

12.3 INFORMATION BULLETIN

- Attachments:**
1. **Minutes of the Tamala Park Regional Council Meeting held on 22 June 2023**
 2. **Unconfirmed Minutes of the Mindarie Regional Council Meeting 1 June 2023**
 3. **Unconfirmed Minutes of the Mindarie Regional Council Special meeting held on 22 June 2023**
 4. **Unconfirmed Minutes of the Sustainability and Transport Advisory Group - 1 June 2023**
 5. **Unconfirmed Minutes Arts Advisory Group -7 June 2023**
 6. **Statistics for Development Services Applications as at the end of 30 June 2023**
 7. **Register of Legal Action and Prosecutions Monthly - Confidential**
 8. **Register of State Administrative Tribunal (SAT) Appeals - Progress report as at 30 June 2023**
 9. **Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current**
 10. **Register of Applications Referred to the Design Review Panel - Current**
 11. **Register of Petitions - Progress Report - June 2023**
 12. **Register of Notices of Motion - Progress Report - June 2023**
 13. **Register of Reports to be Actioned - Progress Report - June 2023**
 14. **Council Workshop Items since 24 May.2023**
 15. **Council Meeting Statistics**
 16. **Council Briefing Notes - 13 June 2023**
 17. **Annual Place Plan Reviews - Beaufort Street, Leederville and Mount Hawthorn**

RECOMMENDATION:

That Council **RECEIVES** the Information Bulletin dated July 2023.



Ordinary Meeting of Council

Thursday, 22 June 2023

MINUTES

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*

MINUTES Ordinary Meeting of Council – 22 June 2023

MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Cr Alaine Haddon-Casey	
City of Joondalup	Cr John Chester Cr Nige Jones	Cr Russ Fishwick Cr John Raftis
City of Perth	Cr Brent Fleeton	Cr Clyde Bevan
City of Stirling	Cr Tony Krsticevic Cr Suzanne Migdale Cr Bianca Sandri Cr Karlo Perkov	Cr David Lagan
Town of Victoria Park	Cr Bronwyn Ife	Cr Claire Anderson
City of Vincent	Cr Ashley Wallace	Cr Jonathan Hallett
City of Wanneroo	Cr Brett Treby Cr Glynis Parker	Cr Linda Aitken Cr Vinh Nguyen

 MINUTES Ordinary Meeting of Council – 22 June 2023

PRESENT

Chair	Cr Bianca Sandri
Deputy Chair	Cr Suzanne Migdale
Councillors	Cr John Chester Cr Bronwyn Ife Cr Nige Jones Cr Tony Krsticevic Cr Glynis Parker Cr Karlo Perkov Cr Brett Treby Cr Ashley Wallace
Alternate Members	Nil
Staff	Mr Chris Adams (Chief Executive Officer) Mr Simon O'Sullivan (Manager Project Coordination) Mr Daniel Govus (Senior Governance Officer – City of Stirling)
Apologies Councillors	Cr Brent Fleeton
Leave of Absence	Nil
Absent	Cr Alaine Haddon-Casey
Consultants	Mr Alex Maguire (Satterley Property Group) Mr Drew Tomkins (Satterley Property Group) Mr Alan Abel (Satterley Property Group)
Apologies Participant Councils' Advisers	Mr Stuart Jardine (City of Stirling) Mr Mat Humfrey (City of Joondalup) Mr David MacLennan (City of Vincent) Mr Daniel Simms (City of Wanneroo) Ms Michelle Reynolds (City of Perth) Mr Anthony Vuleta (Town of Victoria Park)
In Attendance Participant Councils' Advisers	Ms Noelene Jennings (City of Wanneroo) Mr Greg Bowering (City of Wanneroo) Mr Stevan Rodic (City of Stirling) Mr Gary Tuffin (Town of Cambridge)
Members of the Public	Nil
Press	Nil

MINUTES Ordinary Meeting of Council – 22 June 2023

OFFICIAL OPENING

The Chair declared the meeting open at 6:01pm.

1. APOLOGIES AND LEAVE OF ABSENCE

Councillor Tony Krsticevic requested a leave of absence for the period 30 August 2023 to 18 October 2023 inclusive.

Councillor Suzanne Migdale requested a leave of absence for the period 9 July 2023 to 20 July 2023 inclusive.

Councillor Karlo Perkovic requested a leave of absence for the period 9 July 2023 to 13 August 2023 inclusive.

Councillor Bianca Sandri requested a leave of absence for the period 6 August 2023 to 11 September 2023 inclusive.

Moved Cr Wallace, Seconded Cr Ife.

That Council APPROVES:

1. **Councillor Tony Krsticevic's request for a leave of absence for the period 30 August 2023 to 18 October 2023 inclusive.**
2. **Councillor Suzanne Migdale's request for a leave of absence for the period 9 July 2023 to 20 July 2023 inclusive.**
3. **Councillor Karlo Perkovic's request for a leave of absence for the period 9 July 2023 to 13 August 2023 inclusive.**
4. **Councillor Bianca Sandri's request for a leave of absence for the period 6 August 2023 to 11 September 2023 inclusive.**

The Motion was put and declared **CARRIED (10/0)**.

DISCLOSURE OF INTERESTS

Councillor Bianca Sandri disclosed an impartial interest in Item 14.2 as Emerge and Plan E are known to her business.

2. PUBLIC STATEMENT/QUESTION TIME

Nil.

3. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)

Nil.

MINUTES Ordinary Meeting of Council – 22 June 2023

4. PETITIONS

Nil.

5. CONFIRMATION OF MINUTES

6.1. CONFIRMATION OF MINUTES

Moved Cr Migdale, Seconded Cr Krsticevic.

That the Council CONFIRMS and the Chair signs the minutes from the Ordinary Meeting of Council held 20 April 2023 as a true and accurate record of proceedings.

The Motion was put and declared CARRIED (10/0).

6. BUSINESS ARISING FROM MINUTES

Nil.

7. ADMINISTRATION REPORTS AS PRESENTED

8.1. BUSINESS REPORT – MONTH ENDING 31 MAY 2023

Moved Cr Chester, Seconded Cr Jones.

That the Council RECEIVES the Business Report for the month ending 31 May 2023.

The Motion was put and declared CARRIED (10/0).

8.2. STATEMENT OF FINANCIAL ACTIVITY - APRIL 2023

Moved Cr Chester, Seconded Cr Migdale.

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 30 April 2023.

The Motion was put and declared CARRIED (10/0).

8.3. LIST OF MONTHLY ACCOUNTS SUBMITTED - APRIL 2023

Moved Cr Migdale, Seconded Cr Wallace.

That the Council:

1. RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for April 2023 - \$12,447,070.38.

2. APPROVES the CEO Credit Card Statement for April 2023.

The Motion was put and declared CARRIED by exception resolution (10/0).

MINUTES Ordinary Meeting of Council – 22 June 2023

8.4. STATEMENT OF FINANCIAL ACTIVITY - MAY 2023

Moved Cr Migdale, Seconded Cr Wallace.

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 31 May 2023.

The Motion was put and declared CARRIED by exception resolution (10/0).

8.5. LIST OF MONTHLY ACCOUNTS SUBMITTED - MAY 2023

Moved Cr Migdale, Seconded Cr Wallace.

That the Council:

- 1. RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for May 2023 - \$2,744,030.31.**
- 2. APPROVES the CEO Credit Card Statement for May 2023.**

The Motion was put and declared CARRIED by exception resolution (10/0).

8.6. PROJECT FINANCIAL REPORT - APRIL 2023

Moved Cr Migdale, Seconded Cr Wallace.

That the Council RECEIVES the Project Financial Report (April 2023) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED by exception resolution (10/0).

8.7. SALES AND SETTLEMENT REPORT – MONTH ENDING 31 MAY 2023

Moved Cr Chester, Seconded Cr Migdale.

That the Council RECEIVES the Sales and Settlement Report for the month ending 31 May 2023.

The Motion was put and declared CARRIED (10/0).

8.8. ESTABLISHMENT AGREEMENT – UPDATE ON AMENDMENT

Moved Cr Migdale, Seconded Cr Krsticevic.

That the Council:

- 1. NOTE the status of proposed amendments to the TPRC Establishment Agreement and the associated works program with the proposed change of organisational name from Tamala Park Regional Council to Catalina Regional Council.**
- 2. SELECT Concept 4 as the preferred logo/corporate identity for the newly named Catalina Regional Council.**

MINUTES Ordinary Meeting of Council – 22 June 2023

During debate Cr Krsticevic removed his support as the recommendation's seconder.

Moved Cr Migdale, Seconded Cr Ife.

That the Council:

- 1. NOTE the status of proposed amendments to the TPRC Establishment Agreement and the associated works program with the proposed change organisational name from Tamala Park Regional Council to Catalina Region Council.**
- 2. SELECT Concept 4 as the preferred logo/corporate identity for the new named Catalina Regional Council.**

The Motion was put and declared CARRIED (5/5).

For: Councillors Ife, Jones, Migdale, Parker and Treby.

Against: Councillors Chester, Krsticevic, Perkov, Sandri and Wallace.

Casting Vote For: Councillor Sandri.

8.9. SCOPING STUDY – TPRC AND MRC COLLABORATION OPPORTUNITIES

Moved Cr Treby, Seconded Cr Parker.

That the Council APPROVE co-funding a Scoping Study with the Mindarie Region Council that explores options, opportunities, risks, costs and impediments for potential greater collaboration and/or resource sharing between the two Local Government authorities.

The Motion was put and declared CARRIED (10/0).

8.10. PROPERTY CONGRESS 2023: TPRC ATTENDANCE

Moved Cr Jones, Seconded Cr Ife.

That the Council APPROVES Cr Nige Jones' attendance at the 2023 Property Congress in Adelaide from 11 - 13 September 2023.

The Motion was put and declared CARRIED (5/5).

For: Councillors Chester, Ife, Jones, Migdale, Perkov.

Against: Councillors Krsticevic, Parker, Sandri, Treby, Wallace.

Casting Vote For: Councillor Sandri.

9. COMMITTEE REPORTS

AUDIT and RISK COMMITTEE (19 JUNE 2023)

9.1. FINANCIAL MANAGEMENT REVIEW

Moved Cr Treby, Seconded Cr Krsticevic.

MINUTES Ordinary Meeting of Council – 22 June 2023

That the Council:

1. **RECEIVES** the Moore Australia Financial Management Review (June 2023) the TPRC financial management systems and procedures in accordance with *Local Government (Financial Management) Regulations*.
2. **NOTES** the recommended changes to the TPRC financial management systems and procedures in accordance with the Moore Australia Financial Management Review (June 2023).

The Motion was put and declared CARRIED (10/0).

9.2. REVIEW OF LOT PRICING POLICY

Moved Cr Treby, Seconded Cr Krsticevic.

That Council ADOPTS the Lot Pricing Policy (June 2023).

The Motion was put and declared CARRIED (10/0).

9.3. REVIEW OF FRAUD AND CORRUPTION PREVENTION POLICY

Audit and Risk Committee Recommendation

That the Council DELETES the Fraud and Corruption Prevention Policy.

Moved Cr Migdale, Seconded Cr Parker.

That the Council REVIEWS the Fraud and Corruption Prevention Policy.

The Motion was put and declared CARRIED (10/0).

MANAGEMENT COMMITTEE (18 MAY 2023)

9.4. PROJECT BUDGET FYE 2024 (MAY 2023)

Moved Cr Migdale, Seconded Cr Krsticevic.

That the Council APPROVES the Project Budget FYE 2024 (May 2023), submitted by the Satterley Property Group, including the updated long-term Project Forecast to be used for the purposes of project and financial planning and as the basis for preparation of the TPRC Budget FYE 2024.

The Motion was put and declared CARRIED (10/0).

9.5. NEERABUP ROAD BUS UNDERPASS AND SUPPORTING ROAD NETWORK

Moved Cr Treby, Seconded Cr Parker.

MINUTES Ordinary Meeting of Council – 22 June 2023

That the Council:

1. **COMMITTS** to funding the design and construction of the remaining future Clarkson train station to Mindarie Marina bus route road network with Catalina by FYE 2025, subject to reasonable design and construction cos being achieved.
2. **INFORMS** the Perth Transport Authority of its plans to achieve 1. above and **ADVOCATES** that it allocate funds to construct the Neerabup Road bus underpass in FYE 2025.

The Motion was put and declared CARRIED by ABSOLUTE MAJORITY (10/0).

10. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil.

11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

12. URGENT BUSINESS APPROVED BY THE CHAIR

Nil.

13. GENERAL BUSINESS

Nil.

14. DECISION TO MOVE TO CONFIDENTIAL SESSION

Moved Cr Treby, Seconded Cr Krsticevic.

That:

1. **Item 14.1 - REVIEW OF DEVELOPMENT MANAGER APPOINTMENT TO STAGE 4 be CONSIDERED Behind Closed Doors** in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:
 - c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - e) a matter that if disclosed, would reveal –
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person.

MINUTES Ordinary Meeting of Council – 22 June 2023

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2. Item 14.2 – LANDSCAPE ARCHITECTURE CONSULTANCY SERVICES – REQUEST FOR MUTUAL TERMINATION OF CURRENT CONTRACT AND TENDER OF NEW CONTRACT (TENDER 02/2023) be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:
- c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - e) a matter that if disclosed, would reveal –
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person.
3. Item 14.3 – ANNUAL MARKETING PLAN FYE 2024 be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:
- c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - e) a matter that if disclosed, would reveal –
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person.
4. Item 14.4 – REPORT ON IMPLEMENTATION – TPRC RISK MANAGEMENT FRAMEWORK be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:
- c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - e) a matter that if disclosed, would reveal –
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person.
5. Item 14.5 – ANNUAL PLAN FYE 2024 be CONSIDERED Behind Closed Doors in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:
- c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - e) a matter that if disclosed, would reveal –
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person.

The Motion was put and declared CARRIED (10/0).

At 6:55pm the meeting was closed to the public, and all attendees who were not required left the meeting prior to consideration of Item 14.1.

MINUTES Ordinary Meeting of Council – 22 June 2023

14.1. CONFIDENTIAL: REVIEW OF DEVELOPMENT MANAGER APPOINTMENT TO STAGE 4

Moved Cr Chester, Seconded Cr Treby.

That the Council:

1. **ACCEPTS** that Satterley Property Group Pty Ltd has substantially performed and observed its obligations under the Development Management Agreement (2010) for Stage 3 of the Catalina Project for the period up to May 2023.
2. **APPROVES** the appointment of Satterley Property Group Pty Ltd as the Development Manager to Stage 4 of the Catalina Project as shown on the amended Staging Plan (2021), noting that:
 - a) a portion of the Stage 4 area will not be available for development until the landfill site buffer and associated development impediments affecting land in Catalina Central are resolved and the Western Australian Planning Commission-owned land in Catalina Green is acquired;
 - b) the Chief Executive will seek to negotiate with Satterley tailored sales commission fees for the sale of strategic development sites in the Stage 4 area as a variation to fee arrangements under the Development Management Agreement (2010) given the likelihood that these sites will be sold through alternative sales methods that vary from the approach typically employed with individual lot sales.
3. **PROVIDES** written notice to Satterley Property Group Pty Ltd of Points 1 and 2 above in accordance with the Development Management Agreement (2010).

The Motion was put and declared CARRIED (10/0).

14.2. CONFIDENTIAL: LANDSCAPE ARCHITECTURE CONSULTANCY SERVICES – REQUEST FOR MUTUAL TERMINATION OF CURRENT CONTRACT AND TENDER OF NEW CONTRACT (TENDER 02/2023)

Moved Cr Chester, Seconded Cr Migdale.

That the Council:

1. **PROCEEDS** with the confidential recommendation as outlined in the Confidential Agenda.
2. **RESOLVES** that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act 1995*.

The Motion was put and declared CARRIED (10/0).

14.3. CONFIDENTIAL: ANNUAL MARKETING PLAN FYE 2024

Moved Cr Migdale, Seconded Cr Chester.

MINUTES Ordinary Meeting of Council – 22 June 2023

That the Council:

1. **PROCEEDS** with the confidential recommendation as outlined in the Confidential Agenda.
2. **RESOLVES** that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act 1995*.

The Motion was put and declared CARRIED (10/0).

14.4. CONFIDENTIAL: REPORT ON IMPLEMENTATION - TPRC RISK MANAGEMENT FRAMEWORK

Moved Cr Treby, Seconded Cr Parker.

That the Council:

1. **PROCEEDS** with the confidential recommendation as outlined in the Confidential Agenda.
2. **Resolves** that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act 1995*.

The Motion was put and declared CARRIED (10/0).

14.5. CONFIDENTIAL: ANNUAL PLAN FYE 2024

Moved Cr Migdale, Seconded Cr Parker.

That the Council:

1. **PROCEEDS** with the confidential recommendation as outlined in the Confidential Agenda.
2. **RESOLVES** that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(c) and (e) of the *Local Government Act 1995*.

The Motion was put and declared CARRIED (10/0).

Moved Cr Migdale, Seconded Cr Treby.

That the meeting be REOPENED to the public.

The Motion was put and declared CARRIED (10/0).

At 7:12pm the meeting was reopened to the public.

15. FORMAL CLOSURE OF MEETING

The Chair declared the meeting closed at 7:13pm.



MINUTES

ORDINARY COUNCIL MEETING

TIME: 6.30 PM

01 JUNE 2023

TOWN OF CAMBRIDGE

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*



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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 6.31 pm.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillor Attendance

Cr K Vernon (Chair)	Town of Victoria Park
Cr A Jacob JP (Deputy Chair)	City of Joondalup
Cr C May	City of Joondalup
Cr L Gobbert, JP	City of Perth
Cr J Ferrante	City of Stirling
Cr C Hatton <i>arrived 6.32 pm</i>	City of Stirling
Cr Lisa Thornton	City of Stirling
Cr A Castle	City of Vincent
Cr F Cvitan, JP	City of Wanneroo
Cr P Miles	City of Wanneroo
Cr K Shannon	Town of Cambridge

MRC Officers

Mr S Cairns (Chief Executive Officer)
Ms A Arapovic (Finance Manager)
Mr A Griffiths (Project and Procurement Manager)
Mr M Hattingh (Operations Manager)
Ms S Cherico (Human Resources Officer)
Ms D Toward (Executive Support)

Apologies

Cr E Re City of Stirling

Approved leave of absence

Nil

Member Council Observers

Mr G Tuffin	Town of Cambridge
Mr N Claassen	City of Joondalup
Mr M Pennington	City of Joondalup
Mr G Taylor	City of Perth
Mr A Murphy	City of Stirling
Mr H Singh	City of Wanneroo
Mr A Kowero	City of Wanneroo
Mr J Wong	Town of Victoria Park

Visitors

Nil

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01 JUNE 2023

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3 DECLARATION OF INTERESTS

Nil

4 PUBLIC QUESTION TIME

Public question time opened at 6.33 pm
There were no members of the public present.
Public question time closed at 6.33 pm

5 ANNOUNCEMENT BY THE PRESIDING PERSON

Nil

6 APPLICATION FOR LEAVE OF ABSENCE

Nil

7 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

8 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 ORDINARY COUNCIL MEETING – 27 APRIL 2023

The Minutes of the Ordinary Council Meeting held on 27 April 2023 have been printed and circulated to members of the Council.

RESPONSIBLE OFFICER RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 27 April 2023 be confirmed as a true record of the proceedings.

Moved Cr Vernon, seconded Cr Hatton

RESOLVED

That the recommendation be adopted
(CARRIED UNANIMOUSLY 11/0)

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ORDINARY COUNCIL MEETING MINUTES
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9 CHIEF EXECUTIVE OFFICER REPORTS

9.1	FINANCIAL STATEMENTS FOR THE MONTH ENDED 30 APRIL 2023
File Number:	GF-23-000000019
Appendix(s):	Appendix No. 1 and 2.
Date:	12 MAY 2023
Responsible Officer:	FINANCE MANAGER

SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

BACKGROUND

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Statement by Comprehensive Income by Nature and Type
- Operating Income Statement by Program
- Statement of Financial Activity
- Statement of Reserves
- Statement of Investing Activities
- Tonnage Report

DETAIL

The Financial Statements for the month ended 30 April 2023 is attached at **Appendix No. 1** to this Item. The Tonnage Report for the month up to 30 April 2023 is attached at **Appendix No. 2**.

The complete suite of Financial Statements which includes the Income Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the "air space" remaining and other relevant information.

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Summary of results for the year to date period ended 30 April 2023

	YTD Budget	YTD Actual	Variance
	t	t	t
Tonnes – Members	145,950	143,648	(2,302)
Tonnes – Others	40,913	41,890	977
TOTAL TONNES	186,863	185,538	(1,325)
	\$	\$	\$
Revenue – User Charges	27,718,613	27,455,138	(263,475)
Revenue – Other	5,483,102	5,579,297	96,196
TOTAL REVENUE	33,201,715	33,034,435	(167,279)
Expenses	(29,039,069)	(29,073,481)	(34,411)
NET SURPLUS/(DEFICIT)	4,162,646	3,960,954	(201,691)

Mindarie Regional Council financial position for the period ending 30 April 2023 reflects its performance from 1 July 2022 to 30 April 2023. Council's operations have been conducted in line with the adopted budget. As a result of the MRC's mid-year budget review and budget adjustments approved at the OCM 23 February, also in line with materiality adopted by the Council, variances below \$50k do not attract comments.

User charges

Total user charges are \$263k below year to date budget mainly due to less tonnages received from some of the Member Councils.

Member Councils have delivered 2,302t below budgeted for the year abated by 977 higher tonnes from casual and trade customers. The trade customer tonnes year to date include 27,358 tonnes delivered through the waste discounted rate tender.

Other Revenue

A positive variance of \$96k exists in other revenue/charges due to the continuation of strong interest rates in cash savings, cash management accounts and term deposits.

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Expenses

Depreciation is \$190k above budget mainly due to revaluation of RRF infrastructure assets end of last financial year that impacted opening balances and the depreciation in this financial year.

DEP landfill levy is \$90k below budget which is tonnage driven.

The net result variance is \$201,691 or 5% against year to date budget.

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Receive the Financial Statements set out in Appendix No. 1 for the month ended 30 April 2023.

Moved Cr Cvitan, seconded Cr Ferrante

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 11/0)

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9.2	LIST OF PAYMENTS MADE FOR THE MONTH ENDED 30 April 2023
File No:	GF-23-000019
Appendix(s):	Appendix No. 3
Date:	12 May 2023
Responsible Officer:	Finance Manager

SUMMARY

The purpose of this report is to provide details of payments made during the periods identified above. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

COMMENT

The lists of payments for the months ended 30 April, 2023 is at **Appendix 3** to this Item and presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 29 September 2022, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
30 April 2023	General Municipal	Cheques	\$660.00
		EFT	\$3,903,408.58
		DP	\$396,265.14
		Inter account transfers	\$0.00
		Total	\$4,300,333.72

VOTING REQUIREMENT

Simple Majority

RESPONSIBLE OFFICER RECOMMENDATION

That Council:

Note the list of payments made under delegated authority to the Chief Executive Officer, for the month ended 30 April 2023.

Moved Cr May, seconded Cr Vernon

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 11/0)

9.3	REVIEW OF THE MRC'S CORPORATE BUSINESS PLAN
File No:	GF-23-0000202
Appendix(s):	Appendix 4 – Draft Corporate Business Plan Appendix 5 – Draft Long Term Financial Plan Appendix 6 – Draft Asset Management Plan Appendix 7 – Draft Workforce Plan
Date:	19 May 2023
Responsible Officer:	Chief Executive Officer

SUMMARY

This report presents the Mindarie Regional Council's (MRC) Corporate Business Plan and associated informing plans to Council for consideration as required under the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

BACKGROUND

The MRC's current Corporate Business Plan was adopted by Council at its meeting on 06 April 2017.

The Corporate Business Plan is required to be reviewed every four years under the requirements of the *Local Government (Administration) Regulations 1996*. A review was due in 2021; a point acknowledged by the MRC in 2021 when the MRC informed the Department of Local Government, Sport and Cultural Industries that the MRC was not able to meet its obligation under the Regulations to carry out a 4 yearly review of the Strategic Community Plan due to a number of matters.

On 27 April 2023 Council adopted the Strategic Community Plan 2023-2032 (SCP) providing the MRC with its long term strategy which has driven the development of the new Corporate Business Plan together with new informing plans: Long Term Financial Plan, Asset Management Plan and Workforce Plan.

DETAIL

The Integrated Planning and Reporting Framework is the overarching framework which encompasses the Strategic Community Plan, Corporate Business Plan, Long Term Financial Plan and the Workforce Plan. These are a set of strategic and operational documents that all Local Governments in Western Australia are required to follow.

The Corporate Business Plan is a planning tool that translates the priorities of the Strategic Community Plan into projects and services and is informed by the Long Term Financial Plan, Asset Management Plan and Workforce Plan. The Draft Corporate Business plan and the draft informing plans are presented to Council for consideration and endorsement and outline the way forward for the MRC and the mechanism by which it will deliver on the MRCs **Vision**, '*Collaborating for a regional Circular Economy*', and **Mission**, '*To deliver sustainable waste management options for members*'.

INFORMING PLANS:

The Long Term Financial Plan (LTFP)

The LTFP is based on the MRC's SCP 2023-32. The LTFP estimates are an integral part of Council's strategic planning process, informing the Corporate Business Plan which activates SCP objectives. It indicates the MRC's long-term financial sustainability, allows early identification of financial issues and their longer-term impacts.

It has been prepared based on a number of objectives and assumptions that are outlined in this document. Strategies, priorities, issues, and risks are all dynamic influences in relation to any planning. These estimates are set against economic uncertainty and will be reviewed every twelve months to reflect the prevailing economic conditions and changing demands placed on the MRC.

Asset Management Plan (AMP)

The AMP is based on the MRC's SCP 2023-32. Aligning the AMP needs around the MRC's service delivery, future endorsed projects and initiatives and the asset life cycle ensures that asset needs are met as service and project requirements change.

The Workforce Plan (WP)

The WP is based on the MRC's SCP 2023-2032. The WP aligns the organisation's workforce needs with the MRC's current service delivery and operational requirements, as defined in the CBP.

STRATEGIC IMPLICATIONS

The Integrated Planning Framework ensures that the future of local governments is set using long term strategies backed by shorter termed implementation plans.

An important element of the Framework is the need for the Plans to be reviewed regularly, accepting that the services required to meet the needs of the member councils change over time, and ensuring that the Plans keep up with these changes and remain relevant over their life span.

It is a regulatory requirement that all Local Governments review their Corporate Business Plans annually. The annual review will ensure that the MRC remains focussed on its future. The plan will be referenced in reports to council and used in discussions with the Strategic Working Group.

FINANCIAL IMPLICATIONS

The Corporate Business Plan 2023-2027 details the services, projects and capital programs to be delivered, and is informed by the Long Term Financial Plan and annual budgets covering the period of the plan.

COMMENT

The Corporate Business Plan 2023-2027 outlines how the MRC will use its resources over the next 4 years and is guided by the Long Term Financial Plan, Asset Management Plan and Workforce Plan. Together, these will be used to drive improvements and efficiencies to benefit its Members in line with the MRC's newly endorsed SCP, **Vision** 'Collaborating for a regional Circular Economy' and **Mission**, 'To deliver sustainable waste management options for members'.

Through the strategies and performance targets set within the Plan, the MRC will seek to continue to deliver the best-practice waste management services currently delivered at the Tamala Park Waste Management Facility and provide access to the best possible options available which align with the requirements of the Western Australian Waste Avoidance and Resource Recovery Strategy 2030 (WARR Strategy) and all member councils' DWER-approved Waste Plans.

The Tamala Park Landfill's operational life is due to end during the period of the MRC's newly endorsed SCP, and this draft CBP contains actions which will ensure that this is managed efficiently alongside identifying what the future holds for the site, and how that will be delivered. Actions are also included within the Plan which will set a baseline for the organisation's environmental impact, and provide impetus to identify future actions to reduce this.

The plan will be updated annually, to reflect progress towards the targets stated within it, the ever-changing environment in which the MRC operates, all in alignment with the direction set by council through the SCP.

LEGAL COMPLIANCE

Under *Section 5.56 of the Local Government Act 1995*, local governments are required to 'plan for the future of the district'. The *Local Government (Administration) Regulations (1996) 19DA* require local governments to have a CBP to cover a period of 4 years, reviewed annually.

Extract of *LG (Admin) Regulations 1996* extracts from legislation as it relates to this report.

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (1) *A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*
- (2) *A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.*
- (3) *A corporate business plan for a district is to —*
 - (a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
 - (b) *govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
 - (c) *develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*
- (4) *A local government is to review the current corporate business plan for its district every year.*
- (5) *A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.*
- (6) *A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.*

**Absolute majority required.*

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- (7) *If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.*

VOTING REQUIREMENT

Simple Majority / Absolute Majority

RESPONSIBLE OFFICER RECOMMENDATION

That the Council:

1. **Adopt the Corporate Business Plan 2023 – 2027, as contained in Appendix 4**

(By Absolute Majority)

2. **Endorse the following supporting plans:
Long Term Financial Plan 2023-2032;
Asset Management Plan 2023-2032; and
Workforce Plan 2023-2027
as contained in Appendices 5, 6 and 7.**

Moved Cr Vernon, seconded Cr Shannon

Moved Cr Miles seconded Cr Cvitan.

Procedural motion

That the item be deferred.

Reason:

So that the CEO can take the item to the Strategic Working Group.

(CARRIED by majority 8/3)

*For: Crs Cvitan, Ferrante, Gobbert, Hatton, Jacob, May, Miles and Thornton
Against: Crs Castle, Shannon and Vernon*

9.4 MRC WASTE PLAN	
File No:	GF-22-0000400
Appendix(s):	Appendix 8: MRC Waste Plan 2023
Date:	19 May 2023
Responsible Officer:	Manager Projects and Procurement

SUMMARY

The report seeks Council's endorsement and adoption of the Mindarie Regional Council's (MRC) Waste Plan 2023.

BACKGROUND

At the 28 January 2021 Ordinary Council Meeting, Council endorsed the MRC's Final Waste Plan. The MRC submitted the Final Waste Plan to the Director General of the Department of Water and Environmental Regulation (DWER) prior to the 31 March 2021 deadline and included references to the objectives derived from the Strategic Community Plan (SCP) 2018 – 2037 and advised that the SCP and associated plans were undergoing a strategic operational review.

The update Strategic Community Plan 2023 – 2032 has recently been endorsed by Council at the 23 February 2023 Ordinary Council Meeting and an updated Waste Plan 2023 has been developed to align with these objectives and the Western Australia Waste Avoidance and Resource Recovery Strategy 2030 (Waste Strategy).

DETAIL

In November 2019, the MRC received notice from the Director General of the Department of Water and Environmental Regulation (DWER) that the MRC is required to prepare a waste plan under section 40(4) of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act).

Waste Strategy and waste plans

In line with this, the Waste Strategy includes a headline strategy to "Implement local government waste plans, which align local government waste planning processes with the Waste Strategy".

Waste plans are to provide a link between the targets and objectives of the Waste Strategy and local government's waste management activities.

The purpose of the waste plans is to:

- Align local government waste management activities with the Waste Strategy;
- Map current performance and establish a benchmark to achieve Waste Strategy targets;
- Monitor progress on local government achievements of the Waste Strategy targets; and
- Design programs and activities which will support the implementation of waste plans.

All local governments and regional local governments (commonly referred to as regional councils) located in the Perth metropolitan region and Peel region, and major regional centres that provide waste services, were required to develop waste plans for the 2020/21 financial year, and perform their functions in respect of waste management in accordance with their plans.

The MRC submitted the Council endorsed Final Waste Plan to DWER on 11 February 2021. To ensure the DWER reporting deadline requirements of 31 March 2021 were met, the MRC developed the Final Waste Plan to reflect the MRC's current operational status, with commentary noting that the Waste Plan was subject to change, pending the outcomes of the MRC's review of its SCP and related plans.

In April 2021, DWER acknowledged receipt of the waste plan and the ongoing strategic operational review. DWER also provided feedback on the level of detail provided in the waste plan and requested an update as to the progress of the operational review.

The MRC has since met, and exchanged correspondence, with DWER representatives on numerous occasions to provide updates and anticipated timelines.

In September 2022, MRC received notice from the Director General of DWER requesting a further update as to how the waste plan feedback would be addressed to align with the Waste Strategy and to submit a revised Council endorsed waste plan by 30 June 2023.

In February 2023, DWER representatives attended the second MRC Strategic Workshop and have been kept informed of the MRC progress in this space.

The MRC Waste Plan 2023, attached to this report, has been developed in alignment with the objectives of the MRC SCP, Waste Strategy and addressing feedback from DWER.

It should be noted that the first annual reports on the implementation for the waste plans for the 2022/23 financial year are due on 1 October 2023.

CONSULTATION

The plan was developed in consultation with MRC and DWER officers through various workshops and a draft submission / feedback process.

STATUTORY ENVIRONMENT

The MRC is required to prepare a waste plan under section 40(4) of the WARR Act.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Section 6.2(2) of the Local Government Act 1995 requires local governments to have regard to their plans for the future (which include waste plans made under section 40 of the WARR Act) in preparation of their annual budget.

VOTING REQUIREMENT

Simple majority

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RESPONSIBLE OFFICER RECOMMENDATION

That the Council:

Endorses and adopts the MRC's Waste Plan and authorises the CEO to submit the Waste Plan to the DWER for assessment.

Moved Cr Vernon, seconded Cr Shannon

Moved Cr Miles seconded Cr Cvitan.

Procedural motion:

That the item be deferred.

Reason:

So that the matter can be discussed with the Strategic Working Group.

(CARRIED by majority 7/4)

For: Crs Cvitan, Ferrante, Gobbert, Hatton, Jacob, Miles and Thornton

Against: Crs Castle, May, Shannon and Vernon

10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 76

RESPONSIBLE OFFICER RECOMMENDATION

That the Members Information Bulletin Issue No. 76 be received.

Moved Cr Miles, seconded Cr Cvitan

RESOLVED

That the recommendation be adopted

(CARRIED UNANIMOUSLY 11/0)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 URGENT BUSINESS

Nil

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

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In accordance with clause 10.1(h) of the Mindarie Regional Council Meeting Procedures Local Law 2020 and s5.23 of the Local Government Act 1995, the Chair requests the Council to meet "behind closed doors" to allow the Council to consider item 14.1 as the item is of a confidential nature.

No members of the public were present in the gallery.

