

12.2 INFORMATION BULLETIN

- Attachments:**
1. Minutes of the Catalina Regional Council Meeting held on 17 August 2023
 2. Unconfirmed Minutes of the Sustainability and Transport Advisory Group - 17 August 2023
 3. Statistics for Development Services Applications as at the end of August 2023
 4. Register of Legal Action and Prosecutions Monthly - Confidential
 5. Register of Legal Action - Orders and Notices Quarterly - Confidential
 6. Register of State Administrative Tribunal (SAT) Appeals - Progress report as at 31 August 2023
 7. Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current
 8. Register of Applications Referred to the Design Review Panel - Current
 9. Quarterly Street Tree Removal Requests
 10. Register of Petitions - Progress Report - August 2023
 11. Register of Notices of Motion - Progress Report - August 2023
 12. Register of Reports to be Actioned - Progress Report - August 2023
 13. Council Workshop Items since 8 August 2023
 14. Council Meeting Statistics
 15. Council Briefing Notes - 15 August 2023

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated September 2023.



Ordinary Meeting of Council
Thursday, 17 August 2023

MINUTES

*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo
Towns of Cambridge and Victoria Park*

MINUTES Ordinary Meeting of Council – 17 August 2023

MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Cr Alaine Haddon-Casey	
City of Joondalup	Cr John Chester Cr Nige Jones	Cr Russ Fishwick Cr John Raftis
City of Perth	Cr Brent Fleeton	Cr Clyde Bevan
City of Stirling	Cr Tony Krsticevic Cr Suzanne Migdale Cr Bianca Sandri Cr Karlo Perkov	Cr David Lagan
Town of Victoria Park	Cr Bronwyn Ife	Cr Claire Anderson
City of Vincent	Cr Ashley Wallace	Cr Jonathan Hallett
City of Wanneroo	Cr Brett Treby Cr Glynis Parker	Cr Linda Aitken Cr Vinh Nguyen

MINUTES Ordinary Meeting of Council – 17 August 2023

PRESENT

Deputy Chair	Cr Suzanne Migdale
Councillors	Cr John Chester Cr Brent Fleeton Cr Alaine Haddon-Casey Cr Bronwyn Ife Cr Nige Jones Cr Tony Krsticevic Cr Glynis Parker Cr Karlo Perkov Cr Brett Treby Cr Ashley Wallace
Alternate Members	Nil
Staff	Mr Chris Adams (Chief Executive Officer) Mr Simon O'Sullivan (Manager Project Coordination) Mr Daniel Govus (Senior Governance Officer – City of Stirling)
Apologies Councillors	Nil
Leave of Absence	Cr Bianca Sandri
Absent	Nil
Consultants	Mr Alex Maguire (Satterley Property Group) Mr Drew Tomkins (Satterley Property Group) Mr Alan Abel (Satterley Property Group)
Apologies Participant Councils' Advisers	Mr Mat Humfrey (City of Joondalup) Mr David MacLennan (City of Vincent) Mr Daniel Simms (City of Wanneroo) Mr Gary Tuffin (Town of Cambridge) Ms Michelle Reynolds (City of Perth) Mr Anthony Vuleta (Town of Victoria Park)
In Attendance Participant Councils' Advisers	Mr Stevan Rodic (City of Stirling)
Members of the Public	Nil
Press	Nil

MINUTES Ordinary Meeting of Council – 17 August 2023

1. OFFICIAL OPENING

The Deputy Chair declared the meeting open at 6:03pm.

2. APOLOGIES AND LEAVE OF ABSENCE

Councillor Bianca Sandri (granted a leave of absence from 6 August 2023 to 11 September 2023 inclusive).

DISCLOSURE OF INTERESTS

Nil.

3. PUBLIC STATEMENT/QUESTION TIME

Nil.

4. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)

Nil.

5. PETITIONS

Nil.

6. CONFIRMATION OF MINUTES**6.1. CONFIRMATION OF MINUTES**

Moved Cr Ife, Seconded Cr Krsticevic.

That the minutes of the Ordinary Meeting of Council of 22 June 2023 be CONFIRMED as a true and accurate record of proceedings.

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

7. BUSINESS ARISING FROM MINUTES

Nil.

MINUTES Ordinary Meeting of Council – 17 August 2023

8. ADMINISTRATION REPORTS AS PRESENTED**8.1. BUSINESS REPORT – MONTH ENDING 31 JULY 2023**

Moved Cr Chester, Seconded Cr Jones.

That the Council RECEIVES the Business Report for the month ending 31 July 2023.

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

8.2. STATEMENT OF FINANCIAL ACTIVITY - JUNE 2023

Moved Cr Jones, Seconded Cr Perkov.

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 30 June 2023.

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

8.3. LIST OF MONTHLY ACCOUNTS SUBMITTED - JUNE 2023

Moved Cr Chester, Seconded Cr Jones.

That the Council:

- 1. RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for June 2023 - \$4,477,723.57**
- 2. APPROVES the CEO Credit Card Statement for June 2023.**

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

8.4. SALES AND SETTLEMENT REPORT – MONTH ENDING 31 JULY 2023

Moved Cr Jones, Seconded Cr Perkov.

That the Council RECEIVES the Sales and Settlement Report for the month ending 31 July 2023.

The Motion was put and declared CARRIED (11/0).

MINUTES Ordinary Meeting of Council – 17 August 2023

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

8.5. REVIEW OF MANAGEMENT COMMITTEE MEETINGS

Moved Cr Jones, Seconded Cr Perkov.

That Council:

1. **HOLD in-person, whole of Council Strategic Planning Sessions in lieu of the scheduled 21 September 2023 and 16 November 2023 CRC Management Committee Meetings.**
2. **CANCEL the planned Strategic Project and Advisory meeting that is currently scheduled for 19 October 2023, post the Ordinary Meeting of Council.**
3. **CONSIDERS the future of the CRC Management Committee meetings at the December Ordinary Meeting of Council as a component of setting meeting dates for the TPRC for the 2024 calendar year.**

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

8.6. PROJECT FINANCIAL REPORT - JUNE 2023

Moved Cr Chester, Seconded Cr Krsticevic.

That the Council RECEIVES the Project Financial Report (June 2023) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

8.7 REVIEW OF PURCHASER TERMS, CONDITIONS AND INCENTIVES

Moved Cr Jones, Seconded Cr Perkov.

That the Council:

1. **APPROVES the following Purchaser Terms, Conditions and Incentives for public release lots in Catalina Estate for the period August 2023 to August 2024:**

Already released stock in Catalina Beach and Catalina Green and future Catalina Beach releases (maintain current terms, conditions and incentives, as follows):

- 1.1 **Use of the REIWA Offer and Acceptance Contract with Special Conditions and Annexure.**

MINUTES Ordinary Meeting of Council – 17 August 2023

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- 1.2 A \$2,000 deposit to be used in the Sales Contracts for lots in Catalina Green and a \$5,000 deposit to be used in the Sales Contracts for lots in Catalina Beach.
 - 1.3 A finance approval period, where finance is required, of 60 days for lots in Catalina Green and 45 days for lots in Catalina Beach.
 - 1.4 A 21-day settlement period from finance approval or the issue of titles, whichever is the later.
 - 1.5 A waterwise landscaping package to the front garden.
 - 1.6 A \$2,000 rebate for all homes constructed with a minimum 3.0KW capacity photovoltaic solar power system, with an additional \$1,000 rebate paid where the system includes integrated battery storage.
 - 1.7 Side and rear boundary fencing (behind the building line).
 - 1.8 A \$1,000 rebate for all homes that include appropriate WELS rated fittings and fixtures.
 - 1.9 Sales incentives (Items 1.5 – 1.8) subject to homes being constructed in accordance with the approved applicable Design Guidelines within 24 months of settlement for single storey homes and 30 months of settlement for two storey homes.

Future releases in Catalina Green (from Stage 39)

As for current releases, with the following additions:

- 1.10 An additional \$2,000 rebate for all homes constructed with a minimum 3.0KW capacity photovoltaic solar power system (total of \$4,000), with an additional \$1,000 rebate paid where the system includes integrated battery storage.
 - 1.11 Waterwise front landscaping package to also include:
 - 1.11.1 Wi-fi enabled smart meter and irrigation controller.
 - 1.11.2 Increased number and size of included tree stock.
 - 1.12 An eco-smart lifestyle bundle including:
 - 1.12.1 Heat pump hot water system (capped at \$1,500).
 - 1.12.2 Energy efficient air-conditioning monitor or thermostat (capped at \$300).
 - 1.12.3 Home Energy monitor (capped at \$350).
2. REQUESTS the Satterley Property Group to review the Purchaser Terms, Conditions and Incentives for Catalina and provide a report to the Council for consideration in August 2024.

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

MINUTES Ordinary Meeting of Council – 17 August 2023

8.8. SPECIAL DEVELOPMENT SITES - STATUS REPORT

Moved Cr Jones, Seconded Cr Perkov.

That the Council:

- 1. RECEIVES the Special Development Sites update dated 18 July 2023, as prepared by the Satterley Property Group.**
- 2. APPROVES the commercial terms and conditions, the lot allocation process and the criteria for the sale of lots to builders in the Catalina Green Builder Display Village, as set out in the Satterley Property Group correspondence dated 18 July 2023.**
- 3. REQUIRES the Satterley Property Group to provide a further status report within six months.**

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

8.9. CATALINA BEACH (WEST) DESIGN GUIDELINES

Moved Cr Jones, Seconded Cr Perkov.

That the Council APPROVES the Catalina Beach (West) Design Guidelines (August 2023).

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

9. COMMITTEE REPORTS**AUDIT and RISK COMMITTEE (14 AUGUST 2023)****9.1. POLICY REVIEW: PAYMENT OF DISTRIBUTIONS POLICY**

Moved Cr Perkov, Seconded Cr Krsticevic.

That the Council:

- 1. ADOPTS the revised Payments of Distributions Policy with the following amendment:
Under 'Minimum and Maximum Cash Flow Balances' reduces the proposed maximum cash balance from \$35M to \$30M.**
- 2. NOTES that the CRC is currently holding significantly greater cash assets than the current minimum limit of \$15M prescribed in the Payment of Distributions Policy.**

MINUTES Ordinary Meeting of Council – 17 August 2023

3. **CONSIDERS** an increase in the forecast distributions in FYE 2024 from \$20M to \$30M as a component of the Mid-Year Budget Review.
4. **REQUESTS** that the CEO critically reviews distributions forecast, including an analysis of the cash balance required, taking account of Satterley forecasts and known operational expenditure, as a component of the FYE 2024 Mid-Year Budget review with the aim of achieving compliance with the new/revised Payment of Distribution Policy provisions.

