a clothes drying area screened from the public realm in accordance with the Residential Design Codes Volume 2, to the satisfaction of the City; and

14. Stormwater

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve.

NO QUESTIONS

5.3 NO. 31 (LOT: 74; PLAN: 32) SMITH STREET, HIGHGATE - PROPOSED ALTERATIONS AND ADDITIONS TO PLACE OF WORSHIP**Ward:** South**Attachments:**

1. Consultation and Location Map
2. Development Plans
3. Heritage Impact Statement
4. Development Advice Notes

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, **APPROVES** the application for Alterations and Additions to Place of Worship at No. 31 (Lot: 74; Plan: 32) Smith Street, Highgate, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 4:

1. Development Plans

This approval is for Alterations and Additions to Place of Worship (Crucifix) as shown on the approved plans dated 1 April 2022 and 24 June 2022. No other development forms part of this approval; and

2. Colours and Materials

The colours, materials and finishes of the development shall be in accordance with the details as indicated on the approved plans, to the satisfaction of the City.

NO QUESTIONS

5.4 AMENDMENT TO THE TREES OF SIGNIFICANCE INVENTORY TO INCLUDE THE JACARANDA TREE AT NO. 81 COOGEE STREET, MOUNT HAWTHORN

- Attachments:**
1. No. 81 Coogee Street, Mount Hawthorn Aerial Map
 2. No. 81 Coogee Street, Mount Hawthorn Image

RECOMMENDATION:

That Council **APPROVES** an amendment to the City's Trees of Significance Inventory to include the Jacaranda tree (*Jacaranda mimosifolia*) at No. 81 Coogee Street, Mount Hawthorn.

NO QUESTIONS

5.5 ADVERTISING OF AMENDED CHARACTER AND HERITAGE AREAS POLICY - ORANGE AVENUE AND HOPE STREET

- Attachments:**
1. **Amendment 6 to Local Planning Policy: Character Areas and Heritage Areas**
 2. **Draft Orange Avenue and Hope Street Character Area Guidelines**
 3. **Comparison Table Proposed vs Existing Built Form Provisions**

RECOMMENDATION**That Council:**

1. **PREPARES** the amendments to the Character Area and Heritage Areas Policy as included as Attachments 1 and 2 in accordance with Schedule 2, Part 2, Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and
2. **AUTHORISES** the Chief Executive Officer to advertise the proposed amendments in accordance with Schedule 2, Part 2, Clause 4(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

MAYOR COLE:

Were those who signed the nomination form clustered in the same section of the street or throughout the area?

MANAGER POLICY & PLACE:

The supported signatures are in small groups of three or four houses in a row, but this is largely due the number of rentals in the street. Therefore it is fairly evenly distributed.

5.6 ADVERTISING OF AMENDED POLICY - LOCAL PLANNING POLICY NO. 7.5.1 - MINOR NATURE DEVELOPMENT

- Attachments:**
1. Draft Local Planning Policy: Planning Exemptions
 2. Schedule of Modifications

RECOMMENDATION

That Council PREPARES an amendment to Local Planning Policy No. 7.5.1 – Minor Nature Development, included in Attachment 1, for the purpose of community consultation, pursuant to Schedule 2, Part 2, Clause 5(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

MAYOR COLE:

In relation to the exemption for temporary events, where it talked about public events not requiring planning approval where they were limited to one day a week and private events not requiring approval where they're limited to one day a month, and that the high scale, impact and intensity would be considered. Has the zones in which that happened also been considered, for example would it preclude residential, and how would parking, noise and waste be considered, or is there any parameters being set around those things to cause potential issues between residents and events?

A/MANAGER DEVELOPMENT & DESIGN

Administration has considered whether the exemption for temporary events that are not on public land should be restricted to certain zones, including whether it should exclude private (zoned) land that is in a residential zone. There is some private land across the City that is zoned residential and may be appropriate to have a temporary event occurring on one day a month without requiring planning approval. This includes Aranmore Catholic College in Leederville, Sacred Heart Catholic School in Highgate, and a number of churches across the City. These are generally large landholdings with existing spaces and facilities (such as green space and car parks) that would allow them to potentially accommodate a temporary event on one day a month without adversely impacting the surrounding area.

