



TITLE:	Register of Reports to be Actioned – Progress Report – January 2021
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following reports still require action or are in the process of being actioned.

Key Index:

CEO:	Office of the CEO
EDCBS:	Executive Director Community & Business Services
EDSD:	Executive Director Strategy & Development
EDIE:	Executive Director Infrastructure & Environment

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
15 December 2020				
9.1	Development Application and Licence to locate a fence in the Gregson Street road reserve adjacent to No. 76 (Lot: 1; D/P: 52824) Newcastle Street, Perth	CEO	Licence with Strata Council of Owners for execution. Complication reported with timing of Strata AGM. Strata is resolving	April 2021
9.9	Review of Policy No. 4.1.22 - Prosecution and Enforcement	EDSD	Administration propose to present the current policy to Council Members at a workshop in early 2021 to set the scope of the review.	Early 2021
11.2	Surrender of North Perth Playgroup Lease - 15 Haynes Street, North Perth	EDCBS	Draft surrender of lease document prepared. Following the inspection of the building, a memo will be drafted for CEO to formalise the surrender.	15 February 2021
11.3	Advertising of Amendment to Community Funding Policy - Student Citizenship Awards	EDCBS	Advertising of Policy commenced on 14 January 2021. Advertising period will cease 5 February. Further item to be presented to OMC 23 March 2021	23 March 2021
11.4	Review of Library Collection Management Policy (3.11.1) and Local History Collection Management Policy (3.11.2)	EDCBS	Advertising of Policy to commence by 22 January 2021. Advertising period will cease 15 February. Further item to be presented to OMC 23 March 2021	23 March 2021
11.5	Support for the Uluru Statement from the Heart	EDCBS	Administration is in the process of drafting correspondence to be sent to WALGA, the Prime Minister and Federal Leader of the Opposition showing Council's support for the Uluru Statement from the Heart.	15 February 2021
17 November 2020				
9.2	No. 305 (Lot: 4, D/P: 1602) Fitzgerald Street, West Perth - Change of Use from Warehouse to Recreation Private	EDSD	Deferral to allow the applicant to arrange for an Acoustic Report to be prepared and submitted prior to	During 2021

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	(Amendment to Approved) (Unauthorised Existing Development)		consideration of the item at a future Council Meeting. Applicant is currently considering their options in how to progress the matter.	
12.5	Updated project plans for 5 strategic projects in the Corporate Business Plan 2020/21 - 2023/24	EDSD	Project plans approved and will be completed as per the detailed timeframes and milestones.	Due to be presented back to Council for an update on progress at the February 2021 Council Meeting.
12.6	Advertising of new policy – Attendance at Events Policy	CEO	The policy is currently being advertised. Outcomes of consultation will be presented to the February 2021 Council Meeting.	February 2021
20 October 2020				
9.5	Adoption of Amendments to Mobile Food Vendor Policy and Consideration of a Commercial Kiosk Proposal at Hyde Park	EDSD/ CEO	Consultation will occur in early 2021. The results of the consultation will be provided to Council in mid 2021.	Mid 2021
9.6	Draft Haynes Street Reserve Development Plan	EDSD	Development plan complete.	Implementation phase to commence in 2021.
9.7	Accessible City Strategy	EDSD	Strategy approved for advertising with amendment.	A report will be presented to Council in mid 2021.
10.1	Update on Manna Inc Meal Service at Weld Square	EDIE	Service ended 24 December 2020.	Further report to Council in October 2021.
11.5	Authorisation of Expenditure for the Period 1 August 2020 to 31 August 2020 (Amendment: REQUESTS that Council be provided with a report of expenditure against the Devco maintenance and repairs contract, that has been issued under the tender, and how this spend is compared to previous years.)	EDIE	An update was provided to Elected Members in the Briefing Notes for the 9 February 2021 Council Briefing (which are also available to the public on the City's website).	Report to Council planned for March 2021.
12.2	Request to the Minister for Lands to Acquire Six Rights of Way as Crown Land and Reserve as Public Rights of Way - Perth Precinct	EDCBS	Public notice of the proposed closing 12 February 2021. It is expected that a request will be made to the Minister for Lands in early 2021. Assessment by the Minister may take up to a year.	Expected completion 31 December 2021. End of 2021/22 financial year.
12.3	Sale of 150 (Lot 12) Charles Street, West Perth	CEO	Public notice of the proposed sale will be provided in November 2021. Expected that the Transfer of land will occur completed by 31 December end of 2020.	Expected that the transfer of land will occur by 31 December 2020. Complete
12.4	Licence to locate a permanent alfresco structure in the Grosvenor Road road reserve	CEO	Licence to be drafted and finalised for signing, once development approval issued. Expected completion by 30 November 2020..	Expected completion by 30 November 2020. Complete
12.5	Transfer of ANZAC Cottage, 38 Kalgoorlie Street, Mount Hawthorn, to the National Trust of Western Australia	CEO	Transfer of land to be prepared and surrender of lease drafted and finalised for signing. Transfer expected to occur by 31 December early 2021.	Transfer expected to occur by 31 December Early 2021.
12.6	Extension of Lease - Barlee Street Car Park, 596 (Lots 49 & 50) Beaufort Street, Mount Lawley	CEO	Public notice for extension of lease occurring. Extension of lease signed. to be drafted and finalised for signing.	Extension of lease to be signed by February 2021. Complete