The Motion was put and declared CARRIED (7/4).

For: Councillors Chester, Fleeton, Haddon-Casey, Krsticevic, Migdale, Parker, and Perkov.

Against: Councillors Ife, Jones, Treby and Wallace.

9.2. **AUDIT and RISK COMMITTEE AUDIT CHARTER & ANNUAL AUDIT PLAN REVIEW**

Moved Cr Treby, Seconded Cr Krsticevic.

That the Council APPROVES the CRC Audit Charter (August 2023) and ADOPTS the Audit Plan 2023/2024.

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

9.3. **LATE ITEM - CRC BUDGET FYE 2024**

Moved Cr Parker, Seconded Cr Treby.

That the Council:

1. **ADOPTS the CRC Annual Budget FYE 2024.**
2. **ADOPTS 10% or \$5,000 whichever is the greater for the purposes of the reporting of material variances by Nature and Type monthly for the 2023/2024 financial year, in accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*.**

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

10. **ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil.

11. **QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil.

MINUTES Ordinary Meeting of Council – 17 August 2023

12. URGENT BUSINESS APPROVED BY THE CHAIR

Nil.

13. GENERAL BUSINESS

Nil.

14. DECISION TO MOVE TO CONFIDENTIAL SESSION

Moved Cr Krsticevic, Seconded Cr Treby.

That:

1. **Item 14.1 - REVIEW OF DELIVERABLES - DEVELOPMENT MANAGER'S KEY PERFORMANCE INDICATORS** be **CONSIDERED Behind Closed Doors** in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

c) A contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and

e) A matter that if disclosed would reveal –

ii) information that has commercial value to a person; or

iii) information about the business, professional, commercial or financial affairs of a person.

Where the information is held by, or is about, a person other than the CRC (section 5.23(2)(e)).

2. **Item 14.2 - CIVIL CONSTRUCTION WORKS TENDER (TENDER 03/2023)** be **CONSIDERED Behind Closed Doors** in accordance with Sections 5.23(2)(c) and (e) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

c) A contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and

e) A matter that if disclosed would reveal –

ii) information that has commercial value to a person; or

iii) information about the business, professional, commercial or financial affairs of a person.

Where the information is held by, or is about, a person other than the CRC (section 5.23(2)(e)).

The Motion was put and declared CARRIED (11/0).

At 6:42pm the meeting was closed to the public, and all attendees who were not required left the meeting prior to consideration of Item 14.1.

Representatives from Satterley Property Group left the room.

MINUTES Ordinary Meeting of Council – 17 August 2023

With the agreement of Council, the Deputy Chair ruled that Item 14.2 be considered prior to Item 14.1.

14.1. CONFIDENTIAL: REVIEW OF DELIVERABLES - DEVELOPMENT MANAGER'S KEY PERFORMANCE INDICATORS

Councillor John Chester retired from the meeting at 6:49pm, prior to consideration of Item 14.1.

Moved Cr Treby, Seconded Cr Parker.

That the Council:

- 1. RECEIVES the Satterley Property Group report (August 2023) on the review of deliverables required by the Development Manager's Key Performance Indicators.**
- 2. ACCEPTS that the Satterley Property Group has achieved the deliverable required by the Development Manager's Key Performance Indicators for the period between 1 July 2022 and 30 June 2023.**
- 3. NOTES that the Development Manager's Key Performance Indicators that applied in FYE 2023 will form the basis for review of the Development Manager's performance in FYE 2024.**

The Motion was put and declared CARRIED (10/0).

For: Councillors Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

14.2. LATE ITEM - CONFIDENTIAL – CIVIL CONSTRUCTION WORKS TENDER (TENDER 03/2023)

Moved Cr Treby, Seconded Cr Haddon-Casey.

That the Council ACCEPTS the Ralmana Pty Ltd trading as RJV submission (dated August 2023) for civil construction works in accordance with Tender 03/2023.

The Motion was put and declared CARRIED (11/0).

For: Councillors Chester, Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

Moved Cr Treby, Seconded Cr Ife.

That the meeting be REOPENED to the public.

The Motion was put and declared CARRIED (10/0).

For: Councillors Fleeton, Haddon-Casey, Ife, Jones, Krsticevic, Migdale, Parker, Perkov, Treby, and Wallace.

Against: Nil.

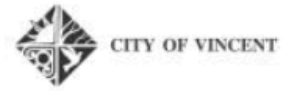
At 6:49pm the meeting was reopened to the public.

MINUTES Ordinary Meeting of Council – 17 August 2023

15. FORMAL CLOSURE OF MEETING

The Deputy Chair declared the meeting closed at 6:50pm.

MINUTES



SUSTAINABILITY AND TRANSPORT ADVISORY GROUP

Thursday 17 August, 2023 at 6pm

Venue:
City of Vincent
Administration and Civic Centre
244 Vincent Street Leederville
UNCONFIRMED MINUTES

Attendees:

City of Vincent Councillors
Cr Loden (Chairperson), Cr Hallett

Community Representatives
Helen Griffiths, Jacinta Key, Ian Kininmonth

City of Vincent Officers
Executive Director Infrastructure and Environment, Manager Engineering, A/Executive Manager Urban Design & Strategic Projects, Sustainability & Innovation Advisor

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1. Welcome/Declaration of Opening

Cr Loden opened the meeting at 6:02pm and delivered the Acknowledgement of Country.

2. Apologies

Chris Cutress, Adam Wilmot, Phil Taylor.

3. Confirmation of the Minutes

The Minutes of the meeting held on 1 June 2023 were received and confirmed as a true and correct record.

4. New business

4.1 Traffic Calming Projects Update (Manager of Engineering)

- The group was presented with an update on:
 - Green Street and Merredin Street with proposed solutions to improve community road safety including a pocket park and a roundabout; and
 - Menzies Street traffic warrant scoring.

RECOMMENDED ACTION:

STAG members to note update. Menzies Street engineering traffic warrant scoring suggests the road is to be monitored for future traffic issues with no substantial intervention required at this time.

4.2 A Circular Economy Approach to Net Zero and Better Urban Water Management (Chair/Ian Kininmonth)

- The group was given an overview of the benefits of biochar as a product including its water saving properties when blended with compost. The Stockholm example was referenced.

- Operating a pyrolysis unit is another scenario. Possible sites could be the Subiaco wastewater site or the East Perth Power Station. The Shire of Denmark is considering a mobile pyrolysis unit.

RECOMMENDED ACTION:

A Circular Economy Approach to Net Zero and Better Urban Water Management (Biochar) to be included on the next agenda. Executive Director of Infrastructure and Environment to investigate evidence to support this approach with other local governments and discuss with Regional Council.

4.3 Sustainable Environment Strategy (SES) Review Update (A/Executive Manager Urban Design & Strategic Projects)

- It was advised that a new Senior Strategic Planner had recently commenced at the City and that they would be leading the SES review. It was noted that the review would consider the potential to integrate other existing guiding documents, such as the Greening Plan and Waste Strategy, into the one strategy.

RECOMMENDED ACTION: Sustainable Environment Strategy (SES) Review Update to be included on the upcoming STAG agenda.

4.4 Events (Sustainability & Innovation Advisor - For Noting)

- Solar PV and Battery Storage event – Thursday 21 September 2023, 6pm (City of Vincent Library)
- Electric Vehicle event – Thursday 19 October 2023, 6pm (City of Vincent Library)

5. General Business**5.1 Action Item Update from Previous Agendas**

Item	Action	Responsibility	Completion/Status
5.1.1	Contact WALGA about developments in off street EV charging. Response: In recent months WALGA has: 1. Provided input to the Electric Vehicle Charging Infrastructure Position Statement being development by the Department of Planning, Lands and Heritage that outlines how electric vehicle charging infrastructure should be considered and assessed in the Western Australian planning system. 2. Provided some examples / models of EV Charging Policies to Local Governments as requested; however, these examples deal with EV charging in an off-street parking context. 3. Raised the need for consideration of the requirements for on-street charging at the State Government EV Strategy implementation group. This is primarily an issue for DMIRS and the electricity distributors.	ME	Complete
5.1.2	Contact inner city local governments about developments in off-street EV charging. Response: Inner city local governments were asked about developments in off-street EV charging on 7 June 2023. The request was subsequently followed up and no responses have been received to date.	S&IA	Complete
5.1.3	Request green bike lanes be considered through the preparation of the City's Link and Place Guidelines. Response: The consultants engaged to prepare the City's Link and Place Guidelines have been requested to consider green bike lanes as part of the delivery of the project.	A/EMUD&SP	Complete
5.1.4	Update on the SES to be provided at August STAG meeting.	A/EMUD&SP	Item 4.3 in 17/08/2023 Agenda

5.1.5	Consider including an investigation of the potential to locate a wind turbines at the Administration Building or Beatty Park in the next iteration of the SES.	A/EMUD&SP	Complete
5.1.6	<p>Provide update regarding the re-nomination process for this group.</p> <p>Response: All current committee members are appointed until October 2023. A call for nominations will be undertaken following the Council election (21 October 2023) and appointments will be presented to the 21 November Council meeting.</p>	S&IA	Complete

RECOMMENDED ACTION:

It was agreed to remove action item 5.1.5 from the table above due to lack of feasibility.

5.2 Other Business

- Acknowledgement to all members of the group and to Cr Loden for his contribution to this group over the years.