The existing exemption under the Regulations does not require planning approval for temporary land uses (or events) that are in existence for less than 48 hours, or a longer period agreed by the City, in any 12 month period. This exemption has no conditions that control what land or zone it applies to or the scale, impact or intensity of this land use or event. The 48 hours also does not have to be a single consecutive period, allowing temporary events to potentially occur multiple times in a year.

The purpose of the exemption for temporary events in the Policy is to further clarify what the longer period agreed by the City is, being one day per week or one day per month depending on whether its located on public land or private (zoned) land. The proposed conditions (with associated guidance notes) for this exemption require:

1. *An Event Application to be submitted to the City for review and approval prior to the event occurring. This would need to demonstrate details such as event times, location, set-up and pack-down, attendance, activities, noise and public health requirements, traffic and parking operations, and waste management.*
2. *Written notification and event details to be provided to all adjoining residential properties prior to the first event occurring.*
3. *That the event not be of a high scale, impact or intensity, as determined by the City.*

Any temporary event that does not meet the exemption and or the above conditions would still require planning approval and its appropriateness would be reviewed through the planning application process.

5.7 ADVERTISING OF NEW POLICY - RESTRICTED PREMISES - SMOKING POLICY

Attachments: 1. Draft Restricted Premises - Smoking Local Planning Policy

RECOMMENDATION

That Council PREPARES the Draft Restricted Premises – Smoking Local Planning Policy included in Attachment 1, for the purposes of community consultation, pursuant to Schedule 2, Part 2, Clause 4 (1)(2) of the *Planning and Development Act (Local Planning Schemes) Regulations 2015*.

MAYOR COLE:

Clause 1.1 regarding sensitive uses – what land uses remain that a smoking premise would be suitable to be adjacent to? Or is it not allowed anywhere?

MANAGER POLICY & PLACE:

The Policy proposes to limit smoking related uses to properties adjoining or adjacent to the commercial or shop uses as listed below:

- Amusement parlour;
- Betting agency;
- Bulky goods showroom;
- Car park;
- Cinema/theatre;
- Club premises;
- Convenience store;
- Corrective institution;
- Exhibition centre;
- Fast food outlet;
- Fuel depot;
- Funeral parlour;
- Industry (cottage, light);
- Lunch bar;
- Liquor store (small, large);
- Market;
- Motor vehicle, boat or caravan sales;
- Motor vehicle repair/wash;
- Nightclub;
- Recreation – private;
- Service station;
- Shop;
- Small bar;
- Tavern;
- Trade display;
- Trade supplies;
- Transport depot;
- Veterinary centre; and
- Warehouse/storage.

The Policy focuses on restricting smoking related uses from operating adjoining or adjacent to sensitive uses in order to limit the exposure of smoking sale and consumption for those parts of the community most susceptible the effects of smoking and the sale of smoking products.

This aligns with one of the key Aims of Local Planning Scheme No. 2:

“to protect and enhance the health, safety and general welfare of the City’s inhabitants and the social, environmental and cultural environment.”

5.8 PLACE PLAN ANNUAL REVIEW

- Attachments:**
1. 2022 Volume 01 VT CPP - Implementation Framework Progress Update - Review III
 2. 2022 Volume 02 NPT CPP - Implementation Framework Progress Update - Review III
 3. 2022 Volume 03 MHT CPP - Implementation Framework Progress Update - Review III
 4. 2022 Volume 04 LT CPP - Implementation Framework Progress Update - Review I
 5. 2022 Volume 05 BST CPP - Implementation Framework Progress Update - Review I
 6. 2022 Volume 07 PDPP - Implementation Framework Progress Update - Review I
 7. 2022 Volume 03 Mount Hawthorn Town Centre Place Plan Review III
 8. 2022 Volume 04 Leederville Town Centre Place Plan Review I
 9. 2022 Volume 05 Beaufort Street Town Centre Place Plan Review I
 10. 2022 Volume 07 Pickle District Place Plan Review I

RECOMMENDATION:

That Council:

1. **ENDORSES** the updated Volume 3: Mount Hawthorn Town Centre Place Plan, Volume 4: Leederville Town Centre Place Plan, Volume 5: Beaufort Street Town Centre Place Plan and Volume 7: Pickle District Place Plan, as shown in Attachments 7, 8, 9 and 10; and
2. **NOTES** the final review of Volume 1: Vincent Town Centre Place Plan and Volume 2: North Perth Town Centre Place Plan.