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			Consultation on the potential sale of Lot 48 and the town square concept proposed to commence in early 2021. A report proposed to be presented to Council in mid 2021.	
15 September 2020				
9.4	City of Vincent Rebound Plan	EDSD	The Rebound Plan is a living document that will constantly update and evolve to meet the changing needs of businesses and the community. The plan will be updated and reported monthly to the Rebound Roundtable and COVID-19 Relief and Recovery Committee, and quarterly to Council. First update to council due December. With following updates each quarter.	First quarterly update due to 15 December 2020 Council meeting. The next quarterly update will be provided to Council at its meeting in April 2021.
10.1	Waste Strategy Project - 8 Commercial Waste Collections (Update Report)	EDIE	Administration currently preparing next steps for ending commercial services as per council approved Communications Strategy	Implementation review report to Council on the discontinuation of the commercial waste service will be provided six months after implementation
11.1	Lease of Community Building at Woodville Reserve, 10 Farmer Street, North Perth, Wadjak Northside Aboriginal Community Group	EDCBS	Administration is currently preparing a draft lease for Wadjak Northside Aboriginal Community Group and will progress finalising the lease. Administration is currently liaising with the Minister for Lands on finalising the lease documentation given this premises is on Crown Land. Wadjak Northside Aboriginal Community Group have agreed to the terms and conditions.	18 October 2020 18 November 2020 18 December 2020 18 March 2021
12.2	Repeal of the City of Vincent Parking and Parking Facilities Amendment Local Law 2020	CEO	The Joint Standing Committee has been advised of Council's decision. Public notice of the repeal of the amendment local law occurred in January 2021. The public comments proposed to be provided to Council in mid 2021. A new local law is being drafted for Council's review in mid 2021.	Mid 2021.
12.4	Outcome of advertising and adoption of Meeting Procedures policy	CEO	The Electronic Meeting Guidelines will be reviewed and updated in respect to the public question time process in early 2021.	15 December 2020 Early 2021
12.5	Advertising of new policy - Policy Development and Review Policy	CEO	Public notice of the new policy will be provided in September/October 2020. The public comments will be provided to Council at the	15 December 2020 Complete December 2020

