

## Rebound Roundtable

12:30pm, 27 October 2021

### 1. CHAIR

Chair	Cr Susan Gontaszewski (SG)
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### 2. ATTENDANCE AND APOLOGIES

#### Attendees:

Tara Gloster (TG)	Vice-Chair
Anna Kelderman (AKe)	Leederville Connect
Sean Lee (SL)	Leederville Connect
Matt Young (MY)	Mt Hawthorn Hub
Andrew Kailis (AKa)	The Pickle District
Emma Hodson (EH)	City of Vincent - Place Planner (Leederville & Economic Development)
Georgia Lawrence (GL)	City of Vincent - Coordinator Place
Madison Rea (MR)	City of Vincent – Place Planner (William Street & Transport)
Prue Reddingius (PR)	City of Vincent – A/Manager Built Environment and Wellbeing
Tim Burns (TB)	City of Vincent – Active Transport Officer
Alanna Curtin (ACu)	City of Vincent – Community and Civic Events Officer
Virginia Miltrup (VM)	City of Vincent – Director Community and Business Service
Gemma Carter (GC)	City of Vincent – Manager Marketing and Partnerships
Amanda Symmons (AS)	City of Vincent – Environmental Health Officer

#### Apologies:

Mayor Emma Cole (EC)	City of Vincent
Cr Alex Castle (ACa)	City of Vincent
Cr Ashley Wallace (AW)	City of Vincent
Cr Dan Loden (DL)	City of Vincent
Cr Jonathon Hallett (JH)	City of Vincent
Cr Ron Alexander (RA)	City of Vincent
Cr Ross Ioppolo (RI)	City of Vincent
Cr Suzanna Worner (SW)	City of Vincent
Neil Graham (NG)	Beaufort Street Network
Sarah Maraglio (SM)	Beaufort Street Network
Chris Watt (CW)	North Perth Local
Renee Broadway (RB)	North Perth Local
Teagan Criddle (TC)	Northbridge Common
Chris Criddle (CC)	Northbridge Common
Jon Denaro (JD)	The Pickle District

### 3. CONFIRMATION OF MINUTES

- 3.1 Rebound Roundtable Meeting Minutes (refer **Attachment 1 – Rebound Roundtable Minutes – 22 September 2021**) from 22 September 2021 were accepted as true and correct.

### 4. NEW BUSINESS

- 4.1 **Events Working Group (PR)** (refer **Attachment 2 – Events Working Group Presentation**)  
PR shared on screen the Events Working Group presentation.

- Any feedback on the event application form is welcome.
- The Health Services team has designated AS as the lead area officer for events until the end of the year.

- The City is always reviewing its event guideline and website. We are also reviewing the SpaceToGo online booking system.
- The Group was investigating having an online application lodgement system which would be to skip the non-applicable bits, however this capability is not available through our Authority system right now.
- Events are vast, complex and changing all the time, making it hard to pin down a set of conditions for all events. The Events Group has instead been concentrating on providing consistency between events.
- Event approvals will always have public health and safety conditions that will be consistent for every event (e.g. public liability insurance, fire safety, accessible events)
- However, there are multiple components that will be subject to change and will depend on number of people attending, space available, whether the event is held inside or outside, time of event (night/day), whether there will be liquor available, length of the event, COVID-19 restrictions and if the event is using existing power or will need generators.
- Local government is using the *Health (Public Buildings) Regulations* because there are no specific event regulations. The form that gets sent through is a prescribed form that the City doesn't have the authority to change.
- AKe mentioned that conditions of approval for events are extensive and that it would be helpful to have a tips/tricks page on how event organisers have met the conditions previously (especially examples from town teams). If a town team hasn't had previous experience in organising events it is hard to know where to find the relevant information from and can be quite daunting. **Action – Event Working Group to provide a collation of examples of how event approval conditions have previously been met.**
- GL advised that the Beaufort Street Network found it hard to source a Welcome to Country speaker and thanked AC for her help. AC advised all town teams that she can be contacted for assistance. VM advised that companies can sponsor the Welcome to Country as it can be quite expensive.
- SL queried liquor licensing in public spaces that aren't adjoined to a specific business and whether people are free to move within the entire zone and buy liquor from multiple businesses. PR advised that this has been raised with Racing, Gaming and Liquor (RGL) in the past and the response that it is an issue that needs to be solved but a solution hasn't been found yet. Every person who holds a liquor licence has responsibility for the people who buy alcohol and if they step out of the red zone, they can no longer ensure that. The City does not have jurisdiction over this, but we can advocate to RGL to develop a different type of licence to allow this.
- SL also queried whether it could be possible for there to be an approved manager (e.g. City of Vincent or town team) for the entire event space and they hold the liquor license but has multiple approved liquor providers. PR advised that the City would need to have the conversation in house and then talk to RGL about what licenses they have available that are flexible. **Action – Event working group to engage with and advocate to RGL for a more flexible liquor licence arrangement.** SL offered to participate in the conversation with RGL. AKe agreed that it would be worth having a town team representative at the meeting with RGL.