Moved Cr Vernon, seconded Cr Ferrante

Procedural Motion:

- 1. Closes the meeting to the members of the public at 6.52 pm to consider item 14.1 in accordance with Section 5.23 of the *Local Government Act 1995*.**
- 2. Permits the MRC Chief Executive Officer, MRC staff and Member Council CEOs and Officers to remain in the chamber during discussion for item 14.1.**

(CARRIED UNANIMOUSLY 11/0)

Doors closed at 6.52 pm

14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

This Report is Confidential and dealt with in a Confidential Session, under section 5.23 (2) (c) of *The Local Government Act 1995* as the report deals with matters concerning risk.

14.1 WASTE TO ENERGY TENDER	
File No:	GF-22-0000289
Attachment(s):	Attachment A – Member Council Resolutions Attachment B - Tender Evaluation Report
Date:	19 May 2023
Responsible Officer:	Chief Executive Officer

That Council:

- 1. Nominates Tenderer B as the first preferred tenderer for the Waste to Energy Tender.**
- 2. Nominates Tenderer A as the second preferred tenderer for the Waste to Energy Tender.**
- 3. Authorises the Chief Executive Officer to commence commercial discussions with the preferred tenderers identified in 1 and 2 above with the intention of agreeing the terms of a Draft Waste Supply Agreement between the MRC and a waste to energy service provider.**
- 4. Authorises the CEO to negotiate with the MRC's member council CEOs on the terms of a Participants Agreement to support the MRC's ability to meet its obligations under the Waste Supply Agreement.**

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-
- 5. Seeks a further report when the Waste Supply Agreement and Participant's Agreement are ready for Council's consideration.**

Moved Cr Ferrante, seconded Cr Hatton

AMENDMENT

Moved Cr Vernon, seconded Cr Shannon

Add a point 6, to the end of the officer recommendation as read:

"6. Authorises the Chief Executive Officer to advise the Member Council CEOs in writing that they and/or the individual MRC Councillors are permitted to disclose the contents of Confidential Report 14.1 to their own Member Councils should they wish to do so in regard to any issues arising therefrom, provided that they do so as a confidential report to a meeting of their Council held in closed confidential session."

Reason

Each member council may wish to consider the implications of the resolutions made by other member councils on their decisions to delegate authority to their CEOs to finalise the WSAs and PAs. Since this information has been provided in confidential report to MRC, the ability for each member council, or MRC councillor to raise it at their own member council level either will be or may be restricted or prohibited in the absence of a resolution of MRC permitting them to consider this confidential information. Limiting the use of the information to a member council meeting in closed session will ensure the general cloak of confidentiality continues to operate over the information.

Moved Cr Vernon, seconded Cr Miles

Procedural Motion:

That the meeting now adjourn at 7.53pm

Meeting reopened at 8.17pm

The amendment was put:

(CARRIED by majority 6/5)

For: Crs Castle, Ferrante, Hatton, Shannon, Thornton and Vernon.

Against: Crs Cvitan, Gobbert, Jacob, May and Miles

SUBSTANTIVE MOTION AS AMENDED

Meeting note:

The Chair directed that the substantive motion as amended be voted upon in two parts, points 1 to 5 was put:

- 1. Nominates Tenderer B as the first preferred tenderer for the Waste to Energy Tender.**
 - 2. Nominates Tenderer A as the second preferred tenderer for the Waste to Energy Tender.**
 - 3. Authorises the Chief Executive Officer to commence commercial discussions with the preferred tenderers identified in 1 and 2 above with the intention of agreeing the terms of a Draft Waste Supply Agreement between the MRC and a waste to energy service provider.**
-

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-
4. Authorises the CEO to negotiate with the MRC's member council CEOs on the terms of a Participants Agreement to support the MRC's ability to meet its obligations under the Waste Supply Agreement.
 5. Seeks a further report when the Waste Supply Agreement and Participant's Agreement are ready for Council's consideration.

(CARRIED UNANIMOUSLY 11/0)

Point 6 was Put:

6. Authorises the Chief Executive Officer to advise the Member Council CEOs in writing that they and/or the individual MRC Councillors are permitted to disclose the contents of Confidential Report 14.1 to their own Member Councils should they wish to do so in regard to any issues arising therefrom, provided that they do so as a confidential report to a meeting of their Council held in closed confidential session."

(CARRIED by majority 6/5)

For: Crs Castle, Ferrante, Hatton, Shannon, Thornton and Vernon.

Against: Crs Cvitan, Gobbert, Jacob, May and Miles

Moved Cr Vernon, seconded Cr May

Procedural Motion:

That Council:

- Reopen the meeting to members of the public at 8.30 pm

To re-open the meeting to the public

(CARRIED UNANIMOUSLY 11/0)

Doors re-opened at 8.30 pm, the Chair declared the meeting re-opened. As there were no members of the public present, the Chair noted the resolutions passed behind closed doors

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15 NEXT MEETING

The next Ordinary Council meeting is to be held on Thursday 13 July 2023 at the City of Stirling commencing at 6.30 pm.

16 CLOSURE

The Chair closed the meeting at 8.31pm and thanked the Town of Cambridge for their hospitality and use of their meeting facilities.

SignedChair

Dated.....day of2023



MINUTES

SPECIAL COUNCIL MEETING

TIME: 6.30 PM

22 JUNE 2023

CITY OF JOONDALUP

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*



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**MINDARIE REGIONAL COUNCIL
NOTICE OF MEETING**

20 June 2023

Councillors of the Mindarie Regional Council are advised that a Special Meeting of the Council will be held at the City of Joondalup at 6.30 pm on 22 June 2023.

The agenda pertaining to the meeting follows.

Your attendance is respectfully requested.



**SCOTT CAIRNS
CHIEF EXECUTIVE OFFICER**

MINDARIE REGIONAL COUNCIL - MEMBERSHIP

Cr K Vernon (Karen) - Chair	Town of Victoria Park
Cr A Jacob, JP (Albert) – Deputy Chair	City of Joondalup
Cr C May (Christopher)	City of Joondalup
Cr L Gobbert, JP (Liam)	City of Perth
Cr C Hatton (Chris)	City of Stirling
Cr E Re (Elizabeth)	City of Stirling
Cr L Thornton (Lisa)	City of Stirling
Cr J Ferrante (Joe)	City of Stirling
Cr A Castle (Alex)	City of Vincent
Cr F Cvitan, JP (Frank)	City of Wanneroo
Cr P Miles (Paul)	City of Wanneroo
Cr K Shannon (Keri)	Town of Cambridge

NB: Although some Councils have nominated alternate members, it is a requirement that a Council carries a specific resolution for each occasion that the alternate member is to act.

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Prior to the commencement of the meeting Chair outlined the meeting etiquette for the Special Council meeting by Zoom, voting to be by a show of hands and member council officers in attendance to turn off audio and video.

Council Members and Member Council Officers' Zoom connections were confirmed.

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 6.31pm.

The Chair welcomed Council Members, staff and member council officers to the meeting which was conducted both in person and by electronic means (Zoom) in accordance with the Local Government (Administration) Regulations 1996.

The Chair had previously authorised for all Councillors to attend the meeting electronically.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillor Attendance

The following Councillors connected to the meeting via ZOOM:

Cr K Vernon (Chair)	Town of Victoria Park
Cr A Jacob JP (Deputy Chair)	City of Joondalup
Cr C May	City of Joondalup
Cr L Gobbert, JP	City of Perth
Cr J Ferrante	City of Stirling
Cr C Hatton	City of Stirling
Cr E Re	City of Stirling
Cr Lisa Thornton	City of Stirling
Cr A Castle	City of Vincent
Cr F Cvitan, JP	City of Wanneroo
Cr P Miles	City of Wanneroo
Cr K Shannon	Town of Cambridge

MRC Officers

The following MRC Officers attended the meeting in person:

Mr S Cairns (Chief Executive Officer)
Ms A Arapovic (Finance Manager)
Mr A Griffiths (Project and Procurement Manager)
Ms S Cherico (Human Resources Officer)
Ms D Toward (Executive Support)

Apologies

Nil

Approved leave of absence

Nil

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Member Council Observers

The following Member Council Observers connected to the meeting by Zoom:

Mr N Claassen	City of Joondalup
Mr M Pennington	City of Joondalup
Mr A Mason	City of Perth
Mr G Taylor	City of Perth
Mr A Murphy	City of Stirling
Mr P Varris	City of Vincent
Mr H Singh	City of Wanneroo
Mr A Kowero	City of Wanneroo
Mr K Hincks	Town of Cambridge

Visitors

Nil

3 DECLARATION OF INTERESTS

Nil

4 PUBLIC QUESTION TIME

Public question time opened at 6.35 pm
There were no members of the public present.
Public question time closed at 6.35 pm

5 ANNOUNCEMENT BY THE PRESIDING PERSON

The Chair announced that a Budget workshop will be held at the conclusion of the Special Council Meeting.

6 CHIEF EXECUTIVE OFFICER REPORTS

6.1	REVIEW OF THE MRC'S CORPORATE BUSINESS PLAN
File No:	GF-23-0000202
Appendix(s):	Appendix 4 – Draft Corporate Business Plan Appendix 5 – Draft Long Term Financial Plan Appendix 6 – Draft Asset Management Plan Appendix 7 – Draft Workforce Plan
Date:	20 JUNE 2023
Responsible Officer:	Chief Executive Officer

At the Ordinary Council Meeting held on 01 June 2023, the officer recommendation for this item was Moved and Seconded, however before debate commenced a procedural motion was passed deferring (adjourning) debate for the purpose of the CEO taking the item to the Strategic Working Group. The item was reviewed by the Strategic Working Group at its meeting on 07 June 2023 and the item is now re-presented to enable Council to resume debate. Additional information has been inserted into the original report as presented to the 01 June 2023 Ordinary Council Meeting and is shown in a box in the 'Officer Comments' section of the report:

This report presented to Council at the Ordinary Council meeting on 01 June 2023 reads as follows:

SUMMARY

This report presents the Mindarie Regional Council's (MRC) Corporate Business Plan and associated informing plans to Council for consideration as required under the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

BACKGROUND

The MRC's current Corporate Business Plan was adopted by Council at its meeting on 06 April 2017.

The Corporate Business Plan is required to be reviewed every four years under the requirements of the *Local Government (Administration) Regulations 1996*. A review was due in 2021; a point acknowledged by the MRC in 2021 when the MRC informed the Department of Local Government, Sport and Cultural Industries that the MRC was not able to meet its obligation under the Regulations to carry out a 4 yearly review of the Strategic Community Plan due to a number of matters.

On 27 April 2023 Council adopted the Strategic Community Plan 2023-2032 (SCP) providing the MRC with its long term strategy which has driven the development of the new Corporate Business Plan together with new informing plans: Long Term Financial Plan, Asset Management Plan and Workforce Plan.

DETAIL

The Integrated Planning and Reporting Framework is the overarching framework which encompasses the Strategic Community Plan, Corporate Business Plan, Long Term Financial

Plan and the Workforce Plan. These are a set of strategic and operational documents that all Local Governments in Western Australia are required to follow.

The Corporate Business Plan is a planning tool that translates the priorities of the Strategic Community Plan into projects and services and is informed by the Long Term Financial Plan, Asset Management Plan and Workforce Plan. The Draft Corporate Business plan and the draft informing plans are presented to Council for consideration and endorsement and outline the way forward for the MRC and the mechanism by which it will deliver on the MRCs **Vision**, '*Collaborating for a regional Circular Economy*', and **Mission**, '*To deliver sustainable waste management options for members*'.

INFORMING PLANS:

The Long Term Financial Plan (LTFP)

The LTFP is based on the MRC's SCP 2023-32. The LTFP estimates are an integral part of Council's strategic planning process, informing the Corporate Business Plan which activates SCP objectives. It indicates the MRC's long-term financial sustainability, allows early identification of financial issues and their longer-term impacts.

It has been prepared based on a number of objectives and assumptions that are outlined in this document. Strategies, priorities, issues, and risks are all dynamic influences in relation to any planning. These estimates are set against economic uncertainty and will be reviewed every twelve months to reflect the prevailing economic conditions and changing demands placed on the MRC.

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The AMP is based on the MRC's SCP 2023-32. Aligning the AMP needs around the MRC's service delivery, future endorsed projects and initiatives and the asset life cycle ensures that asset needs are met as service and project requirements change.

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STRATEGIC IMPLICATIONS

The Integrated Planning Framework ensures that the future of local governments is set using long term strategies backed by shorter termed implementation plans.

An important element of the Framework is the need for the Plans to be reviewed regularly, accepting that the services required to meet the needs of the member councils change over time, and ensuring that the Plans keep up with these changes and remain relevant over their life span.

It is a regulatory requirement that all Local Governments review their Corporate Business Plans annually. The annual review will ensure that the MRC remains focussed on its future. The plan will be referenced in reports to council and used in discussions with the Strategic Working Group.

FINANCIAL IMPLICATIONS

The Corporate Business Plan 2023-2027 details the services, projects and capital programs to be delivered, and is informed by the Long Term Financial Plan and annual budgets covering the period of the plan.

COMMENT

The Corporate Business Plan 2023-2027 outlines how the MRC will use its resources over the next 4 years and is guided by the Long Term Financial Plan, Asset Management Plan and Workforce Plan. Together, these will be used to drive improvements and efficiencies to benefit its Members in line with the MRC's newly endorsed SCP, **Vision** 'Collaborating for a regional Circular Economy' and **Mission**, 'To deliver sustainable waste management options for members'.

Through the strategies and performance targets set within the Plan, the MRC will seek to continue to deliver the best-practice waste management services currently delivered at the Tamala Park Waste Management Facility and provide access to the best possible options available which align with the requirements of the Western Australian Waste Avoidance and Resource Recovery Strategy 2030 (WARR Strategy) and all member councils' DWER-approved Waste Plans.

The Tamala Park Landfill's operational life is due to end during the period of the MRC's newly endorsed SCP, and this draft CBP contains actions which will ensure that this is managed efficiently alongside identifying what the future holds for the site, and how that will be delivered. Actions are also included within the Plan which will set a baseline for the organisation's environmental impact, and provide impetus to identify future actions to reduce this.

The plan will be updated annually, to reflect progress towards the targets stated within it, the ever-changing environment in which the MRC operates, all in alignment with the direction set by council through the SCP.

LEGAL COMPLIANCE

Under Section 5.56 of the Local Government Act 1995, local governments are required to 'plan for the future of the district'. The Local Government (Administration) Regulations (1996) 19DA require local governments to have a CBP to cover a period of 4 years, reviewed annually.

Extract of LG (Admin) Regulations 1996 extracts from legislation as it relates to this report.

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
 - (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
 - (3) A corporate business plan for a district is to —
 - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
 - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
 - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.
 - (4) A local government is to review the current corporate business plan for its district every year.
-

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- (5) *A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.*
- (6) *A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.*
- *Absolute majority required.*
- (7) *If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.*

VOTING REQUIREMENT

Simple Majority / Absolute Majority

RESPONSIBLE OFFICER RECOMMENDATION

That the Council:

- 1. Adopt the Corporate Business Plan 2023 – 2027, as contained in Appendix 4**

(By Absolute Majority)

- 2. Endorse the following supporting plans:
Long Term Financial Plan 2023-2032;
Asset Management Plan 2023-2032; and
Workforce Plan 2023-2027
as contained in Appendices 5, 6 and 7.**
-

OFFICER COMMENTS:

Subsequent to the Strategic Working Group's review, the CEO has made the following amendments:

Appendix 4, the Corporate Business Plan, as follows:

2.1.1 first draft:

- Research and identify alternative waste processing opportunities within the district

2.1.1 changed to:

- Research and identify alternative waste processing opportunities within the district including FOGO services at the Neerabup facility

3.1.1 first draft:

- Review of MRC Services and desired outcomes
- Review of previous Draft Establishment Agreement
- Develop New Establishment Agreement for Council endorsement

3.1.1 changed to:

- Review of MRC's future and services (addition of planned action includes 23/24)
- Assessment of stakeholder arrangements

3.3.1 Addition of Planned Action to include 23/24 in respect of Develop New Establishment Agreement for Council Endorsement

Appendix 6, the Asset Management Plan, as follows:

Page 8, last paragraph, first draft:

New Acquisitions

It is anticipated that the current Tamala Park landfill site will reach capacity in 2028. There is no intention to develop a new landfill site, except the addition of the new piggyback liner system Stage 1 of the landfill sequence.

Changed to:

"It is anticipated that the current Tamala Park landfill site will reach capacity in 2028. There is no intention to develop a new landfill site."

Page 9, after the last sentence under Asset Maintenance, additional sentence added:

"All of the above is outlined in and governed by the MRC Waste Management Master Plan, Post Closure Management Plan and the critical Infrastructure Site Plan."

Summary:

Through the actions proposed in the draft CBP, the MRC seeks to deliver upon the three Objectives set by Council through the newly adopted SCP, over the four year term of the Plan.

In the first year, many of the proposed actions are focussed to ensure that the MRC operates its current services more efficiently, by identifying opportunities for improvement in systems and processes on site at Tamala Park.

Another focus is to ensure that the future closure of the landfill is undertaken in a manner which is both compliant with environmental requirements and in alignment with the wishes of the landowners; the identification of which is a key action in the Plan.

Many of the other actions proposed seek to identify the best possible waste management infrastructure opportunities for member councils for them to comply with their responsibilities through the WARR Strategy. The MRC proposes that once these are identified, that member councils will then be able to choose whether they wish for this to be progressed, in whichever manner they prefer, or otherwise. This will be a future decision for all member councils.

The combined tonnage, and therefore buying power, of all seven member councils provides an opportunity that may entice potential future industry partners to offer the most appropriate waste management, resource recovery and recycling options for member councils within this region. As has been discussed previously, the WA waste management industry has historically provided options that suit its existing business model, which has meant a concentration of infrastructure in the southern part of the metropolitan area. There is no indication that any new northern infrastructure will be developed anytime soon by the current industry to combat this, which means that member councils will be required to continue to transport the waste materials of approximately 750,000 residents (and growing) to distant facilities.

As a team of waste management experts, the MRC is ideally placed to (i) work for member councils by finding out things that they ordinarily wouldn't know, as they simply don't have the same contacts or network in essentially what is a commercial industry, and (ii) identify opportunities through that network of resource recovery contacts. As is proposed in the SCP, whilst the MRC continues to deliver its services at Tamala Park, then it seems logical for member councils to leverage upon the MRC's skills, experience and knowledge for their benefit. The actions proposed seek to reflect these facts and in no way set a future for the MRC or member councils without their future agreement. It is important to note that, through the terms of the MRC's constitution, the MRC has no call on member councils' materials that are "*retained by member councils for the purposes of recycling*". In the end, member councils will choose what they want.

DEFERRED (ADJOURNED) MOTION:

At the Ordinary Council meeting held on 01 June 2023 this motion was Moved and Seconded, however before debate on this motion commenced, a procedural motion was passed deferring (adjourning) debate on the motion subject to the CEO taking the item to the Strategic Working Group. The Report and Plans were discussed at a meeting with the Strategic Working Group on 07 June 2023, the changes highlighted (in green) in the Officers comments above were provided to the MRC during the meeting. The City of Wanneroo provided additional feedback on 19 June 2023, no further changes to the Corporate Business Plan were considered necessary as a result of the feedback, and in consultation with the City of Wanneroo, the summary section provides further clarification of the MRCs position.

The Mover and Seconder as recorded at the Ordinary Council Meeting on 01 June 2023, are provided below and debate on the adjourned motion will recommence with the Chair offering the Mover their right to speak to the motion:

Moved Cr Vernon, seconded Cr Shannon
That the Council:

1. Adopt the Corporate Business Plan 2023 – 2027, as contained in Appendix 4

(By Absolute Majority)

2. Endorse the following supporting plans:
Long Term Financial Plan 2023-2032;
Asset Management Plan 2023-2032; and
Workforce Plan 2023-2027
as contained in Appendices 5, 6 and 7.

AMENDMENT 1

Moved Cr Jacob, seconded Cr May
That the Council:

1. **Adopt the Corporate Business Plan 2023 – 2027, as contained in Appendix 4, subject to the following amendment:**
 - 1.1 **Corporate Business Plan Objective 3 – 3.1 heading is amended from; 'Maintain efficient and equitable governance' to: 'Maintain efficient and effective governance'.**

Reason for Amendment

The MRC is governed by a Constitution enabled by the *Local Government Act 1960* and more recently, the MRC falls under the new *Local Government Act 1995*.

The MRC is currently owned and represented by seven councils in the following equity share proportions:

Stirling	4/12	33.3%
Wanneroo	2/12	16.7%
Joondalup	2/12	16.7%
Perth	1/12	8.3%
Victoria Park	1/12	8.3%
Vincent	1/12	8.3%
Cambridge	1/12	8.3%

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The MRC has a voting regime based on 12 equity shares.

Based on the above, equitable governance can be seen as equal shareholding/voting representatives. Changing the heading from efficient and equitable to efficient and effective does not change the intent of the objective but rather seeks to clarify that it does not seek to change the MRC constitution to equal representation by its seven constituent municipalities.

(CARRIED 11/1)

For: Crs Cvitan, Castle, Ferrante, Gobbert, Jacob, May, Miles, Re, Shannon, Thornton and Vernon

Against: Crs Hatton

AMENDMENT 2:

Moved Cr Gobbert, seconded Cr Miles

Include a planned action item for the FY 2023/24 at 'Objective 2 - 2.3.2 Develop and agree a post-closure plan for the Tamala Park site'

Reasons:

In order to provide time to plan strategically, if it is left to 2025/26 there may not be sufficient time to plan strategically.

(CARRIED 11/1)

For: Crs Cvitan, Castle, Ferrante, Gobbert, Hatton, Jacob, May, Miles, Re, Shannon, Thornton

Against: Cr Vernon

SUBSTANTIVE RECOMMENDATION, AS AMENDED:

1. **Adopt the Corporate Business Plan 2023 – 2027, as contained in Appendix 4, subject to the following amendments:**
 - 1.1 **Corporate Business Plan Objective 3 – 3.1 heading is amended from; 'Maintain efficient and equitable governance' to: 'Maintain efficient and effective governance'**
 - 1.2 **Include a planned action item for the FY 2023/24 at 'Objective 2 - 2.3.2 Develop and agree a post-closure plan for the Tamala Park site'**
2. **Endorse the following supporting plans:
Long Term Financial Plan 2023-2032;
Asset Management Plan 2023-2032; and
Workforce Plan 2023-2027
as contained in Appendices 5, 6 and 7.**

(CARRIED UNANIMOUSLY 12/0)

6.2	MRC WASTE PLAN
File No:	GF-22-0000400
Appendix(s):	Appendix 8: MRC Waste Plan 2023
Date:	20 June 2023
Responsible Officer:	Manager Projects and Procurement

At the Ordinary Council Meeting held on 01 June 2023, the officer recommendation for this item was Moved and Seconded, however before debate commenced a procedural motion was passed deferring (adjourning) debate for the purpose of the CEO discussing the item with the Strategic Working Group. The item was reviewed by the Strategic Working Group at its meeting on 07 June 2023 and the item is now re-presented to enable Council to resume debate. Additional information has been inserted into the original report as presented to the 01 June 2023 Ordinary Council Meeting and is shown in a box in the 'Officer Comments' section of the report:

This report presented to Council at the Ordinary Council meeting on 01 June 2023 reads as follows:

SUMMARY

The report seeks Council's endorsement and adoption of the Mindarie Regional Council's (MRC) Waste Plan 2023.

BACKGROUND

At the 28 January 2021 Ordinary Council Meeting, Council endorsed the MRC's Final Waste Plan. The MRC submitted the Final Waste Plan to the Director General of the Department of Water and Environmental Regulation (DWER) prior to the 31 March 2021 deadline and included references to the objectives derived from the Strategic Community Plan (SCP) 2018 – 2037 and advised that the SCP and associated plans were undergoing a strategic operational review.

The update Strategic Community Plan 2023 – 2032 has recently been endorsed by Council at the 23 February 2023 Ordinary Council Meeting and an updated Waste Plan 2023 has been developed to align with these objectives and the Western Australia Waste Avoidance and Resource Recovery Strategy 2030 (Waste Strategy).

DETAIL

In November 2019, the MRC received notice from the Director General of the Department of Water and Environmental Regulation (DWER) that the MRC is required to prepare a waste plan under section 40(4) of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act).

Waste Strategy and waste plans

In line with this, the Waste Strategy includes a headline strategy to "Implement local government waste plans, which align local government waste planning processes with the Waste Strategy".

Waste plans are to provide a link between the targets and objectives of the Waste Strategy and local government's waste management activities.

The purpose of the waste plans is to:

- Align local government waste management activities with the Waste Strategy;
- Map current performance and establish a benchmark to achieve Waste Strategy targets
- Monitor progress on local government achievements of the Waste Strategy targets; and
- Design programs and activities which will support the implementation of waste plans.

All local governments and regional local governments (commonly referred to as regional councils) located in the Perth metropolitan region and Peel region, and major regional centres that provide waste services, were required to develop waste plans for the 2020/21 financial year, and perform their functions in respect of waste management in accordance with their plans.

The MRC submitted the Council endorsed Final Waste Plan to DWER on 11 February 2021. To ensure the DWER reporting deadline requirements of 31 March 2021 were met, the MRC developed the Final Waste Plan to reflect the MRC's current operational status, with commentary noting that the Waste Plan was subject to change, pending the outcomes of the MRC's review of its SCP and related plans.

In April 2021, DWER acknowledged receipt of the waste plan and the ongoing strategic operational review. DWER also provided feedback on the level of detail provided in the waste plan and requested an update as to the progress of the operational review.

The MRC has since met, and exchanged correspondence, with DWER representatives on numerous occasions to provide updates and anticipated timelines.

In September 2022, MRC received notice from the Director General of DWER requesting a further update as to how the waste plan feedback would be addressed to align with the Waste Strategy and to submit a revised Council endorsed waste plan by 30 June 2023.

In February 2023, DWER representatives attended the second MRC Strategic Workshop and have been kept informed of the MRC progress in this space.

The MRC Waste Plan 2023, attached to this report, has been developed in alignment with the objectives of the MRC SCP, Waste Strategy and addressing feedback from DWER.

It should be noted that the first annual reports on the implementation for the waste plans for the 2022/23 financial year are due on 1 October 2023.

CONSULTATION

The plan was developed in consultation with MRC and DWER officers through various workshops and a draft submission / feedback process.

STATUTORY ENVIRONMENT

The MRC is required to prepare a waste plan under section 40(4) of the WARR Act.

POLICY IMPLICATIONS

Nil

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FINANCIAL IMPLICATIONS

Section 6.2(2) of the Local Government Act 1995 requires local governments to have regard to their plans for the future (which include waste plans made under section 40 of the WARR Act) in preparation of their annual budget.

VOTING REQUIREMENT

Simple majority

RESPONSIBLE OFFICER RECOMMENDATION

That the Council:

- 1. Endorses and adopts the MRC's Waste Plan and authorises the CEO to submit the Waste Plan to the DWER for assessment.**

OFFICER COMMENTS:

Subsequent to the Strategic Working Group's review, the CEO has amended Appendix 8, the Waste Plan, as follows:

TAB P1 – 6.2 - Additional Comments: "The MRC strategic documents..." changed to "MRC Strategic Community Plan has recently been endorsed".

TAB P1 – 6.4 & 6.5 – Table 15. Cell F43:

"Objective 2.1.1 outlines the MRC's plan to conduct a waste audit in 2024/25 to assess residual, FOGO, and commingled waste."

changed to

"MRC plans to review available 3 bin waste material composition data from member councils and other waste producers which will be consolidated with future waste audits in 2024/25 to assess residual, FOGO, and commingled waste."

DEFERRED (ADJOURNED) MOTION:

At the Ordinary Council meeting held on 01 June 2023 this motion was Moved and Seconded, however before debate on this motion commenced, a procedural motion was passed deferring (adjourning) debate on the motion subject to the CEO taking the item to the Strategic Working Group. The Report and Waste Plan was discussed at a meeting with the Strategic Working Group on 07 June 2023, the changes highlighted in the Officers comments above were provided to the MRC during the meeting. No other feedback has been received.

The Mover and Seconder as recorded at the Ordinary Council Meeting on 01 June 2023, are provided below and debate on the adjourned motion will recommence with the Chair offering the Mover their right to speak to the motion:

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Moved Cr Vernon, seconded Cr Shannon

MOTION

That the Council:

Endorses and adopts the MRC’s Waste Plan and authorises the CEO to submit the Waste Plan to the DWER for assessment.

(CARRIED UNANIMOUSLY 12/0)

7 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

8 NEXT MEETING

The next Ordinary Council meeting is to be held on Thursday 13 July 2023 at the City of Stirling commencing at 6.30 pm.

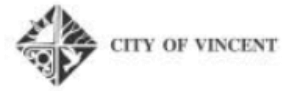
9 CLOSURE

The Chair closed the meeting at 7.11pm and thanked the City of Joondalup for their hospitality and use of their meeting facilities. The Chair thanked Councillors for their participation and dialling into the meeting.

SignedChair

Dated.....day of2023

MINUTES



SUSTAINABILITY AND TRANSPORT ADVISORY GROUP

Thursday 1 June, 2023 at 6pm

Venue:
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville
UNCONFIRMED MINUTES

Attendees:

City of Vincent Councillors
Cr Loden (Chairperson)

Community Representatives
Chris Cutress, Helen Griffiths

City of Vincent Officers
Coordinator Sustainability & Innovation, Sustainability & Innovation Advisor, Manager Engineering, Specialist Strategic Projects

.....

1. Welcome/Declaration of Opening

Cr Loden opened the meeting at 6:02pm and delivered the Acknowledgement of Country.

2. Apologies

Cr Hallett, A/Director Infrastructure & Environment, Executive Manager Urban Design & Strategic Projects, Ian Kininmonth, Jacinta Key, Adam Wilmot, Phil Taylor.

3. Confirmation of the Minutes

The Minutes of the meeting held on 4 August 2022 and 30 March 2023 were received and confirmed as a true and correct record.

4. Business

4.1 Sustainability update

- The group was presented with recommendations from the ARUP Electric Vehicle (EV) charging report and provided an update on charge station install progress within the City of Vincent.
- Some challenges were identified with EV infrastructure; for example off street parking and apartment charging.
- The group discussed the role of the City of Vincent in terms of managing the use of EV charging stations for residences without off street parking. This included whether or not a policy or position statement would be more appropriate in the future. Opportunities to liaise with WALGA and surrounding inner city Local Governments about developments in this area were raised.
- It was discussed and agreed that the City's current focus should be to provide general up-to-date information about EVs.

RECOMMENDED ACTION:

STAG members to note update. Administration to continue to provide general up-to-date information about EVs. Manager Engineering to contact WALGA about developments in off street EV charging. Co-ordinator Sustainability & Innovation to contact inner city Local Governments about developments in off street EV charging.

4.2 Active Transport Update

- The group was advised that 60 percent of local roads have now slowed from 50 to 40km/hour.
- Speeds in trial areas show that people are slowing down.
- A procurement process for E-scooters within the City is closing next week.
- Two community consultations have occurred regarding a 'safe active' street for Norfolk Street, North Perth.
- The potential to consider green paint for new bike lanes was queried. Administration confirmed the City recently engaged consultants to prepare Link and Place Guidelines and that this could be considered through the development of the Guidelines.

RECOMMENDED ACTION:

STAG members to note update. Specialist Strategic Projects to request green bike lanes be considered through the preparation of the City's Link and Place Guidelines.

4.3 City Strategies

- A presentation of the City's strategies and their alignment to the recently adopted Strategic Community Plan (SCP) was provided. The order in which the strategies were developed, their future review dates and the synergies between them were raised and discussed. As was the interlinking nature of the City's Accessible City Strategy, Sustainable Environment Strategy (SES), Waste Strategy, Public Open Space Strategy and Greening Plan.
- The duplication of the delivery of the City's SCP 'Accessible City' priority via the Accessible City Strategy as well as via the SES 'Transport' strategic pillar was noted.
- The potential of delivering the SCP 'Enhanced Environment' priority via one strategy was raised and opportunities to explore this through the upcoming SES review process were discussed.

RECOMMENDED ACTION: STAG members to note the presentation and note that an update on the SES review will be provided at the next meeting.

4.4 Wind Turbines on City Assets

- Cr Loden outlined that costs have come down for wind turbines.
- Beatty Park Leisure Centre or the Administration Centre may be candidates and wind could be useful for generating power in off peak/evening periods when solar PV not generating.

RECOMMENDED ACTION: STAG members to note update and note that Administration will consider including an investigation of the potential to locate a wind turbines at the Administration Building or Beatty Park in the next iteration of the Sustainable Environment Strategy.

4.5 Other business

- Australia's First National Electric Vehicle Strategy.

RECOMMENDED ACTION: STAG members to note report circulated. Sustainability & Innovation Advisor to include update regarding the STAG re-nomination process at the next meeting.

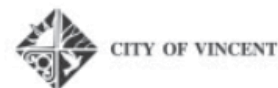
5. Close/Next Meeting

Cr Loden closed the meeting at 7:35pm. The next meeting will be held on Thursday 17 August 2023 at 6pm.