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			December 2020 meeting. Final policy presented to Council on 15 December 2020, policy adopted En Bloc.	
12.6	New lease to Bethanie Group Inc. - Royal Park, 413 Bulwer Street, West Perth	CEO	Lease signed.	31 December 2020 Complete December 2020
12.7	Sale of 202 (Lot 43) Vincent Street, North Perth to Main Roads WA	CEO	The Transfer of Land and permit has been is being drafted by the State Solicitors Office. Settlement occurred in December 2020.	31 December 2020 Complete December 2020
12.10	New lease to Kidz Galore Pty Ltd - 15 Haynes Street, North Perth	CEO	Public notice of the new lease will be provided in September 2020. Depending on whether submissions are received, the lease will be finalised for signing. No submissions received, lease has been drafted and is awaiting signing signed by Kidz Galore and is with City for signing New lease signed.	31 December 2020 Complete December 2020
Council Meeting – 18 August 2020				
12.1	Progress update on the Sustainable Environment Strategy 2019-2024	CEO EDSD	Consider the C40 principles as part of SES and Public Health Plan implementation.	Report back to Council on SES and PHP by March 2021.
Council Meeting – 28 July 2020				
10.1	Waste Strategy Project 2 – Bulk Hard Waste Options Appraisal – Progress Report	EDIE	Consultation results presented at council workshop 22 September 2020.	Report for OMC November 2020 EMRC presentation to 23 February 2021 Council Workshop followed by bulk options recommendation report to March OMC.
12.3	Appointment of Elected Members and Community Representatives to Advisory Groups	CEO	Meetings convened with new members Terms of Reference for Sustainability and Transport Advisory updated.	Completed December 2020
12.7	Advertising of new Local Government Property Local Law 2020 and new Election Signs	CEO	Public notice to be provided commenced in August 2020. Minister for Local Government to be provided with draft for comment. Minister's comments on draft local laws received, review ongoing. Report to Council on amendments proposed to draft local laws and present to Council in mid 2021.	Report to Council on amendments proposed to draft local laws and present to Council in Mid 2021. February 2021 on outcomes of public notice in November 2020.
12.9	Advertising of amended Development on City Owned and Managed Land Policy	CEO	Public notice to be provided in August 2020. extended to September to allow updated policy with diagrams to be provided to public. Public consultation complete, further internal revision and discussion with relevant stakeholders required due to comments received. Report to	Report to Council on outcomes of consultation by October 2020. Report to Council proposed for February/March Mid 2021.

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			Council proposed for mid 2021.	
Council Meeting – 19 May 2020				
9.1	Amendment No. 6 to Local Planning Scheme No. 2 and Amendment No. 1 to Local Planning Policy No. 7.4.5 - Temporary Accommodation	EDSD	Scheme and Policy has been advertised in accordance with Council's resolution. Advertising closed on 17 October with 9 responses. Scheduled to be presented to OMC in 2021.	Scheduled to be presented to OMC in 2021.
12.3	Grant of access easement over the City's Right of Way (Lot 303) for the benefit of Lot 49 (No.33) Scarborough Beach Road, North Perth and transfer of Lots 303 & 304 on Deposited Plan 28000 to the Crown	CEO	Land transfer with DPLH for registration. Expected to be completed by end February 2021. December 2020. The easement has been finalised.	December 2020. February 2021
Council Meeting – 7 April 2020				
12.3	Sale of miscellaneous portions of City Freehold Land	CEO	Advertising of sale of 150 Charles Street, West Perth closed 31 August 2020. -Sale of 202 Vincent Street, North Perth is being advertised presented to Council September 2020. Administration finalising community consultation plan in respect to Brentham St and Monmouth St Lots. Administration liaising with adjacent owners regarding Barlee St car park lot. Barlee Street carpark lease extended and consultation on future use of lot proposed to occur in early 2021.	202 Vincent Street – Complete (Item 12.7) 150 Charles Street - Complete (Item 12.3). Community consultation in regard to 10 Monmouth Street ongoing- report will be presented to Council with outcome of consultation in February- March 2021. Barlee Street carpark – Complete (Item 12.6)
Council Meeting – 17 March 2020				
12.6	Reimbursing the external members of the City's Audit Committee	CEO	Administration to present a report to Council prior to inviting expressions of interest for new external Audit Committee members in September 2021.	No later than July 2021.
Council Meeting – 11 February 2020				
9.5	Amendment No. 4 to Local Planning Policy No. 7.5.15 - Character Retention Areas and Heritage Areas to include Guidelines for The Boulevard, Kalgoorlie Street and Buxton Street	EDSD	The draft amendment has been advertised and a report will be presented to Council on the results of advertising in early 2021.	The draft amendment has been advertised and a report will be presented to Council on the results of advertising in December 2020 early 2021.
12.2	Acquisition of Private Rights of Way - Lots 350 - 357 on Plan 2503, bounded by Scarborough Beach Road, Green, Fairfield and Matlock Streets, Mount Hawthorn as Crown Land, and vesting in the City as Public Rights of Way	CEO	Preparing public and utility provider notification documents, with public notice to be provided from end June 2020. Request will be made to Minister for Lands in August 2020. Advertising commenced, closing 1 October 2020. Request to Minister for Lands October 2020.	Minister for Lands estimated to make a decision by February 2021
Council Meeting – 10 December 2019				
12.5	Acquisition of the right of way known as Lot 305, bounded by Charles, Walcott and Hilda Streets, North Perth as Crown	CEO	Department of Planning, Lands and Heritage considering the request.	Minister for Lands estimated to make a decision by October 2020. Late 2021