6. Next Meeting

6.1 To be confirmed following conclusion of the Council election period and appointment of new committee.

7. Closure

Signed

_____ **Councillor (Chairperson)**

Dated this _____ day of _____ 20__

Statistics for Development Applications As at the end of August 2023

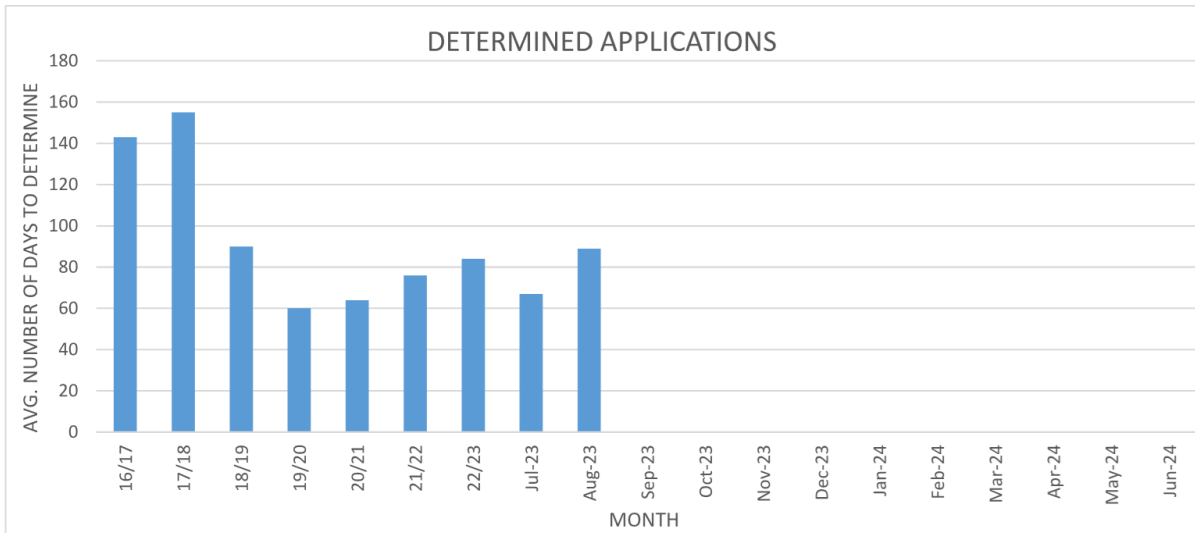
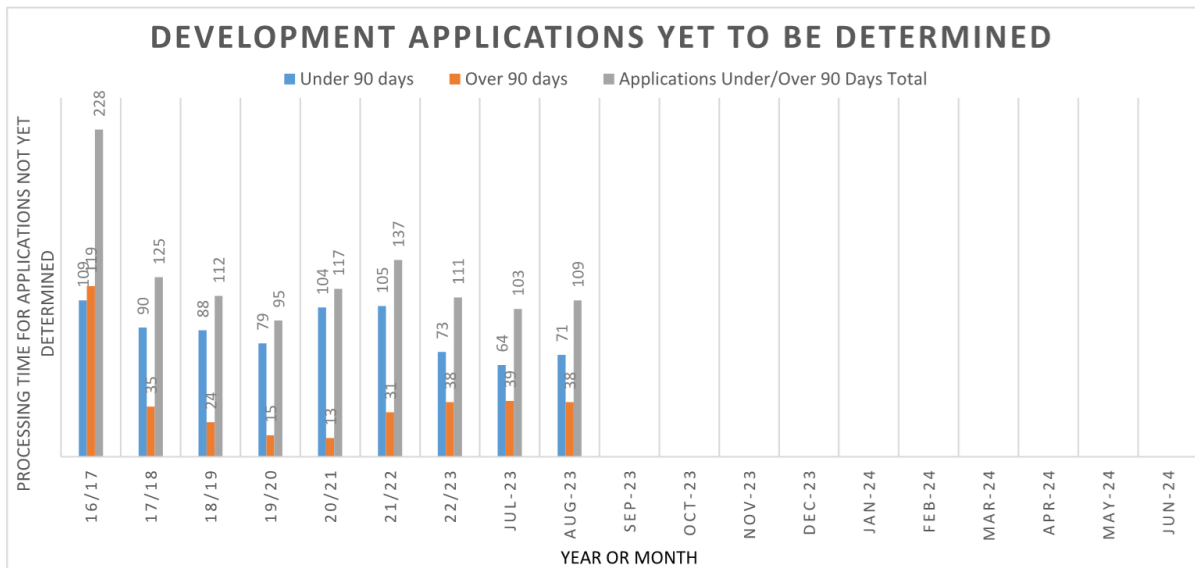


Table 1: Minimum, Average and Maximum Processing Timeframes for determined applications in each financial year since 2016/17 and each month since July 2022.

Processing Days	16/17	17/18	18/19	19/20	20/21	21/22	22/23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Minimum	7	1	0	0	0	1	0	8	14										
Average	143	155	85	60	64	76	84	67	89										
Maximum	924	1008	787	499	268	298	280	301	362										

	20/21	21/22	22/23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
DA's Determined <i>(excludes exempt from approval or cancelled)</i>	403	385	281	37	18										
Value of Determined DA's <i>(in millions)</i>	217	143	417	12.1	66.42										



	Jul-23	Aug-23	Sept-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
DA's lodged	16	30										
DA's to be Determined	103	109										
Value of DA's to be Determined <i>(in millions)</i>	268.68	252.92										

REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 31 AUGUST 2023

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
1.	Nos. 212-214 Lake Street, Perth (DR 223 of 2021)	19 October 2021	Hanoze Park Pty Ltd	<p>Application for review of notice issued in accordance with the <i>Health (Miscellaneous Provisions) Act 1911</i> to address odour nuisance at 7 Grams Chicken Café. Hanoze Park Pty Ltd believes the notice to be invalid.</p> <p>*****</p> <p>SAT Directions Hearings were held on 5 and 11 November 2021, and a further directions hearing held 1 March 2022. The presiding member heard submissions from the City and from the Applicant. On 20 April 2022, the Tribunal handed down their decision, affirming the decision of the City that a Notice can be given under S.184 of the <i>Health (Miscellaneous Provisions) Act 1911</i> (for a nuisance not specifically mentioned in Section 182 of that Act). The matter proceeded to confidential mediation on 5 July 2022. The session centred on a practical solution proposed by the business. The business agreed to present plans for this solution to the City to review by 2 August 2022 with a further mediation hearing scheduled for 9 August 2022. SAT agreed to further adjournment to 21 September 2022. Applicant required to submit mechanical drawings prior to the next SAT Hearing. Matter further adjourned to 17 November 2022 as the consultant contracted by Hanoze Park Pty Ltd passed away. Mechanical drawings have been submitted and it has been identified that a development application and building application would be required. Mediation listed for 17 November 2022 was vacated, and matter is listed for hearing on 3 March 2023. A development approval has been issued for external fixtures, and the City is awaiting submission of a building application for solution.</p> <p>The SAT mediation hearing that was schedule for 3 March 2023, was adjourned, with the matter relisted for a Directions Hearing on 14 April 2023. The City is advised the installation of the new exhaust system at the premises is imminent.</p> <p>The SAT hearing that as schedule for 14 April 2023, was adjourned, with the matter relisted for 12 May 2023. The City is advised the installation of the new exhaust system will be completed by 2 May 2023.</p> <p>The two parties will return to SAT on 23 June 2023. At this time, the matter will either be resolved to the satisfaction of both parties, adjourned to a later mediation or programmed for a Hearing by the SAT Member.</p> <p>29 June 2023. The SAT Directions hearing set for 23 June was adjourned and relisted for 21 July 2023. At this time, the matter will either be resolved to the satisfaction of both parties, or it will likely be programmed for a Hearing by the SAT Member.</p> <p>The matter was heard by the Senior Member at SAT on 21 July 2023. The matter has been listed for a directions hearing on 29 September 2023. Within the timeframe specified by the Order, the City and the Applicant must lodge their statements of issues, facts and contentions.</p> <p><i>Representation by: McLeods</i></p>

REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 31 AUGUST 2023

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
2.	No. 391 Lord Street, Mount Lawley (DR 192 of 2022)	31 October 2022	Urbanista Town Planning	<p>Application for review of a Joint Development Assessment Panel decision to refuse an application for a mixed-use development on 19 October 2022. *****</p> <p>Directions hearing was vacated and mediation was listed for 30 November 2022. Mediation held on 30 November 2022. A second mediation was held on 1 February 2023. A third mediation was held on 3 April 2023 to discuss further modifications to the proposal. The SAT issued Orders on 3 April 2023 with the following key dates associated:</p> <ul style="list-style-type: none"> • 15 May 2023 – The Applicant provided an amended application to the City for assessment. • 20 July 2023 – The Respondent is invited to reconsider its decision on the application by this date pursuant to Section 31 of the <i>State Administrative Tribunal Act 2004</i>. • 28 July 2023 – Directions hearing scheduled. <p>On 16 May 2023 the applicant submitted amended plans to the City. On 4 July 2023, the SAT issued an extension of time and invited the JDAP to reconsider its decision on or before 17 August 2023. The application was reconsidered by the JDAP on 8 August 2023 and the application was approved subject to conditions. The City was notified on 25 August 2023 that the applicant had withdrawn their application for SAT review. Completed. <i>Representation by: JDAP Presiding Member</i></p>
3.	No. 129 Loftus Street, Leederville (DR 76 of 2023)	23 May 2023	Hidding Urban Planning	<p>Application for review of a Joint Development Assessment Panel decision to refuse an application for a Child Care Premises on 1 May 2023. *****</p> <p>Directions hearing held on 9 June 2023 and programmed to mediation. A mediation was scheduled for 24 August 2023 and has since been vacated. Mediation has been rescheduled for 8 November 2023. <i>Representation by: JDAP Presiding Member</i></p>
4.	Nos. 41-43 & 45 Angove Street, North Perth (DR 81 of 2023)	1 June 2023	Hidding Urban Planning/Lavan	<p>Application for review of a Joint Development Assessment Panel decision to refuse an application for a Service Station on 3 May 2023. *****</p> <p>Directions hearing held on 16 June 2023. Mediation held on 4 July 2023, with Mayor Cole and interested community members in attendance to make a presentation. A second mediation was scheduled for 14 August 2023 and was vacated. Mediation has been rescheduled to 10 October 2023. <i>Representation by: JDAP Presiding Member</i></p>

REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 31 AUGUST 2023

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
5.	No. 12 Brookman Street, Perth (DR 83 of 2023)	4 June 2023	Peter Arnell	Application for review of Council decision to refuse an application for Alterations and Additions to Single House on 16 May 2023. ***** Directions hearing held on 30 June 2023. Mediation held on 26 July 2023. The SAT issued Orders on 26 July 2023 with the following key dates associated: <ul style="list-style-type: none"> • 25 August 2023 – The Applicant to provide an additional information to the City for assessment. • 27 October 2023 – The Respondent is invited to reconsider its decision on the application by this date pursuant to Section 31 of the <i>State Administrative Tribunal Act 2004</i>. • 10 November 2023 – Directions hearing scheduled. <i>Representation by: Administration</i>
6.	Nos. 334-336 Beaufort Street, Perth (DR 87 of 2023)	9 June 2023	Dark Knight Retail Pty Ltd t/as Evolution Bikes Australia	Application for review of Council decision to refuse an application for Proposed Alterations and Additions to Shop (Roller Shutters) (Unauthorised Existing Development) on 16 May 2023. ***** Directions hearing held on 23 June 2023. Mediation held on 13 July 2023. The SAT issued Orders on 13 July 2023 with the following key dates associated: <ul style="list-style-type: none"> • 27 July 2023 – The Applicant to provide additional information to the City. • 10 August 2023 – Second mediation scheduled. The Mediation on 10 August 2023 was vacated and is in the process of being rescheduled. The new date for the second mediation has yet to be confirmed. <i>Representation by: Administration</i>
7.	No. 80 Auckland Street, North Perth (DR 131 of 2023)	10 August 2023	Number 80 Pty Ltd/Altus Planning	Application for review of deemed refusal following Council's decision to defer an application for a Single House on 20 June 2023. ***** Directions hearing scheduled for 25 August 2023 was vacated. Mediation held on 29 August 2023. SAT Orders to be issued with the following key dates associated: <ul style="list-style-type: none"> • 19 September 2023 – The Applicant to submit additional information to the City. • 21 November 2023 – The Respondent is invited to reconsider its decision on the application by this date pursuant to Section 31 of the <i>State Administrative Tribunal Act 2004</i>. • 8 December 2023 – Directions hearing scheduled. <i>Representation by: Administration</i>