Signed _____
Councillor (Chairperson)

Dated this _____ day of _____ 20__

MINUTES



ARTS ADVISORY GROUP

Wednesday 7 June 2023
5:30pm – 6:30pm

Venue: Committee Room
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville

Attendees:

City of Vincent Councillors

Cr Suzanne Worner (SW) (Chairperson)

Community Representatives

Carolyn Karnovsky (CK)
Helen Turner (HT)

Chakris Srisuwan (CS)
Iwan Isnin (II)

Elaine Hanlon (EH)
Paula Hart (PH)

City of Vincent Officers

Madison Rea, A/Coordinator Place (MR)
Lauren Formentin, Place Planner – Arts (LF)

Apologies

Cr Alex Castle (AC)
Kate Rae (KR)

Claudia Alessi (CA)
Leah Robbie (LR)

Marisa Santosa (MS)
Sue-Lyn Moyle (SM)

1. Welcome/Declaration of Opening – Acknowledgement to Country (SW)

SW opened meeting 5:30pm

2. Apologies

Cr Alex Castle, Claudia Alessi, Kate Rae, Leah Robbie

3. Previous Minutes

Minutes for 22 February 2023 meeting confirmed

4. Business

4.1 Updates:

Draft Arts Plan

5 mins

- Has been approved for formal advertising by Council.
- Consultation has been going since 2020, through two previous AAG groups.
- Current formal consultation open until 26 June 2023.
- Great work getting the plan to this point.
- Online consultation through Imagine Vincent: <https://imagine.vincent.wa.gov.au/arts-plan>.
- Recap of ADAP 2018-2020 review and learnings from Making Space for Culture report
- Engagement summary
- Arts Plan on a page – vision remains ambitious. Structure of document summarised.
- Members invited to share feedback through Imagine Vincent or contact LF directly.
- Community can provide input through survey (option to do short or long) or in-person at Cleaver St & Co pop-in session 8 June or consultation open day 19 June.
- Noting themes have changed since ADAP (EH)
 - Yes this is covered in the ADAP Review – LF to send out again.
- Keen to see how the City can inject creativity in everything we do. For example rather than installing new park bench, find a creative way to integrate art. Unpacking what creativity means and how to

incorporate, as art is subjective and there are many options. (SW)

- Need for LF to broaden people's minds across other teams in Vincent. Having arts portfolio in the Place team is a good start, helps to embed arts into strategies and plans, or early on in projects.
- Actions include lead and support teams which shows requirement for cross collaboration.
- Need to have the right conversations internally – arts champions in other teams needed.
- We have been successful in embedding sustainability into everything we do, now we need to do the same with the arts (SW).
- Need to build relationships and encourage other teams to see the value of arts.
- Could there be an opportunity to form a volunteer arts team? (CS) LF to have a think how this may potentially work.

Draft Pickle District Planning Framework

10 mins

- Summary of PDPF
 - Context analysis
 - Consultation and engagement
 - Clear vision from the community
 - DRP review
 - How to read this document and 'Plan on a Page'
 - Outline of community incentives for development.
 - How is 'registered enterprises' defined? LF to investigate and circulate.
- Was Bunnings DA approved? Yes.
- Brief explanation of JDAP process (SW)
- Overview of The Pickle District Town Team's feedback on PDPF, particularly in regard to developer incentive to provide creative infrastructure and regarding percent for art.
- Administration are trying to find the sweet spot where the outcome is viable for all parties.
- Percent for art cash in lieu mechanism – developers will need to know what money is going towards to take this option
 - LF: agreed, this is why we have introduced the public art opportunities map (last page of Percent for Art Policy). This will also be a living document, constantly updated. Creative spaces could also potentially be added to this map.
- What is the viability of arts spaces in Bunnings development?
 - It was floated through application process (SW)
 - Some Bunnings stores engaged with artists, providing hire of tools and material off cuts to artists.

FIFAWWC Mural

5 mins

- Overview of project, update and showing of design concept by artists Sioux Tempestt and Seantelle Walsh (Kardy Kreations).
- FIFA/Tourism Western Australia also licensing artwork for gifts to players and VIPs, including bookmark and naming of fragrance aligning with artwork name.
- Vincent also looking into licensing digital artwork.

4.2 Art exhibitions and potential for CoV support

35 mins

- Group consensus that the City should definitely provide support for art exhibitions, suggested through the existing Festivals and Events Sponsorship program rather than creating a new funding stream.
 - Art exhibitions draw people to an area, activate an area, not only for the opening night but the duration of the exhibition. They also provide cultural experiences for our community.
 - This is also an example how we could 'integrate art into all things we do' (arts vision).
 - The Pickle District After Dark event has been successful in event funding, but static art exhibitions have not been successful. LF to investigate why, including definitions of particulars. For example, is it about including another component into the exhibition such as live music, or artist talks/educational component?
- Draft Plan also includes investigation into small scale arts grants.
- What happens with acquittals for arts grants?
 - Vincent assesses acquittal to ensure proper use of grant funding. Biggest value would be learnings from the projects, and knowledge sharing for both the City and other community groups. (LF)
 - Suggestion to consider survey format for acquittal, so data can be collated automatically. Potential for some aspects to become accessible by the public.

5 Close/Next Meeting

Next meeting is on 16 August 2023.

Statistics for Development Applications As at the end of June 2023

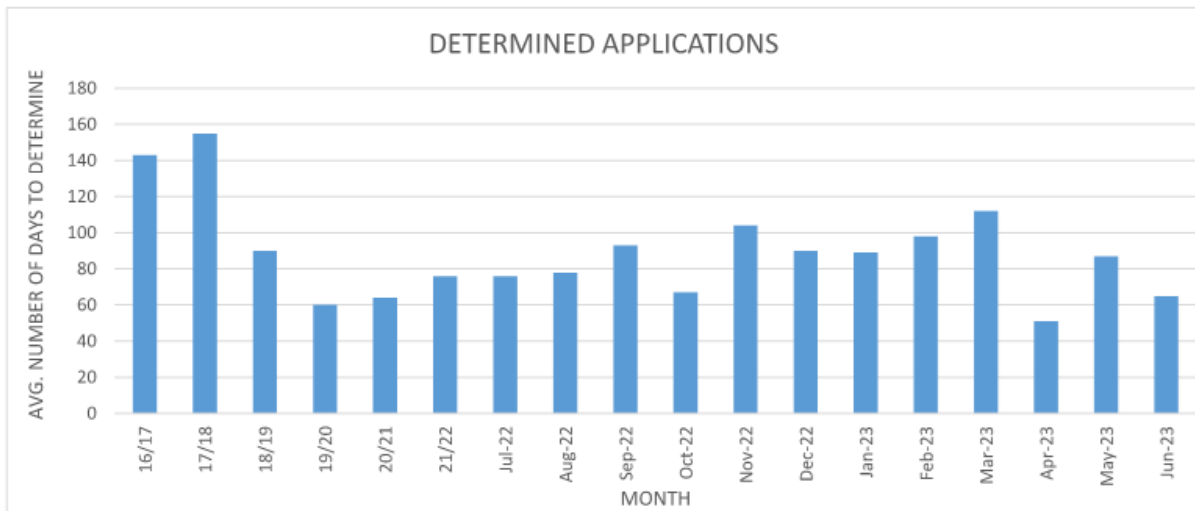
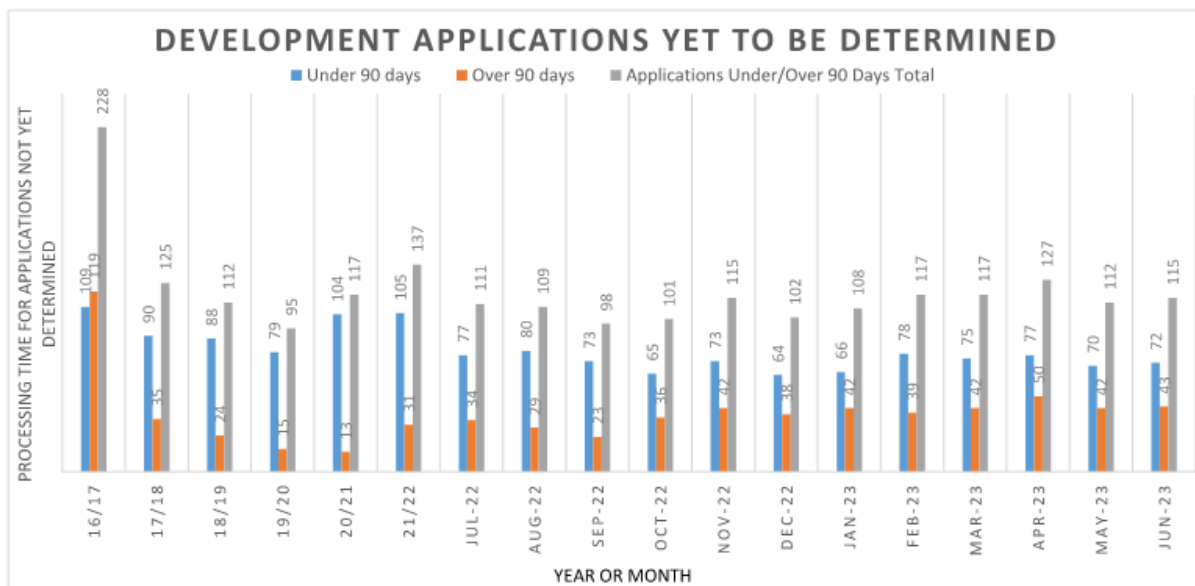


Table 1: Minimum, Average and Maximum Processing Timeframes for determined applications in each financial year since 2016/17 and each month since July 2022.

Processing Days	16/17	17/18	18/19	19/20	20/21	21/22	Jul-22	Aug-22	Sept-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
Minimum	7	1	0	0	0	1	9	15	51	6	49	9	21	45	51	15	0	5
Average	143	155	85	60	64	76	76	78	101	67	104	90	89	98	112	51	87	65
Maximum	924	1008	787	499	268	298	155	136	212	111	168	205	167	173	280	171	262	131

	Jul-22	Aug-22	Sept-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
DA's Determined <i>(excludes DA's exempt from approval or cancelled)</i>	31	27	31	19	12	31	11	22	14	14	35	34
Value of Determined DA's <i>(in millions)</i>	4.28	31	69.8	3.01	53.4	145.4	2.25	5.5	6.7	28.8	19.7	46.7



	Jul-22	Aug-22	Sept-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
DA's lodged	27	25	23	27	25	18	17	31	26	22	24	29
DA's to be Determined	111	109	96	101	115	102	108	117	117	127	112	115
Value of DA's to be Determined <i>(in millions)</i>	238.59	305.59	244.36	287.49	273.64	106.44	108.49	110.80	108.66	100.78	69.75	136.7

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
1.	Nos. 212-214 Lake Street, Perth (DR 223 of 2021)	19 October 2021	Hanoze Park Pty Ltd	<p>Application for review of notice issued in accordance with the <i>Health (Miscellaneous Provisions) Act 1911</i> to address odour nuisance at 7 Grams Chicken Café. Hanoze Park Pty Ltd believes the notice to be invalid.</p> <p>*****</p> <p>SAT Directions Hearings were held on 5 and 11 November 2021, and a further directions hearing held 1 March 2022. The presiding member heard submissions from the City and from the Applicant. On 20 April 2022, the Tribunal handed down their decision, affirming the decision of the City that a Notice can be given under S.184 of the <i>Health (Miscellaneous Provisions) Act 1911</i> (for a nuisance not specifically mentioned in Section 182 of that Act). The matter proceeded to confidential mediation on 5 July 2022. The session centred on a practical solution proposed by the business. The business agreed to present plans for this solution to the City to review by 2 August 2022 with a further mediation hearing scheduled for 9 August 2022. SAT agreed to further adjournment to 21 September 2022. Applicant required to submit mechanical drawings prior to the next SAT Hearing. Matter further adjourned to 17 November 2022 as the consultant contracted by Hanoze Park Pty Ltd passed away. Mechanical drawings have been submitted and it has been identified that a development application and building application would be required. Mediation listed for 17 November 2022 was vacated, and matter is listed for hearing on 3 March 2023. A development approval has been issued for external fixtures, and the City is awaiting submission of a building application for solution. The SAT mediation hearing that was schedule for 3 March 2023, was adjourned, with the matter relisted for a Directions Hearing on 14 April 2023. The City is advised the installation of the new exhaust system at the premises is imminent. The SAT hearing that as schedule for 14 April 2023, was adjourned, with the matter relisted for 12 May 2023. The City is advised the installation of the new exhaust system will be completed by 2 May 2023. The two parties will return to SAT on 23 June 2023. At this time, the matter will either be resolved to the satisfaction of both parties, adjourned to a later mediation or programmed for a Hearing by the SAT Member. 29 June 2023. The SAT Directions hearing set for 23 June was adjourned and relisted for 21 July 2023. At this time, the matter will either be resolved to the satisfaction of both parties, or it will likely be programmed for a Hearing by the SAT Member.</p> <p><i>Representation by: McLeods</i></p>
2.	Nos. 596-598 Newcastle Street, West Perth (DR 92 of 2022)	8 June 2022	Thomson Geer	<p>Application for review of Council decision to refuse an application for Proposed Amendment to Previous Approval: Billboard Signs (Unlisted Use) on 17 May 2022.</p> <p>*****</p> <p>Directions Hearing held on 17 June 2022. The mediation listed on 1 August 2022 was vacated and the matter is now listed for mediation on 1 September 2022. Following mediation the matter has been listed for a full hearing. Key dates for this are as follows:</p>

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
				<ul style="list-style-type: none"> • 14 October 2022 – City Statement of Issues, Facts and Contentions due to SAT. • 28 October 2022 – Applicant Statement of Issues, Facts and Contentions due to SAT. • 8 February 2023 – Witness statements and draft conditions due to SAT. • 23 and 24 February 2023 – SAT Hearing. <p>Subsequent to this the applicant confirmed withdrawal of matter on 19 October 2022. The applicant has since requested the matter be reopened and a Directions Hearing was held on 25 November 2022 and a further Directions Hearing on 16 December 2022 to consider this. At the 16 December 2022 Directions Hearing, the SAT allowed for the appeal to be reinstated following the previous withdrawal, with the matter to be listed for full hearing. Directions Hearing scheduled for 13 January 2023 was vacated. The SAT issued Orders on 13 January 2023 with a full hearing held on 25, 26 and 31 May 2023. Awaiting SAT Orders schedules to be handed down within 90 days.</p> <p><i>Representation by: Castledine Gregory</i></p>
3.	No. 391 Lord Street, Mount Lawley (DR 192 of 2022)	31 October 2022	Urbanista Town Planning	<p>Application for review of a Joint Development Assessment Panel decision to refuse an application for a mixed-use development on 19 October 2022.</p> <p>*****</p> <p>Directions hearing was vacated and mediation was listed for 30 November 2022. Mediation held on 30 November 2022. A second mediation was held on 1 February 2023. A third mediation was held on 3 April 2023 to discuss further modifications to the proposal. The SAT issued Orders on 3 April 2023 with the following key dates associated:</p> <ul style="list-style-type: none"> • 15 May 2023 – The Applicant provided an amended application to the City for assessment. • 20 July 2023 – The Respondent is invited to reconsider its decision on the application by this date pursuant to Section 31 of the <i>State Administrative Tribunal Act 2004</i>. • 28 July 2023 – Directions hearing scheduled. <p><i>Representation by: JDAP Presiding Member</i></p>
4.	No. 129 Loftus Street, Leederville (DR 76 of 2023)	23 May 2023	Hidding Urban Planning	<p>Application for review of a Joint Development Assessment Panel decision to refuse an application for a Child Minding Centre on 1 May 2023.</p> <p>*****</p> <p>Directions hearing held on 9 June 2023 and programmed to mediation. Mediation is scheduled for 24 August 2023.</p> <p><i>Representation by: JDAP Presiding Member</i></p>
5	No. 41-43 & 45 Angove Street, North Perth (DR 81 of 2023)	1 June 2023	Hidding Urban Planning / Lavan	<p>Application for review of a Joint Development Assessment Panel decision to refuse an application for a Service Station on 3 May 2023.</p> <p>*****</p> <p>Directions hearing held on 16 June 2023. Mediation held on 4 July 2023, with Mayor Cole and interested community members in attendance to make a presentation. A second mediation is scheduled for 14 August 2023.</p> <p><i>Representation by: JDAP Presiding Member</i></p>
6	No. 12 Brookman Street,	4 June 2023	Peter Arnell	Application for review of Council decision to refuse an application for Alterations and Additions to

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
	Perth (DR 83 of 2023)			Single House on 16 May 2023. ***** Directions hearing held on 30 June 2023. Mediation listed for 26 July 2023, with Mayor Cole, all Councillors and interested community members invited to attend. <i>Representation by: Administration</i>
7	No. 334-336 Beaufort Street, Perth (DR 87 of 2023)	9 June 2023	Dark Knight Retail Pty Ltd t/as Evolution Bikes Australia	Application for review of Council decision to refuse an application for Proposed Alterations and Additions to Shop (Roller Shutters) (Unauthorised Existing Development) on 16 May 2023. ***** Directions hearing held on 23 June 2023. Mediation listed for 13 July 2023, with Mayor Cole, all Councillors and interested community members invited to attend. <i>Representation by: Administration</i>

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
1.	Nos. 139 and 141 Lake Street, Perth	Planning Solutions	Form 1 – Mixed Use Development	17 January 2023	Not yet scheduled	The application is on stop-the-clock as the City has requested further information. A new due date for the Responsible Authority Report has not yet been confirmed.
2.	No. 554 Newcastle Street, West Perth	Tomaria Construction	Form 1 – Mixed Use Development	20 January 2023	Not yet scheduled	Currently under assessment. The applicant has agreed to an extension to the Responsible Authority Report deadline to 14 July 2023, which is pending acceptance by the Presiding Member.
3.	Nos. 37-43 Stuart Street, Perth	Planning Solutions	Form 1 – Change of Use to Unlisted Use (Community Purpose) and Alterations and Additions	5 May 2023	Not yet scheduled	Currently under assessment. Responsible Authority Report is currently due on 24 July 2023.
4.	No. 38-44 Brisbane Street, Perth	Rowe Group	Form 1 - Mixed Use Development	2 June 2023	Not yet scheduled	Currently under assessment. Responsible Authority Report is currently due on 17 August 2023
5.	Nos. 533-545 Newcastle Street, 1-7 Old Aberdeen Place and 5-16 Cleaver Street, West Perth	Planning Solutions	Form 2 – Amendment to Commercial Development	15 June 2023	Not yet scheduled	Currently under assessment. Responsible Authority Report is currently due on 1 September 2023.

DAP Process Improvements:

The City's Administration has changed the process for DAP matters. This will include early confirmation of the availability of Elected Members that are DAP Members to attend DAP meetings. This will also include the circulation of the Responsible Authority Report to all Elected Members on contentious DAP items.

ADDRESS	APPLICANT	PROPOSAL	DRP MEETING DATE	REASON FOR REFERRAL
No. 463-507 Newcastle Street, West Perth	CCN Architects & APPL	Commercial Development	21 June 2023	Pre-lodgement Application The proposal would benefit from referral to the Design Review Panel to consider the approach to site planning from the proposed concept and key design considerations to be addressed as it progresses.
No. 168 Scarborough Beach Road Mount Hawthorn	Rowe Group	Commercial Development	21 June 2023	Pre-lodgement Application – Previously Referred The proposal would benefit from referral to the Design Review Panel to consider amendments made following the last DRP Meeting on 5 April 2023.
No's. 367-373 Fitzgerald Street & 103 Alma Road, North Perth	Celsius Developments	Mixed Use Development	28 June 2032	Pre-lodgement Application The proposal would benefit from referral to the Design Review Panel to consider amendments made following the last DRP Meeting on 31 May 2023.



INFORMATION BULLETIN

TITLE:	Register of Petitions – Progress Report – June 2023
DIRECTORATE:	Chief Executive Officer

DETAILS:

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned.

Key Index:	
CEO:	Chief Executive Officer
EDCBS:	Executive Director Community & Business Services
EDIE:	Executive Director Infrastructure & Environment
EDSD:	Executive Director Strategy & Development

Date Rcd	Subject	Action Officer	Action Taken
15/3/2022	Petition with four (4) signatures requesting residents only parking on Prospect Place, West Perth	EDIE	<p>Completed</p> <p>The Rangers have recently completed the necessary occupancy survey for this street, and the thresholds required to meet any change to restrictions has not been met.</p> <p>The data collated during these surveys has identified that whilst the occupancy is (at its highest) 75%, this also includes residential vehicles.</p> <p>The Rangers can, during their normal patrol duties, continue to monitor the street for any vehicles that are non-residents, to ensure that they are adhering to the 2P time limit. The Rangers will then take the appropriate action against those vehicles overstaying the time limit.</p>



INFORMATION BULLETIN

TITLE:	Register of Notices of Motion – Progress Report – June 2023
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

Key Index:	
CEO:	Office of the CEO
EDCBS:	Executive Director Community & Business Services
EDIE:	Executive Director Infrastructure & Environment
EDSD:	Executive Director Strategy & Development

Details	Action Officer	Comment
No outstanding Notices of Motion		



INFORMATION BULLETIN

TITLE:	Register of Reports to be Actioned – Progress Report – June 2023
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following reports still require action or are in the process of being actioned.

Key Index:
CEO: Office of the CEO
CFO: Chief Financial Officer
EDSD: Executive Director Strategy & Development
EDIE: Executive Director Infrastructure & Environment

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
Council Meeting 20 June 2023				
9.1	No. 80 (Lot: 102; D/P: 413590) Auckland Street, North Perth - Proposed Single House	MD&D	Application deferred to allow applicant the opportunity to consider Council's reasons for deferral and changes to the proposal. Applicant is considering their options.	Anticipated second half of 2023.
Council Meeting 16 May 2023				
9.4	Request for Proposals for Redevelopment of Leederville Carparks	EDSD	Council endorsed the preferred proponent to enter into negotiations to develop a Heads of Agreement regarding their proposal.	A Business Plan will be presented to Council for approval to advertise in mid 2023.
9.7	Advertising of New Policy - North Claisebrook Planning Framework	EDSD	Council approved the draft planning framework for advertising.	The results of consultation and the updated framework will be presented to Council in late 2023.
9.8	Advertising of New Policy - West Perth Planning Framework	EDSD	Council approved the draft planning framework for advertising.	The results of consultation and the updated framework will be presented to Council in late 2023.
9.9	City of Vincent Arts Plan - Approval to Advertise	EDSD	Council approved the draft plan for advertising.	The results of consultation and the updated plan will be presented to Council in late 2023.
9.10	Thriving Places Strategy - Approval to Advertise	EDSD	Council approved the draft strategy for advertising.	The results of consultation and the updated strategy will be presented to Council in late 2023.
10.5	Draft Bike Plan	EDIE	21 Days local public notice – to return to Council in July for adoption	OCM 25 July 2023
11.4	Advertising of amended policy - Recognition of Noongar Boodjar Culture and History through Welcome to Country and Acknowledgement of Country	EMC&E	Public Consultation closes 14 June 2023 and will be presented to OCM 25 July 2023 for adoption.	OCM 25 July 2023

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
11.5	Advertising of Differential Rates	CFO	Differential Rates have been advertised and will be presented to OCM 20 June 2023 as part of the Annual Budget Adoption.	OCM 20 June 2023
12.1	Annual Review of Council Delegations	EMCSG	To be presented to 20 June 2023 OCM	OCM 20 June 2023
12.2	Leederville Oval sponsorship and naming rights	EMCSG	Required to be presented back to Council if any submissions received	Late July 2023
12.4	Reports and Minutes of the Audit Committee Meeting Held on 4 May 2023	EMCSG	Outstanding agenda items to be reported back to June Audit Committee meeting	OCM 25 July 2023
Council Meeting 4 April 2023				
9.2	Review of Design Guidelines	EDSD	Council approved advertising for the Brookman & Moir Street Heritage Area and Lacey Street Character Area Local Planning Policies. Also approved for advertising was the associated amendment to the Built Form Policy and the revocation of Appendix 3, 12. 14. 15. 16 and 18.	The results of advertising and the updated local planning policies will be presented to Council in mid 2023.
9.5	Proposed Lease of Portion of No. 41 (Lot 31) Britannia Road, Leederville at Britannia Reserve for a Telecommunications Facility	EDSD	Council approved granting lease at its meeting 20 June 2023.	Completed OMC 20 June 2023
10.2	Introduction of \$1 First Hour Fee in Car Parks - Analysis	EDIE	Discussions with stakeholders progressing.	Completed Included in Annual Budget in June 2023
11.4	Advertising of amended policy - Purchasing Policy	CFO	Public Consultation closed Friday 12 May. Will be presented to OCM 20 June 2023 for adoption	OCM 20 June 2023
Council Meeting 14 March 2023				
9.4	Advertising of Amended Policy No. 7.7.1 - Non-Residential Development Parking Requirements and Payment in Lieu of Parking Plan	EDSD	Council approved the Policy and Payment in Lieu of Parking Plan at its Meeting in June 2023.	Completed
9.5	Minor Amendment to Metropolitan Region Scheme - Leederville Parade Primary Regional Road Reserve	EDSD	Council requested that the WAPC proceed with a Minor Amendment to the Metropolitan Region Scheme to remove the Primary Regional Road reservation.	Advertising will be undertaken by the WAPC, with results presented back to Administration in late 2023.
10.3	Waste Strategy Project – Verge Valet Vincent Trial Update	EDIE	Extend trial 12 months (July 2023-June 2024).	Further report (inclusive of community consultation feedback) to Council on progress of trial in March 2024.
12.2	Advertising Of Amended Policy - Legal Representation For Council Members And Employees (Policy No. 4.2.01)	EMCSG	Council approved amended policy at its meeting 20 June 2023.	Completed OMC 20 June 2023
12.4 RESPONSES TO MOTIONS CARRIED AT THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 2 FEBRUARY 2023				
4.2(1)	Development Green Space - That Council REQUEST the CEO to	EDIE	Administration is completing a review of the City's Built Form	Late 2023

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
	present a review of the landscaping requirements in the City's Built Form Policy to Council by December 2023.		Policy against the State's Medium Density Codes and will present this review and the impact to the Built Form Policy to Council in late 2023.	
4.5	Fitzgerald): 4.5.1 That the City of Vincent addresses the safety issues for pedestrians at the corner of Fitzgerald Street and Newcastle Street in this financial year 2022/23. 4.5.2 That the City of Vincent places a bollard or visual deterrent to offer a pedestrian refuge and protection of the Heritage listed building on the corner Newcastle Street and Fitzgerald Street. (similar to what exists on the City of Perth side of the fore mentioned intersection).	EDIE	Improvements / modifications to the intersection of Newcastle and Fitzgerald Streets requires the collaboration of several stakeholders and is expected to take over eighteen months to achieve. The interim solution has the support of the proposer of the motion	2024
4.8	Chemical Sprays – That Council REQUESTS that Administration provide a report to Council by June 2023 on options and costs for further reduction in the use of glyphosate.	EDIE	Report by July 2023 Inc. soil sample analysis.	Current resource priorities may result in report delay by one month (now July 2023) - July 2023
4.11	Speed Humps - That Council REQUESTS that Administration undertakes a road condition assessment to underpin a program of maintenance and needs assessment for speed humps and other traffic interventions in local areas, and report to Council Workshop on the findings of these assessments by end of 2023.	EDIE	Report by December 2023	December 2023
12.4 4.12	Refund of Rates AUTHORISES Administration present such a model along with all assumptions to Council for approval, including an indication of when each area will be consulted about the preferences for up- front payment.	CFO	The Vincent Underground Power Project model will be presented to OCM 20 June 2023.	OCM 20 June 2023
4.16(3)	E-Waste – That Council NOTES the various e-waste disposal options already available to residents and REQUESTS Administration to advertise these disposal options to increase community awareness; and REQUESTS: <ul style="list-style-type: none"> a six-month trial of E-waste drop-off points; that a report be presented to Council at the end of the trial detailing the findings from the trial; and that the Administration promote the trial in the media, social media, and other normal channels. 	EDIE	Investigation to be commenced. Proposal to Council Workshop for information.	To be presented to Council at the end of the trial.
12.7 Report and Minutes of the Audit Committee Meeting held on 2 March 2023				

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
5.1	5.1 Managing Risk through the Procurement, Contract Management and the Project Management Framework		Amendment requested that the CEO report to Council any risks identified as extreme and/or high in the monthly register	Complete
5.5	5.5 Fraud and Corruption Prevention Plan – Annual Review		Amended item tabled 29 June 2023 Audit Committee and adopted.	Complete
Council Meeting 14 February 2023				
10.1	Update on Expanding 40KM/H Speed Zones Within City of Vincent	EDIE	The original AREA 40 trail bound by Vincent, Walcott, Guildford, Swan River, GFF, Newcastle and Charles Street's has been approved by Main Roads WA as a permanent installation of speed limits.	Completed City to continue to advocate for 40km/h across the City.
Council Meeting 13 December 2022				
10.1	Stormwater Drainage	EDIE	Commencing within the Mount Hawthorn precinct; Hydraulic modelling to be undertaken in 2023 – 2024 financial year (estimated cost of \$80,000 - \$160,000)	Anticipated be undertaken during the 2023 - 2024 financial year (funded through the above modelling project); and 2023 - 2024 Annual Budget preparations.
10.4	Full Median Strip for Angove Street and Woodville Street Intersection	EDIE	Report back to Council on the outcome of the community consultation and advice whether the traffic management treatment trial should proceed. Consultation results received for full median strip for Angove Street and Woodville Street intersection and is currently being evaluated.	Late 2023
Council Meeting 15 November 2022				
10.2	EOI for E-Scooter Shared Scheme in the City of Vincent	EDIE	Council approved the CEO inviting Expressions of Interest for and e-Scooter Share Scheme to operate within the City of Vincent.	EOI issued in June. Outcome will be presented to Council at August OCM
Council Meeting 18 October 2022				
9.5	Local Planning Scheme Amendment No. 11	EDSD	Special Control Area drafted for inclusion in Local Planning Scheme No. 2 to protect the Royal Perth Hospital Emergency Helicopter Flight Path. Scheme amendment approved for advertising. Results from advertising and the updated scheme amendment will be presented to Council for consideration in early mid 2023.	Early-Mid 2023.
9.10	Place Plan Annual Review		Final review of Volume 1: Vincent Town Centre Place Plan and Volume 2: North Perth Town Centre Place Plan. Annual review of Volume 3: Mount Hawthorn Town Centre Place Plan, Volume 4: Leederville Town Centre Place Plan, Volume 5: Beaufort Street Town Centre Place Plan and Volume 7: Pickle District Place Plan.	Council will receive this update annually with the next update scheduled for 2023.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
Council Meeting 23 August 2022				
9.5	Advertising of Amended Character and Heritage Areas Policy - Orange Avenue and Hope Street	EDSD	Guidelines and updated Policy approved for advertising. Results from advertising and the updated Guidelines and Policy will be presented to Council for consideration in early mid 2023.	Early Mid 2023.
9.6	Advertising of Amended Policy - Local Planning Policy No. 7.5.1 - Minor Nature Development	EDSD	Policy amendments drafted to update exemptions proposed to be applicable in the City of Vincent. Amended policy approved for advertising. Results from advertising and the updated Policy will be presented to Council for consideration in late-2022 early mid 2023	Early Mid 2023.
Council Meeting 26 July 2022				
9.7	Beaufort Street and Grosvenor Road Pedestrian Improvement Projects	EDSD	Following the trial, concept plan options for a flexible public plaza are being developed, including investigating the feasibility of reconfiguring or integrating the car parks with key consideration given to the key movement issues identified during the trial. A road safety audit would be completed on these plans.	To be presented to Council in late 2023.
9.8	Creation of Mall Reserve - Washing Lane, Perth	EDSD	Formal application through Section 59 process will be sent through to the Minister for Lands	Late-2022/Early Mid 2023
9.9	New Lease to Jigsaw Search & Contact Inc - Portion of Robertson Park, No. 176 (Lot 1) Fitzgerald Street, Perth Lee Hops Cottage)	EDSD	Tenant's position has changed, reviewing options. They will inform the City later part of 2023.	Late-2022. Early-2023 Late 2023
Council Meeting 17 May 2022				
9.4	Sale of No. 25 (Lot 93) Sydney Street, North Perth	EDSD	Settlement scheduled 25 July 2023.	August 2023.
Council Meeting 5 April 2022				
9.3	Proposed Amendment No. 9 to Local Planning Scheme No. 2 - No. 21 (Lot: 373; D/P: 1939) Eucla Street, Mount Hawthorn	EDSD	Amendment advertised and determined by Council at the 22 October Council Meeting. Amendment has been forwarded to the WAPC for consideration before being presented to Minister for determination.	Response from Minister expected in mid-2023.
Council Meeting 8 March 2022				
9.4	Sale of No. 26 Brentham Street, Leederville	EDSD	Scheme amendment approved, liaising with potential purchaser. Confirmation with adjoining landowner, interested in making offer for purchase.	Mid 2023
Council Meeting 14 September 2021				
9.7	Outcomes of Advertising: Draft Precinct Structure Plan and Draft Place Plan - Leederville; and Preparation of Amendment 7 to Local Planning Scheme No. 2	EDSD	LPSP referred to WAPC for comment and endorsement.	Final comments not expected until mid late-2022. early mid 2023