CR ALEXANDER:

How much has been spent on each place plan since 2016?

MANAGER POLICY & PLACE:

The below has been spent from the Place Management Program accounts for the individual town centres since 2016:

Town Centre	FY17	FY18	FY19	FY20	FY21	FY22
Leederville	\$27,825	\$5,411	\$11,905	\$192	\$20,765	\$10,312
Mount Hawthorn				\$1,084	\$16,435	\$8,629
Beaufort Street				\$1,000	\$2,001	\$47,024
North Perth				\$2,622	\$7,781	\$25,089
William Street				\$955	\$6,631	\$468
Town Centre Wide					\$608	\$64,170
Pickle District						\$7,010
Total	\$27,825	\$5,411	\$11,905	\$5,853	\$54,221	\$162,702

The funding allocation for actions completed each financial year is presented and adopted as part of the City's annual budget process.

In addition to the above, a number of actions included in the Place Plans are delivered by multiple directorates and subsequently come from various budget sections. The funding for these actions come from City program accounts that are not itemised by place but are itemised by service, of which some of these services are carried out in town centres and captured in the place plans e.g. street cleaning.

The Place Plans apply a local town centre filter to broader Vincent wide actions that stem from various endorsed documents such as but not limited to, the Corporate Business Plan, the Accessible City Strategy, the Sustainable Environment Strategy, The Greening Plan and the Public Health Plan. The filtering and inclusion of these actions in the Place Plans allows those who live in or enjoy the town centres to have a

COUNCIL BRIEFING NOTES

16 AUGUST 2022

greater understanding of the function of the place and the future improvement works which will be undertaken.

CR WORNER:

Typo on Attachment 1, Item 6 – 29 June 2021 should be 2022.

MANAGER POLICY & PLACE:

This has been updated in the attachment.

CR ALEXANDER:

Where did the Wayfinding Plan project come from? What is the cost of the consultant for the Wayfinding Plan? What is the scope of this consultant?

MANAGER POLICY & PLACE:

A plan to improve the City's signage was previously detailed in the following strategic documents and plans:

- *The Accessible City Strategy (ACS) recognises the current lack of directional signage across Vincent as a barrier for those wanting to walk or cycle. To create a safe and understandable transport network, and to help shift people away from private vehicle use, the ACS advocates for improved signage across the pedestrian and cycle networks.*
- *The Vincent Town Centre Place Plan (VTCPP) recognises that the City's town centres have significant room for improvement. An over-proliferation of signage and styles competes for attention and is confusing. A simple and standard approach to signage was identified as being needed.*
- *The Public Health Plan identified that better signage would improve safety for those walking and cycling and would increase physical activity for Vincent's residents.*
- *The 2019/2020 Corporate Business Plan (CBP) included the development of a Wayfinding Plan as an action related to the Accessible City priority area, and the project was subsequently carried forward into the current CBP.*

In June 2021, the City appointed Aspect Studios to deliver a Wayfinding Plan and signage system.

The Wayfinding Plan seeks to deliver a comprehensive and co-ordinated signage system that helps connect Vincent residents and visitors with town centres, public transport and local facilities. The project includes the following four phases and associated key deliverables:

- *Phase One – Opportunities, Constraints & Gaps Analysis Report (Analysis Report);*
- *Phase Two – Draft Wayfinding Signage Plan;*
- *Phase Three – Final Wayfinding Signage Plan & Guidelines; and*
- *Phase Four – Implementation Plan and manufacturing and installation for on sign element.*

The total cost of services provided by Aspect Studios for the delivery of the Wayfinding Plan is \$100,718.75 excl GST. This is utilising the cash-in-lieu for carparking reserve.

\$198,000 from the cash-in-lieu for carparking reserve has been allocated to the implementation of the Wayfinding Plan in the 2022/23 financial budget. The allocation of these funds will be determined following the approval of the Wayfinding Plan.

These costs have been approved previously by Council through the budgeting process

At 7.18pm Manager Policy & Place and A/Manager Development and Design left the meeting and did not return.