**METRO INNER-NORTH JOINT DEVELOPMENT ASSESSMENT PANEL (DAP)
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT
AS AT 31 AUGUST 2023**

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
1.	Nos. 37-43 Stuart Street, Perth	Planning Solutions	Form 1 – Change of Use to Unlisted Use (Community Purpose) and Alterations and Additions	5 May 2023	Not yet scheduled	<p>The DAP meeting was held on 3 August 2023.</p> <p>The DAP resolved to defer consideration of the application (3-2) by no later than 1 December 2023.</p> <p>The meeting minutes can be found here.</p> <p>Responsible Authority Report is currently due 17 November 2023.</p>
2.	Nos. 38-44 Brisbane Street, Perth	Rowe Group	Form 1 – Mixed Use Development	2 June 2023	Not yet scheduled	<p>The application is on stop-the-clock as the City has requested further information.</p> <p>A due date for the Responsible Authority Report has not yet been confirmed.</p>
3.	Nos. 533-545 Newcastle Street, 1-7 Old Aberdeen Place and 5-16 Cleaver Street, West Perth	Planning Solutions	Form 2 – Amendment to Commercial Development	15 June 2023	Not yet scheduled	<p>The application is on stop-the-clock as the City has requested further information.</p> <p>A due date for the Responsible Authority Report has not yet been confirmed.</p>
4.	Nos. 367-373 Fitzgerald Street and 103 Alma Road, North Perth	Celsius Property	Form 1 – Mixed Use Development	30 June 2023	Not yet scheduled	<p>The application is out for public comment until 28 September 2023.</p> <p>Responsible Authority Report is currently due on 17 October 2023.</p>
5.	Nos. 463-507 Newcastle Street, West Perth	Rowe Group	Form 1 – Mixed Use Development	21 July 2023	Not yet scheduled	<p>The application is out for public comment until 14 September 2023.</p> <p>Responsible Authority Report is currently due on 11 October 2023.</p>

**METRO INNER-NORTH JOINT DEVELOPMENT ASSESSMENT PANEL (DAP)
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT
AS AT 31 AUGUST 2023**

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
6.	Nos. 384-388, 390 and 392 Oxford Street, Mount Hawthorn	Planning Solutions	Form 1 – Mixed Use Development	6 July 2023	Not yet scheduled	The application is out for public comment until 7 September 2023. Responsible Authority Report is currently due on 23 September 2023.
7.	No. 168 Scarborough Beach Road, Mount Hawthorn	Rowe Group	Form 1 – Mixed Use Development	22 August 2023	Not yet scheduled	Currently under assessment. Responsible Authority Report is currently due on 6 November 2023.

DAP Process Improvements:

The City's Administration has changed the process for DAP matters. This will include early confirmation of the availability of Elected Members that are DAP Members to attend DAP meetings. This will also include the circulation of the Responsible Authority Report to all Elected Members on contentious DAP items.

**CITY OF VINCENT DESIGN REVIEW PANEL
REGISTER OF APPLICATIONS CONSIDERED BY DESIGN REVIEW PANEL
AS AT 31 AUGUST 2023**

ADDRESS	APPLICANT	PROPOSAL	DRP MEETING DATE	REASON FOR REFERRAL
Nos. 384-392 Oxford Street, Mount Hawthorn	Planning Solutions	Mixed Use Development	9 August 2023	Lodged DA – Previously Referred To consider amendments to the proposal made in response to the comments of the Design Review Panel on 3 May 2023.
Nos. 367-373 Fitzgerald Street & 103 Alma Road, North Perth	Celsius Developments & Space Collective	Mixed Use Development	9 August 2023	Lodged DA – Previously Referred To consider amendments to the proposal made in response to the comments of the Design Review Panel on 31 May 2023 and 5 July 2023.
Nos. 463-507 Newcastle Street, West Perth	Rowe Group, CCN Architects & APPL Group	Mixed Use Development	23 August 2023	Lodged DA – Previously Referred To consider amendments to the proposal made in response to the comments of the Design Review Panel on 19 April 2023 and 21 June 2023.



INFORMATION BULLETIN

SUBJECT:	Quarterly Street Tree Removal Request Report
DATE:	29 August 2023
AUTHOR:	Sarah Hill, Manager Parks
AUTHORISER:	Peter Varris, Executive Director Infrastructure & Environment

PURPOSE:

To present Council with a quarterly update on street tree removal requests within the City of Vincent.

BACKGROUND:

At the Ordinary Meeting of Council on the 5 December 2017, a Notice of Motion was presented requesting Administration provide a monthly Information Bulletin to Council summarising all requests for street tree removal within the City and the outcome of each.

This decision was subsequently altered to require the report be provided on a quarterly basis at the 3 December 2019 Ordinary Meeting of Council.

COMMENTS:

Please find below listing for the period 31 May 2023 to the 29 August 2023.



CITY OF VINCENT

INFORMATION BULLETIN

Date	Requested By	Address	Suburb	Reason for Removal	Tree Species	Inspection Comments	No. of Trees	Approved	Replacement Species
07/06/2023	Resident	53 Federation Street	Mount Hawthorn	Tree has shown no growth despite treatments	<i>Jacaranda mimosifolia</i>	Tree in poor health and will not recover	1	Yes	<i>Jacaranda mimosifolia</i>
12/06/2023	Resident	15 Eucla Street	Mount Hawthorn	Dead tree	<i>Jacaranda mimosifolia</i>	Young tree rapidly declined and is now dead	1	Yes	<i>Jacaranda mimosifolia</i>
17/06/2023	Parks Services	8, 13 & 15 Joel Terrace	Mount Lawley	Dead tree	<i>Callistemon 'Kings Park Special'</i>	Trees are confirmed dead	3	Yes	<i>Melaleuca viridiflora</i>
17/06/2023	Parks Services	25 & 36 Chatsworth St	Highgate	Dead tree	<i>Agonis flexuosa</i>	Trees are confirmed dead	2	Yes	<i>Corymbia eximia</i>
21/06/2023	Parks Services	Gill Street Carpark	North Perth	Dead trees x 3	<i>Banksia & Eucalyptus</i>	Trees are confirmed dead	3	Yes	<i>Banksia & Eucalyptus</i>
21/06/2023	Parks Services	1 Brentham Street (Bourke Street Frontage)	Leederville	Large <i>Araucaria heterophylla</i> - illegally planted, causing significant damage to infrastructure	<i>Araucaria heterophylla</i>	Tree requires removal to reduce risk and undertake repairs to surrounding infrastructure	1	Yes	N/A
21/06/2023	Parks Services	Britannia Reserve Carpark	Leederville	Dead tree	<i>Callistemon 'Kings Park Special'</i>	Tree is confirmed dead	1	Yes	Native Species TBD
26/06/2023	Resident	131 Egina Street	Mount Hawthorn	Tree in serious decline	<i>Agonis flexuosa</i>	Tree is in serious decline and will not recover	1	Yes	<i>Agonis flexuosa</i>
10/07/2023	Resident	51 Norfolk Street	North Perth	Tree is in very poor health	<i>Callistemon 'Kings Park Special'</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
26/06/2023	Resident	131 Egina Street	Mount Hawthorn	Tree in serious decline	<i>Agonis flexuosa</i>	Tree is confirmed dead	1	Yes	<i>Agonis flexuosa</i>
10/07/2023	Resident	51 Norfolk Street	North Perth	Tree is in very poor health	<i>Callistemon 'Kings Park Special'</i>	Tree is confirmed dead	1	Yes	<i>Jacaranda mimosifolia</i>
10/06/2023	Resident	2 Lincoln Street	Highgate	Tree in serious decline		Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
10/06/2023	Resident	7 Ebsworth Street	Mount Lawley	Tree in serious decline	<i>Callistemon 'Kings Park Special'</i>	Tree is confirmed dead	1	Yes	Native species TBD
12/06/2023	Resident	15 Eucla Street	Mount Hawthorn	Tree is dead	<i>Jacaranda mimosifolia</i>	Tree is confirmed dead	1	Yes	<i>Jacaranda mimosifolia</i>
16/06/2023	Resident	19 Ruth Street	Perth	Tree in serious decline	<i>Callistemon 'Kings Park Special'</i>	Tree is confirmed dead	1	Yes	Native species TBD
17/06/2023	Resident	153 Shakespeare Street	Mount Hawthorn	Dead Tree	<i>Agonis flexuosa</i>	Tree is confirmed dead	1	Yes	Native species TBD
17/06/2023	Developer	103 Alma Street	North Perth	Development application	<i>Lophostemon confertus</i>	Removal of tree due to ROW widening for development requirements	1	Yes	Native species TBD
17/06/2023	Parks Services	25 & 36 Chatsworth Street	Highgate	Tree in serious decline	<i>Agonis flexuosa</i>	Trees are confirmed dead	2	Yes	<i>Corymbia eximia</i>
17/06/2023	Resident	62 Paddington Street (Union Street verge)	North Perth	Tree in serious decline	<i>Callistemon 'Kings Park Special'</i>	Tree in poor health and will not recover	1	Yes	<i>Melaleuca viridiflora</i>



INFORMATION BULLETIN

01/08/2023	Resident	19 Auckland Street	North Perth	New Agonis is dead	<i>Agonis flexuosa</i>	Tree is confirmed dead	1	Yes	<i>Agonis flexuosa</i>
15/08/2023	Resident	3 Hyde Street	Mount Lawley	Tree is dead	<i>Corymbia torquata</i>	Tree is confirmed dead	1	Yes	<i>Corymbia torquata</i>
16/08/2023	Resident	8 Blackford Street	Mount Hawthorn	Tree old splitting and in decline	<i>Shinus spp.</i>	Tree at end of life and poses danger due to splitting rotting trunk.	1	Yes	TBD
16/08/2023	Resident	16 Britannia Road	Mount Hawthorn	tree old splitting and half dead	<i>Agonis flexuosa</i>	Tree at end of life and poses danger due to splitting rotting trunk.	1	Yes	<i>Agonis flexuosa</i>



INFORMATION BULLETIN

TITLE:	Register of Petitions – Progress Report – August 2023
DIRECTORATE:	Chief Executive Officer

DETAILS:

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned.