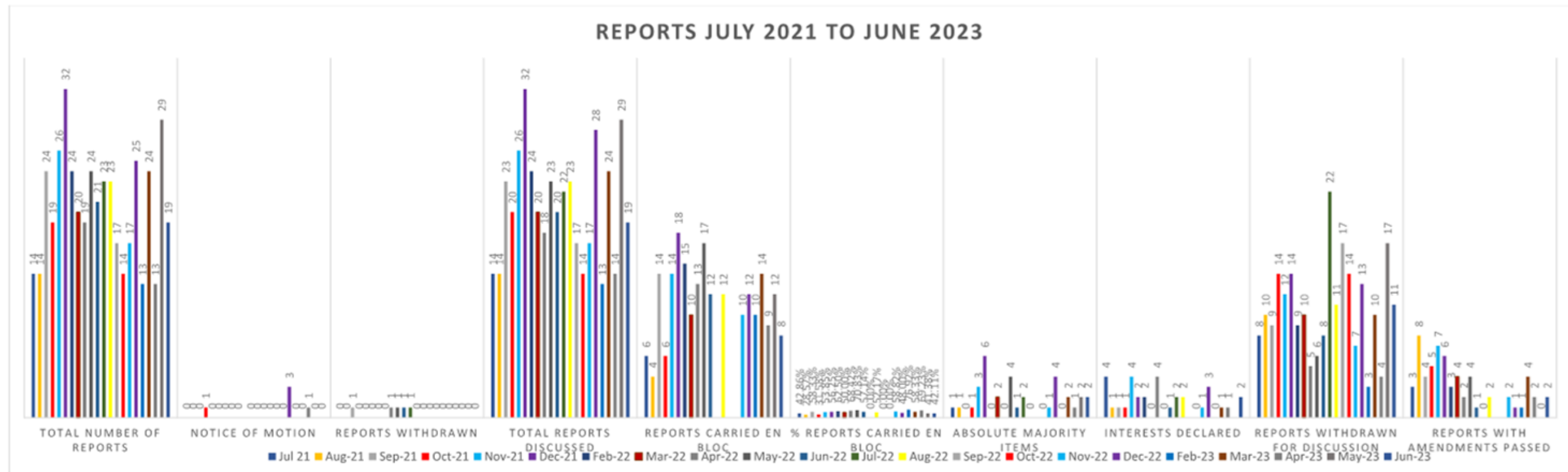
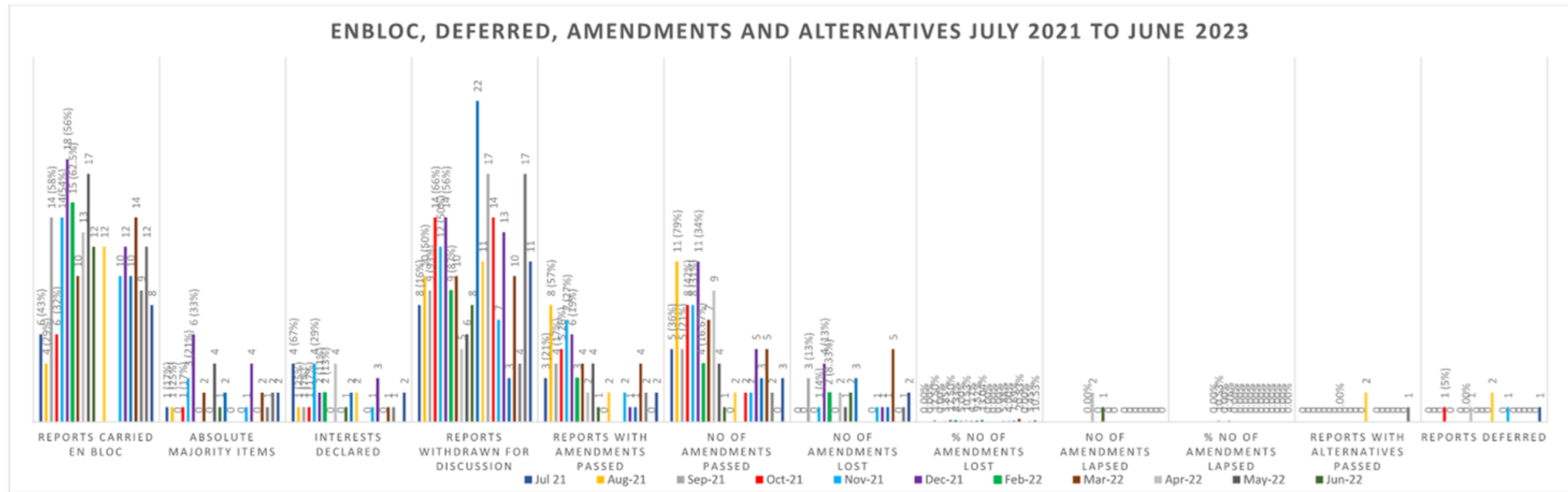
Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
Council Meeting 20 October 2020				
12.2	Request to the Minister for Lands to Acquire Six Rights of Way as Crown Land and Reserve as Public Rights of Way - Perth Precinct	CEO	Request submitted to the Minister for Lands in February 2021 Assessment expected to take 6 – 12 months. Five RoWs completed. One pending.	Expected completion 31 December 2021. End of 2021/22 financial year. September 2021 Late 2021 During Late 2022 Early Mid 2023
Council Meeting – 23 July 2019				
9.8	Beaufort Street Change of Use Exemption and Amendment to Policy No. 7.5.1 - Minor Nature Development	EDSD	The trial has been implemented along with a number of additional exemptions implemented through the State Government in response to COVID.	The revised draft Policy will be presented to Council for consideration in 2022 at its 23 August Meeting, where it was adopted for the purposes of community consultation. The results of consultation and a final policy scheduled to be presented to Council in late 2022 early mid 2023.
Council Meeting – 30 April 2019				
11.4	Transfer and dedication of lots as road - Charles Street, North Perth	CEO	Main Roads to organise State Solicitors Office to prepare have prepared transfer documents. Awaiting signing by both parties. Acquisition of Lot 66 on hold due to adverse possession claim. Resolution of adverse possession claim waiting on Landgate decision. The Possessory Application that was lodged on 28/06/2019 has been granted by the Commissioner of Titles and was advertised in The West Australian on 29/08/2022 with the notice period expiring on 19/09/2022	To be signed by 30 October 2020. 31 May 2023 update: The Application is in it's finalisation stage with a new survey being lodged by the Applicant (being DP424973) which is In Order For Dealings. Landgate will notify City when Application and DP are registered. Late 2023
Council Meeting – 30 May 2017				
12.5	Perth Parking Levy	EDIE	State Government yet to release results of consultation.	Update scheduled to be provided in late 2021. 2022 Early 20.23

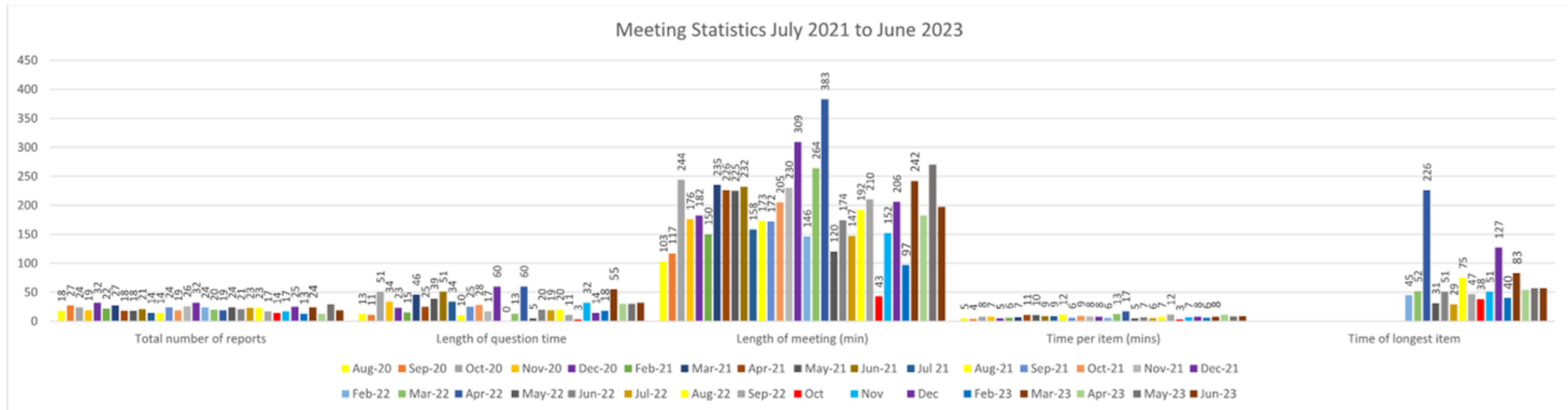
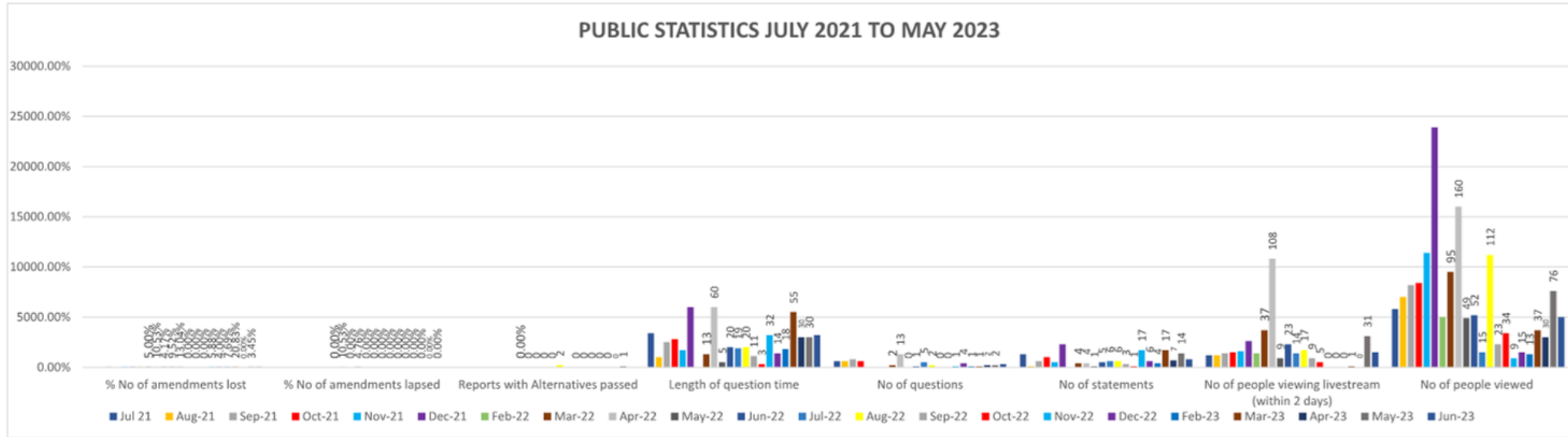
COUNCIL WORKSHOPS

One workshop has been held since 24 May - it was on 27 June 2023 and had the following items on the agenda:

- Leederville Redevelopment, The Avenue and Frame Court Carparks
- Update of the Strategic Projects in the Corporate Business Plan 2022/23 – 2025/26
- Advocacy Agenda
- Small Business Friendly Approvals Program and Customer Experience Project Update
- Built Form Policy/Medium Density Codes
- Street Tree Policy
- Local Government Reforms
- Communications and Engagement Calendar
- Workforce Plan 2023/2024
- To present the proposed workforce plan to Council
- Council Member Decision Making Forward Agenda – 2023
- Local History Awards
- Reconciliation Action Plan Working Group and NAIDOC Week update
- Local Development Plan Fitzgerald Street Car Park

Council Meeting Statistics – June 2023







CITY OF VINCENT

NOTES

Council Briefing

13 June 2023

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**NOTES OF CITY OF VINCENT
COUNCIL BRIEFING
HELD AS E-MEETING AND AT THE
ADMINISTRATION AND CIVIC CENTRE,
244 VINCENT STREET, LEEDERVILLE
ON TUESDAY, 13 JUNE 2023 AT 6.00PM**

PRESENT:	<p>Mayor Emma Cole Cr Susan Gontaszewski Cr Alex Castle Cr Jonathan Hallett Cr Dan Loden Cr Ross Ioppolo Cr Suzanne Worner</p>	<p>Presiding Member South Ward North Ward South Ward North Ward South Ward North Ward</p>
IN ATTENDANCE:	<p>David MacLennan John Corbellini Peter Varris Rhys Taylor Jay Naidoo Tara Gloster Lisa Williams Alanna Curtin Dale Morrisy Luke McGuirk Jeremy Chalmers Jayde Robbins Chris Dixon Nathan Stokes Joslin Colli Wendy Barnard</p>	<p>Chief Executive Officer Executive Director Strategy & Development (left at 8.25pm) A/Executive Director Infrastructure & Environment (Arrived at 6.03pm, left at 8.25pm) Chief Financial Officer (left at 8.25pm) Manager Development & Design (left at 6.57pm after Item 5.2) Executive Manager Urban Design & Strategic Projects (electronically) Executive Manager Communications & Engagement (left at 8.19pm) Community & Civic Events Officer (left at 7.05pm after Item 7.7) Manager Community Facilities (electronically) (From 6.04pm to 8.25pm) Manager Engineering (electronically)(From 6.04pm to 8.25pm) Coordinator Procurement and Contracts (electronically) (From 8.13pm to 8.14pm – Item 7.8 only) Manager City Buildings & Asset Management (electronically) (From 6.05pm to 8.05pm) Project & Strategy Officer (electronically) (Joined at 6.54pm, left at 8.13pm) Executive Manager Human Resources (electronically) A/Executive Manager Corporate Strategy & Governance (left at 8.25pm) Council Liaison Officer</p>

Public: Approximately eight members of the public.

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Emma Cole, declared the meeting open at 6.01pm and read the following Acknowledgement of Country statement:

“The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past and present.”

2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE

An apology was received from Cr Ron Alexander.

An apology was received from Cr Ashley Wallace.

3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

The following is a summary of questions and submissions received and responses provided at the meeting. This is not a verbatim record of comments made at the meeting.

3.1 Aldo Arco of Tuart Hill – Item 8.4

- Spoke in relation to the response to the petition regarding tree pruning
- Stated he is the owner of an apartment that has water damage caused by the tree that is the subject of the petition
- Mentioned that he has a video and a document for Councillors to review (included below)
- Queried if damage is caused by the water ingress, who is responsible for that damage, and if somebody gets hurt or becomes ill from the mould?

Administration Response in italics below:

If the strata is claiming damage has occurred to the building as a result of the tree, they would need to submit an insurance claim which would be independently assessed by the City's insurers. The City is unable to comment who would be responsible for any alleged damage.

- Encouraged Council to decide in his favour

Mr Arco presented the below information in writing at the Briefing:

1. The street tree adjacent to the apartments in Flinders Street has grown to a height above the roof line and as it is very close to the building a huge amount of leaves and nuts are being dispersed onto the roof every day which is continually blocking the gutters and downpipes.
2. Up until approx. 2.5 years ago there were no problems with water ingress into the apartments because the tree was well below the building height.
3. The owners and tenants of the affected apartments are in a constant state of anxiety every time it rains.
4. The gutters are cleaned out over the winter period every 2 weeks and in the summer every month.
5. The building is 3 storeys in height and there are safety concerns about the roof having to be accessed by maintenance so frequently.
6. The strata company does not want the tree removed - just pruned to a height below the building height.
7. The tree was pruned by the City of Vincent last year - on the side adjacent to the building.
8. At a recent meeting on site with Manager Parks she said that the tree would be weakened if the crown was pruned. If this is the case then the tree would certainly be weakened by just pruning it down one side. As it is the tree is growing out very heavily over on to the road. If there were power lines close to the tree there would be no question that the tree would be pruned.
9. Also at that meeting it was suggested by Manager Parks that the design of the roof was somehow wrong and that was the source of the water ingress problem. Obviously the building was approved by Council some 18 years ago so that suggestion has no merit.
10. The strata company has spent \$7,028.00 installing additional gutters and downpipes.

Administration Response in italics below:

Manager Parks has advised that the request to prune the height of the tree to well below the roof of the building would require removal of approximately one third of the top of the tree. Removing this top third of the canopy would have significant negative impacts of the aesthetic form of the tree as well result in excessive epicormic growth (due to the crown of the tree being removed) which is structurally weaker and increases risks associated with the tree. Had overhead powerlines been present in this location, a more suitable tree species that can adapt to regular pruning would have been chosen.

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During the site meeting, Manager Parks suggested the installation of gutter guard to prevent leaves accumulating in the channels of gutters and allowing water to travel freely. The start advised that they are not supportive of this suggestion stating that they have already spent significant money on maintenance and modifications of the gutters.

The Presiding Member, Emma Cole, thanked Mr Arco for his comments and advised of the location of the petition he is speaking to, and advised that the video would be circulated to Council Members for review.

3.2 David Hunter of North Perth – Item 5.1

Mr and Mrs Hunter submitted a statement, (under Item 3.5 below), and spoke to it:

- Stated that he owns an adjacent property
- Spoke against the recommendation
- Mentioned that the DRP had concerns around context and character, landscape quality, build form and scale, sustainability, amenity and aesthetics, all pending further attention, which directly affect the neighbours
- Stated that any amendments have been minor in nature
- Mentioned that they do not agree with the applicant's commentary
- Urged Council to defer or to refuse the application

The Presiding Member, Emma Cole, thanked Mr Hunter for his comments and acknowledged receipt of his written statement and will be considered.

3.3 Charlie Surace of North Perth – Item 5.1

- Spoke against the recommendation
- Stated that the information regarding car ports in the report on page 12 is misleading, car ports do not have to comply with the same setbacks
- Stated that the overshadowing of the neighbour at 78 Auckland Street has not been considered
- Requested that conditions be added that the entire foundation is lowered to the lowest point; reduce the effect of the bulk by placing the car port in front of the building, so the double garage can be used as living area
- Stated that the development does not meet the requirements of the R Codes or the DRP

The Presiding Member, Emma Cole, thanked Mr Surace for his comments and advised that some of the questions would be asked during discussion of the item.

3.4 Anna Pearce of Cottesloe – Item 5.1

- Stated that she represents Riverstone Custom Homes
- Mentioned that the application has been a long process and has included many visits, emails and phone calls, and they have made significant and numerous changes to the plan following feedback from various stakeholders
- Stated that there is no planning argument for this application to be refused, and request that Council recommend approval

The Presiding Member, Emma Cole, thanked Ms Pearce for her comments.

3.5 Fiona Hunter of North Perth – Item 5.1

Mr and Mrs Hunter submitted the statement below, and Ms Hunter spoke to it:

- Stated that this has been a long and stressful journey, this application has taken 8 months
- Queried if Manager Development & Design has met with the builders to discuss the plans, and how many times? Queried why the Manager Development & Design did not meet with her?
- Queried why, when a 2m upper floor setback was enforced for their property, is this application being recommended for approval when it has a 0.7m upper floor setback?

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- Stated that they do not agree with the comment that they are difficult and do not want anything built on that property.
- Requested that Council Members that have not yet visited the site to make an effort to do so before the Council Meeting

Administration Response in italics below:

In respect to Manager Development & Design meetings:

- *Manager Development & Design has not met with the applicant during the course of the application process.*
- *At the time of reviewing the officer report for the application, Manager Development & Design initiated multiple telephone conversations with the applicant to request further changes be made to the proposed development in respect to colours and materials.*
- *Following attendance at an on-site meeting with residents and some elected members on 8 June 2023, Manager Development & Design again initiated telephone conversations with the applicant to request that they consider the finished floor level of the proposed deck and pool area in the context of the existing eastern side boundary wall to their neighbours at No. 78 Auckland Street.*
- *Manager Development & Design is not aware of having received any requests to meet with the applicant or any residents throughout the course of the application process.*
- *Since Council's Briefing Session, Manager Development & Design has contacted and spoken with Ms Hunter on the telephone.*
- *Residents who have concerns with a development application typically liaise with the assessing officer of the application. This is the Urban Planner in this instance. Ms Hunter has met several times and there have been telephone conversations on numerous occasions throughout the assessment process with the assessing Urban Planner and their respective Senior Urban Planner.*

In respect to the upper floor setback:

- *The deemed-to-comply standard of the City's Built Form Policy sets out for walls on upper floors to be setback 2.0 metres behind the ground floor building line, and for balconies to be setback 1.0 metre behind the ground floor building line. Where this is not satisfied, an application is required to be assessed against the corresponding design principles of the R Codes and the local housing objectives of the Built Form Policy.*
- *At the adjoining property to the north at No. 31 Gill Street, discretion was exercised in approving the balcony with a nil setback behind the ground floor building line. The dwelling wall on the upper floor is setback 3.2 metres from the ground floor building line and exceeds the deemed-to-comply standards.*
- *For the subject application, the proposed 0.6 metre balcony and 0.7 metre dwelling wall setbacks on the upper floor is supported as considered against the design principles of the R Codes and local housing objectives of the Built Form Policy. This is because it adequately incorporates articulation and visual interest to the street, while reducing solid blank walls and associated building bulk impacts to the upper floor. The building mass and bulk as presented to the street has been broken up by incorporating varying setbacks of the upper floor, glazing, roof overhangs and eaves, design detailing and minor projections, and the use of varying colours and materials to ensure the upper floor is distinct from the ground floor, as well as being located behind its alignment.*

The Presiding Member, Emma Cole, thanked Ms Hunter for her comments.

Written submission

Firstly, please accept our gratitude for those who attended 80 Auckland Street on the evening of the 8th June to hear the broader community concerns and the immediate concerns of those directly impacted by the proposed build at 80 Auckland street. For those that did not attend, we can attest to the robust discussion around the impacts of this build including detriment to streetscape and property value, not to mention the precedent set that could unravel the fabric/style of neighbourhood that so many have fought to keep in line with R20 Zoning. Fundamentally, it was incredibly disappointing and maddening to hear that Planning has recommended approval for the build, underpinned by notion that R20 guidelines and design principles don't really factor into decision making and the recommendation is discretionary in nature.

Planning conceded that the block was awkward and restrictive because of the shape and 2.7 metre water easement on the eastern side, notably this setback is required to be 4 metres under the R-20 Codes and

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rather than being restrictive this applicant is being allowed a 2.7 metre set back. I put it to you all that the onus for proper due diligence and research is on the buyer. We, the owners of 31 Gil Street, who have been rate payers in Vincent for 27 years did our proper due diligence and worked with Planning to adhere to policy and conceded to many of the R20 regulations as stipulated. We were also told in no uncertain terms that there was a strict 2 metre upper floor setback stipulation. This was reiterated with our designer during a meeting at Council.

We adhered to this, despite wanting to extend further to maximise our city views, which we will lose if this build goes ahead. The rules either apply or they don't. We are also well aware that you do not buy a property for a view of significance but we also believe that we should NOT be impacted by a plan so egregiously over the regulated setbacks. We are also incensed by 'revised' plans and following the neighbour's opposition to the proposed plans, the specifics of which seem to have been left out of the 50-page proposal 'Summary of Key changes' that has been tended for your review. The document purports and alludes to an agreeable applicant who is working with neighbours' concerns to revise his plans that is more befitting to regulation and sentiment. This could not be further from the truth and is almost antagonistic in essence. For instance, the revision of scale and bulk reduced from 319.5 Sq Metres to 311.9 Sq Metres. The upper floor set back was revised from 0 to 0.7 Metres; however, the eaves were extended. The floor plan does not even terrace down with the slope of the block or cut in below ground level to ease the imposition on neighbours.

Administration Response in italics below:

It is noted that the rear setback requirement was previously 4.5 metres, in accordance with the R-Codes, due to the major opening to the kitchen. In amongst the numerous iterations, the major opening to the rear was glazed which has resulted in the eastern elevation not including any major openings. As such, this reduces the setback requirement from 4.5 metres to 1.7 metres. The proposal satisfies the deemed-to-comply standard for eastern lot boundary setback with this change.

We are reasonable people who are not obstructive in nature. We are going to be tremendously impacted by this build(financially) and nobody seems to care about the rate-payers sentiment and concerns. The concessions made are negligible to say the least. The salient fact is this, the owner wants to build a large home on a very small block, which would appear to be even smaller due to the limitations such as the aforementioned water easement. Why must everyone be impacted by this? To long standing rate-payers it would seem that Planning is more concerned about appeasing and approving the plans for owners moving in than having some conviction by upholding the rules and supporting the North Perth community. It would appear that anytime a big builder or entity or power gets involved, the rules are bent to everyone's detriment. We do not find this reasonable and just, considering our recent history with the City of Vincent Planning department, which i will now detail.

Facts to be considered

Our property, 31 Gill Street was owned by Guido Giorgi , Managing Director of the Giorgi Group, who is very influential and powerful in building circles. This parcel of land was approved for subdivision by Landgate , despite Planning recommending that the land is not to be subdivided. Perhaps for the limitations of the block and the upheaval we are now all experiencing. In any case, the land was subdivided into 2 parcels.

My wife and I have walked past 31 Gil street for decades and thought about buying it one day and building our dream home. That day occurred on 21/04/2020 when we made a cash offer to Guido Giorgi for the north parcel of subdivided land - 402 Sq Metres. We were due to settle on the 10/07/2020. In that time between offer and settlement , Mr Giorgi put through his plans for 80 Auckland street on the 04/06/2020 which did not adhere to the R20 Regulations but in record time these plans were revised on the 18/6/2020, re-received by Vincent on the 19/6/2020, approved on 10/07/2020 (5 weeks). Interestingly, Mr Giorgi delayed our settlement until the 14/07/2020, which was the same date he was notified by Planning that his plans were approved. I will let you all ruminate over the possible reasons for that, but you can take an educated guess as to why that occurred. My wife repeatedly contacted Planning to speak to Planning Officer Natasha Trefry who approved this development in an effort to understand how this occurred and to get some details, which is reasonable given the context. Despite a dozen calls and messages , my wife was never contacted back and spoken to. This was absolutely unacceptable on every level.

It is obvious that the timing and circumstances around this planning approval was purposefully constructed to negate our ability to comment on the expedited proposed plans. Mr Giorgi's plans were imposing and outside of regulation, and we were not afforded the opportunity to comment due to the hastened approval. Our

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concern was the timing and how quickly the plans were approved and motive behind it. There were big question marks around process as a 5-week approval is unheard of and unprecedented, as far as we were told. The current plans proposed by Mr Con Barbas and the Riverstone Builders follow suit and seem to have flagrant disregard for everyone on every level.

Despite our concerns, questions and trepidation around transparency and fairness, we took solace in the fact that we should expect the same level of expeditious service when we put forward our building plans for 31 Gil Street. This could not be further from the truth. Our plans took approximately 8 months to approve and we were told that our proposal was 'Sitting in someone's' tray'. In that time, our estimated building cost rose over 300k, not to mention the other money directed towards extra floor height and courses of brick to counteract the approved Giorgi plan. Now we sit on the precipice of a decision that will further impact us financially as this decision will influence our property value.

My wife has consistently contacted the Planning department, requesting meetings to voice our concerns and at least have the opportunity to meet with the decision makers. My wife has been palmed off to entry level assessors and a gentleman who had been in planning for 5 days. However, Riverstone Builders seem to get an audience with the decision makers without issue. It should also be mentioned that my wife attempted to contact Con Barbas prior to making our first submission in an effort to amicably engage on a human level to work through some issues and understand each other so we can both achieve our dream homes. My wife offered to meet for coffee and was met with nothing but hostility and rudeness. He stated that he had 'No interest in meeting' and quickly shut my wife down. Since then, the relationship has deteriorated as he has threatened to call the police about our bricklayers trespassing on his land, and stating that he has a camera in the trees watching everything. He has even confronted the bricklayers, making their lives more difficult. This man is not reasonable and he is certainly not neighbourly. We have the text messages supporting this poor behaviour.

Now we ask some questions and will continue to ask questions until we get some answers.

Do you think this is reasonable treatment for a rate payer of close to 30 years?

Who is going to financially compensate us for this egregious disparity in service and approval?

If you were the owner of 31 Gil Street, would you be content and happy with these circumstances?

If you were the owner of 31 Gil Street, would you vote to approve this Riverstone plan?

Can you in good conscience approve this plan to go ahead to the detriment of so many people?

My wife and I will be chasing all avenues via Freedom of Information to investigate further. This whole process has been sullied in difficulty, disappointment and upheaval. I personally work for a government agency in the most stringent and dangerous of environments and I can tell you that I am strongly governed by integrity and guided by my unwavering scruples. I am in a position of responsibility and pride myself in doing the right thing, looking after those who deserve to be looked after and protected. I can only hope that the City of Vincent believes in the same thing.

I implore you to at least defer your decision pending proper and thorough investigation or reject the application as you see fit.

The Presiding Member, Emma Cole, thanked Ms Hunter for her comments and advised that the above email has been sent to Executive Director Strategy & Development and Manager Director and Development for response..

3.6 Frieda Barbas of North Perth – Item 5.1

- Stated that she is the owner of the property
- Mentioned that the application process has been emotionally and financially draining
- Urged Council to approve this application

The Presiding Member, Emma Cole, thanked Ms Barbas for her comments and expressed sympathy for the emotional impact the process is having on her.

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The following statements were received prior to the meeting:

Dudley Maier of Highgate – Item 7.6 Underground power

Administration Response in italics below:

1. Do Western Power's estimates, as shown on page 2, include a contingency factor? If so, what is their contingency percent, and why does Vincent add yet another contingency?

Western Power's estimates include a 10% contingency. The estimates provided by Western Power are E30's which means cost could vary +/- 30%. The City has added a further 10% contingency for modelling purposes.

2. For each area shown on page 2 what is the breakup of the 'estimated ratepayers contribution' broken down into: Western Power payment, Vincent contingency, and project management cost.

An estimated cost breakdown has been provided below. These are based on Western Power E30 estimates which are subject to change. Project management costs are high level estimates and will be reassessed closer to the commencement of each project to ensure they are appropriately resourced.

Program	Project	E30 contingency 10% (estimated)	Project Management Costs (These are estimated costs and will vary depending on requirements and the stage of each project)	E30 Estimated Ratepayer's Contribution
NRUP	North Perth/ Mount Hawthorn (Project 343)	\$0.8m	~\$0.1m – \$0.3m	\$8.3m
NRUP	North Perth/ Mount Lawley (Project 347)	\$0.6m	~\$0.1m – \$0.3m	\$6.3m
NRUP	Perth/ Highgate - including heritage sites (Project 348)	\$0.5m	~\$0.1m – \$0.3m	\$4.9m
TUPP	Leederville/North Perth (Project 406)	\$1.4m	~\$0.1m – \$0.3m	\$13.8m
TUPP	Mount Hawthorn (Project 340)	\$1.4m	~\$0.1m – \$0.3m	\$14.3m
TUPP	West Perth/Perth/Leederville/East Perth (Project 1190)	\$0.9m	~\$0.1m – \$0.3m	\$9.0m
RUP	Mount Hawthorn/Joondanna/Osborne Park (Project 34A)	\$0.9m	~\$0.1m – \$0.3m	\$8.8m
RUP	North Perth (Project 35)	\$0.6m	~\$0.1m – \$0.3m	\$5.5m
Total		\$7.1m	\$1.9m	\$70.8m

3. Given that construction in the first area (North Perth-Mt Hawthorn) was due to commence in October, is the estimated cost at the E10 level yet? If not, when will the E10 figure be provided?

The first project area (North Perth/Mount Hawthorn) is no longer due to commence in October 2023. The E10 is currently anticipated in January/February 2024 based on latest guidance received from Western Power.

4. Given that Vincent surveyed owners in the Highgate East area at the beginning of that project, and that the percent that paid up front only varied slightly from the initial survey, why hasn't the administration surveyed owners in the first area to determine the number who would pay up front, and therefore the number who would need a form of financial assistance? Why has the administration simply said that financial support could be available for up to 70% of owners rather than actually asking them?

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The City will survey ratepayers once E10 estimates and further information is available from Western Power. The City currently does not have sufficient detail from Western Power to provide ratepayers with an accurate estimate of what their individual cost would be.

5. It seems that the administration is suggesting that costs be recovered as a service charge as part of the rates notices in order to attract the State Government contribution for pensioners and the like. Have any other local governments succeeded in obtaining the payment from the State Government? If so, which ones?

The Department of Finance have confirmed they will provide a rebate to eligible pensioners up to 50% of the total service charges levied on their rates notice.

6. The 50% net debt ratio seems to be a driver to the decision to delay some areas by up to 37 months. Does the model used by WATC differentiate between loans that can be considered as 'secured' (as the underground power loans eventually are) versus those that are simply there to provide facilities and which are not, in a sense, 'secured'?

The City has consulted WATC at various stages while building the model who have advised the City to use the Indicative Additional Debt Capacity Calculator. The nature of the Underground Power loans have allowed the City to stretch the Debt Service Coverage ratio to 2.3 where this has historically been assessed at 3.0.

7. Can you confirm that the start of the first project has been deferred from October 2023 to January 2024? Can you confirm that Vincent requested this?

The City has not requested a delay to the first project. All delays experienced to date are due to delays in Western Power's engineering design process. The current estimated start date for construction is April 2024 (this update received from Western Power since drafting of the Briefing Report that this question refers to).

8. Has Western Power given any indication why the number of properties in area 1 went up by 20% yet the cost only went up by 12.5%, yet for Area 2 the number of properties went down by 9% and the cost went up by 48%?

Western Power has advised that when project boundaries change, the engineering design of the network changes, and this has cost implications. In addition, the average age of assets in an area may increase or decrease due to a boundary change, which will affect the relative share of the project cost borne by Western Power and the City.

9. Given that the underground power debt seems to peak at about \$20 million in 2027 but then drops to about \$7-8 million in 2029, why have the Administration suggested that project areas be deferred for over 3 years rather than just maintain the debt level at the 2027 level?

Due to the higher costs of the Leederville/North Perth and Mount Hawthorn projects, the debt peaked at a much higher point of \$20m in FY2027 compared to other years of the underground power timeline.

The project timeline has been developed in consultation with Western Power and their schedule of works. Debt is not the only factor to consider as the City also needs to ensure there are sufficient reserves to manage service charge recoverability timing issues and potential cost escalations.

10. The purported 'sensitivity analysis' does not clearly explain what is meant by the 'cash balance'. Why is a significant cash balance, whatever that is, necessary or desirable? Isn't it sufficient to just have a positive cash balance, assuming that the cash balance does not include any funds in any of the other reserves?

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The cash balance represents the cash balance for the project and the balance of the Underground Power and TPRC reserves. The sensitivity analysis confirms that when stress tested reserve funds are required to maintain a positive project cash balance.

Imogen Blair of North Perth – Item 5.1

We are unfortunately not able to be at the briefing in person but will be listening and following online. We provide the following for consideration.

As owner occupiers of 29 Gill St adjacent to the proposed development at 80 Auckland St we continue to object to the current proposal including having the following concerns.

1. The footprint and bulk of the proposed development far exceeds the two previous building plans that we as neighbours approved. And going through the process currently where there are numerous and significant objections, the process and equity in the process is failing.
2. Not only has the street front setback been exceeded, the setback to our boundary fence has been reduced to 2.3m. Furthermore this narrow strip of land that will be in shadow for most of the year is being included as part of the open space provisions for the development.
3. The neighbourhood is characterised by its "walkability" and there is considerable on-street interaction between neighbours. The proposed development does not interact with the street and community in an open and positive manner.
4. The development is contradictory to the "Eton Street Precinct" decision made by Council approximately 20 years ago post-development of 77 Eton Street. The bulk and height (and roof-mounted air conditioners) of 77 Eton Street are still a blight on the landscape for all the houses overlooking from the North. Current residents of 77 Eton Street who had no part in the planning or construction of the building are still receiving opposition to any changes or modifications to the exterior facade. The neighbourhood has a long memory and there is significant community discontent to the development which will cause discord for many years to come.

With such significant objections how have the amendments been allowed to be so minimal?

We are reasonable people and understand people want to develop their property but the excess, encroachment of neighbouring properties and lack of consideration and regard for the neighbourhood amenity is significant.

Administration Response in italics below:

The determination of the application is to be made on the acceptability of the final set of development plans submitted by the applicant, reflecting changes made to the proposal during the course of the assessment process. In Administration's assessment of these development plans it is considered acceptable and should be approved as considered against the planning framework and as detailed in the officer report.

Chris Haykin of North Perth – Item 5.1

The current development proposal for 80 Auckland Street does not satisfy R-code design principles P2.1, P2.2 and P5.1.1 of the Local Housing Objectives, nor a key objective of Local Planning Scheme No. 2. The development application should be rejected or deferred to seek an acceptable solution.