6.1 TENDER IE181/2022 WATER INGRESS WORKS TO THE FACADE AT BPLC**Attachments:** 1. Evaluation Summary - Confidential**RECOMMENDATION:**

That Council

1. **NOTES** the outcome of the evaluation process for Tender IE181/2022 Water Ingress Works to the Façade at BPLC; and
2. **ACCEPTS** the tender submission of Buss Group for Tender IE181/2022 Water Ingress Works to the Façade at BPLC.

MAYOR COLE:

Can the report please clarify the budget and scope of this project. The original budget last financial year was more than that currently specified.

MANAGER CITY BUILDINGS AND ASSET MAINTENANCE:

The report will be amended to reflect the history of the project and work completed to date.

CR GONTASZEWSKI:

Note carry forward was \$264430, budget was \$278128 – what the plan is for the difference? Project management – should it be noted in recommendation how the funds be allocated

A/DIRECTOR INFRASTRUCTURE & ENVIRONMENT:

The recommendation will be amended to reflect the additional funds will be sourced through the budget review process.

6.2 REVIEW OF POLICY NO. 2.2.11 - WASTE MANAGEMENT

Attachments: Nil

RECOMMENDATION:

That Council REPEAL Policy No. 2.2.11 – Waste Management.

NO QUESTIONS

At 7.28pm Manager City Buildings & Asset Management left the meeting and did not return.

COUNCIL BRIEFING NOTES

16 AUGUST 2022

6.3 ADVERTISING OF AMENDED POLICY - 2.1.3 GRAFFITI CONTROL AND REMOVAL

- Attachments:
1. Draft Graffiti Management Policy
 2. Graffiti Benchmark
 3. Graffiti Control and Removal Policy

RECOMMENDATION

That Council APPROVES the proposed amendments to the Graffiti Control and Removal Policy, at Attachment 1, for the purpose of community consultation.

MAYOR COLE:

Clauses in policy talk about residential frontage in the laneway – if the laneway had graffiti in it, or the housing, or will it only be if the graffiti was on the fence not open to the laneway? More info on housing in laneway and emerging streetscape. Is that manageable and achievable – flag an amendment – fence adjoining property should be removed. Laneway – graffiti is visible from the street – what would happen? Could this be included in the policy?

MANAGER WASTE AND RECYCLING:

Administration proposes to amend the Draft Policy to reflect the above feedback, as follows:

1. Clarification in the Draft Policy that graffiti removal on private property and in laneways and rights of way will be on request.
2. Section 2.2 Private Property updated to explicitly include other infrastructure which abuts City property (this was already implied but is now more clearly articulated). Such infrastructure would include perimeter fencing, gates, walls, garage doors etc).
3. A new, separate Section 2.3 specifically outlining graffiti removal in Laneways and Rights of Way with the proposed scope:

2.3 Laneways and Rights of Way

On request, the City will also assist with the removal of graffiti vandalism from laneways and rights of way where all of the criteria specified in Section 2.2 of this policy are met, and where the graffiti is:

- a) In the entrance to a laneway and clearly visible from the adjoining street; or
- b) In a laneway that is commercially activated; or
- c) Where the frontage of a property is located within the laneway; and
- d) In the case of property outlined in c) above, where the graffiti vandalism is on property or infrastructure directly adjacent to or opposite the complainant's property and negatively impacts the immediate visual amenity from said property.

Commercially activated laneways would include locations such as Electric Lane (Leederville) and Washing Lane (Perth), with businesses operating directly from the laneways.

It should be noted that the City already undertakes graffiti removal works in entrances to laneways where the vandalism is visible from adjoining streets, however this has not previously been documented in policy.

4. Section 3.3 has also been updated to include locations with extensive, historical graffiti vandalism in addition to hotspot areas, for areas where alternative graffiti management strategies or budget consideration will be given.

Administration considers that the above proposed amendments to the draft policy address the concerns raised around equity in service provision. The potential impact of these inclusions on current resourcing will continue to be monitored and reviewed as appropriate.

At 7.36 Manager Waste and Recycling left the meeting and did not return.