#### 4.2 Draft Vibrant Public Spaces Policy (MR) (refer *Attachment 3 – Vibrant Public Spaces Policy*)

##### *Presentation)*

MR shared on screen the Vibrant Public Spaces Policy presentation.

- There are a number of strategic documents that seek to make places within the City to be vibrant, thriving places for pedestrians. These documents provided the foundation to move forward with the Vibrant Public Spaces Policy.
- Vibrant public spaces are not private but can be used to increase trading space.
- There are three existing forms of vibrant public spaces – street furniture, pop-up parklets (for event duration only) and parklets.
- Currently the three forms sit under different policies and are not being dealt with in a consistent manner. The intent of the Vibrant Public Spaces Policy is to combine them all into one policy.
- The City wanted to know how the community felt about the existing spaces and how they would like to see them evolve. 88% of respondents are in support of parklets. It was a little concerning however, that only 51% of respondents knew that these spaces were available for the public to use.
- During the Oxford Street resurfacing roadworks, the existing parklets were required to be removed. Discussions have been had with the Engineering team to determine how to avoid this issue in the future. One potential solution might be to extend the footpath into the parking space but with a

mountable kerb (i.e. should the parklet infrastructure be removed the space could still be used for parking). In this situation, if roadworks needed to be done, the kerb could be removed but the parklet infrastructure could stay in place.

- Parklets need to maintain visual connection – want to be able to see across the street, want to keep pedestrian connection and prevent privatisation of the space.
- Greenery should be built into the design of the parklets.
- Permanent seating should be installed in the parklet to ensure it remains functional even when the adjacent business is closed.
- Canopies – want sunshine to come in but parklets shouldn't be weather prohibitive, they should be open to the elements.
- GL advised that there are ongoing issues with existing parklets. Some of these weren't built in a modular fashion so were expensive and difficult to remove when required.
- MY commented that he believes the City is across most of the issues.
- TB queried the need for lighting in parklets, for example an open parklet could use existing street lighting but if it is enclosed it would need to install lighting. Currently we are allowing Christmas lighting and we could look in to allowing permanent lighting, but any electrical works would need to be certified.
- SL commented that the parklets that look permanent are the ones that the community says looks nice, but it does privatise the space and looks tied to the business. SL feels like you can't go sit there as a member of the public.
- GL asked for feedback on branding. The current policy requires parklets to not have furniture that matches the interior business space so that it doesn't privatise the space, however would colour that ties in with the business be ok? SL believes there are bigger fish to fry than the chairs that match the business design, if it's open and inviting to the public matching chairs don't matter. Better to look at overall objectives rather than specific chair design.
- SG noted that permanency of furniture might affect the ability for the whole parklet to be moved in and out.
- Town Teams can provide feedback at this stage before it is approved for advertising and then they will be able to comment again when it is advertised.

## 5 GENERAL BUSINESS

### 5.1 Action Items

Item	Action	Timing	Responsibility	Completion/ Status
5.1.1 (24 Feb)	Update and circulate draft 'Use Public Space to Grow Your Business' Flipbook	March	GL	Delayed. to be progressed concurrently with the Vibrant Public Spaces Policy.
5.1.4	Town teams to send through a list of businesses they suggest should be included in this year's Christmas campaign.	August-October	Town teams	<b>Completed.</b>
5.1.6	Discuss outcome of the EOI for SBDC Small Business Friendly Approvals Program at November Rebound meeting.	November	EH/GL	Has been added to the Forward Agenda for November
5.1.7	Provide town teams with list of potential contacts for traditional owners	October	GC	<b>Completed.</b> List went out with September minutes
5.1.8	Meeting to be set up with Marketing and City's transport officers to discuss potential for 'Car-free Feb' initiative	October	GC	
5.1.9	Marketing to share final designs for Christmas 2021 campaign with town teams	October	GC	<b>Completed.</b>

## 5.2 Town Team Updates

### Leederville Connect:

- AKe advised that the Arty Farty Christmas Party will be on 5 December.
- The City of Vincent and Leederville Connect both have grants to create murals on the noise walls at Melrose and Richmond Street.
- Kratoville is planned to run this month. The event was originally intended to be a music event that partnered with local TAFE students, however the students advised they did not have enough time to prepare. The event will instead be a series of pop-up creative spaces in Leederville. It will be an ongoing project branded as 'Kratoville as powered by Leederville Connect'. This could potentially be run in conjunction with the Pickle District.
- Leederville Connect's AGM will be on 24 November – everyone is invited.