The combination of ground and first floor proximity to the street, built form to both side boundaries, and maintenance of a single ridge height, and the elevated sloping lot with 26m street frontage accentuates the building's scale and mass and presents a dominant built form, particularly at the Southern interface. This is not consistent with the established streetscape. The established streetscape seeks to minimize the visual impact of built form, where existing 2 storey developments utilise excavation, substantial first floor setback, substantial ground floor setback, and/or physical ground level separation and openness at side lot boundaries to achieve this.

Justification provided for the proposed 2.9m street setback is an inability to set a building back

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consistent with the carport of 78 Auckland Street. With a Northern boundary of 18.5m, it can be achieved, if the lot is not overdeveloped and built form doesn't extend to the Southern boundary. The proposed design solution is the inclusion of a pitched roofed alfresco area up to the Southern boundary to create a 'sense of separation and openness'. The assertion that it aids the transition to #78 is illogical and disingenuous. It only serves to abruptly highlight the difference in setbacks rather than sympathetically transitioning to the existing street setback pattern. The design is not in keeping with the streetscape, which has visual, material separation between lots at ground level on at least one side. Material physical separation between 80 and 78 Auckland Street should be a development condition to ensure any setback variance is less abrupt and less apparent.

The recommendation that Council accept the proposed 80 Auckland Street development relies on the assertion that the Auckland Street streetscape and established street setbacks will be significantly altered due to subdivision. This assertion contradicts R-code design principle P2.1 "Buildings set back from street boundaries an appropriate distance to ensure they contribute to, and are consistent with, an established streetscape." and CoV's own Local Planning Scheme No. 2 objective to "enhance the amenity and character of the residential neighborhood by encouraging the retention of existing housing stock and ensuring new development is compatible within these established areas."

The proposed 80 Auckland Street setback of 2.9m does not contribute to, and is not consistent with, the established streetscape. The proposal was referred 3 times to the City's expert Design Review Panel (DRP) for assessments. The DRP Chairperson's comments on the most recent referral include 'Both the primary street and rear setback do not appear consistent with the surrounding context. The built form appears too large for a shallow and irregular shaped site.'

The application relies on "consistency" with the corner lot setback at 31 Gill Street as justification for the 2.9m setback. This is despite their very different contexts, block characteristics and built form bulk, scale and mass. Corner lots are treated differently as they are not required to be consistent with the street setbacks of both streets. 31 Gill Street has a street setback consistent with Gill Street and not the established streetscape pattern for Auckland Street. The development on the corner at 31 Gill Street is supposed to be set back differently from the rest of Auckland Street and therefore 80 Auckland Street should intentionally be different, not consistent with this setback.

We acknowledge 80 Auckland Street lot characteristics require some deviation from the established street setbacks pattern to develop the lot. However, development should be moderated to protect the existing Auckland Street setback pattern by design which is consistent with, and contributes to, the existing street setback as per the Design Principals. This can be achieved by a design which incorporates a street setback that actually transitions, between of the setback of a corner lot to the North and the established streetscape to the South, rather than the current design which purports to provide 'a sense of transition'.

The proposed large 4 bedroom executive design is oversized for the lot and does not protect the prominent streetscape features of setback and open space. There is opportunity to moderate the design to achieve the intent of the design principles.

The R-Code Explanatory Guidelines state:

*"In the case of established residential areas with valued streetscapes, it will usually be the case that there is a consistent pattern of street setbacks. In these cases, new development should **closely conform to the established pattern.**" Where the pattern varies, a setback **mid-way between that of the buildings on either side may be appropriate.***

*".....**only allow** a reduced setback from the street.....**provided there is a positive relationship with adjacent dwellings and the streetscape**"*

*"care should be taken to **protect** elements of setback and open space to maintain the difference in context between high and medium density areas"*

The street scape presented in the planning application (extract below) is not to scale. The scaled render (below) shows the proposed 80 Auckland Street development is not consistent with the established streetscape to the South. Its bulk, scale and elevation on this sloping lot dominates 78, and the rest of Auckland Street.

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We trust our statement and the points raised will be given full consideration.

Administration response in italics below:

In many cases streetscape are altered by urban redevelopment and infill, by the subdivision of corner lots and the creation of new frontages to side streets. Where this happens, similar considerations to those for setbacks to frontage streets will apply although there is scope for a common-sense rationalisation between existing houses which create the character of the street and infill development.

Whilst each application is to be assessed on its own merits, some consideration is to be had with regards to the context of the surrounding properties. Specifically, when proposing a boundary wall, consideration with regards to the adjoining property is required. Additionally, where a variation is proposed, as part of a design principle assessment, consideration regarding the proposed developments impact on the surrounding dwelling is needed. Commentary regarding the proposed dwelling's acceptability, with specific regards to the design principles, has been detailed at length within the Ordinary Council Meeting Agenda.

Kathryn Haykin of North Perth –Item 5.1

I am unable to attend the briefing session, can you please ask the following related questions:

Context: At an on-site meeting 8th June 2023 the Mayor addressed community concerns any properties with setbacks less than the R20 deemed to comply setback provisions could "set a precedence" and be used as justification for future developments to adopt the same/similar setback. My take away from the Mayor's comments was, that every design is assessed on an individual basis and as such there is no such thing as precedence when determining planning applications and assessing the suitability of setbacks. The following would seem to contradict the Mayor's assertions and indicate that precedence is being effectively used as an argument in the development of 80 Auckland Street:

- Current approved plans for the lot have a 2.9m setback and are for a double storey, flat roofed dwelling, set back from both side boundaries.
- The current proposed design, that the City of Vincent is recommending for approval has a 2.9 m setback even though the design has been revised to increase the size, mass, scale and bulk of the proposed building (pitched roof, extends to both side boundaries, reduction in unroofed open space, etc).
- The justification provided by the council to support the current design's 2.9m street setback is that it is consistent with the streetscape pattern for the adjoining corner lot. I.e. it is using it as a precedence.

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- Correspondence received from City of Vincent dated 30 May 2022 in reference to community consultation and the proposed setback for the adjoining subdivided lot of 31 Gill Street DA No. 5.2021.420.1 states that the variation to street setback standards is acceptable as "The setback is consistent with the approved dwelling at 80 Auckland Street".

Plans for the subject site marked as received by the City of Vincent 19 June 2020 (which I understand are the current approved plans for the subject site) have a street setback of 2.9 m and state "Note: Ground floor front setbacks as shown in accordance with DA No. 5.2018.244.1". DA No. 5.2018.244.1 pertains to the adjoining subdivided lot of 31 Gill Street.

Why, despite a change in building mass, scale and impact, between current approved and the proposed design, has no adjustment to the 2.9m street setback been made or insisted upon by planning?

Why, despite the inconsistent building and lot context, mass, scale and impact between 80 Auckland Street's current planning submission and 31 Gill Street should #80 have a consistent setback to 31 Gill Street? and can a single, corner lot setback, really be considered a pattern?

Why, despite the inconsistent building and lot context, mass, scale and impact between 80 Auckland Street's current approved plans and 31 Gill Street should the current approved plans reference and have a consistent setback to 31 Gill Street?

Administration Response in italics below:

The application has been assessed on its merits. The minimum 2.9 metre ground floor setback to the proposed dwelling is acceptable because it would appropriately transition in the streetscape from the approved two storey single house that is currently under construction to the adjoining property to the north (No. 31 Gill Street), to the existing single storey single house located to the south (No. 78 Auckland Street). The appropriateness of this transition is informed by:

- *Locating the garage in line with and abutting the garage on No. 78 Auckland Street;*
- *Siting of the two storey components to the northern side of the property and single storey open sided alfresco to the southern side of the property;*
- *Including deep soil and planting areas within the front setback area across the street frontage to accommodate tree planting and canopy coverage in order to assist in reducing the impact of building bulk;*
- *Incorporating articulation with varying setbacks of the building horizontally and setting back of the upper floor; and*
- *Incorporating varying colours and materials, glazing, roof overhangs and eaves.*

Shawn Offer of Mt Lawley – Item 7.5

I would like to thank you for preparing to provide support to the Mt Lawley businesses affected by the changes to the parking fees from September last year. This cannot happen soon enough. The reintroduction of one hour parking is very welcome by my business. I do object to the basis to which it will continue being applied in Leederville car parks for the same reasons I have expressed in the past. I feel for the businesses in Leederville who still need to contend with this handicap and will in the future also deal with significant construction in their precinct. I urge you to reconsider this approach.

When concerned with the Raglan Road Car Park, my understanding is that the City's consultant was also of the view that the non-ticketed free parking also needed to be double from what it is currently. Will this recommendation also form part of the changes to the Raglan and Chelmsford Car Parks? If not, what is the rationale behind this decision?

Will the Credit Card Surcharge fees be changed to abide by consumer law or is the council actually paying a 5% credit card transaction fee?

Is it possible for the ticket machines in the Raglan Road and Chelmsford Carparks to have shelter over them to assist people using them in the rain?

Thank you to the councillor who have reached out to me, and to the others who have contacted my neighbours.

Judith Burrows of North Perth – Item 5.1

Firstly, thank you for taking the time to read, research and assess this development and give a considered and fully informed decision as to the validity and impact of this build, its impact on the neighbours and streetscape and whether it meets the R-20 Codes or Vincent Built Form Policy 7.1.1.

When purchasing a block to build your dream home on, you do your due diligence and either:

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- Make sure your dream home will fit the Codes applied to the block of land. or
- Pick your dream block and get a home designed to fit the R-Codes that apply.

This DA being presented to you for consideration does neither nor does it even attempt to do so, the expectation here being that Vincent will cave on its commitment to protect R-20 and all that entails in this small pocket of Vincent to give this applicant the house "they want" regardless. We ask you to say no to any infill erosion of lifestyle and streetscape that 83% of the people in this area voted for, repeatedly over 18 years.

Please contact me if you are not aware of the history and re-read my email of June 7th and take a good look at the photographic impact of how a 9 Metres high building, as proposed for 80 Auckland St, detrimentally affects immediate and close neighbours. Please do not do it again, this is an opportunity to stand up and protect this community.

I ask that you defer voting on this development and ask that the DA be adjusted to fit the block and meet the R20-Code. Also a meeting be set up with 31 Gill, 80 Auckland and 78 Auckland to mediate every ones needs within the Codes, possibly including the Chair Person or representative from the DRP.

Please take time to access and look at the original plans intended as suitable for this block – there are 2 versions, one being single storey with another option being the addition of a small second storey section of one bedroom with ensuite and sitting room. Plans submitted in 2020 have been questioned because of the very short turn around time to get them approved through Council, this needs to be fully investigated before anything can be considered as going through the proper channels. Consultation going to only 3 properties makes it impossible to meet the minimum of 6 objections required to bring to you, the Councillors, for assessment. Even these 2020 plans had a flat roof which massively decreased the height, bulk and scale on neighbouring properties.

I am beyond angry regarding the Planners recommending approval of this plan that even the DRP Chairperson seems to question the viability meeting the standards required.

Justifications and Plan Option

There are different comments being made in this report regarding alignment with 31 Gill Street and taking that set back to create a flow in Auckland St. There is also comment about open carports being allowed to be set close to the boundary all to justify the approval of these plans. So, I sat with this and sketched it out on graph paper to match 31 Gill Street however if that is the approach the planners wish to go down to create authentic flow then the setback at the southern end of the block will need to align with 78 Auckland Street which is a 10 metre set back:

- Being generous, purely as an example to show it is not hard to achieve working within this block I have created a rough space plan within this setback line as attached and as follows:-
 - double open carport at the north end set close to the boundary North and West
 - a 6 Metre (as per R-Codes) set back at the south end.
 - I have even allowed for the 2.5 rear setback which should be 4 Metres.
 - The mandatory (as per 31 Gill St build) 2 Metre set back to the first floor.
- Additional areas that would take out some of the bulk and scale:-
 - reduce pitch of roof
 - smaller eaves or box gutters
 - digging down land height rather than raising it.

Executive Summary

The information contained in this section could be misleading.

31 Gill Street was sub-divided in 2016 against the wishes of the City of Vincent because it was at a time when there was a brief window where the property reverted back into R30/40 due to the R20 Amendment having lapsed and approval of the new R-20 Amendment not being received from the Planning Minister. The City of Vincent opposed the subdivision based on the continued support and commitment of R-20 Coding in this area, which was made permanent in 2018.

Stating that there is the ability to further sub divide on the Eastern Side of Auckland changing the streetscape is a huge exaggeration because in reality only 2 blocks can still be subdivided, these being 74 Auckland and 60/62 Auckland, both have a 1012.467sqm Lot and subdivision would fully meet R20 requirements with no concessions, similar to 76 Auckland Street. The rest of the street under R-20 are too small in Lot area at 674.978sqm to sub-divide. 78 Auckland is 862sqm and there is the possibility of subdividing this into the 450sqm and 350sqm minimum but since Kat & Chris have recently purchased this house as a family home for themselves and their two children I do not see this happening anytime soon – unless you force them out by supporting this DA, if that happens I believe it would be a huge loss to this neighbourhood. One of the intentions of having R-20 was to encourage young families into this area to

support school numbers and local business and infrastructure, we are very lucky that this is in fact what has happened with many children gracing our lives.

The intent was to move infill to areas around shopping hubs and transport main road areas and away from areas like Auckland Street and this attitude was not only in Vincent – there was so much consultation around this at the time which I and members of the North Perth Precinct Group attended and contributed to.

Additionally, for your information 27 and 29 Gill Street are both 539sqm blocks and on the Western Side of Auckland Street they are 545.9sqm – again none can be subdivided. Please note that some older homes are set back more than 10 metres (including 78 Auckland St) and if you started averaging them out for the Built Form set back it may well be more than 7.7 Metres for our streetscape.

The overhead photo of this block showing set back lines is also misleading. Residents are happy with the 6 Metre front set back in R-20 - NOT 7.7 Metres as drawn on this aerial shot. The 2.5 Metre Sewerage set back on the back would only affect about 17 Metres of the building and not the full 23.88 Metre boundary length. With a requirement under R-20 of a 4 Metre set back, this is a huge concession, not a disadvantage. The aerial photos you have been provided with showing the roof space of open car ports is extremely misleading as to how they fit into the landscape and flow of the street. They are open and from ground level allow the view of the streetscape flow with a minimum of 6 metres to the house right down the street and as mentioned above many are up to and over 10m setbacks. We do not view the street by flying overhead and therefore these aerial shots have nothing to do with current requirements and most definitely should never be used as a visual for street setbacks. They are also on the Western side of Auckland Street which I have been constantly told does not translate or set a precedent for any build on the Eastern Side, so always a rejection for me to have a simple frame carport inside the front set back of my very small 6 metre wide home. Having different opinions and rules, as is currently being exercised and expressed is disingenuous. Constantly referring to the proposed development being a Single House is also minimising the impact of this building on 78 Auckland St and the total flow and visual impact on Auckland Street. This is an oversized in bulk and scale two storey build with an approx. 9 Metre high pitched roof (higher than light posts) and a 2.9 Metre Setback which throws out the Vincent Built Form 7.1.1 Policy of 7.7 Metres, it tears up the State Planning Residential Design Codes requiring 6 metres as being irrelevant in respect to this build and has come to the conclusion that it should be built on the Appendix called Design Principles alone, which to me is subjective in nature but again does not, to me, support this build. Again, even the DRP Chairpersons comments question this design being appropriate for the size and shape of the block.

The setback for the first floor is required to be 2 metres, originally they presented a plan with no set back and when asked to vary the design the applicant came back with a 0.70cm setback and put a 0.75cm eave over the top – totally disrespecting the R-Codes and to me making a mockery of the design process and requirements. Also, when planning 31 Gill were told that the 2 metre set back was mandatory and could not be waived – what is so special about this applicant.

Local Planning Scheme No. 2

The objectives of the Residential zone under LPS2 are a relevant consideration for the application. These objectives are:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community;

*The objectives were consistently advertised, community consulted in full over an 18 year period and 83% of Residents voted for **this area to be deemed R-20 under the Residential Design Codes Volume 1, in full, to indeed meet their NEEDS. So under what authority are you destroying the requirements of this Design Code by undermining all the principles required for building in this area.***

- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas; *This house brings nothing in the way of built form or streetscape to Auckland Street or the flow on effect in the area due to your unwillingness to keep the promise of R-20. High quality design is subjective, I would refer you to comments by the DRP about being questionable for this block size and shape. I am sure there are plenty of *designs that would be appropriate and meet this dot point.*
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development; *Not relevant.*
- To promote and encourage design that incorporates sustainability principles, including but not limited to solar passive design, energy efficiency, water conservation, waste management and recycling; *I doubt this would be met however not qualified to comment, nor do I have the time to investigate. I would love to receive a detailed report on each of these areas and where they are incorporated into this design.*
- To enhance the amenity and character of the residential neighbourhood by encouraging the retention of existing housing stock and ensuring new development is compatible within these established areas; *This is definitely NOT being met.*

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• To manage residential development in a way that recognises the needs of innovative design and contemporary lifestyles;

I would question that this design meets these standards.

• To ensure the provision of a wide range of different types of residential accommodation, including affordable, social and special needs, to meet the diverse needs of the community.

As mentioned above this small pocket wanted the residential accommodation to meet the needs of young families and has become popular because of the retention of a backyard space – meeting social needs and supporting small business and schools in the area. There is plenty of diversity in the North Perth and Mt Hawthorn area.

I could go on and on however I will finish by asking again that this application be deferred, the applicant asked to bring the design into alignment with the R-20 Codes and all parties sit down together to resolve issues that have been raised. We have a really good neighbour relationships in this street and surrounds so working together and being considerate is a big part of that harmony.

Administration Response in italics below:

Clarification below on the Executive Summary and other aspects of the officer report that was felt by Ms Burrows could be misleading:

- *The 2016 subdivision application was assessed by the City against standards applicable to R20 density coding. The City recommended not support of the subdivision application.*
- *The Executive Summary section of the officer report in the agenda for the June 2023 Ordinary Meeting of Council has been updated to better specify the properties that have already been subdivided and the properties that would be capable of subdivision along Auckland Street. Nos. 62 and 74 Auckland Street are capable of subdivision, and Nos. 48, 50, 58 and 76 Auckland Street have previously been subdivided and developed.*
- *The primary street setback standards are to be calculated in accordance with the City's Built Form Policy that replaces the R Codes standards. This is assessed by averaging the setback of the five dwellings adjoining properties, either side of the proposed development site. Nos. 27 and 29 Gill Street being properties with separate street frontages are not included in this calculation.*
- *The subject site is affected by a 2.5 metre easement that extends across the entire length of the eastern (rear) boundary portion of the lot.*
- *The aerial diagram included in the officer report shows building setbacks in the street. The officer report also includes a section titled Existing Streetscape that provides more details about the building types and the character of the streetscape.*
- *The proposed development is defined as a 'Single House'. The definition of Single House in the R Codes is as follows: 'A dwelling standing wholly on its own green title or survey strata lot, together with any easement over adjoining land for support of a wall or for access or services and excludes dwellings on titles with areas held in common property.'*

There being no further speakers, Public Question Time closed at approximately 6.26pm.

4 DECLARATIONS OF INTEREST

- 4.1 Cr Suzanne Worner declared a financial interest in Item 7.7 Event Sponsorship 2023/2024. The extent of her interest is that she is General Manager of one of the events, business operator for at least two more and her business partner submitted one of the applications. She is not seeking approval to participate in the debate or to remain in Chambers or vote in the matter.
- 4.2 Cr Suzanne Worner declared a financial interest Item 5.2 173 Oxford Street, Leederville - Proposed Alterations and Additions to Small Bar (Amendment to Approved) (Unauthorised Existing Development). The extent of her interest is that she is partnering with the owners and using the space for an event. She is not seeking approval to participate in the debate or to remain in Chambers or vote in the matter
- 4.3 Mayor Emma Cole declared an impartiality interest in Item 5.2 173 Oxford Street, Leederville - Proposed Alterations and Additions to Small Bar (Amendment to Approved) (Unauthorised Existing Development). The extent of her interest is that she attended the official opening of the small bar "Roberts on Oxford" on 5 June 2021.
- 4.4 Cr Ross Ioppolo declared a proximity interest in Item 7.5 Adoption of the Annual Budget 2023/24. The extent of his interest is that there are expenses within the Budget agenda item that relate to works on this administration building which is in direct proximity to my residential property.

These expenses are inconsequential and immaterial to the entire budget, in the opinion of Administration. As a result, Administration has agreed to exclude these items from the Budget and deal with this item in two separate motions, in which case, I am declaring a proximity interest in relation to the administrative building expenses only, permitting me to participate in debate and vote on the material remaining aspects of the Adoption of the Budget.

If it is possible for Council to vote on my ability to participate and vote as one item and if decided in the negative, subsequently move the motion in separate items so I am only excluded from the minor items related to this Administration building, then I am happy for this to occur.

He is seeking approval to participate in debate, remain in Chambers and vote on the matter.

8.4 INFORMATION BULLETIN

- Attachments:**
1. Unconfirmed Minutes of the Sustainability and Transport Advisory Group - 30 March 2023
 2. Minutes of the Tamala Park Regional Council Meeting held on 20 April 2023
 3. Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 27 April 2023
 4. Statistics for Development Services Applications as at the end of April 2023
 5. Register of Legal Action and Prosecutions Monthly - Confidential
 6. Register of Legal Action - Orders and Notices Quarterly - Confidential
 7. Register of State Administrative Tribunal (SAT) Appeals - Progress report as at 2 June 2023
 8. Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current
 9. Register of Applications Referred to the Design Review Panel - Current
 10. Street Tree Quarterly Report
 11. Mindarie Regional Council - Waste to Energy Tender - Confidential
 12. Response to Petition - Pruning of Trees in Scarborough Beach Road
 13. Register of Petitions - Progress Report - May 2023
 14. Register of Notices of Motion - Progress Report - May 2023
 15. Register of Reports to be Actioned - Progress Report - May 2023
 16. Council Workshop Items since 27 April 2023
 17. Council Meeting Statistics
 18. Council Briefing Notes - 9 May 2023

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated June 2023.

MAYOR COLE:

The photo shows that the tree is not touching the property line, how is damp occurring if this is not touching the property line?.

A/EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT:

Although the tree has been cut back from the property line, the strata have advised that material from the tree (leaf, nuts and bark) is still being blown into the buildings gutters and that the accumulation of material in the gutters is beyond what can be reasonably be managed through routine cleaning of the gutters. The strata have alleged that this material from the tree is causing blockages in the gutters that leads to water ingress into selected apartments.

ADDITIONAL QUESTIONS FROM MAYOR COLE:

How do we ascertain if this leak is caused by the street trees or a building structural issue?

The strata are of the opinion that as the City approved the plans some 18 years ago, that the City should be responsible for ensuring the design/structure is appropriate.

The City suggested the strata engage a suitably qualified contractor to assess the structure/building but they did not believe that this should be their responsibility. It is unknown whether blocked gutters can cause this much damage to a building, or whether structural/design issues are also at play.

The strata company is solely responsible for any maintenance responsibilities in their building. Unless it can be proven that somehow the City was negligent in its approval of the building permit some 18 years ago, the builder and owner are the only parties responsible for the leaks now being experienced in the ceiling. This is the case with every privately owned building in Perth.

Has the City's site inspection been to assess the tree and outside of building only, or has there been any internal access?

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The City have only assessed the site from the outside. The City will arrange for the Development Compliance team to investigate and provide advice.

The photo in the report shows the tree is pruned away from the building by a margin, but I also wanted to ask if the upper floor balconies are overhanging the footpath/City land or within private land?

The upper floor balconies extend beyond the property boundary into City land. Essentially the City is only required to prune trees back to the property line (i.e. the side of the building) and no further. However, in recognition of the issues the strata are experiencing, the tree was cut well back from the property boundary as can be seen in the photo provided.

It does not appear that there are any maintenance issues with those, but in any case the balconies would be the responsibility of the owner to maintain.

5.1 NO. 80 (LOT: 102; D/P: 413590) AUCKLAND STREET, NORTH PERTH - PROPOSED SINGLE HOUSE**Ward:** North

- Attachments:**
1. Consultation and Location Map
 2. Development Plans
 3. Auckland Street Render and Perspective
 4. Summary of Submission - Administration Response
 5. Summary of Submission - Applicant Response
 6. Design Review Panel Comments - Applicant Response
 7. Original Development Plans
 8. Determination Advice Notes

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, **APPROVES** the application for a Single House at No. 80 (Lot: 102; D/P: 413590) Auckland Street, North Perth in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 8:

1. Development Plans

This approval is for Single House as shown on the approved plans dated 2 June 2023. No other development forms part of this approval;

2. External Fixtures

All external fixtures, such as television antennas (of a non-standard type), radio and other antennae, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive, to the satisfaction of the City;

3. Colour and Materials

Prior to the lodgement of a building permit, a schedule detailing the colour and texture of the building materials, demonstrating that the proposed development complements the surrounding area, shall be submitted to and approved by the City. The development must be finished, and thereafter maintained, in accordance with the schedule approved by the City, prior to occupation or use of the development;

4. Visual Privacy

Prior to occupancy or use of the development, all privacy screening shown on the approved plans shall be installed and shall be visually impermeable and is to comply in all respects with the requirements of Clause 5.4.1 (Visual Privacy) of the Residential Design Codes Volume 1 deemed-to-comply provisions, to the satisfaction of the City;

5. Boundary Walls

The surface finish of boundary walls facing an adjoining property shall be of a good and clean condition, prior to the practical completion of the development, and thereafter maintained, to the satisfaction of the City. The finish of boundary walls is to be fully rendered or face brick, or material as otherwise approved, to the satisfaction of the City;

6. Street Walls and Fences

The gate and/or fencing infill panels above the approved solid portions of wall shall be visually permeable in accordance with the Residential Design Codes, to the satisfaction of the City;

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7. Stormwater

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve;

8. Landscaping

8.1 An updated detailed landscape and reticulation plan for the development site and adjoining road verge, to the satisfaction of the City, shall be lodged with and approved by the City prior to lodgement of a Building Permit. The plan shall be drawn to a scale of 1:100 and show the following:

- The location and type of existing and proposed trees and plants;
- Spacing between and pot size of proposed trees and plantings;
- Low maintenance groundcover and shrubs, such as native *hibberta scandens* (Snake Vine) or *grevillea obstusifolia* (Gin Gem);
- Areas to be irrigated or reticulated;
- The provision of a minimum 15 percent deep soil and planting areas, as defined by the City's Policy No. 7.1.1 – Built Form; and
- The provision of trees to maximise canopy coverage within deep soil and planting areas and within the front setback area. The tree species are to be in accordance with the City's recommended tree species list;

8.2 All works shown in the plans as identified in Condition 8.1 above shall be undertaken in accordance with the approved plans to the City's satisfaction, prior to occupancy or use of the development and maintained thereafter to the satisfaction of the City at the expense of the owners/occupiers; and

9. Car Parking and Access

9.1 The layout and dimensions of all driveways and parking areas shall be in accordance with AS2890.1; and

9.2 All driveways, car parking and manoeuvring area(s) which form part of this approval shall be sealed, drained, paved and line marked in accordance with the approved plans prior to the first occupation of the development and maintained thereafter by the owner/occupier to the satisfaction of the City.

MAYOR COLE:

In terms of the swimming pool in front setback area of Nos. 78 and 80 Auckland Street, there will need to be a 1.8m dividing fence. What will that look like from the neighbour in terms bulk and scale?

CR HALLETT:

Request an amendment be prepared to address the concerns regarding excavation and investigate adding a condition to lower the development.

MANAGER DEVELOPMENT & DESIGN:

No changes are proposed to the existing brick dividing wall to the southern boundary as part of this application.

The applicant has provided amended plans following Council's Briefing Session that reduce the finished floor level by 0.2 metres of the decking, pool and the garden surrounding the pool within the front setback area.

This change to the finished floor level would result in the existing brick wall to the southern boundary being 1.8 metres in height as measured from the proposed finished floor level of the adjacent deck, pool and garden area. This would provide adequate privacy and screening to this area. This would also not result in

any additional building bulk and scale from this side boundary wall when viewed from the street or from the neighbouring property at No. 78 Auckland Street because there would be no change or increase to the height of this existing wall.

The Comment section of the officer report has been updated to reflect this change.

An amendment can be prepared in relation to finished floor levels and can be made available at the Ordinary Meeting of Council if still sought.

MAYOR COLE:

Chris Haykin has provided a scaled render to the proposed dwelling from Auckland Street, would it be possible to get a streetscape elevation showing the scale of the dwelling in relation to the adjoining dwellings to the north and south of proposed development? Furthermore, could more commentary be provided with regard to the setbacks?

MANAGER DEVELOPMENT & DESIGN:

A scaled elevation plan has been prepared below including No. 31 Gill Street (adjoining property to the north), No. 80 Auckland Street (subject site) and No. 78 Auckland Street (adjoining property to the south). These are based on the City's records of approvals for these adjoining properties and have been prepared to Administration's best accuracy.

The setbacks of these properties are as follows:

- No. 31 Gill Street (under construction, two storey)
Ground floor dwelling setback: 2.7 metres
Ground floor garage setback: 2.5 metres
Upper floor balcony setback: Nil behind ground floor building line
Upper floor dwelling setback: 3.2 metres behind ground floor building line
- No. 80 Auckland Street (subject proposal, two storey)
Ground floor setback: 2.9 metres (Living 1 room)
Ground floor garage setback: 3.4 metres
Upper floor balcony setback: 0.6 metres
Upper floor dwelling setback: 0.7m behind ground floor building line (Sitting room)
- No. 78 Auckland Street (existing, single storey)
Carport setback: 6.6 metres
Dwelling setback: 10.0 metres



MAYOR COLE:

Applicant made changes to plans following DRP comments, can this be included?

MANAGER DEVELOPMENT & DESIGN:

The updates to the development plans relate to the following modifications:

- Providing obscured glass to the kitchen window to the eastern façade. The proposal satisfies the deemed-to-comply standard for eastern lot boundary setback with this change.
- The rear elevation has been treated with contrasting coloured render to the upper floor and moulding strips to differentiate between the ground and upper floors.

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- *Incorporate face brick at the ground floor of the proposed development facing Auckland Street.*

The Design Review Panel section of the officer report has been updated to specify these changes.

CR LODEN:

In terms of plantations on the western side, are there any significant trees proposed within this space? Is there an opportunity for landscaping to be proposed to provide screening? Is the lack of vegetation a result of the sewer easement? Given there is a shortfall in landscaping and the proposed rear setback variation, is there an opportunity to get more trees into this space to reduce the bulk and scale?

MANAGER DEVELOPMENT & DESIGN:

The applicant submitted a revised landscaping plan following Council's Briefing Session to replace the bamboo plants previously proposed to the eastern boundary with Hibiscus Tiliaceus Cottonwood Hibiscus as recommended by the City's Parks Team. This change would provide for additional canopy cover to the rear of the dwelling and would assist in breaking up the appearance of this dwelling wall as viewed from the adjoining property, noting that the setback of this wall meets the deemed-to-comply standard for lot boundary setbacks under the R Codes. These trees can also be planted 0.5 metres away from the sewer main and do not have invasive roots, ensuring it would not impact on the sewer easement.

The western side of the property is proposed to be planted with 10 trees in deep soil areas within this front setback area. This would soften the view of the development as viewed from Auckland Street.

The application proposes deep soil and planting areas, and canopy coverage that exceeds the deemed-to-comply standards of the Built Form Policy.

ADDITIONAL INFORMATION:

An additional three Syzigium Bush Cherry trees have been proposed to the southern side of the alfresco area following Council's Briefing Session. These trees would assist in providing suitable screening and privacy between the alfresco area and the southern adjoining property and would be viable in this location, as recommended by the City's Parks team. This has been updated in the Comments section of the officer report.

Cr Worner left the meeting at 6.52pm due to a previously declared financial interest.

5.2 NO. 173 (LOT: 7; D/P: 867) OXFORD STREET, LEEDERVILLE - PROPOSED ALTERATIONS AND ADDITIONS TO SMALL BAR (AMENDMENT TO APPROVED) (UNAUTHORISED EXISTING DEVELOPMENT)

Ward: South

Attachments:

1. Location Plan
2. Development Plans
3. Landscaping Plan
4. Amended Acoustic Report
5. Previous Development Approval - 24 July 2020 (5.2020.81.1)

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, **APPROVES** the application for a proposed Alterations and Additions to Small Bar (Amendment to Approved) (Unauthorised Existing Development) at No. 173 (Lot: 7; D/P: 867) Oxford Street, Leederville in accordance with the plans provided in Attachment 2, subject to the following conditions and associated advice notes:

1. All conditions, requirements and advice notes detailed on development approval 5.2020.81.1 dated 24 July 2020, 5.2021.274.1 dated 18 August 2020 and 5.2021.220.1 dated 14 September 2021 continue to apply to this approval, except as follows:
 - 1.1 Condition 1.1 is amended to read as follows:
 - 1.1. This approval relates to Alterations and Additions to Small Bar as indicated on the plans dated 17 March 2023 and 9 May 2023. It does not relate to any other development on the site;
 - 1.2 Condition 7 is amended to read as follows:
 7. The measures outlined in the approved acoustic report prepared by Acoustic Engineering Solutions, dated 24 April 2023 shall be implemented prior to the occupation or use of the development subject of this approval and maintained thereafter to the satisfaction of the City at the expense of the owners/occupiers;
 - 1.3 Condition 11 is amended to read as follows:
 11. Within 28 days of the date of this approval, an updated Waste Management Plan shall be provided to the City. The updated Waste Management Plan is to reflect the changes to the bin store location and its increase in size. The approved Waste Management Plan shall be thereafter implemented to the satisfaction of the City;
 - 1.4 Condition 12.1 is amended to read as follows:
 - 12.1 An amended landscape and reticulation plan for the development site, to the satisfaction of the City, shall be lodged with and approved by the City prior to occupation or use of the development the subject of this approval. The amended landscape and reticulation plan shall generally be in accordance with the plan dated 17 March 2023 except the *Syzygium Leuhmannii* species being replaced with *Acmena Smithii Dwarf* species or other suitable species as approved by the City; and
 - 1.5 A new Advice Note 3 of 5.2021.220.1 to read as follows:
 3. The development is to comply with the relevant assigned noise levels under the *Environmental Protection (Noise) Regulations 1997*.

MAYOR COLE:

Could Administration provide more clarity around what has been assessed as deep soil landscaping and non-deep soil landscaping.

MANAGER DEVELOPMENT & DESIGN:

The proposal seeks to provide a total of 0.7 percent (2.9 square metres) of the site as deep soil and planting areas with a minimum dimension of 1 metre.

2.1 percent of the site (8.6 square metres) is also provided as landscaping, but is not classified as deep soil and planting areas. This is because it does not have a minimum dimension of 1 metre.