7.1 PRELIMINARY FINANCIAL STATEMENTS AS AT 30 JUNE 2022

Attachments: 1. Financial Statements as at 30 June 2022

RECOMMENDATION:

That Council RECEIVES the Financial Statements for the month ended 30 June 2022 as shown in Attachment 1.

NO QUESTIONS

At 7.35 pm, Cr Dan Loden left the meeting.

At 7.37 pm, Cr Dan Loden returned to the meeting.

COUNCIL BRIEFING NOTES

16 AUGUST 2022

7.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 1 JUNE 2022 TO 30 JUNE 2022

- Attachments:
1. Payments by EFT and Payroll Jun 22
 2. Payments by Cheque Jun 22
 3. Payments by Direct Debit Jun 22

RECOMMENDATION:

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 June 2022 to 30 June 2022 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll	\$6,775,787.47
Cheques	\$1,395.32
Direct debits, including credit cards	\$193,380.71
Total payments for June 2022	\$6,970,563.50

MAYOR COLE:

Jackson McDonald judicial review at \$20,935 could we have some notes on that?

A/EXECUTIVE DIRECTOR INFRASTRUCTURE AND ENVIRONMENT:

- *Jackson McDonald Tax Invoice 520863 relates a judicial review action against the City in respect of the Hyde Park kiosk.*
- *This invoice is one of the invoices relating to the judicial review application which was brought by Islam Bouyahia (through Cornerstone Legal) against the City. The application sought a declaration that City's decision to award the lease of the kiosk site to Veggie Mama Pty Ltd as invalid and for the City to go through the tender process again.*
- *Administration appointed Jackson McDonald to represent the City in this application and to attend the hearing on the City's behalf. On 15 July 2022, the Supreme Court dismissed the application by the Applicant. Jackson McDonald was able to secure the usual costs order that the Applicant pay the City's costs to be taxed if not agreed. The preparation of the bill of costs is underway.*

MAYOR COLE:

Reconciliation Breakfast – Kambarang Catering at \$2400 is that correct?

EXECUTIVE DIRECTOR COMMUNITY AND BUSINESS SERVICES:

This related to the fee paid to 8 Elders and their time at the Reconciliation Breakfast. Kambarang do not provide catering services and this error has now been amended.

MAYOR COLE:

Cygnets West total budget for consultancy work?

MANAGER POLICY & PLACE:

The approved budget for the project is outlined below, the majority of this will go to consultancy work to engage commercial expertise:

- 2021/22: \$50,000
- 2022/23: \$150,000

MAYOR COLE:

Starting to see a few costs come through for the BPLC 60th Anniversary (custom artwork, mermaids etc) I would be really interested to get an overall project budget for that series of events so that we are aware and not just the event itself but anything happening around that that is coming under 60th Anniversary.

EXECUTIVE MANAGER FINANCIAL SERVICES:

This will be provided by the end of August. We are currently finalising the plan and costs/quotes.

CR GONTASZEWSKI:

\$8k for T shirt printing Beatty Park – uniforms or for sale. Think it was the 60th Anniversary printing?

EXECUTIVE DIRECTOR COMMUNITY AND BUSINESS SERVICES:

These t-shirts will be provided to staff as a uniform leading up to the 60th event and will then go on sale to the general public during and post event. We are increasingly receiving requests from the public to be able to buy merchandise.

CR GONTASZEWSKI:

Equipment leasing \$5,800 for a dog barking monitor is that annual or one off?

MANAGER RANGER SERVICES:

This is a one-off payment to NoiseNet for the provision of services.

CR GONTASZEWSKI:

\$2k – gift cards for awards, what was that for, it is internal or some other program and what policy/activity centre that comes under?

EXECUTIVE DIRECTOR COMMUNITY AND BUSINESS SERVICES:

These were purchased under the City's Employee Reward and Recognition Program.

CR GONTASZEWSKI:

Design consultancy \$11k each for Gladstone Street Playground and Les Lilleyman Playground – what proportion of the overall approved capital budget is to be spent on design services rather than capital infrastructure or whether that design service is coming out of a different budget bucket?

A/MANAGER PARKS:

The design service fees were covered by Parks Consulting operational budget. Therefore none of the allocated capital budgets went towards design services.