Key Index:
CEO: Office of the CEO
EDC&BS: Executive Director Community & Business Services
EDI&E: Executive Director Infrastructure & Environment
EDS&D: Executive Director Strategy & Development

No outstanding Petitions as at 31 August 2023



INFORMATION BULLETIN

TITLE:	Register of Notices of Motion – Progress Report – August 2023
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

Key Index:	
CEO:	Office of the CEO
EDCBS:	Executive Director Community & Business Services
EDIE:	Executive Director Infrastructure & Environment
EDSD:	Executive Director Strategy & Development

Details	Action Officer	Comment
No outstanding Notices of Motion		

TITLE:	Register of Reports to be Actioned – Progress Report – August 2023
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following reports still require action or are in the process of being actioned.

Key Index:

CEO:	Office of the CEO
CFO:	Chief Financial Officer
EDSD:	Executive Director Strategy & Development
EDIE:	Executive Director Infrastructure & Environment

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
Council Meeting 22 August 2023				
9.3	Advertising of Amended Local Planning Policy No. 7.5.22 - Consulting Rooms	EDSD	Council approved the draft amended policy for advertising.	The results of consultation and the amended policy will be presented to Council in late 2023.
9.9	Community Sporting and Recreation Facilities Fund - July Small Grants Round Application	EDSD	Council approved the grant application for submission to the Department of Local Government, Sport and Cultural Industries.	Elected Members will be notified once the results of the grant application are released in late 2023.
9.11	Lease to Association for Services to Torture and Trauma Survivors Inc (ASeTTS) - No. 286 Beaufort Street, Perth	EDSD	Council approval to enter into a five year lease. CEO to finalise negotiation on key terms and execution of lease.	September 2023
10.1	<ul style="list-style-type: none"> Advertising Of New/Amended Policy - Asset Management Policy 	EDIE	To come back to Council after advertising	The results of the consultation to be presented back to Council in late 2023.
10.2	Harold Street - Black Spot Project	EDIE	<ul style="list-style-type: none"> REQUEST the CEO prepare a report on options to slow vehicle speed and increase pedestrian, cyclist and vehicle safety on Beaufort Street, including engagement with stakeholders such as the Town Team, the Beaufort Street Network Place Management and Main Roads by March 2024; and REQUEST the CEO consult with residents, schools and surrounding businesses on the proposal to make Harold Street west of Beaufort Street a one way street and present a report to Council with the results of this consultation by March 2024. <p>MRWA contacted in regards City return of prepaid black spot funds. Scope of project being prepared including stakeholder identification and influence assessment.</p>	March 2024

10.3	Adoption Of The Parking Local Law 2023	EDIE	To go through the final stages of the local law process	Statutory post-adoption process being undertaken. September 2023
10.4	Tender - Escooter Shared Scheme Trial	EDIE	REQUESTS the CEO to provide a report to Council within nine months of practical operation of the trial assessing its impacts and whether an extension of the permit will be issued. Implementation of EES being pursued. Updates to be provided to Council via Workshop.	November 2023
11.4	Advertising of amended policy - Customer Service Complaints Policy	EMC&E	Out for community consultation 25 August – 18 September.	Item will be reported to Council at the November 2023 meeting.
11.5	Dual Naming of Warndoolier / Banks Reserve	EMC&E	Community consultation to commence after LG elections.	Estimated to be reported back to Council Feb 2024
Council Meeting 25 July 2023				
9.10	Request for Proposals for Redevelopment of Leederville Carparks	EDSD	Business Plan approved for state-wide consultation.	The results of consultation will be presented to Council in late 2023.
10.2	Approval to advertise draft Animal Amendment Local Law 2023	EDIE	To go back to Council on completion of advertising	September 2023
10.4	RFT IE259/2023 Beatty Park Leisure Centre 12 & 30 Metre Pool Tile Renewal	EDIE	Project Plan is included in Infobulletin in August 2023 OCM	Completed August 2023
12.2	Report and Minutes of the Audit Committee Meeting held on 29 June 2023	EMCSG	Report to go to Council with details of internal audit	September 2023
Council Meeting 20 June 2023				
9.1	No. 80 (Lot: 102; D/P: 413590) Auckland Street, North Perth - Proposed Single House	MD&D	Application deferred to allow applicant the opportunity to consider Council's reasons for deferral and changes to the proposal. Applicant has sort review by the State Administrative Tribunal of the deemed refusal. Mediation listed for 29 August 2023.	Anticipated late 2023.
Council Meeting 16 May 2023				
9.7	Advertising of New Policy - North Claisebrook Planning Framework	EDSD	Council approved the draft planning framework for advertising.	Completed 22 August 2023
9.8	Advertising of New Policy - West Perth Planning Framework	EDSD	Council approved the draft planning framework for advertising.	Completed 22 August 2023
9.9	City of Vincent Arts Plan - Approval to Advertise	EDSD	Council approved the draft plan for advertising.	Completed 22 August 2023
9.10	Thriving Places Strategy - Approval to Advertise	EDSD	Council approved the draft strategy for advertising.	Completed 22 August 2023
10.5	Draft Bike Plan	EDIE	21 Days local public notice – was adopted at the July OCM	OCM 25 July 2023
11.4	Advertising of amended policy - Recognition of Noongar Boodjar Culture and History through Welcome to Country and Acknowledgement of Country	EMC&E	Public Consultation closes 14 June 2023 and was presented to OCM 25 July 2023 for adoption.	OCM 25 July 2023

12.4	Reports and Minutes of the Audit Committee Meeting Held on 4 May 2023	EMCSG	Review of Audit Committee Terms of Reference	Deferred
Council Meeting 4 April 2023				
9.2	Review of Design Guidelines	EDSD	Council endorsed: - Lacey Street Design Guidelines and revocation of Appendix 3, 12, 14, 15, 16 and 18 following consultation at the 25 July 2023 Council Meeting -Brookman & Moir Street Design Guidelines and Heritage Area and Highgate Design Guidelines adopted following consultation at the 22 August 2023 Council Meeting Community consultation on the proposed amendments to the Built Form Policy yet to commence.	The results of advertising and the updated Built Form local planning policy will be presented to Council in late 2023.
Council Meeting 14 March 2023				
9.5	Minor Amendment to Metropolitan Region Scheme - Leederville Parade Primary Regional Road Reserve	EDSD	Council requested that the WAPC proceed with a Minor Amendment to the Metropolitan Region Scheme to remove the Primary Regional Road reservation.	Advertising will be undertaken by the WAPC, with results presented back to Administration in late 2023.
10.3	Waste Strategy Project – Verge Valet Vincent Trial Update	EDIE	Extend trial 12 months (July 2023-June 2024).	Further report (inclusive of community consultation feedback) to Council on progress of trial in March 2024.
12.4 RESPONSES TO MOTIONS CARRIED AT THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 2 FEBRUARY 2023				
4.2(1)	<u>Development Green Space</u> - That Council REQUEST the CEO to present a review of the landscaping requirements in the City's Built Form Policy to Council by December 2023.	EDIE	Administration is completing a review of the City's Built Form Policy against the State's Medium Density Codes and will present this review and the impact to the Built Form Policy to Council in late 2023.	Late 2023
4.5	<u>Pedestrian Safety (Newcastle / Fitzgerald):</u> 4.5.1 That the City of Vincent addresses the safety issues for pedestrians at the corner of Fitzgerald Street and Newcastle Street in this financial year 2022/23. 4.5.2 That the City of Vincent places a bollard or visual deterrent to offer a pedestrian refuge and protection of the Heritage listed building on the corner Newcastle Street and Fitzgerald Street. (similar to what exists on the City of Perth side of the fore mentioned intersection).	EDIE	Improvements / modifications to the intersection of Newcastle and Fitzgerald Streets requires the collaboration of several stakeholders and is expected to take over eighteen months to achieve. The interim solution has the support of the proposer of the motion	2024
4.11	<u>Speed Humps</u> - That Council REQUESTS that Administration undertakes a road condition assessment to underpin a program of maintenance and needs assessment for speed	EDIE	Report by December 2023	December 2023

	humps and other traffic interventions in local areas, and report to Council Workshop on the findings of these assessments by end of 2023.			
4.16(3)	<ul style="list-style-type: none"> • <u>E-Waste</u> – That Council NOTES the various e-waste disposal options already available to residents and REQUESTS Administration to advertise these disposal options to increase community awareness; and REQUESTS: <ul style="list-style-type: none"> • a six-month trial of E-waste drop-off points; • that a report be presented to Council at the end of the trial detailing the findings from the trial; and • that the Administration promote the trial in the media, social media, and other normal channels. 	EDIE	<p>Investigation to be commenced.</p> <p>Proposal to Council Workshop for information.</p>	<p>To be presented to Council at the end of the trial.</p> <p>First trial drop-off day highly successful.</p>
Council Meeting 13 December 2022				
10.1	Stormwater Drainage	EDIE	<p>Commencing within the Mount Hawthorn precinct;</p> <p>Hydraulic modelling to be undertaken in 2023 – 2024 financial year (estimated cost of \$80,000 - \$160,000)</p>	<p>Anticipated be undertaken during the 2023 - 2024 financial year (funded through the above modelling project); and 2023 - 2024 Annual Budget preparations.</p>
10.4	Full Median Strip for Angove Street and Woodville Street Intersection	EDIE	<p>Administration to finalise the concept design drawings of the Angove Street and Woodville Street median strip proposal. Community consultation based on the finalised concept design drawings proposing a 12 month trial of the traffic management treatment</p> <p>Consultation results received for full median strip for Angove Street and Woodville Street intersection and is currently being evaluated.</p>	<p>Design is complete and further traffic analysis is underway.</p> <p>Late 2023</p>