The Comment section in the officer report has been updated to confirm the amount of additional landscaping areas that do not qualify as deep soil and planting areas.

CR LODEN:

Can Administration investigate whether a tree could be provided in the verge or road reserve?

MANAGER DEVELOPMENT & DESIGN:

The City's Engineering team has confirmed that a tree could not be provided in the adjacent verge or road reserve for the following reasons:

- *A tree planted within the verge would not be possible due to the presence of the building awning which extends to the edge of the road reserve and existing in-ground drainage infrastructure that would be impacted.*
- *A tree planted within the road would not be possible due to the existing in-ground drainage infrastructure (drainage line). It would also be inconsistent with the location of other trees along Oxford Street which are located either in the median or within the verge.*

Cr Worner returned at 6.56pm.

Manager Development & Design left the meeting at 6.57pm and did not return.

5.3 OUTCOME OF ADVERTISING - LOCAL PLANNING POLICY: NON-RESIDENTIAL PARKING AND PAYMENT IN LIEU OF PARKING PLAN

- Attachments:**
1. Local Planning Policy: Non-Residential Parking
 2. Payment in Lieu of Parking Plan
 3. Policy No. 7.7.1 - Non-Residential Development Parking Requirements
 4. Community Consultation Submissions

RECOMMENDATION:

That Council:

1. **PROCEEDS** with:
 - 1.1 Local Planning Policy: Non-Residential Parking, pursuant to Clause 5 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, at Attachment 1; and
 - 1.2 Payment in Lieu of Parking Plan, pursuant to Clause 77J of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, at Attachment 2; and
2. **REVOKES** Policy No. 7.7.1 – Non-Residential Development Parking Requirements, in accordance with Schedule 2, Part 2, Clause 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, at Attachment 3.

CR GONTASZEWSKI:

Was this promoted to business community through business newsletter?

EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS

The Policy and Plan were advertised using the following methods:

- *Imagine Vincent (28 March to 24 April 2023)*
- *Social media posts (14 April 2023 & 20 April 2023)*
- *E-Newsletter (5 April 2023)*
- *Perth Now (Central) (6 April 2023)*
- *Notice boards in the City's Administration Building, Library and Local History Centre.*

The Business e-newsletter was not used as a method of consultation.

5.4 OUTCOME OF PUBLIC NOTICE - PROPOSED LEASE OF PORTION NO. 41 (LOT: 31) BRITANNIA ROAD, LEEDERVILLE

- Attachments:**
1. Plan of Lease Area & Drawings of Telecommunication Facility
 2. Summary of Submissions from Public Notice

RECOMMENDATION:

That Council **APPROVES** the lease of a portion of land located No. 41 (Lot 31) Britannia Road, Leederville to Indara Corporation Pty Ltd (ACN 643 875 165) shown on the plan attached as Attachment 1 subject to the following key terms:

1. **Initial Term:** Ten (10) years
2. **Option Term:** Two x Five (5) year terms
3. **Rent:** \$48,000 per annum (plus GST)
4. **Rent Review:** CPI on 1 July annually
5. **Market Rent Review:** Market rent review at each Option Term which is to be undertaken 6 – 9 months before commencement of each Option Term.
6. **Outgoings:** Lessee's responsibility
7. **Rates & Taxes:** Lessee's responsibility
8. **Permitted Use:** For the purpose of constructing, maintaining and operating a telecommunications network and telecommunications service including but not limited to accessing, installing, storing, operating, repairing, maintaining, altering, removing, adding and replacing telecommunications equipment consistent with the evolving nature of telecommunications services
9. **Maintenance of leased area:** Lessee's responsibility
10. **Redevelopment clause:** City will have ability to require Indara to relocate after ten (10) years provided the City provides Indara with twenty four (24) months' written notice.

MAYOR COLE:

Can you update the plans to include the location of the initial two sites and the final proposed location?

A/EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

Attachment 1 has been updated

Cr Loden left the meeting at 6.57pm.

Cr Loden returned at 6.59pm.

Executive Director Strategy & Development left the meeting at 6.59pm.

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Cr Worner left the meeting at 6.59pm due to a previously declared financial interest.

7.7 EVENT SPONSORSHIP 2023/2024

- Attachments:**
1. Event Sponsorship Detailed Summary
 2. Event Sponsorship Guidelines
 3. Revelation Perth International Film Festival - Confidential
 4. East Perth Football Club Footyville - Confidential
 5. Good Sammy LOOP - Confidential
 6. WAHonk Fest - Confidential
 7. Communities Connect Multicultural Mental Health Expo - Confidential
 8. Beaufort Street Network Dogtober - Confidential
 9. Jazz Picnic in The Park and Jazz Brunch - Confidential
 10. PrideFEST Fairday - Confidential
 11. Mt Hawthorn Streets Festival - Confidential
 12. Candlelight Best Movie Soundtracks - Confidential
 13. Beaufort Street Network Christmas Festival - Confidential
 14. Mt Hawthorn NYE - Confidential
 15. Hyde Park Festival - Confidential
 16. St Patricks Day Festival - Confidential
 17. Multicultural Market - Confidential
 18. RTRFM Neon Picnic - Confidential
 19. North Perth Primary School 125th Year Anniversary - Confidential
 20. Subiaco Football Club City of Vincent Match - Confidential
 21. Perth Swing Dancing Hullabaloo Fair - Confidential
 22. Pickle District After Dark - Confidential
 23. Leederville Connect Events - Confidential
 24. Centrestage Seniors Concert Series - Confidential
 25. Vincent Open Studios - Confidential

RECOMMENDATION:

1. That Council APPROVES an amount of \$249,000 in 2023/24 for Event Sponsorships as follows:

Event	Amount
Revelation Perth International Film Festival	\$15,000
Revelation Perth International Film Festival	
East Perth Football Club Footyville	\$0
Good Sammy LOOP By Good Sammy	\$15,000
Junkadelic Brass Band WAHonk Fest 2023	\$0
Multicultural Services Centre of WA Communities Connect Multicultural Mental Health Expo	\$0
Beaufort Street Network Dogtober	\$7,000
Perth International Jazz Festival Jazz Picnic In The Park and Jazz Brunch	\$25,000
Pride WA PrideFEST Fairday	\$20,000
Palace J Mt Hawthorn Streets Festival	\$25,000
FEVER Candlelight: Best of Movie Soundtracks	\$12,000
Beaufort Street Network Beaufort Street Christmas Festival	\$5,000
Floreat Athena Mt Hawthorn NYE	\$10,000
Rotary Club of North Perth Hyde Park Festival	\$15,000
St Patricks Day WA	\$20,000

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St Patricks Day Festival	
Kena Cabral Morales Multicultural Market	\$0
RTRFM Neon Picnic	\$10,000
North Perth Primary School North Perth Primary School 125 th Year Anniversary	\$0
Subiaco Football Club City of Vincent Match	\$5,000
Perth Swing Hullabaloo Fair	\$0
The Pickle District After Dark	\$30,000
Leederville Connect Leederville Town Centre Events	\$25,000
Centrestage Recording Studios Seniors Concert Series	\$10,000
Julie Rosario Vincent Open Studios	\$0
TOTAL EVENT SPONSORSHIP	\$249,000

2. **NOTES the allocation of all 2023/24 Event Sponsorship remains subject to the recipient signing a Sponsorship Agreement with the City of Vincent identifying all related expectations and obligations.**

MAYOR COLE:

Larger scale events – any discussion with Revelation film festival re reducing the amount, and does that have any implications for their event?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

Revelation Film Festival were notified of the reduced funding and acknowledged the report for Council Briefing. The City has previously provided \$15,000 in funding and did not provide any large implications to the event as Revelation source many other streams of funding.

MAYOR COLE:

Football clubs are required to hold 1 event, is that reflected in the recommendation? Does that require a footnote to show how that many is being provided?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

The Football Clubs have been consulted and agree to hold one collaborative event together. The \$5,000 funding has been divided between each club to reflect this, and comments have been included in Attachment 1 "Event Sponsorship Detailed Summary".

MAYOR COLE:

Footyville new – match was last year, if combining is 5k sufficient?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

Administration has contacted both footy clubs and they have agreed to do a collaborative event, so the funding has been split to \$2,500 each.

CR CASTLE:

Any info re timing of Mt Hawthorn event? Request this info, what is proposed, family focused?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

The event is targeted towards 25 - 60+ with the general focus on culinary experiences and the vibrancy of Mount Hawthorn. Local venues will be encouraged to spill out onto the street and be surrounded with entertainment, music, roving performers, live cooking and pop up bars. The event will incorporate family friendly entertainment while maintaining a diverse program to cater to the broader community, with other

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events being funded offering a primarily family friendly focus. It is proposed to run from 11am/12noon until 11pm.

Community & Civic Events Officer left the meeting at 7.05pm and did not return.
Cr Suzanne Wornor returned to the meeting at 7.05pm

At 7.06pm Chief Executive Officer and Chief Financial Officer made a presentation on financial matters – LTFP, Underground Power, SCP, CBP, Capital Works program and Annual Budget .

At 7.11pm Executive Director Strategy & Development returned to the meeting.

7.4 ADOPTION OF THE LONG TERM FINANCIAL PLAN 2023/24 - 2032/33

Attachments: 1. Long Term Financial Plan 2024 - 2033

RECOMMENDATION:

That Council:

1. **ADOPTS** the Long Term Financial Plan 2023/24 to 2032/33 and **NOTES** endorsement for the Scenario 1 - Base Scenario as detailed in Attachment 1;
2. **AUTHORISES** the Chief Executive Officer to forward the City of Vincent Long Term Financial Plan in 1 above to the Department of Local Government, Sport and Cultural Industries.

MAYOR COLE:

Page 8 – asset sustainability ratio – what is it now?

CHIEF FINANCIAL OFFICER:

The report has been updated.

MAYOR COLE:

Page 9 – Litis Stadium – more definitive in figures now grant has been approved?

CHIEF FINANCIAL OFFICER:

The attachment has been updated.

MAYOR COLE:

Page 10 –residual proceeds of sale of reserve, budget says this has gone to POS reserve

CHIEF FINANCIAL OFFICER:

The attachment has been updated.

MAYOR COLE:

Scenarios – financial ratios – explanatory notes on the amber?

CHIEF FINANCIAL OFFICER:

The attachment has been updated.

CR HALLETT:

5% interest rate – surcharge on credit cards relating to parking machines? Is City paying 5% transaction fee? (as per email from resident Sean Offer above)

A/EXECUTIVE DIRECTOR INFRASTRUCTURE AND ENVIRONMENT:

The City's approach to setting the parking ticket surcharge complies with the relevant regulatory standards, which allows the City to pass on the credit card surcharge. The City has chosen not to apply the actual 'Cost of Acceptance' for the credit card type, which varies between 5.21% and 6.53%, instead opting for a flat surcharge rate of 5%. As a result, the City recovers 80% of current merchant costs.

CR IOPPOLO:

Why is the LTFP driven by 30 year rating strategy instead of other strategies? Is it possible to get a summary of non rating items included?

CHIEF FINANCIAL OFFICER:

The report has been updated.

7.5 ADOPTION OF THE ANNUAL BUDGET 2023/24

- Attachments:**
1. Statement of Comprehensive Income 2023/24
 2. Rate Setting Statement 2023/24
 3. 4 Year Capital Works Plan 2023/24 - 2026/27
 4. Cash Backed Reserves 2023/24
 5. Summary of Income and Expenditure by Service Area 2023/24
 6. Proposed Fees and Charges 2023/24
 7. Differential Rates and Minimum Payment - submissions received

RECOMMENDATION:

That Council **BY ABSOLUTE MAJORITY:**

1. BUDGET:

Pursuant to the provisions of Section 6.2(1) of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, **ADOPTS** the City of Vincent Annual Budget as detailed in Attachments 1 and 2 for the year ended 30 June 2024, which includes:

- 1.1 Statement of Comprehensive Income by Nature or Type showing a net result for that year of \$3,701,433;
- 1.2 Rate Setting Statement by Nature or Type showing an amount required to be raised from rates of \$42,302,811;
- 1.3 Transfers to/from Reserves as detailed on the Cash Backed Reserves Statement showing a 30 June 2024 closing balance of \$17,839,833;
- 1.4 Capital Works Program showing a total of \$19,131,500 (including 2022/23 carry forward projects of \$4,599,392).

2. RATES:

NOTES community submissions were received in response to the Notice published in accordance with section 6.36(1) of the *Local Government Act 1995*, detailed in Attachment 7.

Pursuant to Sections 6.32, 6.33 and 6.35 of the *Local Government Act 1995*, **IMPOSES** the following differential general rates and minimum payments on Gross Rental Values (GRV):

2.1 General Rates:

Differential General Rate	Cents in the dollar
Residential	7.52480
Vacant-Residential	7.82155
Vacant-Commercial	13.6689
Other (Commercial and Industrial)	7.08997

2.2 Minimum Payments:

Differential General Rate	Minimum Payment on GRV
Residential	\$1,395.41
Vacant-Residential	\$1,233.10
Vacant-Commercial	\$1,705.07
Other (Commercial and Industrial)	\$1,346.72

2.3 RATE PAYMENT OPTIONS:

Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, ADOPTS the following due dates for payment in full by one payment on the due date or in 4 instalments:

Option	Instalment	Date
(a)	Due Date/First instalment	1 September 2023
(b)	Second instalment	3 November 2023
(c)	Third instalment	5 January 2024
(d)	Fourth instalment	8 March 2024

2.4 INSTALMENT, RATES SMOOTHING AND ARRANGEMENTS, ADMINISTRATION FEES AND INTEREST CHARGES:

2.4.1 Pursuant to Section 6.45(3) of the *Local Government Act 1995* and Regulation 67 of the *Local Government (Financial Management) Regulations 1996*, ADOPTS an instalment administration charge of \$8.00 per instalment for payment of rates by 4 instalments, to apply to the second, third and fourth instalment;

2.4.2 Pursuant to Section 6.45(3) of the *Local Government Act 1995* and Regulation 68 of the *Local Government (Financial Management) Regulations 1996*, ADOPTS an interest rate of 5.5% where the owner has elected to pay rates through an instalment option, rates smoothing or alternative payment arrangement.

2.5 LATE PAYMENT INTEREST ON OVERDUE RATES AND AMOUNTS:

ADOPTS an interest rate of 11% per annum, calculated daily from the due date and continuing until the date of payment:

2.5.1 On overdue rates in accordance with Section 6.51(1) of the *Local Government Act 1995* and Regulation 70 of the *Local Government (Financial Management) Regulations 1996*, subject to Section 6.51(4) of the *Local Government Act 1995*; and

2.5.2 Amounts due to the City in accordance with Section 6.13 of the *Local Government Act 1995*.

Subject to the following exclusions - deferred rates, current instalment amounts not yet due under instalment payment options, registered pensioner portions and current government pensioner rebate amounts;

3. REPORTING OF BUDGET VARIANCES:

Pursuant to Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, ADOPTS the monthly reporting variance for the 2023/2024 financial year of 10% or more, where that variance is also more than \$20,000;

4. FEES AND CHARGES:

PURSUANT to Section 6.16 of the *Local Government Act 1995*, ADOPTS the Schedule of Fees and Charges in Attachment 6

5. RATES WAIVER:

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Pursuant to Section 6.47 of the *Local Government Act 1995*, WAIVES the 2023/24 local government rates for the following groups:

North Perth Bowling Club	Woodville Reserve	3,933.16
North Perth Tennis Club	Woodville Reserve	3,225.23
Leederville Tennis Club	Richmond Street Leederville	2,902.63
Tennis West	Robertson Park	6,593.67
East Perth Football Club	Leederville Oval	13,895.59
Subiaco Football Club	Leederville Oval	11,697.70
Town Team Movement	245 Vincent Street	1,346.72
Perth Soccer Club	Dorrien Gardens	19,142.92
Azzurri Bocce Club	Dorrien Gardens	4,378.77
Loton Park Tennis Club	Loton Park	2,977.79
Leederville Cricket Club	Britannia Reserve	2,481.49
Floreat Athena Junior Soccer Club	Britannia Reserve	2,481.49
Pride Western Australia Incorporated	4 View Street	2,424.77
Floreat Athena Soccer Club	Litis Stadium	10,058.89
Volleyball WA	Royal Park	3,630.42
Forrest Park Croquet Club	Forrest Park	4,973.61
Perth Junior Soccer Club Inc	Forrest Park	1,725.70
Gymnastics Western Australia Inc.	Loftus Centre	12,508.48
North Perth Community Garden Inc	Woodville Reserve	1,346.72
Vincent Men's Shed	Woodville Reserve	1,346.72
Mount Hawthorn Toy Library	Mt Hawthorn Community Centre	1,346.72
Mount Hawthorn Playgroup	Mt Hawthorn Community Centre	1,346.72
Tools n Things	Britannia Reserve	1,346.72
Highgate Forrest Park Playgroup	Forrest Park	2,212.78
Earlybirds Playgroup	87 The Boulevarde	1,346.72
Total		120,672.13

6. NOTES a provision of \$50,000 within the budget that will be used to assist ratepayers in financial hardship, as determined by the Chief Executive Officer.
7. Pursuant to Section 6.11(2)(b) and Section 6.11(3)(a) of the *Local Government Act 1995*, APPROVES the closure of the Waste Management Plant and Equipment Reserve and the allocation of the reserve balance to the Strategic Waste Management Reserve.
8. Pursuant to Section 6.11(2)(a) and Section 6.11(3)(a) of the *Local Government Act 1995*, APPROVES the change in purpose of the Strategic Waste Management Reserve to the following purpose;
 - 8.1 "For the purpose of replacing plant and equipment associated with the City's waste operations and investigation/implementation of integrated waste management strategies/programmes and initiatives, (including secondary waste treatment and costs associated with the redevelopment of Lot 118 Tamala Park)."
9. Pursuant to Section 6.11(2)(a) and Section 6.11(3)(a) of the *Local Government Act 1995*, APPROVES the change in purpose of the Tamala Park Land Sale Reserve to the following purpose;
 - 9.1 "For future significant/major capital works, underground power projects, infrastructure, project or debt reduction programme for the benefit of the City."

MAYOR COLE:

Capital budget – funding not been sent, progress – page 8 capital budget and carried forward budget – extra column for status – committed, started, construction commenced but not paid for, tender awarded etc

CHIEF FINANCIAL OFFICER:

Additional attachment "Carry Forward 2023/24" has been attached to the Annual Budget paper.

MAYOR COLE:

Fees and charges –Barlee St car park – full fees from get go (2022/23)?

CHIEF FINANCIAL OFFICER:

The attachment has been updated.

MAYOR COLE:

Budget impact of not increasing Leederville carpark fee by 10c per hour?

CHIEF FINANCIAL OFFICER:

This would result in approximately an additional \$50k in revenue in the Annual Budget 2023/24.

CR GONTASZEWSKI:

If the GRV goes up, but the property value stays the same, what is the impact? Average GRV last year vs this year, no property value increase, what would the average rate be?

CHIEF FINANCIAL OFFICER:

Residential GRV's have increased by approximately 20% in the latest valuation provided by the Valuer General's Office. Based on the Vincent 2022/23 Median Residential GRV of \$17,420, if a ratepayers GRV did not change in the latest valuation, their rates would reduce from \$1,494 in 2022/23 to \$1,311 in 2023/24.

CR IOPPOLO:

Waterfall chart – resend ? Is it now current for financial position?

CHIEF FINANCIAL OFFICER:

Will circulate to Council Members.

CR IOPPOLO:

Of items committed in capital works budget, nature of legal commitment to spend prior to June 2024, by each capital item?

CHIEF FINANCIAL OFFICER:

Additional attachment "Carry Forward 2023/24" has been attached to the Annual Budget paper.

CR IOPPOLO:

What learnings have been used, as highest ever spend was \$11m, how do you justify \$19m.

A/EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT:

While responsibility for the various capital projects/asset delivery within the Four Year Capital Works Program encompasses multiple service delivery areas, Administration generally, and Infrastructure and Environment Division specifically, has made significant effort to better manage the delivery of works and projects.

Critical to this is developing an appropriate level of confidence in the deliverables in the Four Year Capital Works Program and budgeting for the resources (in-house or external) to undertake project preparation in Years 2 and 3 and minimise the risk of 'sunk costs' in relation to projects that may otherwise be deferred or changed through the annual revision of the CapEx Program.

A focus is to implement procedures and processes to scope, design, and prepare for project delivery prior to the financial year of funding (i.e. Year 1), thereby minimising the lag time experienced in past years.

This also provides the opportunity to analyse the resources required to project manage the portfolio of works in the CapEx program, assess existing capacity, and budget for and bring additional resources (whether FTE or external) to bear.

Ongoing improvements in corporate support processes such as procurement, contract management and project management and ongoing staff training / familiarisation in these important management functions, coupled with minimising turnover of key staff positions (retention of corporate and project knowledge) all contribute to the City's capacity to deliver its CapEx commitments and minimise carry forwards.

Significant progress has been made towards these endeavours and further improvement in the timeliness (and effectiveness) of project delivery is anticipated as the City develops further rigour in project management.

CR IOPPOLO:

Car parking reduces by 19%, how will rates drop because more cars will park? Can this reasoning be included in briefing notes?

A/EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT:

As advised by the CEO and CFO, the impact of re-instating the first hour free into the Leederville car parks, based on this year's transactional data, it would have a \$400k reduction to the budget.

CR IOPPOLO:

Rationale on \$2 minimum kerbside parking?

A/EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT:

While the introduction and increasing use of EasyPark has delivered operational savings and efficiencies, the City is aware that some parking customers have parked in a kerbside bay, and only activate an EasyPark session once a Ranger patrol is spotted in the street. The customer then turns the session off once the patrol has departed the area. The \$2 minimum parking fee has been introduced to eliminate the deliberate abuse of EasyPark parking sessions and aligns it with the minimum credit card transaction paid through the on-street parking machines (being \$2).

CR IOPPOLO:

Recommendation 6 – waiving of rates – in accordance with CoV Hardship guidelines – or does CEO have discretion to waive rates? Can clarify in notes?

CHIEF FINANCIAL OFFICER:

The Financial Hardship provision will be administered in line with the City's Financial Hardship Guidelines. The recommendation has been updated to specify up to a maximum of \$500.

CR IOPPOLO:

Why does Administration take the view that it should put all its capital works in 1 year and rely on some type of deferment captured as carry forward, rather than increasing its reserve for future work that we know we probably won't spend until the following year? The effect is the same, but why do you choose to do it this way and not create a reserve?

CHIEF FINANCIAL OFFICER:

The City has developed a 4 Year Capital Works Program based on current estimates to align spending in the year the cash outflow is expected to occur. Where the cash outflow is certain to occur in a subsequent year, the City will reflect this in the 4 Year Capital Works Program and utilise reserve funds if available. An example of this is the drainage truck which is expected to be paid for in 2024/25 and will be funded from reserves.

7.6 UNDERGROUND POWER FINANCIAL MODEL

Attachments: 1. **Underground Power Financial Model**

RECOMMENDATION:

That Council

1. **ADOPTS** the Underground Power Financial Model outlined at Attachment 1 and Notes the following:
 - 1.1 **A maximum borrowing capacity of 50% has been assessed using the Western Australian Treasury Corporation's (WATC) Indicative Additional Debt Capacity Calculator.**
 - 1.2 **Ratepayers will be provided the option to pay their service charges upfront payment or through a 4-year payback period option.**
 - 1.3 **The 4-year payback period option will be available for up to an estimated maximum 70% of ratepayers per project and funded by either or a combination of 4-year fixed interest term loans borrowed from the WATC, the Underground Power Reserve and the Tamala Park Land Sales Reserve.**
 - 1.4 **The Underground Power Reserve and Tamala Park Land Sales Reserve will be used during the life of the project.**
 - 1.5 **Properties will be levied a service charge based on the total costs of their specific project area.**

MAYOR COLE:

Clause 1.5 of recommendation, levied a service charge– clarify

CHIEF FINANCIAL OFFICER:

The report has been updated.

CR CASTLE:

Indicated – idea of what the proposed interest rate will be for 4 year payment plan? Can this be outlined in the report? Pegged to treasury rates.

CHIEF FINANCIAL OFFICER:

The report has been updated.

CR HALLETT:

Map colour coded against table on page 2

CHIEF FINANCIAL OFFICER:

The report has been updated.

Cr Gontaszewski left the meeting at 8.02pm.
 Chief Executive Officer left the meeting at 8.03pm.
 Chief Executive Officer returned at 8.03pm.
 Cr Gontaszewski returned at 8.04pm.

8.3 ADOPTION OF CORPORATE BUSINESS PLAN 2023/24 - 2026/27 AND FOUR YEAR CAPITAL WORKS PROGRAM 2023/24 - 2026/27

Attachments: 1. **Draft Corporate Business Plan 2023/24 - 2026/27 and Capital Works Program 2023/24 - 2026/27**

RECOMMENDATION:

That Council:

- 1. ADOPTS BY ABSOLUTE MAJORITY the City of Vincent Corporate Business Plan 2023/24 – 2026/27 at Attachment 1 including the Four Year Capital Works Program 2023/24 – 2026/27; and**
- 2. NOTES that:**
 - 2.1 financials in the CBP and CWP are subject to change based on the figures adopted in the City’s Annual Budget 2023/24 and Long Term Financial Plan; and**
 - 2.2 final editorial, design and formatting of these documents will be determined by the Chief Executive Officer prior to publication.**

NO QUESTIONS

COUNCIL BRIEFING NOTES**13 JUNE 2023**

6.1 UNRECOVERABLE PARKING INFRINGEMENTS WRITE-OFF**Attachments: 1. FER Write-Offs 2021_2022 - Confidential****RECOMMENDATION:**

That Council APPROVES the write off of Parking Infringement Notices totalling \$170,119.65 that have been withdrawn by the Fines Enforcement Registry, as identified within Attachment 1.

NO QUESTIONS

Project and Strategy Officer left the meeting at 8.12pm and did not return.

7.1 FINANCIAL STATEMENTS AS AT 30 APRIL 2023

Attachments: 1. Financial Statements as at 30 April 2023

RECOMMENDATION:

That Council RECEIVES the Financial Statements for the month ended 30 April 2023 as shown in Attachment 1.

NO QUESTIONS

COUNCIL BRIEFING NOTES

13 JUNE 2023

7.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 1 APRIL 2023 TO 30 APRIL 2023

- Attachments:
1. Payments by EFT and Payroll April 23
 2. Payments by Cheque April 23
 3. Payments by Direct Debit April 23

RECOMMENDATION:

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 April 2023 to 30 April 2023 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll	\$4,193,792.68
Cheques	\$498.45
Direct debits, including credit cards	\$129,090.66
Total payments for April 2023	\$4,323,381.79

NO QUESTIONS

7.3 INVESTMENT REPORT AS AT 30 APRIL 2023

Attachments: 1. Investment Statistics as at 30 April 2023

RECOMMENDATION:

That Council NOTES the Investment Statistics for the month ended 30 April 2023 as detailed in Attachment 1.

NO QUESTIONS

COUNCIL BRIEFING NOTES**13 JUNE 2023**

7.8 OUTCOME OF ADVERTISING AND ADOPTION OF PURCHASING POLICY

- Attachments:**
- 1. Amended Purchasing Policy - Clean Copy - Public Submission**
 - 2. Amended Purchasing Policy - Tracked Changes - Public Submission**
 - 3. Summary of Submissions - Outcomes of Purchasing Policy Amendments**

RECOMMENDATION:

That Council **ADOPTS** the amendments to the Purchasing Policy at Attachment 1.

NO QUESTIONS

7.9 PROPOSAL TO HOLD EVENTS AT LEEDERVILLE OVAL

Attachments: 1. Leederville Oval Map of Leased Area

RECOMMENDATION:

That Council:

1. Subject to the approval of the Minister of Lands, **APPROVES** the grant of licence to Newox Pty Ltd (ACN 640 888 599) for the use of a portion of Leederville Oval, 246 (Lot 500) Vincent Street, Leederville on the following key terms:
 - 1.1 **Initial Term:** 1 October 2023 to 7 January 2024; and
1 October 2024 to 7 January 2025.
 - 1.2 **Option Term:** 1 October 2025 to 7 January 2026; and
1 October 2026 to 7 January 2027
at the absolute discretion of the City.
 - 1.3 **Licence Fee:** 1 October 2023 to 7 January 2024; and
1 October 2024 to 7 January 2025:
Based on City of Vincent's fees and charges applicable to Leederville Oval for financial year 2023/2024.

1 October 2025 to 7 January 2026; and
1 October 2026 to 7 January 2027:
Based on City of Vincent's fees and charges applicable to Leederville Oval as at 1 July of that financial year.
 - 1.4 **Licence Area:** Portion of Leederville Oval, being oval section, common area section, additional facilities, and car parking area (i.e. all of Lot 500 Vincent Street, Leederville except the areas leased to East Perth Football Club Inc., Subiaco Football Club Inc. and the Department of Local Government, Sport and Cultural Industries).
 - 1.5 **Permitted Purpose:** To host a number of events focused around food, music or family friendly entertainment.
Proposed events under this Licence shall be operated in keeping with the deliverables of the City's Public Health Plan, including:
 - a) The event activities shall not be focused on the consumption of alcohol;
 - b) Alcohol advertising, marketing, promotion and sponsorship shall be limited; and
 - c) All events shall be smoke and vape free.
 - 1.6 **Outgoings:** Lighting as per City of Vincent's fees and charges adopted as at 1 July annually.
 - 1.7 **Cleaning and Maintenance:** Licensee's responsibility.
 - 1.8 **Make good:** Licensee's responsibility, including through bond payment for turf repair by City.

COUNCIL BRIEFING NOTES

13 JUNE 2023

1.9 Approvals

The licensee shall make all relevant applications to the City, prior to each event, for approval under relevant Environmental Noise, Building and Health legislation.

1.10 Redevelopment:

If the City:

- d) wishes to develop the Land or its surrounds; or
- e) determines that it can no longer maintain the Land in a safe and occupiable condition,

the City, may upon providing the Licensee with 3 months' prior notice, require the Licensee to surrender the licence over the Land.

2. Subject to the Minister's approval in Recommendation 1 and final satisfactory negotiations being carried out by the Chief Executive Officer, **AUTHORISES** the Mayor and the Chief Executive Officer to affix the common seal and execute the Licence; and
3. **NOTES** that the event organiser would be required to inform the community of event details ahead of events.

CR GONTASZEWSKI:

Implications – can mitigations be included?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

The report has been updated to include mitigations and the requested area between the two club rooms as raised by Executive Director Strategy and Development.

8.1 ANNUAL REVIEW OF COUNCIL DELEGATIONS

Attachments: 1. Register of Council Delegations - Marked up for 2023 Review

RECOMMENDATION:

That Council:

1. **NOTES** the annual review of its delegations in accordance with Section 5.46(2) of the *Local Government Act 1995*, as outlined in this report; and
2. **DELEGATES BY ABSOLUTE MAJORITY** the local government functions listed in the City's Council Delegated Authority Register included as Attachment 1.

MAYOR COLE:

Delegation 2.2.18 does this propose that new leases for category 1 and 2 groups are determined by Administration? What is the rationale for this change? Preference that any proposed new tenants are presented to Council for consideration.

A/EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

Consistent with Council's decision of [17 November 2020](#) approving the Property Management Framework delegation is not extended to the establishment of new leases or licenses from community or sporting groups or Category 3 and 4 groups not currently occupying a City building.

Attachment 1 has been updated to reflect this condition.

MAYOR COLE:

Can you clarify if Administration has delegation to establish resident only parking areas or if this comes to Council?

MANAGER RANGERS:

Under delegation 3.1 Administer Local Laws the CEO and Executive currently have the delegation to add/change parking restrictions. In practice all parking restrictions requests are referred to Council and would be subject to public consultation, like the recent changes in Harold Street.

The delegation is used for minor changes only. This practice has now been confirmed with the Executive Director.

3.1 Administer Local Laws	
3.1.1 Council to CEO – all Local Laws	
Head of power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	Sections 3.18 and 5.42 of the <i>Local Government Act 1995</i> All powers under City's local laws: <ul style="list-style-type: none"> • <i>Dogs Local Law</i> • <i>Fencing Local Law</i> • <i>Health Local Law</i> • <i>Local Government Property Local Law</i> • <i>Parking & Parking Facilities Local Law</i> • <i>Meeting Procedures Local Law</i> • <i>Trading in Public Places Local Law</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to administer the City's local laws and to do all other things that are necessary or convenient to be done for, or in connection with, performing the functions of the City under the City's local laws, including relating to: <ul style="list-style-type: none"> • Permits; • Enforcement framework; • Recovery of costs; and • Adding or changing parking restrictions.
Council Conditions on this Delegation:	Parking permits are to be issued in accordance with the City's policy number 3.9.3
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Executive Manager Communications & Engagement left at 8.18pm during item 8.1, and did not return.

8.2 OUTCOME OF ADVERTISING AND ADOPTION OF AMENDMENTS TO LEGAL REPRESENTATION FOR COUNCIL MEMBERS AND EMPLOYEES POLICY

- Attachments:**
1. Legal Representation for Council Members and Employees Policy - (clean copy)
 2. Legal Representation for Council Members and Employees Policy - (marked up)

RECOMMENDATION:

That Council **ADOPTS** the amended Legal Representation for Council Members and Employees Policy at Attachment 1.

CR IOPPOLO:

With reference to section 2.2 of the amended policy can you clarify why defamation action that is initiated by a council member isn't covered?

Does the policy allow for people who are accused of defamation and require legal advice to make a claim?

A/EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

The [Local Government Operational Guideline – Legal Representation for Council Members and Employees](#) and incorporated Model Policy provide clarification of the intention of clause 2.2 as follows:

Local government council members and employees will at times be subject to personal public criticism they consider to be unfair. Depending on the circumstances and the veracity of the criticism, council members or employees may seek to redress the situation by taking legal action. Legal advice received by the Department suggests that only in exceptional circumstances would a local government be able to justify, under the 'good government' provisions, funding the initiation of legal action by a council member or employee....

Legal precedent dictates that it is fundamental to public scrutiny that governments be open to criticism by members of the community. The threat of civil action against any person who publicly criticises a local government will have an inhibiting effect on freedom of speech and inevitably lessen a local government's accountability to its community.