CR IOPPOLO:

Boyan Electrical Services, supply and install cabling at Hyde Park Toilet \$36,000, does this relate in any way to the Kiosk development and if so is that a cost that the tenant should be paying?

A/EXECUTIVE DIRECTOR INFRASTRUCTURE AND ENVIRONMENT:

A power upgrade to the refurbished Hyde Park West Toilet block was required to cater for additional electrical fixtures such as hand dryers, mechanical ventilation and to increase the external lighting around the park.

The electrical works were required independently of the kiosk. However, while undertaking the refurbishment power was also provided to the future kiosk section of the toilet block.

The works are a long-term infrastructure capital investment that benefits the City's assets, therefore they are not considered a cost to the incoming kiosk lessee.

CR IOPPOLO:

Payment to J Davenport for the painting to refresh faces on the Beaufort mural in the Barlee Street Carpark for \$34,000, indication on what the \$34,000 is comparative to the original works and whether this was negotiated as part of the original commissioning.

MANAGER POLICY AND PLACE:

The Faces of Beaufort Street mural was originally painted as part of the 2014 Beaufort Street Festival. The mural was not funded by the City of Vincent and as such the costing and original contract is not available to the City.

CR IOPPOLO:

Maintenance for Leederville Oval – Turfmaster there is an amount of \$18,000 and I understand it is a yearly program but if any of the state of the turf which caused a loss to the 3 relevant parties, whether any of that could be recovered under the terms of the contract which may or may not include this specific \$18,000?

EXECUTIVE DIRECTOR COMMUNITY & BUSINESS SERVICES

This figure relates to the program of turf maintenance at Leederville Oval.

The issues relating to the state of the turf are complex and multifactorial. They are not solely dependent on Turfmaster's performance (either through act or omission) under this contract.

Therefore we do not believe there are grounds for recovery of fees or any other contingent financial impact, relating to turf readiness.

CR IOPPOLO:

Payment to Cygnet West in June 2022 for Consultancy Services, this relates to the expression of interest for the Avenue and Frame Court Carparks. It is a \$55,000 payment and it refers to a 50% claim. Can you clarify the amount and the specific services that they are providing?

MANAGER POLICY AND PLACE:

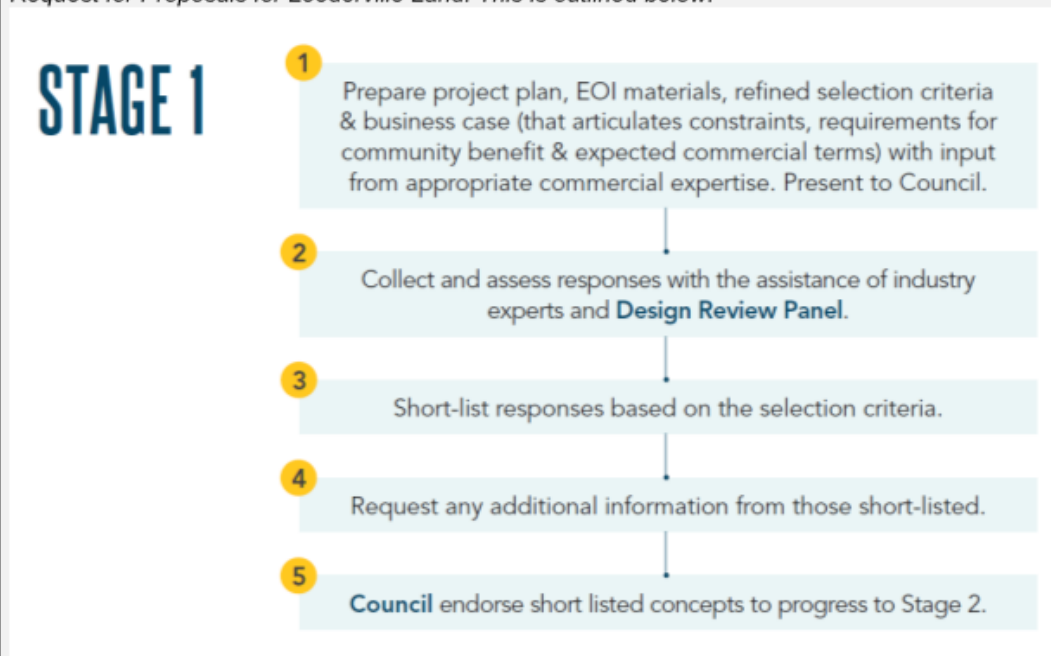
Cygnet West has been engaged at a cost of \$99,800 ex GST. The payment in June 2022 is the first of two payments in relation to the contract Cygnet West were awarded to coordinate Stage 1 of the Request for Proposals for Leederville Land.