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	land, and vesting in the City as a public right of way		Survey proposed to occur in mid 2021.	
Council Meeting – 15 October 2019				
9.1	No. 51 (Lot: 192; D/P: 56091) Albert Street, North Perth – Proposed Alterations and Additions to the Club Premises and Change of Use from Club Premises to Club Premises and Child Care Premises and Licence for Use of Car Park at No. 160 Albert Street, North Perth	CEO	Car parking licence has been drafted and sent to applicant for review. Waiting on start date of childcare centre to be determined, as that will be commencement date of licence.	Waiting on applicant.
12.2	Dedication of lots 889 and 890 as road – Corner Fitzgerald and Bulwer Streets, Perth and write-off of outstanding rates debt	CEO	Request made to Minister for Lands in March 2020.	Minister for Lands estimated to make a decision by October 2020 early 2021-
Council Meeting – 23 July 2019				
9.8	Beaufort Street Change of Use Exemption and Amendment to Policy No. 7.5.1 - Minor Nature Development	EDSD	The trial has been implemented along with a number of additional exemptions implemented through the State Government in response to the COVID-19 pandemic. The draft Policy will be reviewed in the context of the current situation and will be advertised and presented back to Council for consideration.	The revised draft Policy will be presented to Council for consideration in the 2020/21 financial year.
Council Meeting – 25 June 2019				
10.3	North Perth Precinct Traffic Study	EDIE	Public consultation to be undertaken on proposed traffic calming measures, with a further report to Council. Project deferred to 20/21 as part of the emergency budget deliberations. Scope of works to be extended to incorporate a possible partial closure at View & Fitzgerald Streets (North Perth Common) for inclusion in the Community engagement subject to Council endorsement.	Project deferred to 20/21 as part of the emergency budget deliberations. Scope of works to be extended to incorporate a possible partial closure at View & Fitzgerald Streets (North Perth Common) for inclusion in the Community engagement subject to Council endorsement. Public consultation in February with report to March 2021 OMC.
Council Meeting – 30 April 2019				
11.4	Transfer and dedication of lots as road - Charles Street, North Perth	CEO	Main Roads to organise State Solicitors Office to prepare have prepared transfer documents. Awaiting signing by both parties. Acquisition of Lot 66 on hold due to adverse possession claim. Resolution of adverse possession claim waiting on Landgate decision.	To be signed by 30 October 2020. Waiting on Landgate decision
Council Meeting – 2 April 2019				
11.4	Amendments to the Trading in Public Places Local Law 2008 and Local Government Property Local Law 2008	CEO	Local Government Property Local Laws and new Election Signs Policy report provided to Council 28 July 2020 for approval to advertise.	Local Government Property Local Law completed (Item 12.7 28 July 2020). Trading in Public Places Local Law will be redrafted mid in June 2021 .