Clause 2.2 provides approval of payment of legal representation cost for a defamation action, or negligence action, instituted by a Council Member or Employee, under exceptional circumstances. Such circumstances would be presented to, and considered by:

- Council when determining an application by Council Members or the CEO; or
- the CEO when determining an application by Employees

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES

Nil

11 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED

At 8.25pm the meeting went behind closed doors and the livestream stopped to discuss confidential item 11.1 Appointment of Executive Director of Infrastructure & Environment 2023.

Manager Community Facilities left the meeting at 8.25pm and did not return.

Manager Engineering left the meeting at 8.25pm and did not return.

A/Executive Director Infrastructure & Environment left the meeting at 8.25pm and did not return.

Executive Director Strategy & Development left the meeting at 8.25pm and did not return.

A/Executive Manager Corporate Strategy & Governance left the meeting at 8.25pm and did not return.

Chief Financial Officer left the meeting at 8.25pm and did not return.

The confidential questions and responses have been provided separately.

At 8.36pm the meeting resumed and the livestream recommenced.

12 CLOSURE

There being no further business the meeting closed at 8.36pm.

VOLUME 5: BEAUFORT STREET TOWN CENTRE PLACE PLAN – IMPLEMENTATION FRAMEWORK

Action and Proposed Update	Responsible Team(s)	Support Team(s)	Timing				2021/22 Annual Review Update (August 2022)	2022/23 Annual Review Update (July 2023)
			21/22	22/23	23/24	24/25		
Priority Area 1: ENHANCED ENVIRONMENT								
1.1 Support the potential installation of a fast-charging electric vehicle station in the Beaufort Street Town Centre.	CEO	I&E	Complete	✓			<p>Two fast chargers operated by Evie Networks will be installed in Chelmsford Road Car Park in 2022/23.</p> <p>A licence to Fast Cities Australia Pty Ltd (trading as Evie Networks) for the use of the City's car parking bays at Chelmsford Road Car Park (2 Chelmsford Road) was Approved by Council in June 2022.</p> <p>The lease term of two car bays is a 5 year Initial Term (July 2022 to July 2027), with a 5 year Further Term (July 2027 to July 2032). During the Initial Term, a Licence Fee of \$1 per annum will be payable if demanded. For the Further Term, the Licence Fee will be \$1,500 per annum (plus GST).</p> <p>Evie Networks will construct, maintain and operate the electric vehicle parking and charging station.</p>	<p>The two fast chargers were expected to be installed in Chelmsford Road Car Park in 2022/23. Due to Western Power delays installation is estimated to occur in October 2023. The original licensing and lease terms remain unchanged.</p>

VOLUME 5: BEAUFORT STREET TOWN CENTRE PLACE PLAN – IMPLEMENTATION FRAMEWORK

Action and Proposed Update	Responsible Team(s)	Support Team(s)	Timing				2021/22 Annual Review Update (August 2022)	2022/23 Annual Review Update (July 2023)
			21/22	22/23	23/24	24/25		
<p>1.2 Develop and implement a trial installation of a Containers for Change attachment for existing Beaufort Street Town Centre bins.</p>	S&D	I&E	Complete				<p>Administration explored various options for installing an attachment to the City's existing bins across the Beaufort Street and Northbridge Town Centres. A prototype was designed and costed by Respoke in 2021/22, however due to the impacts of COVID-19 pandemic on manufacturing, the costs for production of the prototype increased to over \$1,000 per unit and was not pursued.</p> <p>Following the initial planning Administration was approached by the Western Australia Return Recycle Renew Limited (WARRRL) and since April 2022 has been working together to deliver Containers for Change Trial and community engagement through a more cost-effective and City-wide approach. There is no operational cost for the City for this trial.</p> <p>WARRRL has commenced a trial in parks and public spaces around Perth, allowing members of the public to recycle 10c containers otherwise destined for landfill. The points are attached to public bins and hold between six and 100 drink containers. Containers placed in the Container Exchange points are then available for anyone to collect and return to a Containers for Change refund point. The Container Exchange points are easy to install, require limited maintenance from local governments and allow members of the community to do the right thing by keeping their 10c containers out of landfill.</p> <p>The City of Vincent trial includes the provision of Container Exchange infrastructure for up to four locations as well as pre and post audits, with post-trial reduced costs for further Container Exchange points in the future (approx. \$150 for baskets, \$85 for cradles excl. delivery and installation, pricing TBC pending updated design). The minimum duration of the trial is 8 weeks, infrastructure can remain in place after the trial.</p> <p>Container Exchange Trial areas:</p> <ul style="list-style-type: none"> Hyde Park commenced April 2022; Oxford Street Reserve commenced April 2022; Beaufort Street (two Container Exchange points) due to commence August 2022; and William Street (two Container Exchange points) due to commence August 2022. <p>The City's Park's team and local residents have reported that containers are regularly dropped in the Container Exchange points and are regularly collected by community members to redeem the 10c refund.</p> <p>Popular locations include the Container Exchange points located opposite Chu Bakery on William Street, Hyde Park playground and Oxford Street Reserve on Oxford St near the train station overpass.</p> <p>WARRRL will continue to monitor the bin activity with audits and reporting at the end of the trial. If deemed successful, additional baskets and cradles may be installed in parks and town centres, which would need to be funded by the City.</p>	Action completed in 2021/22.
<p>1.3 Engage with local business and property owners directly to communicate the benefits of solar and support further actions being undertaken.</p>	CEO	S&D			✓	✓	<p>It is proposed to delay commencing this action until 2023/24.</p> <p>Feedback from engagement to date with businesses suggests that, due to impacts of the COVID-19 pandemic, they have limited funding to take up solar or other technologies, without significant incentives or subsidies.</p> <p>Action requires direct engagement with property owners and businesses rather than through the town team. Action and solution amended to reflect this requirement. This change is consistent with Action 1.1 of the Pickle District Place Plan.</p>	Project to commence in 2023/24.

VOLUME 5: BEAUFORT STREET TOWN CENTRE PLACE PLAN – IMPLEMENTATION FRAMEWORK

Action and Proposed Update	Responsible Team(s)	Support Team(s)	Timing				2021/22 Annual Review Update (August 2022)	2022/23 Annual Review Update (July 2023)
			21/22	22/23	23/24	24/25		
Priority Area 2: ACCESSIBLE CITY								
2.1 Plan improvements to Long Term Cycling Network.	I&E	S&D		✓			<p>The City of Vincent Cycling Plan 2022-2027 is currently being developed. The aim of the plan is to increase cycling participation levels for people of all ages and abilities. Included within the scope will be a schedule of works to improve the Long Term Cycle Network. The report will be finalised by December 2022.</p> <p>Between December 2022 and February 2023, community engagement to inform the development of the Bike Plan (previously the Cycle Plan and the Bike Network Plan) occurred.</p> <p>The draft Bike Plan 2023- 2028 incorporating community feedback was presented to Administration by Flyt Transport Consultancy in March 2023. Following internal review, the draft Bike Plan was presented to Council Workshop in April 2023.</p> <p>The draft Bike Plan 2023-2028 is to be presented to July Ordinary Council Meeting for adoption.</p> <p>Implementation of the Bike Plan 2023-2028 will commence following adoption.</p>	

VOLUME 5: BEAUFORT STREET TOWN CENTRE PLACE PLAN – IMPLEMENTATION FRAMEWORK

<p>2.2 Undertake a streetscape audit and deliver the Beaufort Street Streetscape Improvement Plan.</p>	<p>S&D</p>	<p>I&E</p>	<p>✓</p>	<p>✓</p>	<p>✓</p>	<p>✓</p>	<p>An audit of Beaufort Street and two public life studies have informed the development of the Beaufort Street Streetscape Improvement Plan (BISSIP). This was completed in 2021/22 and noted by Council at the 26 July 2022 Ordinary Council Meeting. Following the development of the BISSIP, Action 2.2 is to be amended to focus on the delivery of the Beaufort Street Streetscape Improvement Plan.</p> <p>BISSIP Improvement Actions to commence 2022/23 are:</p> <ul style="list-style-type: none"> Improvement 1 – Declutter the footpath by removing unnecessary and obstructive objects and reposition street furniture. Improvement 2 – Install new bins where needed. Improvement 4 – Assist businesses to implement Vibrant Public Spaces elements. Improvement 9 – Upgrade the Grosvenor Road crossing as a continuous footpath to improve connectivity and walking experience. <p>Improvement 9 will be delivered in partnership with RAC through its Reconnect WA initiative. The footpath design was noted by Council at the 26 July 2022 Ordinary Council Meeting. \$71,000 has been allocated for construction works, which are scheduled for September 2022 to be undertaken by the City’s Engineering Operations Works team.</p> <p>The following BISSIP Improvement Actions correspond to BSTCPP Actions and will be reported through the annual Place Plan Review process.</p> <ul style="list-style-type: none"> Improvement 15 – Continue to focus on reducing traffic speed and advocate to formalise 40km/h speed limit along Beaufort Street (relates to Action 2.4 BSTCPP). Improvement 16 – Design and deliver streetscape improvements between Howard Street and Mary Street to formalise ride share drop-off/pick-up zones and improve safety at night (relates to Action 2.5 BSTCPP). Improvement 18 – Revitalise Kaadadjiny Lane and Lois Lane with new art and lighting (relates to Action 4.3 BSTCPP) Improvement 19 – Work with Western Power to upgrade Beaufort Street median lights to LED and improve pedestrian visibility at night (relates to Action 6.2 BSTCPP). Improvement 21 – Implement smoke-free town centres and community advocacy program in Beaufort Street (relates to Action 6.4 BSTCPP). Improvement 17 – Promote the use of side street cycle connections through wayfinding and signage (Action 2.6 BSTCPP). <p>The Analysis and Solution are to be amended to reflect this.</p>	<p>Improvement 1 and 2 of the BISSIP will be addressed in 2023/24 following the development of the Link and Place Guidelines, the adoption of the Thriving Places Strategy (TPS) and implementation of Action 4.1.1 of the TPS.</p> <p>Administration have progressed Improvement 4, consulting with various businesses within the Town Centre to assist with the implementation of Vibrant Public Spaces.</p> <p>On 26 April 2023, Challis Café at 539 Beaufort Street received approval for the installation of seven bench tables as Affixed Eating Area Furniture.</p> <p>Discussions with Tom’s Providore at 290 Beaufort Street occurred between March and April 2023 to determine whether additional furniture and shading could be implemented under the Vibrant Public Space Policy or under an Outdoor Eating Area Permit.</p> <p>On 16 May 2023, Administration met with Modus Coffee to discuss a potential Barlee Street parklet upgrade including lighting.</p> <p>Administration will continue to explore opportunities for further Vibrant Public Spaces.</p> <p>Improvement 9 was completed prior to the Grosvenor Road Trial. The City constructed a raised continuous footpath at the intersection of Grosvenor Road and Beaufort Street, to provide better amenities for pedestrians. The Grosvenor Road works commenced 22 August and concluded on 20 September 2022.</p> <p>Improvement 16, the design and delivery of streetscape improvements between Howard Street and Mary Street will commence in the 2023/24.</p>
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VOLUME 5: BEAUFORT STREET TOWN CENTRE PLACE PLAN – IMPLEMENTATION FRAMEWORK

<p>2.3 Trial a pedestrian space and shared street at Grosvenor Road.</p>	<p>S&D</p>	<p>I&E</p>	<p>✓</p>	<p>✓</p>	<p>✓</p>	<p>Action to be delivered 2022/23.</p> <p>A site investigation was undertaken to determine a preferred location for the pedestrian trial. The two locations of Grosvenor Road and Barlee Street were considered. Undertaking the trial at Barlee Street would restrict access of 11 on street parking bays and negatively impact visitor convenience on the east side of Beaufort Street. The surrounding active frontages and higher activity of people utilising the Grosvenor Road site provides opportunity to attract people to the area for a trial and is more suited for any longer term use. For these reasons, Administration has determined Grosvenor Road to be the most suitable place to trial a public pedestrian/shared space.</p> <p>The Grosvenor Road Trial will take place from 1 October to 14 November on the corner of Grosvenor Road and Beaufort Street, Mount Lawley. The Grosvenor Road Trial Plan and Community Engagement Plan was approved by Council at its 26 July 2022 Ordinary Council Meeting. A proportion of the \$37,000 grant received from RAC as part of its Reconnect WA initiative will assist to deliver the trial.</p> <p>The space will be transformed into a pedestrian space (16 days) and shared street (four weeks). The City will deliver small scale activities and events in partnership with local businesses, organisations and the Beaufort Street Network. The public area will include picnic tables, moveable seating, pot plants, fairy lights, and road service painting.</p> <p>The outcomes of the trial and community feedback received will be reported back to Council in December 2022.</p> <p>It is proposed Action 2.3 is amended to reflect that the trial will occur at the Grosvenor Road location, and include a shared street trial.</p> <p>The Analysis and Solution are to be amended to reflect this.</p>	<p>In November 2022, the City in conjunction with RAC through the RAC reconnect program undertook the Grosvenor Road Trial project. The trial aimed to demonstrate how a pedestrian space could be accommodated at the eastern end of Grosvenor Road. The trial tested two options: a one-way shared street and expanded footpath; and a public plaza closed to cars.</p> <p>The trial demonstrated that a high percentage of the community supported a public plaza at the location, however, further assessment and engagement for how a plaza could be best achieved was recommended.</p> <p>As part of the project's next steps, on 6 June 2023, the City appointed traffic and placemaking consultant PJA to investigate the feasibility of the options trialled as follows:</p> <ul style="list-style-type: none"> Option 1: A shared street, with the possibility for a section of road to be closed to vehicles at various times. Option 2: A one way street, with the option to expand the northern or southern footpath. Option 3: A public plaza, closed to vehicles. <p>The consultant will undertake a high-level investigation of the three options for the Grosvenor Road site and how these options will impact the Raglan Road and Chelmsford Road car parks and surrounding streets.</p> <p>The consultant will deliver an Options Analysis report in August 2023. Following this, each option will be presented to Council and the project progressed based on feedback received.</p>
<p>2.4 Advocate to Main Roads to formalise 40km/h along Beaufort Street.</p>	<p>I&E</p>	<p>S&D</p>	<p>✓</p>	<p>✓</p>	<p>✓</p>	<p>Action will commence in 2022/23.</p> <p>Action relates to BSSIP Improvement 15 – Continue to focus on reducing traffic speed and advocate to formalise 40km/h speed limit along Beaufort Street.</p>	<p>Beaufort Street is a District Distributer A road and is not included in the current overall submission to MRWA in slowing speeds to 40km/h. There are currently sections of Beaufort Street which are posted at 40km/h.</p> <p>A formal application to have the entire length of Beaufort Street slowed to 40km/h will occur following the implementation of the speed reduction on all Local Roads as part of the 40km/h project.</p>
<p>2.5 Design and deliver streetscape improvements between Harold Street and Mary Street to formalise ride share drop-off/pick-up zones and improve safety at night.</p>	<p>I&E</p>	<p>S&D</p>	<p>✓</p>	<p>✓</p>	<p>✓</p>	<p>Options for improvements to the drop-off/pick-up location outside the Queens Hotel were investigated. It was determined to delay long-term improvements until The Beaufort development opened and a streetscape audit and BSSIP was complete.</p> <p>As an immediate enhancement opportunity, Administration installed fresh line marking outside the Queens Hotel in 2021/22 to redefine the drop-off pick up area.</p> <p>New signage was installed in 2021/22 outside The Beaufort to create a new drop-up/pick-up location for ride share and taxi.</p> <p>During the implementation of Action 2.2, the streetscape audit and public life study of the Beaufort Street area between Harold Street and Mary Street/Mary Street Piazza, was observed to be the most actively used by all types of users during day and night: pedestrians, trucks, buses, delivery cyclists and rideshare/taxi. It was also identified as an area requiring safety improvements such as new LED lighting and crossing improvements, particularly at night.</p> <p>The BSSIP includes: Improvement 16 – Design and deliver streetscape improvements between Harold Street and Mary Street to formalise ride share drop-off/pick-up zones and improve safety at night.</p>	<p>Streetscape improvements between Harold Street and Mary Street will be delivered over a two year period with design occurring in 2023/24 and implementation in 2024/25.</p> <p>Initial stages will involve consultation with the community and key stakeholders on the design and function of the space.</p> <p>Additionally, the City is undertaking a Beaufort Street and Harold Street Black Spot project to improve safety at this intersection. The intent of this Black Spot project is to mitigate the severity of accidents by installing half seagull islands on both east and west approaches of Harold Street and extend the median along Beaufort Street between the staggered T intersections to prevent right turn movements.</p> <p>The project will be funded through the Australian Government's Black Spot Program, which aims to reduce crashes and save lives on Australian roads by funding works at high-risk locations.</p> <p>Public consultation opened March 2023 and closed in May 2023. Following community consultation, feedback was summarised and a recommendation will be presented to Council. Should Council endorse the proposal, a detailed design will be developed.</p>

VOLUME 5: BEAUFORT STREET TOWN CENTRE PLACE PLAN – IMPLEMENTATION FRAMEWORK

							<p>The BSTCPP Action will be updated to correspond to Improvement 16, and therefore expanded to include other streetscape improvements of the area to improve safety at night.</p> <p>Parking Cash-in-lieu is intended to be used for improvements within the area and will be presented to Council for approval.</p> <p>The Action, Diagnosis, Analysis and Solution are to be amended to reflect this.</p>	
2.6 Develop and implement the Wayfinding Plan.	S&D		✓	✓	✓	✓	<p>Development of the City's Wayfinding Plan commenced July 2021. The Wayfinding Plan includes the following four phases: Phase One – Analysis Report Phase Two – Draft Wayfinding and Signage Plan Phase Three – Final Wayfinding Plan and Guidelines Phase Four – Implementation Plan</p> <p>The Wayfinding Plan will highlight the unique character and distinct local aesthetic of the town centre. Phase One of the project has been completed and Phase Two significantly progressed. The development of the Wayfinding Plan is due to be completed December 2022. Implementation will commence following this.</p> <p>This Action relates to BSSIP Improvement 17 – Promote the use of side street cycle connections through wayfinding and signage.</p> <p>Beaufort Street Town Centre signage will include wayfinding that connects cyclists with side street connections to key cycling routes.</p> <p>The Analysis and Solution are to be amended to reflect this.</p>	<p>The Wayfinding and Signage Plan was adopted by Council at its 15 November 2022 (Item 9.4) Ordinary Meeting.</p> <p>Following adoption, \$198,000 from the cash-in-lieu for carparking reserve as approved by Council in the 2022/23 FY budget was allocated to the implementation of the Wayfinding Signage Plan.</p> <p>On 9 June 2023, the City appointed Studio Found to undertake Stage One of implementation focusing on connection within the town centres. Stage One will be completed in 2023/24.</p>
Priority Area 3: CONNECTED COMMUNITY								
3.1 Manage the Town Team Grant Program.	S&D	C&B	✓	✓	✓	✓	<p>Beaufort Street Network received \$10,000 in 2021/22 for the following projects to be delivered by June 2023:</p> <ul style="list-style-type: none"> • Social Media Strategy & Implementation • Public Liability Insurance & Xero Accounting • Power Cable Covers 	<p>Beaufort Street Network received \$10,000 in 2022/23 for the following projects to be delivered by June 2024:</p> <ul style="list-style-type: none"> • Social Media Strategy • Public Liability Insurance & Xero Accounting
Priority Area 4: THRIVING PLACES								
4.1 Partner with Beaufort Street Network to prepare and implement a Lighting Plan.	S&D	C&B		✓	✓		<p>The delivery of Action 4.1 was delayed pending the outcomes of Action 2.2 streetscape audit and BSSIP. The project will commence in 2022/23.</p> <p>Opportunities will be identified with the Beaufort Street Network and presented to Council for consideration for inclusion in the 2023/24 budget.</p> <p>This action relates to BSSIP Improvement 3 – Install lighting and social seating at logical pedestrian 'pause points' along Beaufort Street and side street corners, to be delivered in 2023/24.</p> <p>Works with approved funding allocation include:</p> <ul style="list-style-type: none"> • Solar lighting to be installed as part of the Kaadadjiny Lane and Lois Lane improvements. • Fairy lights to be installed at Grosvenor Road as part of the Grosvenor Road Trial. 	<p>On 6 April 2023, Administration undertook a lighting audit with the Beaufort Street Network. The purpose of the lighting audit was to identify issues and opportunities along Beaufort Street and its side streets.</p> <p>Following the audit, Administration prepared an observation and opportunities booklet. The opportunities relate to BSSIP Improvement 3, suggesting lighting at road intersections and pedestrian 'pause points' will improve safety and amenity.</p> <p>These observations will inform the development of the Beaufort Street Planning Framework (BSPF) in 2023/24.</p>
4.2 Implement festoon lighting improvements in Mary Street Piazza	I&E	S&D	Complete				<p>Permanent solar festoon lighting and poles were installed at Mary Street Piazza in 2021/22 providing improved amenity and visibility at night.</p> <p>The infrastructure and installation came to a value of \$14,580 (\$20,000 budget).</p>	<p>Action completed in 2021/22.</p>

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<p>4.3 Investigate and deliver mural maintenance and renewal.</p>	<p>S&D</p>	<p>C&B</p>	<p>✓</p>	<p>✓</p>	<p>✓</p>	<p>✓</p>	<p>Mural maintenance and renewal projects for 2021/22 included:</p> <ul style="list-style-type: none"> Robert Jenkins pavement mural at the Mary Street Piazza; and Jerome Davenport’s faces of Beaufort Street at the Barlee Street Car Park, which was repainted to coincide with the 100 X Town Teams event held by the Town Team Movement in June 2022. The original work was created during the former Beaufort Street Festival. <p>Future improvements planned for 2022/23 include:</p> <ul style="list-style-type: none"> Revitalisation of Kaadadjiny Lane and Lois Lane with new art and lighting. <p>The Solution is to be amended to reflect this.</p>	<p>A renewal program for Beaufort Street’s Lois Lane and Kaadadjiny Lane was delivered in 2022/23.</p> <p>The project included urban design and public art upgrades. The urban design component comprised of laneway resurfacing, public furniture, landscaping, planting and standard lighting. The public art component comprised of mural artwork with simple integrated lighting, new composition of the lightbox gallery in Kaadadjiny Lane, and a community participation art project.</p> <p>In February, the City appointed Blank Walls to manage the public art component of the project.</p> <p>Blank Walls managed several mural artists, including a dedicated floor mural artist, and a lighting artist to revitalise the laneways.</p> <p>To celebrate the end of this project, the City of Vincent, in collaboration with Blank Walls, hosted a Laneway Launch Event on 30 June. This event included a community painting workshop, RTRFM live broadcast and live DJ, artists talks and a Welcome to Country.</p>
<p>Priority Area 5: SENSITIVE DESIGN</p>								
<p>5.1 Develop a Beaufort Street Town Centre Streetscape Palette.</p>	<p>S&D</p>	<p>C&B</p>	<p>✓</p>				<p>Action to commence 2022/23.</p> <p>Action will integrate with the Beaufort Street Streetscape Improvement Plan.</p>	<p>The Streetscape Palette is currently being developed following the findings of the streetscape audit. The Streetscape Palette will be completed in the 2023/24 and inform the development of the BSPF.</p>
<p>Priority Area 6: INNOVATIVE & ACCOUNTABLE</p>								
<p>6.1 Work collaboratively with the City of Stirling.</p>	<p>S&D</p>	<p>I&E/C&B</p>	<p>✓</p>	<p>✓</p>	<p>✓</p>	<p>✓</p>	<p>The City of Vincent and City of Stirling engage and discuss Beaufort Street projects and assist with the delivery of communications and community engagement. Both are active in supporting the local town team, the Beaufort Street Network and regularly attend meetings.</p> <p>An example of this relationship was in the delivery of the Water Corporation’s pipes upgrades to the City of Stirling area of Beaufort Street and planning of the Grosvenor Road Trial.</p>	<p>The City of Vincent and City of Stirling engage and discuss Beaufort Street projects and assist with the delivery of communications and community engagement. Both are active in supporting the local town team, the Beaufort Street Network and regularly attend meetings.</p> <p>In April 2023, the City of Vincent met with the City of Stirling to discuss the available funding for a lighting installation at the Beaufort/Walcott intersection. Both parties will continue to work together to advocate for, design and deliver the best outcome for the Beaufort Street area.</p>
<p>6.2 Plan and implement Beaufort Street median lighting renewal and improvement work.</p>	<p>I&E</p>	<p>S&D</p>	<p>✓</p>	<p>✓</p>	<p>✓</p>		<p>The five iconic Beaufort Street Art Deco Street Lights between Walcott Street and Chelmsford Road are scheduled to be replaced in 2022/23, including minor median works surrounding the poles.</p> <p>Action 6.2 relates to the BSSIP Improvement 19 – Work with Western Power to upgrade Beaufort Street median lights to LED and improve pedestrian visibility at night. Opportunities to systematically upgrade the median street lights will occur in 2022/23 and 2023/24.</p> <p>The action detail has been amended to reflect the scope of works and what is achievable within budget and timeframes. The Analysis is to be amended to reflect this.</p>	<p>Replacement of the Beaufort Street Art Deco Street lights between Walcott Street and Chelmsford Road was completed on 18 June 2023.</p> <p>The Beaufort Street area that falls south of Broome Street is part of the Perth/Highgate underground project. The Perth/Highgate project area is expected to start construction mid-2025 and be completed in late 2026. Through this project, existing streetlights will be removed and replaced with LEDs meeting current Western Power standards for safety and amenity. Western Power advises that this will result in higher light levels and a better quality of light for most areas.</p>
<p>6.3 Investigate options to repair, replace or improve medians along Beaufort Street.</p>	<p>I&E</p>	<p>S&D</p>	<p>✓</p>	<p>✓</p>			<p>Maintenance works to improve the Beaufort Street medians from St Albans Avenue to Chelmsford Road were undertaken in June 2022. This included replacing damaged kerbs and cutting some of the tree roots. Feasibility of longer term solutions to manage imminent tree growth and median maintenance are being explored.</p> <p>Pedestrian improvements to the medians were explored through the delivery of Action 2.2. and as the medians are narrow (1.3 metres wide) it is not feasible to widen further without removing a traffic lane.</p>	<p>Administration will continue to investigate and implement initiatives as recommended in the BSSIP.</p>

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							<p>Minor improvements for the medians are proposed to be delivered through the BSSIP in 2023/24, including:</p> <ul style="list-style-type: none"> Improvement 8 – Install tactile walking surface indicators at crossing points. Improvement 11 – Visually define high-use Beaufort Street crossing points and improve sightlines for vehicles and pedestrians (Barlee Street, Harold Street and Broome Street). 	
<p>6.4 Develop and deliver a smoke-free town centres project with involvement from the community, health partners, and local business.</p>	<p>S&D</p>	<p>C&B</p>	<p>✓</p>	<p>✓</p>	<p>✓</p>	<p>✓</p>	<p>Draft smoke free boundaries for Leederville, Mount Hawthorn, North Perth, Beaufort Street and William Street were consulted upon from May to August 2021. A total of 345 submissions were received from residents, property owners, workers, business owners and visitors and final smoke free boundaries were created for each Town Centre.</p> <p>The <i>Local Government Property Local Law 2021</i> became operational on 14 December 2021 which provides Council with the power to prescribe an area where smoking is prohibited.</p> <p><i>Smoke Free Areas – Education and Enforcement Policy</i> was developed to guide the implementation, education and enforcement of smoke free areas to reduce community exposure to harmful second-hand smoke.</p> <p>An amount of \$40,000 is included in the 2022/2023 operational budget for costs associated with prescribing new smoke free areas e.g. smoke free signage.</p> <p>Administration has been successful in receiving a \$72,557 grant from Healthway to support the implementation of this project. The grant will cover further community engagement, education and communication strategies, along with design and installation of suitable smoke free signage. The grant will also include evaluation of the project, and includes a part-time contract role to support the project.</p> <p>Anticipated launch of smoke free town centres is 1 November 2022 at Mary Street Piazza, Beaufort Street.</p> <p>Action 6.4 relates to the BSSIP Improvement 21 – Implement smoke-free town centres and community advocacy program in Beaufort Street.</p>	<p>On 22 November 2022, The City launched the 'Fresh Air - You're Welcome: Smoke-Free Town Centres Project' at Mary Street Piazza, Beaufort Street.</p> <p>Engagement activities have included street engagements, pop-up events and public awareness campaigns. The City is also working directly with local youth services to educate young people and staff about the project and the risks of smoking and vaping.</p> <p>The 'Fresh Air – You're Welcome' slogan has been included on a variety of smoke-free signage placed within our Town Centres and has been received well by our community. These show where smoking and vaping is prohibited.</p> <p>The project has engaged with ten local pharmacies, promoting their smoking cessation services to the community. Administration are also working closely with local businesses to provide direct advice to manage the transition of the footpath outside their business becoming smoke-free.</p> <p>A smoking behaviour audit was carried out in November 2022 to provide baseline data on smoking and vaping observations and cigarette butt counts. The audit will be repeated in November 2023.</p> <p>The City has maintained strong partnerships with North Metropolitan Health Service, Cancer Council WA and Australian Council on Smoking and Health. These relationships have ensured ongoing support for the project with the City being recognised for its Public Health Leadership in the smoke-free space.</p>

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<p>6.5 Investigate options for the future of Barlee Street Car Park including the relocation of the Beaufort Street sign and removal of other improvements on the property.</p>	<p>CEO</p>	<p>S&D/I&E</p>	<p>Complete</p>	<p>At 22 June 2021 Ordinary Council Meeting, Council were presented with the outcomes from the Barlee Street Car Park Options for Future Use and resolved (in part): <i>“That Council:</i> 2. <i>DOES NOT PROCEED with a land sale of Lot 48 at this time and NOTES that Council will reconsider the sale prior to the expiry of the current lease or if the lease is terminated by the lessors of Lot 49 and 50;</i> 4. <i>REQUESTS the CEO to prepare for discussion with Council, prior to first quarter budget review:</i> a. <i>Costings for the removal and a feasibility analysis for the relocation of the Beaufort Street sign</i> b. <i>Removal of other improvements on the property;”</i></p> <p>At the meeting it was noted that in October 2013 the “BEAUFORT STREET” sign was partially built on Lots 49 and 50, privately owned land which the City currently leases for the purpose of a car park (joined with the City owned Lot 48).</p> <p>Options and estimates for the removal or relocation of the Beaufort Street sign were presented to 2 November 2021 Council Workshop for discussion. Options explored include:</p> <ul style="list-style-type: none"> • Demolition and disposal of sign • Dismantle sign and put in storage • Dismantle sign and relocate to new site • Disposal of old sign and build new <p>Discussions with the agent for owners of Lot 49 and 50 have noted that there is no interest in undertaking a land swap with the City, and the owners are not immediately seeking to develop their Lots.</p> <p>To continue operation of the Barlee Street Car Park, in February 2022 Administration negotiated a new 5 year lease (14 February 2022 to 13 February 2027) term with option for renewal of 2 years (from 14 February 2027 to 13 February 2029) of Lot 49 and Lot 50.</p> <p>It is recommended Action 6.5 is marked as complete, as the new lease for the Barlee Street Car Park will continue until February 2027 or February 2029, and the Beaufort Street sign options have been investigated as far as possible at this stage. A decision on the sign’s future will be made by Council once the Lease term is over or property owners choose to proceed with redevelopment of Lot 49 and Lot 50.</p>	<p>Action completed in 2021/22.</p>
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Community & Business Services (C&B), Strategy & Development (S&D), Infrastructure & Environment (I&E), Information & Communications Technology (ICT), Office of the CEO (CEO)

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Action and Proposed Update	Responsible Team(s)	Support Team(s)	Timing				2021/22 Annual Review Update (August 2022)	2022/23 Annual Review Update (July 2023)
			21/22	22/23	23/24	24/25		
Priority Area 1: ENHANCED ENVIRONMENT								
1.1 Develop a concept plan to enhance the community use, connectivity, and vibrancy of Oxford Street Reserve.	S&D	I&E			✓	✓	<p>Oxford Street Reserve is a local level public open space that was last upgraded in 2014. The draft Leederville Precinct Structure Plan outlines an opportunity for the Reserve to be expanded into the carpark to the east.</p> <p>The City is currently assessing submissions in response to the Request for Proposal for Redevelopment Concepts relating to The Avenue and Frame Court car parks.</p> <p>Action 1.1 to commence in 2023/24 following WAPC approval of the Leederville Precinct Structure Plan and assessment of the Proposals for Redevelopment Concepts.</p> <p>Directly adjacent to the Oxford Street Reserve is the Leederville Skate Park which will reach end of life in 2027.</p> <p>It is recommended an entire site analysis be undertaken to determine the optimum layout for the site. The site analysis will consider connections with Oxford Street Reserve, Leederville Skate Park, the Y, the car park, pedestrian links and the Leederville train station.</p> <p>To ensure the concept plan preserves existing visual connections of the site, the Analysis is to be amended to reflect this.</p>	<p>The draft Leederville Precinct Structure Plan, endorsed by Council 14 September 2021, outlined the requirement for the Oxford Street Reserve public open space area to be expanded into a portion of the Frame Court car park.</p> <p>At its Meeting on 21 June 2022, Council approved requesting proposals for redevelopment concepts relating to The Avenue and Frame Court car parks, including this portion of land to be created as public open space.</p> <p>At its Meeting on 9 May 2023, Council approved a preferred proponent for the City to enter into negotiations with in order to draft a Heads of Agreement in relation to their proposal.</p> <p>The key terms of the Heads of Agreement and the associated Business Plan will be presented to Council at its Meeting in July.</p> <p>Action 1.1 to commence 2023/24 following WAPC approval of the Leederville Precinct Structure Plan and progression of the negotiations between the City and the preferred proponent for the redevelopment of the Frame Court car park.</p> <p>Following the lighting audit of Leederville in August 2022, additional lights have been installed on the gazebo in Oxford Street Reserve to brighten up the space and increase feelings of safety and ambience.</p>
1.2 Investigate Black Spot funding for a safer pedestrian crossing environment on Leederville Parade.	I&E		Complete				<p>The Blackspot grant funding criteria for a pedestrian crossing was investigated. It was determined that the criteria will not be met for this location. The City will continue to monitor the area for potential funding opportunities.</p>	Action completed 2021/22.
1.3 Undertake the beautification and eco-zoning of Lot 210 Leederville Parade.	I&E	S&D	Complete				<p>Beautification of Lot 210 Leederville Parade was completed in 2021/22 as part of the City's program of works. This included:</p> <ul style="list-style-type: none"> • Removal of existing turf; • Application of landscaping gravel; • Instalment of a gravel footpath; • Instalment of recycled logs and rocks; • Planting of native shrubs; and • Planting of two grass trees. 	Action completed 2021/22.
1.4 Support the potential installation of a fast-charging electric vehicle station in the Avenue Car Park.	CEO	I&E	Complete				<p>Due to the possible outcomes of the Request for Proposal for redevelopment concepts for The Avenue and Frame Court car parks, the City has since come to an agreement with charging operator to install a charging station at an alternative location in the Beaufort Street Town Centre.</p>	Action completed 2021/22.
Priority Area 2: ACCESSIBLE CITY								
2.1 Advocate to the Public Transport Authority for a Leederville Station upgrade.	I&E/S&D		✓	✓	✓	✓	<p>The State Government is required to upgrade the Leederville Train Station to provide universal access. The Leederville Station Upgrade Project has been identified in the Advocacy Agenda. The City has provided input to the Public Transport Authority and is currently awaiting response.</p> <p>The City has approached the Public Transport Authority (PTA) to discuss the installation of a secure cycle parking cage, to which the response was positive. The unique conditions of the site will require a non-standard cage to be</p>	<p>The City continues to advocate for the upgrade of Leederville Station through the City's Advocacy Agenda.</p> <p>The City will continue to advocate to and work with the PTA to have a secure cycle parking cage installed.</p> <p>The City will continue to work with the PTA to communicate upcoming projects occurring in Leederville (Redevelopment Proposal relating to The</p>