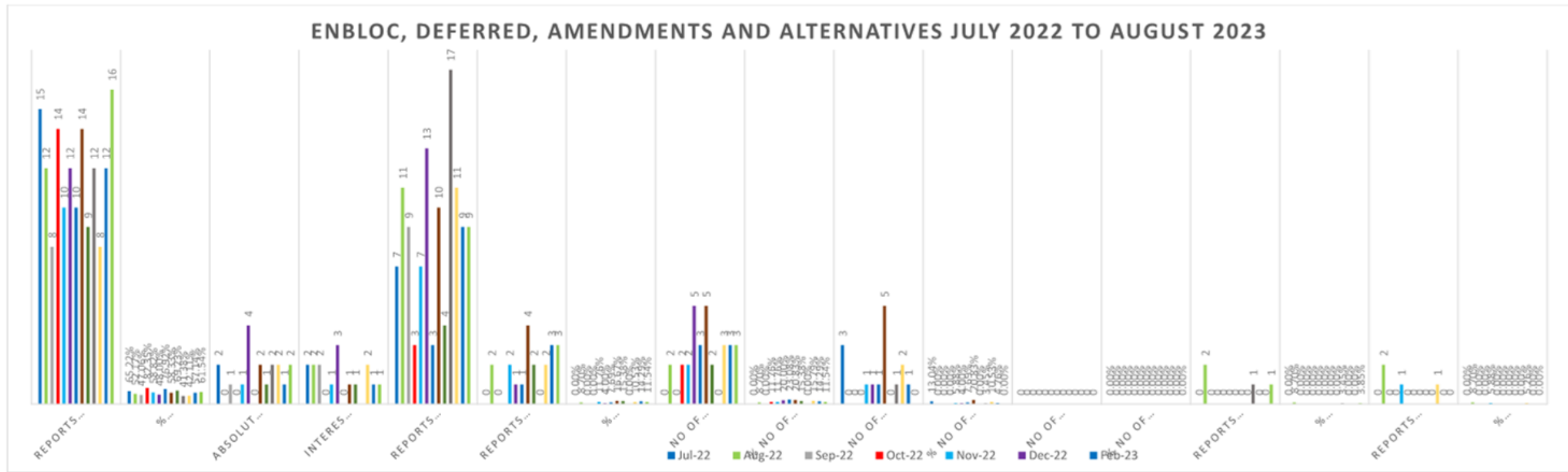
Council Meeting 15 November 2022				
10.2	EOI for E-Scooter Shared Scheme in the City of Vincent	EDIE	Council approved the CEO inviting Expressions of Interest for and e-Scooter Share Scheme to operate within the City of Vincent. EOI issued in June. Outcome presented to Council at August OCM	Completed Superseded by August 2023 report item 10.4
Council Meeting 26 July 2022				
9.7	Beaufort Street and Grosvenor Road Pedestrian Improvement Projects	EDSD	Following the trial, concept plan options for a flexible public plaza are being developed, including investigating the feasibility of reconfiguring or integrating the car parks with key consideration given to the key movement issues identified during the trial. A road safety audit would be completed on these plans.	To be presented to Council in late 2023.
Council Meeting 5 April 2022				
9.3	Proposed Amendment No. 9 to Local Planning Scheme No. 2 - No. 21 (Lot: 373; D/P: 1939) Eucla Street, Mount Hawthorn	EDSD	Amendment advertised and determined by Council at the 22 October Council Meeting. Amendment has been forwarded to the WAPC for consideration before being presented to Minister for determination.	Response from Minister expected in 2023.
Council Meeting 8 March 2022				
9.4	Sale of No. 26 Brentham Street, Leederville	EDSD	Scheme amendment approved, liaising with potential purchaser. Confirmation with adjoining landowner, interested in making offer for purchase.	Late 2023
Council Meeting 14 September 2021				
9.7	Outcomes of Advertising: Draft Precinct Structure Plan and Draft Place Plan - Leederville; and Preparation of Amendment 7 to Local Planning Scheme No. 2	EDSD	LPSP referred to WAPC for comment and endorsement.	Final comments not expected until mid late 2022 early late 2023
Council Meeting – 23 July 2019				
Council Meeting – 30 May 2017				
12.5	Perth Parking Levy	EDIE	State Government amending enabling legislation.	Workshop Item for September 2023.

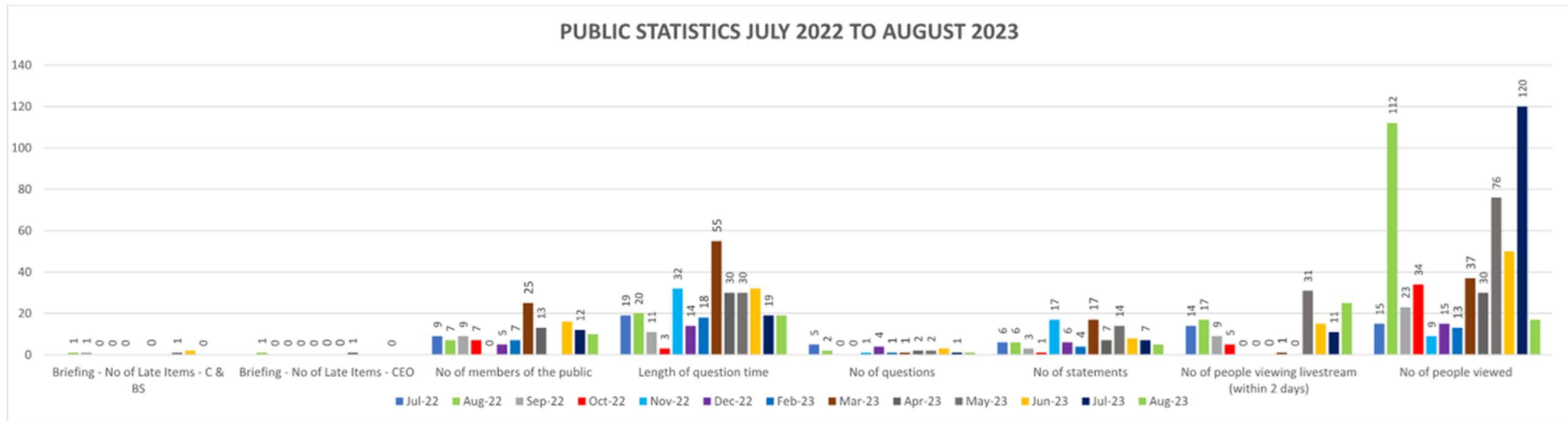
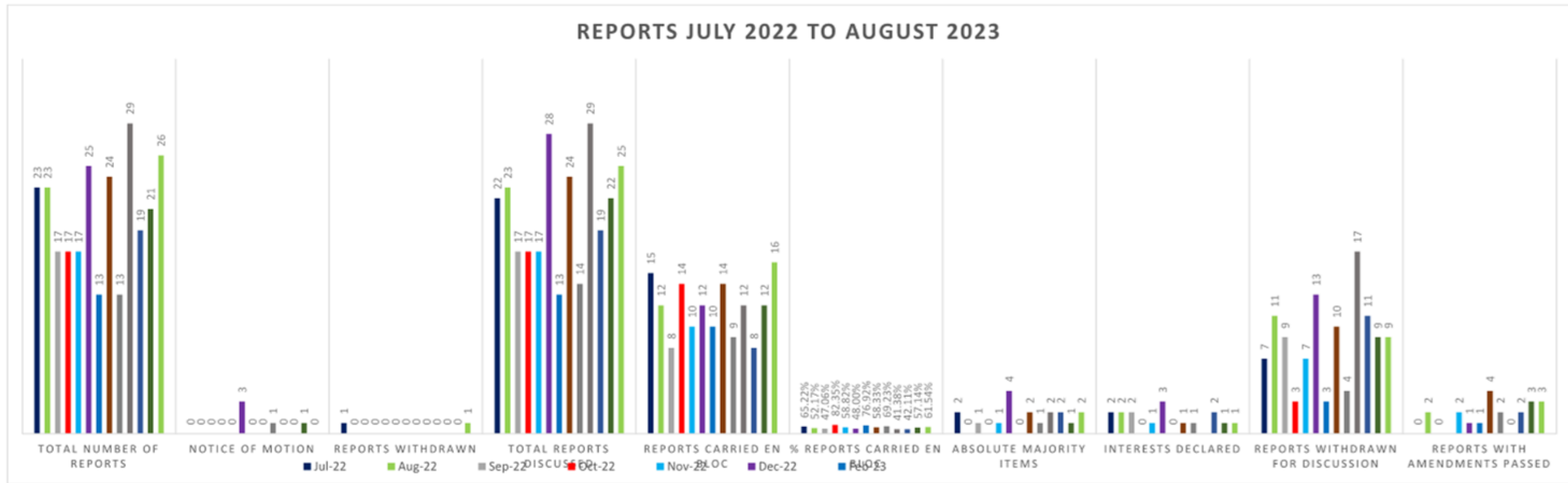
COUNCIL WORKSHOPS

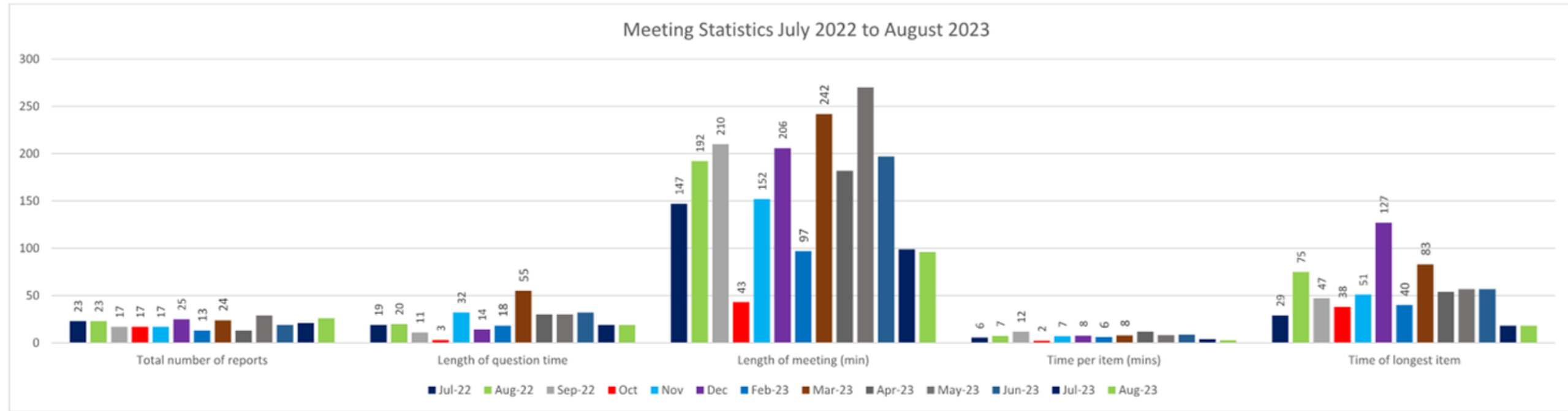
One workshop has been held since 8 August - it was on 5 September 2023 and had the following items on the agenda:

- Digital Governance Tool/Better Governance Scorecard – Presentation
- Update of Strategic Projects in the Corporate Business Plan 2023/24 – 2026/27
- Beatty Park 2062 – Problem & Opportunity Statement Process
- Business Enhancement Grant – Pilot Program
- Council Member Decision Making Forward Agenda – 2023
- Perth Parking Levy

Council Meeting Statistics – August 2023









CITY OF VINCENT

NOTES

Council Briefing

15 August 2023

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**NOTES OF CITY OF VINCENT
COUNCIL BRIEFING
HELD AS E-MEETING AND AT THE ADMINISTRATION AND CIVIC CENTRE,
244 VINCENT STREET, LEEDERVILLE
ON TUESDAY, 15 AUGUST 2023 AT 6.00PM**

PRESENT:	Cr Susan Gontaszewski	South Ward (Acting Presiding Member)
	Cr Alex Castle	North Ward
	Cr Jonathan Hallett	South Ward
	Cr Dan Loden	North Ward (arrived at 6.11pm during Item 6.2)
	Cr Ashley Wallace	South Ward
	Cr Ron Alexander	North Ward
	Cr Suzanne Worner	North Ward
IN ATTENDANCE:	David MacLennan	Chief Executive Officer
	John Corbellini	Executive Director Strategy & Development
	Peter Varris	Executive Director Infrastructure & Environment
	Rhys Taylor	Chief Financial Officer (left at 7.19pm after Item 7.5)
	Jay Naidoo	Manager Development & Design (left at 6.48pm after Item 5.9)
	Georgia Lawrence	A/Executive Manager Urban Design & Strategic Projects
	Luke McGuirk	Manager Engineering (left at 7.31pm after Item 12.2)
	Jayde Robbins	Manager City Buildings & Asset Management (left at 7.42pm after Item 12.2)
	Chris Dixon	Project and Strategy Officer (left at 7.02pm after Item 6.4)
	Lisa Williams	Executive Manager Communications and Engagement (left at 7.18pm after Item 7.5)
	Janine Neugebauer	Executive Assistant Infrastructure & Environment (left at 7.00pm after Item 6.1)
	Joslin Colli	Executive Manager Corporate Strategy & Governance
	Wendy Barnard	Council Liaison Officer
Public:	Approximately two members of the public.	

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Susan Gontaszewski, declared the meeting open at 6.00pm and read the following Acknowledgement of Country statement:

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past and present."

2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE

Cr Ross Ioppolo on approved leave of absence from 26 July 2023 to 30 September 2023.
Mayor Emma Cole is an apology for this meeting.

3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

The following is a summary of questions and submissions received and responses provided at the meeting. This is not a verbatim record of comments made at the meeting.

Louise Shneider of Mt Lawley – Item 6.2

- Spoke against the recommendation
- The members of the Action Group in the street request that Council consider changing this section of Harold Street to a one way configuration, entering from Vincent Street and exiting onto Beaufort Street.
- Mentioned that the community feedback survey mentioned that 55% of respondents believe there is no problem. It is the view of the Action Group that these comments appear to reflect the view of non-residents, not the actual residents who are impacted by this problem
- Noted that this section of road is unique and the issues are amplified

The following questions and submissions were received in writing prior to the meeting.

Liz Seggie of Highgate – Item 6.2

I note the persistence to amend the Harold Street intersection regardless of the significant objection from local residents and businesses.

Having lived on the corner of Harold and Beaufort Street for nearly nine years (9 years this November) I can attest to never having witnessed or heard an accident at this intersection. I have never had to wait more than 2 minutes to turn right onto Beaufort Street.

The report the council relies on to amend the street is highly flawed and does not provide evidence warranting the amendment of the intersection. The incidents in the report are from years previously, minor at best and there is nothing to indicate that it was the nature of the intersection that caused said minor incident.

Administration Response

The Main Roads Crash data confirms there has been 7 crashes at this intersection over the last 5 years. The project has received the approval and partial funding from Main Roads WA as an appropriate intervention to address road safety.

To close off Harold Street would be to segregate Highgate from Mount Lawley, significantly impact businesses and create significant traffic congestion on smaller streets which cannot handle the traffic or alternatively push traffic into an already extremely congested Walcott Street and Lord Street.

I request the councillors consider the following questions:

1. What evidence is there that the said accidents were contributed to by the intersection?

Administration Response

The Main Roads Crash data confirms there has been 7 crashes at this intersection over the last 5 years, and the project has received the approval and partial funding from Main Roads WA as an appropriate intervention to address road safety.

2. What do the local rate payers say in response to the proposal?

Administration Response

Community consultation is noted within attachment 2 of the report, confirming that 80% do not support the proposal. Road safety is undertaken with consideration to the public interest benefits and crash mitigation, not whether the community supports or opposes the project.

COUNCIL BRIEFING NOTES**15 AUGUST 2023**

3. What roads will local traffic take to migrate north and can those roads handle the traffic?

Administration Response

As identified in the Council report the roads which might be affected are -

- Mereny Lane
- Chatsworth Road
- Clearance Street
- Kaata Lane
- Curtis Street
- Stirling Street
- Broome Street
- William Street
- Vincent Street

4. What evidence is there that amending the intersection would have avoided the incident (I note none were right hand turns)?

Administration Response

The Council report details the treatment outcomes. The crash analysis confirms that 3 x crashes will be treated.

5. What is the likely outcome to local business?

Administration Response

The analysis in determining the merits of road safety interventions does not include the commercial impacts on local business. It address road safety concerns and reducing crash incidents.

6. To what extent does traffic congestion and difficulty navigating areas contribute to patrons going elsewhere (closing off Highgate will cause patrons to go to other close areas in Mount Lawley above 2nd Ave or Northbridge).?

Administration Response

Please refer to response to 5 above.

7. What group/organisation/body could/will possibly benefit from this? Why are their concerns greater than the local rate payers and businesses?

Administration Response

Please refer to response to 5 above.

Dudley Maier of Highgate – Item 5.11 and 7.1**Item 5.11 – Lease of 286 Beaufort Street:**

Can you confirm that the City does not own the property and simply has care and control of the property and as such cannot sell the property in the future? Why hasn't the report given any indication of the annual cost to the community of maintaining the facility? What was the net cost to the community of maintaining the facility in 2022-2023, and what is the estimated cost of maintaining it in 2023-2024?

Administration Response

The Premises is held in conditional freehold by the City pursuant to section 75 of the Land Administration Act 1997 for Municipal Purposes. While held on a freehold Certificate of Title, the Premises may not be leased unless with the consent of the Minister, which may be given subject to conditions.

COUNCIL BRIEFING NOTES

15 AUGUST 2023

The actual and estimated annual maintenance costs for the ASeTTS building are as follows:

Actual maintenance cost FY 22/23: \$28,733.61 (includes roof repair of \$18,000)
 Estimated general maintenance cost FY23/24: \$ 6,500.00

The report has been updated to reflect the above information.

Item 7.1 – Monthly Financials for June 2023:

The report does not contain the regular statement for Rates (Rating Information and Graph) which is usually included as 'Note 6'. Why has this report not been included in the 30 June range of supporting documents? What were the total Interim Rates collected as at 30 June 2023?

Administration Response

Note 6 has been updated as part of ongoing reporting improvements. The graph and interim rates are still included and can be found on page 17 of Agenda item 7.1.

Bryony Calendar of Highgate – Item 6.2

I am very concerned that whilst the majority of survey respondents do not support the Beaufort/Harold St project as designed, yet the project has still been given the green light to proceed with construction.

Can you please advise what the point of the survey was if our views are to be dismissed in this way?

Administration Response

Community consultation supports the City's decision making process by enabling Council Members (and the Administration) to be confident that stakeholder views have been ascertained, understood and considered. When making a final decision, this needs to be taken into consideration along with technical advice and requirements, research, constraints and any other policy or legislative considerations. The responsibility for final decision making remains with Council which will consider the consultation outcomes along with the public interest benefit that can be obtained.

David Di Prospero of Perth – Item 5.6

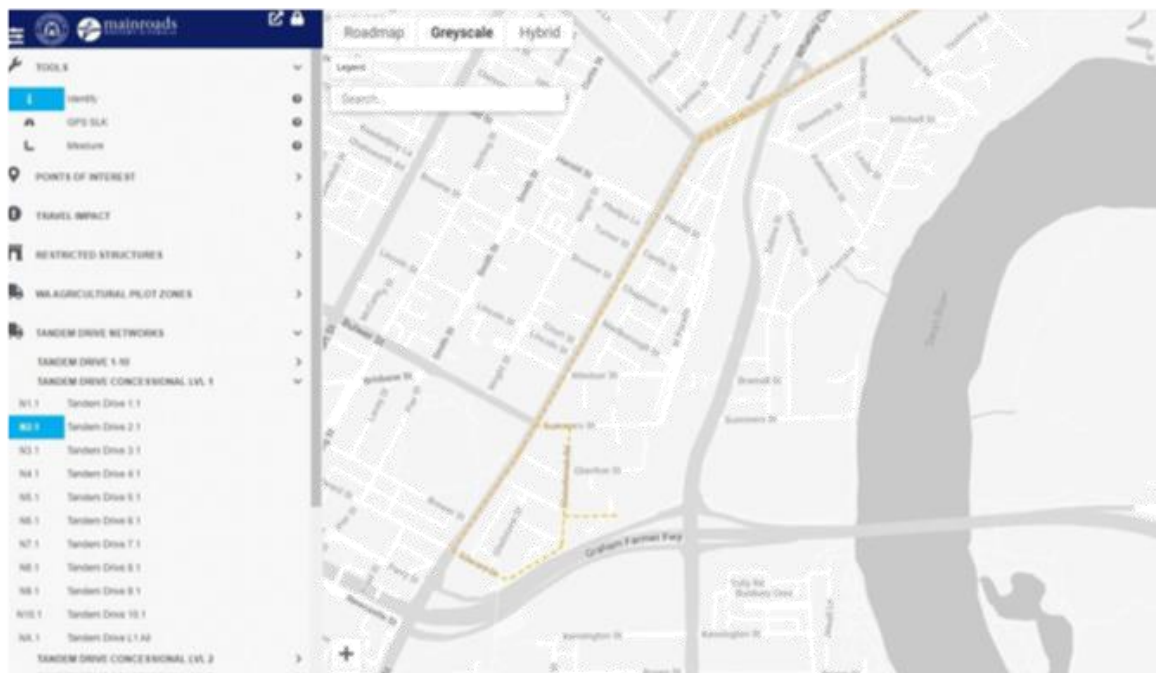
I'm unsure if anyone is aware of this fact so I bring it to your attention with the hope it be also considered when making decisions about the future of the area.