### Mount Hawthorn Hub:

- MY advised the Little Day Out event will be on 13 November. Preparation for the event is in full swing and MY thanked the City for its support.
- MY is now the treasurer for the Mount Hawthorn Hub.

### Pickle District:

- Aka advised that the café at Cleaver Street will be opening soon. The owners have applied for a parklet.
- A few new members joined Pickle District at the AGM.

### Beaufort Street Network:

- GL advised that the Beaufort Street Network ran a long table surprise dinner event on the weekend. GL passed on BSN's thanks to AC for her help on the event.

## 5.3 Other Business

### 5.3.1 Car Free Month

- The concept ties in with sustainability and accessibility values.
- Town centres are well connected to public transport.
- TB requested feedback on what is required to fulfill the concept. Car free events are usually limited to half a day and to a specific place. TB has ideas to reduce car use, but car free month might be ambitious. TB is willing to take it on board and try and make it work.
- AKe advised that the name of the initiative is Car Free Thirty. The main aim is to encourage people to switch away from cars. They have moved away from having a specific month, instead Car Free Thirty aims to provide a 'tips and tricks' document so a town team could pick up the initiative for their own month. Based on studies that say it takes 21 days to break a habit, extended to 30 days to get traction. Car Free Thirty are building a website, cobranding with the City would be great. Car Free Thirty is not necessarily a town team initiative.
- SG advised that the intention is more like Plastic Free July – not necessarily a sign up thing but promotes switching.
- MY queried how many people work in City of Vincent but live in other local governments and if this has caused any parking issues. We need to understand how many people are coming in and taking up the parking. SG mentioned that there are statistics for mode of travel to work – if we take up the initiative, we will need to know how do to measure success.
- SG has gone car free for extended periods of time before. SG suggested closing areas to through traffic for a weekend etc.

### 5.3.2 Christmas Planning 2021

- AC shared the design of the Christmas poster on screen
- If local business tag the City in their Christmas promotions on Instagram, the City can share these. Town Teams to let businesses know they can tag City of Vincent.
- Wrap around bollard covers are not happening this year based on feedback received on last year's campaign.
- AC advised that any minor changes to the campaign is welcome before it begins to be promoted next week.

- SG noted that there is large private space on the poster. AC advised that it was not the intention of the posters to promote a single private business but to include iconic buildings around Vincent. VM will put more generic buildings on promotional material.
- AC advised that the Christmas blogs will include four businesses for each town centre to avoid inundating people with businesses, but the City can share additional businesses on Instagram and the 'Open for Business' webpage.
- SG suggested that we run a promotion for discounted or free rates. VM advised that we can't allow rates for free under law, but the City can look into some creative competitions for next year.
- MY suggested that the '21' on the poster is vague and that it may refer to 21 of December or 2021. AC will change this.
- SG mentioned that last year the promotional material didn't go through Mayor's office and that was part of the problem.

### 5.3.3 Forward Agenda

- **Action - EH to canvas again what time works best for the town team representatives** (possibly introduce a combination of daytime and evening Roundtable meetings in the new year).
- Rebound Roundtable Forward Agenda (EH) (*refer Attachment 4 – Forward Agenda*)
- **Action – add 2022 meeting topics to the Forward Agenda for next year**

## 6 ACTIONS

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5.1.6	Discuss outcome of the EOI for SBDC Small Business Friendly Approvals Program at November Rebound meeting.	November	EH/GL	Has been added to the Forward Agenda for November.
5.1.8	Meeting to be set up with Marketing and City's transport officers to discuss potential for 'Car-free Feb' initiative	October	GC	
5.1.9	Event Working Group to provide a collation of examples of how event approval conditions have previously been met.	Early 2022	PR	
5.1.10	Event working group to engage with and advocate to RGL for a more flexible liquor license arrangement.	Early 2022	PR	
5.1.11	Canvas what time works best for the town team representatives for the Roundtable meetings	December	EH	
5.1.12	Add 2022 meeting topics to the Forward Agenda for next year	December	EH	

## 7 NEXT MEETING

24 November 2021

## 8 CLOSURE

The meeting ended at 1.36pm.