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			21/22	22/23	23/24	24/25		
							designed. The City will continue to advocate to and work with the PTA to have a cage installed.	Avenue and Frame Court car parks and the Oxford Street Reserve Concept Plan) and draw attention to the opportunity to integrate any Leederville Station upgrades into design concepts for the area.
2.2 Advocate to the Public Transport Authority for bus route 15 to be rerouted around the perimeter of the Town Centre.	I&E/S&D		✓	✓	✓	✓	As discussed in the 'Analysis' of the action, a portion of Frame Court is privately owned by the Water Corporation. The left turn from Frame Court onto Newcastle Street is considered too tight for buses to move through the area safely and requires them to cross the centre line to make the turn. The City will continue to advocate to PTA to have Bus Route 15 re-routed, however it is proposed to seek an alternative route around the town centre and therefore reference to Frame Court and the Water Corporation is proposed to be removed from the action and analysis amended to reflect this.	The City will continue to advocate to PTA to have Bus Route 15 re-routed around the perimeter of the Town Centre.
2.3 Prepare a plan to improve the pedestrian and cyclist environment crossing Loftus Street.	I&E	S&D		✓	✓		Due to the number of traffic signal intersections along Loftus Street, a separate crossing would not be supported by Main Roads Western Australia (MRWA). This is based on the need to balance these requests against network efficiency. The City is currently progressing a review of its Cycling Plan 2022-2027. This review will include revisiting each bike route with aim to identify issues (such as crossings points across Loftus Street) and suggest improvements in access and safety. A budget of \$30,000 has been allocated in 2022/23 for planning.	Administration have reviewed potential crossing points on Loftus Street between Vincent Street and Newcastle Street. It has been concluded that a pedestrian bridge would be required to cross the six lanes of traffic. Budget for this is likely to cost between 5 and 10 million dollars. Improvements to pedestrian refuge island crossing points will proceed to detailed design at the location near Emmerson Street. The Bike Plan also lists a number of actions which will lead to an improved crossing environment.
2.4 Collaborate with the Town of Cambridge and Main Roads to plan upgrades to the Lake Monger connection.	I&E/S&D	C&B			✓	✓	To be undertaken as part of the Cycling Plan 2022-2027.	Between December 2022 and February 2023, community engagement to inform the development of the Bike Plan (previously the Cycle Plan and the Bike Network Plan) occurred. The draft Bike Plan incorporating community feedback was presented to Administration by Flyt Transport Consultancy in March 2023. Following internal review, the draft Bike Plan was presented to Council Workshop in April 2023. The draft Bike Plan is to be presented to July Ordinary Council Meeting for adoption. The Lake Monger connection will be considered under action item 17 of the draft Bike Plan 2023-2028.
2.5 Plan improvements to the Oxford Street and Vincent Street cycling and pedestrian environment.	I&E	S&D		✓	✓	✓	Planned improvements will be documented in the forthcoming Cycling Plan 2022-2027. Due to the similarities in Actions 2.5 and 2.6, it is proposed Action 2.6 be merged into 2.5 and the Action, Diagnosis, Analysis and Solution be amended to reflect this.	Oxford Street and Vincent Street will be considered under action items 8 through 18 of the draft Bike Plan 2023-2028.
2.6 Develop and implement the Wayfinding Plan.	S&D	I&E/LC	✓	✓	✓	✓	Development of the City's Wayfinding Plan commenced July 2021. The Wayfinding Plan includes the following four phases: Phase One – Analysis Report Phase Two – Draft Wayfinding and Signage Plan Phase Three – Final Wayfinding Plan and Guidelines Phase Four – Implementation Plan The Wayfinding Plan will highlight the unique character and distinct local aesthetic of the town centre. Phase One of the project has been completed and Phase Two significantly progressed. The development of the Wayfinding Plan is due to be completed December 2022. Implementation will commence following this. The Analysis and Solution are to be amended to reflect this.	The Wayfinding and Signage Plan was adopted by Council at its 15 November 2022 (Item 9.4) Ordinary Meeting. Following adoption, \$198,000 from the cash-in-lieu for carparking reserve as approved by Council in the 2022/23 FY budget was allocated to the implementation of the Wayfinding Signage Plan. On 9 June 2023, the City appointed Studio Found to undertake Stage One of implementation focusing on connection within the town centres. Stage One will be completed in 2023/24.

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2.7 Investigate the feasibility and impact of designated pick-up points for on-demand transport and third party delivery partners and plan design solutions to deter parking in the Leederville Village Square median.	S&D	I&E		✓	✓		<p>City officers will investigate designated pick-up points for third-party delivery drivers and on-demand transport drivers in the Leederville Town Centre. This will focus on investigation into design solutions for the Newcastle Street median parking issue (Action 4.5) where this issue is most prevalent.</p> <p>The management of parking spaces for e-scooters will be addressed through the implementation of the proposed Inner-City e-scooter share system that is being worked through by the Inner-City Working Group.</p> <p>The Diagnosis, Analysis and Solution are to be amended to reflect this.</p>	Administration has developed a multi-point plan to on-demand transport and delivery partners including changing the restrictions on particular bays from 1 hour ticketed parking to 15 minute non-ticketed parking, producing a marketing/education campaign, installing a suspended artwork in the Leederville Village Square median and installing parking sensors. The City will continue to implement the plan in 2023/24.
Priority Area 3: CONNECTED COMMUNITY								
3.1 Seek opportunities to collaborate with YMCAHQ, Foyer Oxford, and TAFE to activate the Town Centre.	C&B	S&D	✓	✓	✓	✓	<p>The City continues to work with YMCAHQ, Foyer Oxford and TAFE to identify opportunities for collaboration. Contact details for the organisations have been passed on to Leederville Connect and the City will seek opportunities to foster relationships between the Town Team and Leederville youth spaces.</p>	<p>The City continues to work with Y HQ, Foyer Oxford and TAFE to identify opportunities for collaboration.</p> <p>In July 2022, the Y HQ received \$50K for the first year of a 3 year recurring funding commitment by the City to facilitate and deliver a number of youth programs, including gigs, lifestyle workshops and outdoor paint workshops. The City will continue to build on the current relationships and foster new ones in order to collaborate and activate the Town Centre.</p>
3.2 Manage the Town Team Grant Program.	S&D	I&E/C&B	✓	✓	✓	✓	<p>Leederville Connect applied for and were successful in obtaining the entire \$10,000 budget for the 21/22 financial year. The grant will be used for:</p> <ul style="list-style-type: none"> Festoon lighting and furniture purchase for events; Printing and launch of a sponsorship prospectus; and Pedestrian surveys. <p>The City will continue to work with the town team in managing the Town Team Grant Program.</p>	<p>Leederville Connect applied for and were successful in obtaining the entire \$10,000 budget for the 22/23 financial year. The grant will be used for:</p> <ul style="list-style-type: none"> Indigenous yarning circle project; Website redevelopment; and Insurances. <p>The City will continue to work with the town team in managing the Town Team Grant Program.</p>
Priority Area 4: THRIVING PLACES								
4.1 Support Leederville Connect to investigate locations for event furniture and fixtures storage space in the Town Centre.	S&D/LC	CEO	✓	✓			<p>Leederville Connect has received Town Team grant funding to purchase event furniture and festoon lighting. The City will continue to work with Leederville Connect to investigate storage location opportunities.</p>	<p>Leederville Connect has purchased event furniture and festoon lighting through the 2021/22 Town Team Grant Program. The furniture and festoon lighting is currently stored by the Leederville Connect Chair. The City will continue to work with Leederville Connect to investigate storage location opportunities.</p>
4.2 Identify locations for power points in Leederville Village Square.	I&E	S&D/LC		✓	✓		<p>Power conduits have been installed in Leederville Village Square ready for power point locations to be determined by City officers in 2022/23 and 2023/24. Costings will be estimated and presented to Council for consideration.</p>	<p>Administration will continue to investigate locations and opportunities for the installation of power points. Costings will be estimated and presented to Council for consideration.</p>
4.3 Undertake a lighting audit and prepare and implement a Lighting Improvement Plan.	S&D	I&E	✓	✓	✓	✓	<p>A lighting audit of Leederville Town Centre has been completed and lighting improvement opportunities identified. It is recommended the action wording be modified to include the implementation of the opportunities identified in the audit over 2022/23, 2023/24 and 2024/25.</p> <p>Key opportunities include:</p> <ul style="list-style-type: none"> Lighting improvements to laneways in the town centre (similar to Electric Lane improvements); Lighting the gumtrees along Oxford Street between Leederville Parade and Vincent Street; Inclusion of luminaires to the pergola structure adjacent to the Oxford Street Reserve; and Additional road lighting for Melrose and Stamford Streets. 	<p>Administration have progressed several opportunities for lighting improvements identified through the August 2022 lighting audit.</p> <p>Quotes were sought for up-lighting of gumtrees along Oxford Street between Leederville Parade and Vincent Street, inclusion of lights in gazebo adjacent to Oxford Street Reserve, and installation of LED strip lighting to the circular benches in Leederville Village Square.</p> <p>The gazebo lighting and under-bench lighting have now been installed. The up-lighting of gumtrees will be considered for implementation in future years.</p>

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			21/22	22/23	23/24	24/25		
							To reflect the action progression, the Analysis and Solution are to be amended to reflect this.	
4.4 Undertake a streetscape audit and prepare and implement a Streetscape Improvement Plan.	S&D	I&E/LC		✓	✓	✓	A streetscape audit of Leederville Town Centre will be completed in early 22/23 financial year and will identify streetscape improvement opportunities. A streetscape improvement plan will be prepared and implemented based on the streetscape audit. The Analysis and Solution are to be amended to reflect this.	A streetscape audit of the Leederville Town Centre was completed in August 2022. The streetscape improvement plan is currently being developed for implementation in 2023/24 and 2024/25.
4.5 Negotiate the formalisation of the main drain pedestrian corridor with the Water Corporation for implementation in appropriate stages.	S&D	CEO	✓	✓	✓	✓	Negotiations with the Water Corporation have begun for the formalisation of the main drain pedestrian corridor. City officers are working with Water Corporation to draw up easement documents and a landscape plan for the corridor.	Negotiations with Water Corporation continue for the formalisation of the main drain pedestrian corridor. The City has produced a staging and concept plan for the pedestrian corridor. Water Corporation has provided consent for the City to undertake the Stage 1A and 1B upgrades. Budget for implementation was not supported for inclusion in the 2023/24 annual budget. A detailed scope of work will be developed and an application for approval to work near Water Corporation assets will be lodged before proceeding to implementation, pending future budget approval.
4.6 Collaborate with developers to deliver laneway beautification elements in Electric Lane	I&E/S&D		Complete				The development of the ABN building at 742 Newcastle Street and the refurbishment of the Leederville Hotel and The Garden occurred in 2020 and 2021. The City collaborated with developers to create an activated laneway in between the two developments which has been named Electric Lane. Laneway beautification elements have now been delivered including catenary lighting, paving works, landscaping, retractable bollards and artwork.	Electric Lane has been used for various events since opening including two Open Streets events in March 2022 and March 2023.
4.7a Request the Minister of Lands acquire the right of way linking Oxford Street to the strata lots at 663 Newcastle Street	CEO	S&D	✓	✓			City officers are in the process of requesting the Minister for Lands to acquire the right of way and will continue to implement this action in 22/23.	Administration will present to Council in 2023/24 to recommend requesting the Minister for Lands acquire the right of way.
4.7b Collaborate with the strata to plan improvements to the right of way	S&D	I&E/LC	✓	✓	✓	✓	City officers will collaborate with the strata company of 663 Newcastle Street to identify and plan for improvements in the right of way.	Administration continues to collaborate with the strata company of 663 Newcastle Street to identify and plan for improvements in the right of way.
4.8 Seek and assess redevelopment concepts relating to The Avenue Car Park and Frame Court Car Park to create thriving, connected and sustainable mixed-use areas in the heart of Leederville.	S&D	CEO		✓	✓	✓	The Request for Proposal for Redevelopment Concepts relating to The Avenue and Frame Court car parks project is likely to be one of the biggest developments for the Leederville Town Centre in the next ten years; and as the Place Plan is a document that captures all of the initiatives that the City is working on in the Town Centre it is recommended that a new action be added as reflected to capture this project.	At its Meeting on 21 June 2022, Council approved requesting proposals for redevelopment concepts relating to The Avenue and Frame Court car parks. Eight submissions were received throughout the stage one advertising period from 27 June 2022 to 8 August 2022. The evaluation panel shortlisted three submissions who received the highest score against the selection criteria. At its Meeting on 18 October 2022, Council endorsed the three submissions for progression to stage two of the redevelopment proposals process. At its Meeting on 13 December 2022, Council approved the Stage 2 Request for Detailed Proposals materials, for the second stage of the redevelopment proposals process. Shortlisted proponents were invited to submit detailed proposals from 14 December 2022 to 28 February 2023. At its Meeting on 9 May 2023, Council approved a preferred proponent for the City to enter into negotiations with in order to draft a Heads of Agreement in relation to their proposal.

VOLUME 4: LEEDERVILLE TOWN CENTRE PLACE PLAN – IMPLEMENTATION FRAMEWORK

Action and Proposed Update	Responsible Team(s)	Support Team(s)	Timing				2021/22 Annual Review Update (August 2022)	2022/23 Annual Review Update (July 2023)
			21/22	22/23	23/24	24/25		
<p>The key terms of the Heads of Agreement and the associated Business Plan will be presented to Council at its Meeting in July.</p>								
<p>Priority Area 5: SENSITIVE DESIGN</p>								
<p>5.1 Prepare a Precinct Centre Structure Plan in collaboration with Leederville Connect</p>	S&D	LC	Complete				<p>The Leederville Precinct Structure Plan was endorsed by Council on 14 September 2021 and is currently with the Western Australian Planning Commission for approval.</p> <p>On 14 September 2021 (Item 9.7) at its Ordinary Meeting, Council adopted the Leederville Precinct Structure Plan. The Structure Plan remains with the Western Australian Planning Commission for approval.</p>	
<p>5.2 Develop a streetscape style guide</p>	S&D	I&E/LC		✓	✓		<p>City officers will begin to develop a streetscape style guide in 2022/23.</p> <p>The streetscape improvement plan is currently being developed for implementation in 2023/24 and 2024/25.</p>	
<p>Priority Area 6: INNOVATIVE & ACCOUNTABLE</p>								
<p>6.1 Undertake community consultation to review the use of Leederville Village Square and inform the future of the space</p>	S&D	C&B		✓			<p>City officers will undertake the community consultation to inform the review of Leederville Village Square in 2022/23. The consultation and review will be informed by the Grosvenor Road Trial.</p> <p>Community consultation on the use of Leederville Village Square was completed in January 2023. Opportunities for the space have been identified and will be implemented in 2023/24 and 2024/25.</p> <p>Opportunities include:</p> <ul style="list-style-type: none"> Engaging with a traffic management and/or event consultant to investigate improvements to the space, the application process and event requirements for community-held events. Exploring opportunities to increase collaboration between event hosts, town teams, businesses and community groups in Leederville to prevent conflict at event times and foster a business community vibe. Investigate opportunities to highlight businesses that remain open during event days. Explore opportunities to support and promote service-based businesses in Leederville. Explore opportunities to connect the Leederville Town Centre with Leederville Oval on football games days. Investigate the use of the existing collapsible bollards for events and the potential replacement of a more appropriate type of collapsible bollard. 	
<p>6.2 Install LED street lights along Oxford Street</p>	I&E			✓			<p>City officers are obtaining quotes from Western Power for the supply and installation of LED streetlights along Oxford Street in 2022/23.</p> <p>LED street lights have been installed at the corner of Vincent Street and Oxford Street, and some locations on Oxford Street and Newcastle Street.</p> <p>Oxford Street is part of the Perth/Highgate underground project. The Perth/Highgate project area is expected to start construction mid-2025 and be completed in late 2026. Through this project, existing streetlights will be removed and replaced with LEDs meeting current Western Power standards for safety and amenity. Western Power advises that this will result in higher light levels and a better quality of light for most areas.</p>	
<p>6.3 Plan public toilet improvements</p>	I&E	S&D		✓	✓		<p>Improvements to the existing Avenue Carpark toilets will continue to be investigated in 2022/23.</p> <p>Improvements to the existing toilets and new toilet facilities will be investigated through the Redevelopment Proposal in relation to The Avenue and Frame Court car park.</p>	

VOLUME 4: LEEDERVILLE TOWN CENTRE PLACE PLAN – IMPLEMENTATION FRAMEWORK

<p>6.4 Develop and deliver a smoke-free town centres project with involvement from the community, health partners, and local businesses.</p>	<p>S&D</p>	<p>C&B</p>	<p>✓</p>	<p>✓</p>	<p>✓</p>	<p>✓</p>	<p>Draft smoke free boundaries for Leederville, Mount Hawthorn, North Perth, Beaufort Street and William Street were consulted upon from May to August 2021. A total of 345 submissions were received from residents, property owners, workers, business owners and visitors and final smoke free boundaries were created for each Town Centre. The Local Government Property Local Law 2021 became operational on 14 December 2021 which provides Council with the power to prescribe an area where smoking is prohibited. Smoke Free Areas – Education and Enforcement Policy was developed to guide the implementation, education and enforcement of smoke free areas to reduce community exposure to harmful second-hand smoke. An amount of \$40,000 is included in the 2022/2023 operational budget for costs associated with prescribing new smoke free areas e.g. smoke free signage Administration has been successful in receiving a \$72,557 grant from Healthway to support the implementation of this project. The grant will cover further community engagement, education and communication strategies, along with design and installation of suitable smoke free signage. The grant will also include evaluation of the project and includes a part-time contract role to support the project.</p>	<p>On 22 November 2022, The City launched the 'Fresh Air - You're Welcome: Smoke-Free Town Centres Project' at Mary Street Piazza, Beaufort Street.</p> <p>Engagement activities have included street engagements, pop-up events and public awareness campaigns. The City is also working directly with local youth services to educate young people and staff about the project and the risks of smoking and vaping.</p> <p>The 'Fresh Air – You're Welcome' slogan has been included on a variety of smoke-free signage placed within our Town Centres and has been received well by our community. These show where smoking and vaping is prohibited.</p> <p>The project has engaged with ten local pharmacies, promoting their smoking cessation services to the community. Administration are also working closely with local businesses to provide direct advice to manage the transition of the footpath outside their business becoming smoke-free.</p> <p>A smoking behaviour audit was carried out in November 2022 to provide baseline data on smoking and vaping observations and cigarette butt counts. The audit will be repeated in November 2023.</p> <p>The City has maintained strong partnerships with North Metropolitan Health Service, Cancer Council WA and Australian Council on Smoking and Health. These relationships have ensured ongoing support for the project with the City being recognised for its Public Health Leadership in the smoke-free space.</p>
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Community & Business Services (C&B), Strategy & Development (S&D), Infrastructure & Environment (I&E), Information & Communications Technology (ICT), Office of the CEO (CEO)

VOLUME 3: MOUNT HAWTHORN TOWN CENTRE PLACE PLAN – IMPLEMENTATION FRAMEWORK

Action and Proposed Update	Responsible Team(s)	Support Team(s)	Timing				2021/22 Annual Review Update (August 2022)	2022/23 Annual Review Update (July 2023)
			19/20	20/21	21/22	22/23		
Key Focus Area 1: ACTIVITY								
1.1 Determine options to implement Free Wifi in priority town centre locations	ICT	I&E		Complete			Action completed in 2020/21. The potential to implement Free wifi in Axford Park to be considered during the development of the MHTCPP 2023/24 -2026/27and Axford Park Upgrade project.	Action completed in 2020/21.
1.2 Install Banner Poles along Oxford Street North	S&D	I&E			Defer		Action marked as defer as part of 2020/21 annual review for re-evaluation and consideration during the development of MHTCPP 2023/24 -2026/27 and with consideration to the Long Term Financial Plan (LTFP).	The action is to be considered during the development of the MHPF with consideration to the LTFP.
1.3 Design and deliver the first phase of Axford Park Upgrade	S&D	I&E			Defer		Action marked as defer as part of 2020/21 annual review for re-evaluation and consideration during the development of MHTCPP 2023/24 -2026/27 and with consideration to the LTFP.	A \$200k Federal Election Funding Commitment has been requested to improve lighting in Axford Park. Enhanced and purposeful lighting is important to increasing the connection between Scarborough Beach Rd and Oxford St. Lighting improvements in this area will also increase sense of safety, promote pedestrian movement and other public activations during the evening periods, and support surrounding businesses. The lighting improvement is planned to align with the upgrading of LED streetlighting in the Town Centre under the Vincent Underground Power Project (VUPP). The staged upgrade of Axford Park will be considered during the development of the MHPF and with consideration to the LTFP.
1.4 Identify barriers inhibiting Mount Hawthorn's Night Time Economy in consultation with local businesses and determine actions to address these	ICT	I&E	✓	✓	✓	✓	Administration to continue liaising with businesses to determine opportunities to retain night-time economy, primarily on weeknights. As expected, a reduction in interstate and international travel restrictions has resulted in a decreased level of patronage. Sentiment from businesses is also that the current sensitive financial environment has impacted foot traffic levels. A focus for food and beverage businesses is still to supply outdoor dining, with a significant percentage of customers still preferring to receive outdoor service. Administration are continuing to work with a number of businesses on maximising their outdoor dining capacity to cater for a higher portion of outdoor patrons. As restrictions ease, Administration along with the Mount Hawthorn Hub are collaboratively investigating opportunities to activate the town centre during evenings and weekend periods.	Mount Hawthorn's night time economy continues to strengthen. weekend evening trading remains consistent. Weeknights are seen as an opportunity to increase and provide further benefit and activation to the Town Centre. Food and beverage businesses (Bar/Restaurant/Café) remain strong in Mount Hawthorn making up 23% of businesses in the Town Centre, of these, 62.5% operate during evening periods. Dining and Entertainment remains the largest expenditure category with the spending percentage incrementally increasing each year from 26.3% to 33.4% since 2019. Proposed initiatives such as the LED Streetlight Upgrade and lighting improvement to Axford Park provide the ability to increase foot traffic during evening periods. The Vibrant Public Space Policy has also been successful in providing a consistent framework to enable business to extend their trading in public space.
1.5 Install LED Street Lights along Scarborough Beach Road and Oxford Street	I&E	S&D	✓	✓	✓	✓	Western Power provided a quote of \$95,679 to upgrade 23 streetlights along Scarborough Beach Rd and Oxford St. Administration requested this project be funded through cash-in-lieu, which was approved at March 2022 quarterly budget review. Western Power have advised that upgrades cannot be undertaken prior to September 2022. Based on this, funding is required to be re-requested at the quarterly budget review in October 2022. A Federal Election Funding Commitment of \$200,000 through their <i>Light Up Perth</i> program has been announced to improve lighting in the Mount Hawthorn Town Centre. It noted the LED Street Lights and lighting at Axford Park projects respectively.	The VUPP will include the conversion of streetlights to LED within the Town Centre. Based on this outcome, the works scheduled with Western Power to occur in January 2023 were cancelled and associated Federal Election Commitment Funding of \$200,000 has been requested for redirection to the Axford Park lighting improvement project. The Town Centre is shared amongst two project areas under the VUPP. North Oxford St is anticipated to begin construction early-mid 2024 under project area 343 North Perth/Mount Hawthorn. This will be followed by Project area 34A Mount Hawthorn which includes Scarborough Beach Rd and is estimated to begin construction mid 2027.

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Action and Proposed Update	Responsible Team(s)	Support Team(s)	Timing				2021/22 Annual Review Update (August 2022)	2022/23 Annual Review Update (July 2023)
			19/20	20/21	21/22	22/23		
							Western Power has provisionally scheduled the works to be conducted on the 18 & 19 January 2023, pending budget outcomes.	
1.6 Investigate and implement Lighting Improvements in the Flinders Street Car Park	I&E	S&D	✓	Complete			Action completed in 2020/21.	Action completed in 2020/21.
1.7 Implement Lane Lighting Improvements in the lanes between Flinders Street and Oxford Street	C&B	I&E	Complete				Project complete. Lighting installed in 2019/20.	Action completed in 2019/20.
1.8 Identify and deliver a Future Youth Space in the town centre or surrounds	S&D	C&B	✓	✓	✓	✓	<p>In September 2022, the Mount Hawthorn Youth Skate Space working group conducted site analysis to determine the preferred location for the Mount Hawthorn Youth Skate Space of the following reserves:</p> <ul style="list-style-type: none"> • Britannia Reserve (north and central); • Charles Veryard Reserve; and • Axford Park <p>The site analysis concluded Britannia Reserve as the preferred site. Administration conducted further site analysis of the Britannia Reserve locations based on the comments and feedback from the Working Group.</p> <p>A preferred location has been determined with targeted engagement to confirm the location within Britannia Reserve and seek feedback on the space and skateable elements to inform the draft Concept Design.</p>	<p>Two rounds of targeted engagement were undertaken in relation to the proposed location, skateable elements and supporting infrastructure of the Mount Hawthorn Youth Skate Space.</p> <p>Initial consultation captured and informed the development of a draft Concept Plan. The draft Concept Plan was presented to Council at its 18 October 2022 (item 9.8) Ordinary Meeting for approval to commence formal advertising.</p> <p>The Plan was advertised to the community from October to November 2022 with responses supportive of the skate space design, features and integration into the site through incorporating natural buffering and landscaping. At the 13 December 2022 (item 9.8) Ordinary Council Meeting the Concept Plan was endorsed for implementation.</p> <p>The procurement process commenced with a Request for Tender being advertised in April 2023 as a Design and Construct contract. On 16 May 2023 (item 9.5) at its Ordinary meeting, Council appointed Skate Sculpture to deliver the project.</p> <p>The project has commenced with structural and detailed design drawings being prepared for the skate space. Construction is due to begin August 2023 and is estimated to be completed by November 2023.</p>
Key Focus Area 2: MOVEMENT								
2.1 Plan and facilitate Scarborough Beach Road/Oxford Street Intersection Improvements	S&D	I&E	✓	✓	✓	✓	<p>Administration are continuing the investigation of potential improvements and liaising with Main Roads Western Australia (MRWA) to determine what opportunities may be feasible, while acknowledging the potential to again seek the initial decision to be reconsidered.</p> <p>The City of Vincent Cycling Plan 2022-2027 is currently being developed, with the aim to have the report finalised in December 2022. Similar constraint issues have been noted for their inclusion into the list of possible future improvements.</p>	<p>A review of the Scarborough Beach Road/Oxford Street Intersection was undertaken during the development of the City's Bike Plan 2023 – 2028, however wasn't included due to the feedback provided by MRWA that they didn't support the proposed interventions of 'free-floating' advance stop lines.</p> <p>Investigation into pedestrian improvements for the intersection are ongoing. Administration will continue to advocate to MRWA to achieve an outcome where the preferred movement and design outcomes are aligned.</p>
2.2 Implement the Mount Hawthorn specific findings of Action 3.3.1 of the Accessible City Strategy, including the Development of a Mount Hawthorn Precinct-specific	I&E	S&D				✓	<p>Administration developed a Request for Quote (RFQ) for a consultant to complete the review of the current precinct parking management plans and make recommendations accordingly. A low level of responses were received due to the prescribed timeframe for the project and capacity of consultancies.</p> <p>The RFQ is scheduled to be re-issued with an increased timeframe to allow for a greater response rate. This will provide the City with the opportunity to appoint the most suitable consultant, based on value for money and achieving the best service and outcome.</p>	<p>The RFQ for the Parking Precinct Parking Management Plan review was awarded to Level 5 design in November 2022. The project has commenced including site visits to the City's town centres in February 2023. The precinct plans have been drafted and are being reviewed by Administration prior to being finalised.</p> <p>The findings specific to the Mount Hawthorn Town Centre will be considered during the development of the MHPF.</p>

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Action and Proposed Update	Responsible Team(s)	Support Team(s)	Timing				2021/22 Annual Review Update (August 2022)	2022/23 Annual Review Update (July 2023)
			19/20	20/21	21/22	22/23		
Parking Management Plan.								
2.3 Investigate the potential to Formalise Parking along Edinboro Street	I&E	S&D			Defer		Action marked as defer, to coincide with the re-evaluation and consideration of the Axford Park Upgrade (Action 1.3) during the development of MHTCPP 2023/24 - 2026/27.	The action is to be considered during the development of the MHPF.
2.4 Install decorative lighting at the Anzac Road roundabout to denote the southern town centre entry and complete the Oxford Street North Upgrade	S&D	I&E	Complete				Project complete. Lighting installed in 2019/20.	Action completed in 2019/20.
2.5 Advocate for a 30km/h Speed Zone along Oxford Street North	I&E	C&B	✓	✓	✓	✓	Advocacy for this action to continue. No significant change in conditions has been identified for MRWA to determine shorter timeframe for review of reducing speed zone. The City will continue to negotiate with MRWA to achieve the desired 30km/h acknowledge that unless significant change such as higher density development occurs in the area, it will likely not be reviewed until the five year review period has concluded in November 2025.	The City has continued to advocate for a 30km/h speed zone along Oxford Street north. The action is proposed to be considered during the development of MHPF. Action progression will align with the MRWA five year review period which concludes in November 2025.
2.6 Advocate for the extension of the 40km/h Speed Zone east along Scarborough Beach Road	I&E		Complete				Action completed in 2019/20.	Action completed in 2019/20.
2.7 Advocate for the extension of the 40km/h Speed Zone west along Scarborough Beach Road	I&E		✓	✓	✓	✓	Ongoing investigation is taking place based on previous correspondence with MRWA. The City will continue to negotiate the extension of the 40km/h speed zone further west along Scarborough Beach Road to meet the 40km/h school zone.	Discussions for the proposed 40km/h speed limit extension with the MRWA have continued. Administration will again request MRWA conduct a speed zone review along this section of Scarborough Beach Road for the purpose of vehicle speed continuity and reducing speeds. This would continue to develop a more pedestrian and cycling friendly Town Centre. On 14 February 2023 (Item 10.1) at its Ordinary Meeting, Council approved the update on expanding the 40km/h speed zone within the City of Vincent. This included formal applications to MRWA to trial 40km/h speeds over a period of 18 months on all local roads currently posted 50km/h. With Scarborough Beach Road classed as a Distributor A Road, it will not be considered as part of this application. This is seen as an important action and will be progressed through the development of the MHPF.
Key Focus Area 3: CHARACTER								
3.1 Undertake a Streetscape Audit to determine opportunities for streetscape improvements	S&D	I&E	✓	✓	✓	Complete	The preparation of a detailed plan of the town centre streetscape audit was delayed in 2021/22. This delay allows administration to deliver this action across all town centres simultaneously. This will provide consistency in the reporting phase to inform the Capital Works Program and LTFP. The timing has been extended to 2022/23 to inform actions and deliverables in the development of MHTCPP 2023/24 -2026/27.	The streetscape audit has been conducted with all findings and recommended opportunities currently being outlined for consideration during the development of the MHPF.

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			19/20	20/21	21/22	22/23		
3.2 Develop a Mount Hawthorn Town Centre Streetscape Palette	S&D	C&B	✓	✓	✓	✓	Timing to be extended to 2022/23 to align with Action 3.1.	The Streetscape Palette is currently being developed following the findings of the streetscape audit. The Streetscape Palette will be completed in the 2023/24 to inform the development of the MHPF.
3.3 Determine a preferred location for an Iconic Town Centre Artwork in consultation with the community	S&D	C&B	✓	✓	Complete		The pedestrian bridge on Scarborough Beach Road between Braithwaite Park and Mt Hawthorn Primary School has been identified as a preferable location for future iconic town centre artwork with support from the City's Arts Advisory Group and the Mount Hawthorn Hub. Further consultation will occur through the advertising of the Wayfinding Plan.	Action Completed in 2021/22. Further investigation to occur with the Mt Hawthorn Hub, City's Arts Advisory Group and community on the process and selection of a gateway artwork for this location which was confirmed through the adoption of the City's Wayfinding Signage Plan at the 15 November (item 9.4) Ordinary Council Meeting.
3.4 Investigate the potential to Underground Power along Oxford Street North and Hobart Street	I&E	CEO	✓	✓	Complete		Action Completed in 2021/22. A memorandum of understanding (MOU) has been signed between the City and Western Power to participate in Tranche 2 of the Network Renewal Underground Pilot Program, enabling Western Power to commence detailed design of the project. The proposed project area boundary of 2) North Perth/Mount Hawthorn includes both Hobart St and Oxford St (north) within the Town Centre.	Action Completed in 2021/22. The Vincent Underground Power Project (VUPP) will now provide the conversion of LED streetlights and all associated infrastructure relating to underground power within the Town Centre. The Town Centre is split amongst two project areas under the VUPP. North Oxford St is anticipated to begin construction early-mid 2024 under project area 343 North Perth/Mount Hawthorn. This will be followed by Project area 34A Mount Hawthorn which includes Scarborough Beach Rd and is estimated to begin construction mid 2027.
3.5 Negotiate the Beautification of Lot 100 Scarborough Beach Road with Telstra Corporation Limited	S&D	I&E	Complete				Action completed in 2019/20.	Action completed in 2019/20.

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