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			Trading in Public Places Amendment Local Law will be redrafted in 20/21.	
Council Meeting – 5 March 2019				
10.1	Business Case for the Adoption of a Three Bin Food Organic/Garden Organics System	EDIE	Report detailing implementation considerations and further financial modelling on the implications of the adoption of FOGO system will be presented to Council as it becomes available.	Report now to be presented into 2021, as a result of project postponement due to COVID-19. Implementation now scheduled from October 2021. RFQ outcome to be discussed at 2 February Budget Workshop.
Council Meeting – 27 June 2017				
9.5	Submission to WALGA – Third Party Appeal Rights in Planning	EDSD	Administration has forwarded the submission to WALGA. The Minister for Planning and the Attorney General were not advised of Council's position in relation to Third Party Appeal Rights.	Administration is preparing advice to the Minister for Planning and the Attorney General on WALGA's revised preferred model for Third Party Appeal Rights. This is scheduled to be sent in early 2021 2020 .
12.1	No. 34 (Lot 1) Cheriton Street, Perth – Progress Report No. 8	CEO	City is discussing tenure options and the feasibility of the community garden on this site with the Norwood Neighbourhood Association. An update will be provided to Council following the site meeting in March 2020. Waiting on a business case from the NNA.	September October 2020 Mid 2021
Council Meeting – 30 May 2017				
12.5	Perth Parking Levy	EDIE	Awaiting outcomes of the Perth CBD Transport Plan and specific recommendations regarding the Perth Parking Levy. State Government yet to release results of consultation.	Update scheduled to be provided in late 2021.
Council Meeting – 7 March 2017				
9.3.5	Review of City of Vincent Local Laws under Section 3.16 of the Local Government Act 1995 (SC2688)	EDSD	Administration is reviewing the feedback received from the Department of Local Government, Sport and Cultural Industries in respect to the new Local Government Property Local Law. Drafting of the Animal Local Law will recommence, taking this into consideration. Administration expect to present the draft Animal Local Law to Council April 2021. In the interim, Administration is exercising its discretion in applying the poultry provisions of the current Health Local Law.	31 March 2021 Draft proposed to be presented mid 2021.
Council Meeting – 27 October 2015				
9.3.6	Portion of No. 10 (Lot 2545) Farmer Street, North Perth – Approval of a Sub-lease to Vincent Men's Shed (Inc.) (SC351/SC2087)	CEO	Administration is currently reviewing 8 expired leases with 4 potential early release of leases to transition over	30 September 2020 30 November 2020 2 June 2021

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			onto the new framework. This timeframe will enable Administration to compete all 12 within the next 6 months.	
Council Meeting – 7 October 2014				
9.3.2	Lease for North Perth Tennis Club – Lease of Premises at Woodville Reserve, 10 Farmer Street, North Perth (SC351/SC621)	CEO	The Woodville Reserve Master Plan is scheduled to commence in the FY 2020/21 and is anticipated that it will be completed by 30 June 2021. The master plan will consider the best use of this site in terms of future community needs, financial sustainability and multiple and shared use of facilities. The North Perth Tennis Club facility and tennis courts will be considered as part of this planning process.	30 June 2020. 30 June 2021.
Council Meeting – 23 September 2014				
9.3.6	Lease for Leederville Tennis Club – Lease of premises at 150 Richmond Street, Leederville (SC351 & PR25077)	CEO	Subject to the City's Property Management Framework that was endorsed on 17 November 2020. Negotiations will commence in the new year.	30 September 2020. 30 November 2020 30 June 2021
Council Meeting – 27 May 2014				
9.3.4	East Perth Football Club and Subiaco Football Club Lease additional space at Medibank Stadium	CEO	Further discussions ongoing as part of broader discussions with Football Clubs.	September 2020. November 2020 Mid 2021