CR WALLACE:

Could I get a very high level breakdown of the Cygnet West services

MANAGER POLICY & PLACE:

Cygnet West has been engaged to coordinate Stage 1 of the Council endorsed process relating to the Request for Proposals for Leederville Land. This is outlined below:



7.3 INVESTMENT REPORT AS AT 30 JUNE 2022**Attachments:** 1. Investment Statistics as at 30 June 2022**RECOMMENDATION:****That Council NOTES the Investment Statistics for the month ended 30 June 2022 as detailed in Attachment 1.****CR LODEN:**

We have previously been doing some work looking at alternative ways to measure divestment or a preference around banks, hoping to get an update on that

EXECUTIVE DIRECTOR COMMUNITY & BUSINESS SERVICES

A desktop review has compared the City of Vincent to other Local Governments. This indicates that the City of Vincent's could:

- *Take a risk-based approach and remove investment limits by specific institution, while retaining investment limits by credit rating category;*
- *Invest in term deposits for periods exceeding 12 months without impacting cash flow.*

This will require changes to Council Delegation 2.2.28 and to the City's Investment Guidelines and Procedures. The Finance team will bring an advisory paper to the City's Audit Committee for review and comment prior to implementing any changes.

7.4 INNOVATE RECONCILIATION ACTION PLAN - OUTCOME OF ADVERTISING**Attachments:** 1. City of Vincent Innovate Reconciliation Action Plan**RECOMMENDATION:****That Council:**

1. **ADOPTS** the Innovate Reconciliation Action Plan 2022 – 2024
2. **NOTES** that the plan will include appropriate forewords and be subject to further formatting and design, as determined by the Chief Executive Officer, prior to publication.

MAYOR COLE:

How do we engage people in our engagement process? Do we need to consider engagement approach? Do we need different approaches for different documents. Philosophical question which doesn't need to be answered tonight. That was the thought that came into my head when reading this report. How do we engage the broader public in the Reconciliation .

EXECUTIVE DIRECTOR COMMUNITY & BUSINESS SERVICES:

We have done a lot of work with the RAPWG and the Bridyas Group with Elders and the key stakeholder groups have had a lot of input into the document. The City has also provided advice to the community through its usual communication and media channels.

The City has also appointed an Aboriginal Engagement Advisor who will assist the City to manage the implementation of the Innovate RAP which will improve our broader engagement process.

(Cr Alexander welcomed Gus McGuire to the team and it was noted that his role will be to engage as above also).

At 7.50pm Executive Manager Financial Services left the meeting and did not return

8.1 ADVERTISING OF AMENDED RISK MANAGEMENT POLICY

- Attachments:**
1. Risk Management Policy (marked up)
 2. Risk Management Procedure
 3. Risk Appetite and Tolerance Statements

RECOMMENDATION

That Council **APPROVES** the proposed amendments to the Risk Management Policy, at Attachment 1, for the purpose of community consultation.

ADDITIONAL INFORMATION:**A/ EXECUTIVE DIRECTOR INFRASTRUCTURE AND ENVIRONMENT:**

At the Audit Committee meeting held 9 August 2022 it was noted that the City's Risk Appetite and Tolerance Statements have not been reviewed by Council since the election of new Council Members in 2021.

A new clause 4 has been added for Councils consideration. The additional clause will ensure that the City's Risk Appetite and Tolerance Statements are reviewed within 3 months of each ordinary Council election.

At 7.50pm Executive Manager Financial Services left the meeting and did not return

8.2 PROPOSED REPEAL OF POLICY NO. 4.1.33 - THIRD PARTY MEDIATION – CITIZENS ADVICE BUREAU

Attachments: 1. Policy No. 4.1.33 - Third Party Mediation – Citizens Advice Bureau

RECOMMENDATION:

That Council REPEAL Policy No. 4.1.33 – Third Party Mediation – Citizens Advice Bureau at Attachment 1.

MAYOR COLE:

If we repeal this, how do we advise community that this is available. Is the information only available when they see an issue – or publicly available on website. Some use – is it used often? CAB report any outcomes? Is it useful?

A/DIRECTOR INFRASTRUCTURE & ENVIRONMENT:

The City currently advertises the Citizens Advice Bureau (CAB) mediation service to the community through its '[Effective Neighbour Communications](#) Information Sheet' which is available on the City's [website](#).

The City also refers members of the community to the CAB service verbally and via email on daily basis.

Referrals are made through the City's Customer Service, Compliance, Health and Development teams.

Referrals are not recorded however Administration has requested with the CAB, the number of CoV residents that utilised the mediation service during the last financial year. This figure will be circulated to Council Members once received.

8.3 PROPOSED REPEAL OF POLICY NO. 4.1.8 - NUCLEAR FREE ZONE**Attachments:** 1. Policy No. 4.1.8 - Nuclear Free Zone**RECOMMENDATION**

That Council REPEAL Policy NO. 4.1.8 – Nuclear Free Zone at Attachment 1.

CR HALLETT:

Amendment – to include that we join Mayors for Peace.

A/DIRECTOR INFRASTRUCTURE & ENVIRONMENT:*This has been included in the Officer Recommendation.***CR LODEN:**

15 inner city metro councils, 3 or 4 have similar policy – what is the consequence of not doing this?

A/DIRECTOR INFRASTRUCTURE & ENVIRONMENT:*Council has no jurisdiction to enforce the Policy provisions. In the absence of power to enforce its provisions the Policy presents a position statement rather than a policy position.**The symbolic gesture remains in the form of Council's resolution from 24 July 1995 and would be reinforced through an annual membership to the "[Mayors for Peace](#)" program.**There is no consequence in repealing the Policy.*

8.4 REPORT AND MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 9 AUGUST 2022

- Attachments:**
- 1. Audit Committee Minutes - 9 August 2022**
 - 2. Attachments to Audit Committee Meeting - 9 August 2022 - Confidential**

RECOMMENDATION:

That Council:

- **RECEIVES** the minutes of the Audit Committee Meeting of 9 August 2022, as at Attachment 1 and **ENDORSES** the recommendations.

- **ENDORSES** the recommendations of the 15 February 2022, 16 March 2022 and 3 May 2022 Audit Committee Meetings.

NO QUESTIONS

8.5 INFORMATION BULLETIN

- Attachments:**
1. **Statistics for Development Services Applications as at the end of August 2022**
 2. **Register of Legal Action and Prosecutions Monthly - Confidential**
 3. **Register of State Administrative Tribunal (SAT) Appeals - Progress report as at 4 August 2022**
 4. **Register of Applications Referred to the MetroWest Development Assessment Panel - Current**
 5. **Register of Applications Referred to the Design Review Panel - Current**
 6. **Register of Petitions - Progress Report - July 2022**
 7. **Register of Notices of Motion - Progress Report - July 2022**
 8. **Register of Reports to be Actioned - Progress Report - July 2022**
 9. **Council Workshop Items since June 2022**
 10. **Council Meeting Statistics**
 11. **Council Briefing Notes - June 2022**

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated August 2022.

NO QUESTIONS

At 758pm Luke McGuirk left the meeting

COUNCIL BRIEFING NOTES**16 AUGUST 2022**

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES

Nil

11 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED

At 7.58pm the livestream was stopped to consider Confidential Item 11.1 Claim for Reimbursement - Legal Costs and 11.2 Annual CEO Performance Review 2021/22 and Key Performance Indicators 2022/23.

At 7.58pm Cr Ross Ioppolo left the meeting due to a previously declared financial interest.

11.1 CLAIM FOR REIMBURSEMENT - LEGAL COSTS (CONFIDENTIAL)

At 8.07pm Cr Ross Ioppolo returned to the meeting.

11.2 ANNUAL CEO PERFORMANCE REVIEW 2021/22 AND KEY PERFORMANCE INDICATORS 2022/23**12 CLOSURE**

There being no further business the meeting closed at 8.46pm.