It should be noted that Main Roads WA granted, at some stage in the past (starting 1974 I think) has operated with the concessions or the as of right of use for traveling to the Concrete Batchings, for transporting with the large resource trucks to with what is known as the B-Double category of trucks: <https://www.mainroads.wa.gov.au/globalassets/heavy-vehicles/getting-a-permit/amms/accredited-mass-management-scheme-amms-prime-mover-trailer-combinations-operating-conditions.pdf?v=49b8e6>

2C		≤27.5 m	Level 1	72 t	4 t	N2.1
			Level 2	74 t	6 t	N2.2
			Level 3	76.5 t	8 t	N2.3

The trucks used are the:

TANDEM DRIVE CONCESSIONAL LVL 1, N2.1 Tandem Drive 2.1, and their current path is indicated in the yellow broken lines in the following screen grab of the Greyscale plan obtained from this link <https://mrwebapps.mainroads.wa.gov.au/hvsnetworkmap>



We think that for it to be truly the "given" that the Concrete Batching plants are indeed going to stop their activities in the area by next year that such concessions for the transport of their large resource trucks, in the set pattern that they are still using, should also be cancelled to ensure the cessation of their activities.

Jon Denaro of West Perth – Item 5.5 and 5.7

The Pickle District values your support thus far.

Pickle District Feedback-

1. We agree with pretty much all of the community feedback. -as always.
2. The vision as expressed via the Pickle District Town Team into this process has been 100% acknowledged.

The vision wrt strategic future survival of the Arts Context has been 100% overridden.

The practical future reality for this precinct as directed via this document is'development as per normal and the diminishing of Arts Precinct potentials'.

This document disables **all** strategic commentary being currently proposed via the Pickles Community.

These Pickle inputs- coming from a long campaign of community interaction and specifically driven by **contemporary Arts Industry expertise** remains vitally relevant here.

The Pickle vision is about- taking this planning opportunity and the community sentiment and providing a practical and realistically achievable path.

Values- reinforcement of the "**causality**" which underwrites the '**vitality**' of the central idea here. '**ARTS PRECINCT.**'

-consolidating that and expanding participation.

We unfortunately have to '**oppose**' this draft analysis and specifically the proposed strategic content within this current draft document form.

COUNCIL BRIEFING NOTES**15 AUGUST 2023**

This draft offers no real hope for the Arts Precinct concept to continue. - an Arts and Community driven **ARTS PRECINCT.**

Context Note- The Pickle District Town team have been sidelined from the current Holden site development process- due to an absence of strategic planning support from COV.

This current document if approved would provide little weight -make no actual difference to these types of developer negotiations.

The PICKLE district is advocating for:-

1. Closer liaison into this Pickle MasterPlan Process.
2. 2% for ART as developer contribution
3. % for Arts Contribution to become (In perpetuity) **Dedicated Arts space.-100%**
4. Pickle ARTs Spaces to be managed via the Pickle District Town team.

Context update- The Pickle District in response to these prevailing realities is in current negotiation to relocate the Arts Precinct centre to the City of Perth.

This negotiation is in response to a substantial lack of confidence.

ie- a lack of intent or perhaps understanding on behalf of COV to actively prioritise the ARTS PRECINCT actively and strategically into the future.

Final note-

This document surveys community aspiration supporting and requesting action on behalf of COV.

The Community response reinforce stepping forward with a consolidation of the Arts Precinct Content.

These planning actions are weak and will be ineffective.

The proposed ACTIONS- as listed -read as having either no intent or no crucial direction into this.

Roslyn Harley of Mt Lawley - Item 6.2

It is with dismay I write again to the City about the consultation and communication processes of the Administration with regard to this consultation matter.

Yesterday at 2.48pm I received an email advising that the matter of the Harold and Beaufort St road treatment is on the Council briefing for tomorrow night. This consultation closed in May. This email was the first time I have been advised of the outcome - just over 24 hours before this matter goes to Council. An overwhelming majority of respondents said they wanted to be kept up to date on this project.

Staggeringly your officers are recommending going ahead with this traffic treatment against overwhelming opposition and while acknowledging that many other roads will be impacted. Officers listed 9 roads/streets/laneways which will be impacted by higher traffic volumes. 9 roads and streets!! St Albans and Barlee streets were omitted from the impact list (neither street were consulted) but will be impacted and ironically they omitted Harold Street West from the impacted list too. I've followed many of these processes over the years but to have one single road treatment impact so many surrounding residents, streets and roads is probably some kind of record.

The City's officers have demonstrated their determination to go ahead with this traffic treatment on several occasions - having been required to do consultation they hadn't intended to do. These works were marked out on the road and scheduled to commence. This is what alerted residents to the planned work earlier in the year.

The City received a huge response and were subsequently required to go out to consultation. One officer describing to me that the phones had been in 'melt down'.

The belligerence to recommend going ahead with this road treatment in the face of such community opposition, in the face of detailed and considered objections and the noted impact beggars belief.

COUNCIL BRIEFING NOTES**15 AUGUST 2023**

This road treatment will cost WA Government and City of Vincent ratepayers in excess of \$153000 and will inevitably lead to more issues on impacted streets who in turn will be seeking remedy, in turn creating more costs to ratepayers. Traffic monitoring, further officer time in managing complaints, temporary mitigations, possible removal of the treatment will occur at ratepayers cost. It is obvious that Harold St residents are being disregarded but residents especially on Clarence, Broome and Chatsworth - the streets which will be immediately impacted as cut through options to Vincent Street or to turn right onto Beaufort Street are also being completely disregarded by the City's officers. These streets will see immediate traffic flow increase if works go ahead. Three already difficult and contested streets - Broome, Chatsworth and Beaufort Streets are very difficult areas for drivers and especially for pedestrians. Clarence Street will become the Street I use to get to Vincent Street or to Beaufort St North if the works go ahead.

Administration Response

Administration has completed a Traffic Engineering Report which highlights and estimates traffic volumes that might be diverted to roads such as Clarence, Broome and Chatsworth. Although there is an impact on these roads, traffic volumes are still within appropriate level of service (under 3000vpd) and therefore it is considered low impact.

Two of your officers said to me by phone and it was also said on record at a Council meeting that if they don't go ahead with the works then the City will lose the funding as the rationale for going ahead. This is both a 'tail wagging the dog' example ie: have money must spend, and a throwaway line more suited to an episode of ABC's Utopia. The City goes out to consultation, a huge response occurs, an overwhelming number of respondents object, detailed responses are submitted, adverse impact is identified but the Officers shrug their shoulders and go 'meh' we'll recommend it going ahead anyway as it will reduce crashes.

The Main Roads own guide - attached -notes that treatments such as the one proposed may result in an increase of side swipe accidents and rear end accidents. They also note that these treatments should not be used if they move traffic to other roads in which case the issue will be moved. I've included this excerpt:

While preventing right-turn movements at an intersection may improve safety at that particular intersection, it is of little real benefit if the traffic is simply redistributed to an adjacent intersection that experiences similar problems. As such, the broader network context needs to be considered and these treatments should only be used where a safer alternative route exists.

Banning of particular movements can also cause undue delays to residents and businesses that use that route for access. Consideration of these access requirements should be given.

Administration Response

The side swipes accidents and rear end accidents might happen after the treatment is implemented however this is low-risk and these crashes are not considered KSI's (killed or seriously injured). Traffic might be redistributed to intersections which have crash however the impact is considered low when weighing up the benefits of treating KSI's at the current intersection.

It's also noted that left hand only turns with give-way signs may increase incidents for pedestrians and cyclists as traffic may not come to a full stop and vehicles roll through. This was included in my consultation and discussed with Main Roads and discussed with the Manager of the area. It was also acknowledged in that conversation that a left hand only turn may result in more traffic at higher speeds as the treated street becomes a quicker turn out area - a known documented impact. Harold St already has an issue with traffic speeds and volume as a main rat run for vehicles off Lord St and Walcott use to turn left onto Beaufort St.

These documented risks are nowhere to be found in the Officers report or the Risk Implementation section.

Administration Response

The Traffic Engineering Report details the impact when the treatment is implemented.

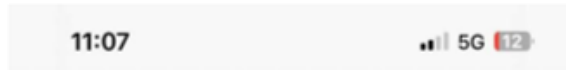
One of your officers said to me that now the area has been identified as a black spot area the City could be negligent if an accident occurs. This claim of vicarious liability is complete nonsense of course but if it was applicable surely it would apply to the risks noted by MRD for pedestrians and cyclists who may be at higher risk of injury under this proposal

COUNCIL BRIEFING NOTES

15 AUGUST 2023

Due to late notice I will unfortunately not be able to attend the briefing tomorrow night as I am travelling for work. Hopefully other residents will be there at short notice. I'll endeavour to be present on Tuesday 22nd August for the decision.

<https://www.mainroads.wa.gov.au/globalassets/technical-commercial/road-safety/treatment-resource-guide.pdf?v=492d8e>



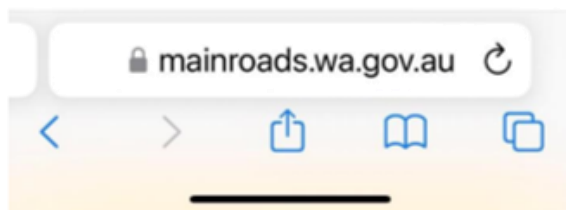
104 of 121

Tom Document No. D15498608

TREATMENT RESOURCE GUIDE – December 2021

KSI Crash Reduction	Treatment	Crash Type			
		Right Angle	Right Turn (Thru)	Rear-End	Side-swipe
	Ban right turns left in / left out (physical barrier, e.g. islands)	100%	100%	50%	50%
	Ban right turns left signalised and non-signalised intersections with signal	50%	50%	25%	25%
	Ban U-turns	50%	50%	50%	50%
	Ban left turns			50%	50%

Crash Map Spreadsheet Reference	36-39
Application	Turn bans are used when a particular movement is seen to be of high risk, or cannot be readily accommodated within the limited capacity of an intersection. Turn bans should only be used where suitable alternative routes exist.
Issues	While preventing right-turn movements at an intersection may improve safety at that particular intersection, it is of little real benefit if the traffic is simply redistributed to an adjacent intersection that experiences similar problems. As such, the broader network context needs to be considered and these treatments should only be used where a safer alternative route exists. Banning of particular movements can also cause undue delays to residents and businesses that use that route for access. Consideration of these access requirements should be given.
Other Benefits	Banning of particular movements — such as right turns — that may otherwise require a designated signal phase can improve the capacity of a signalised intersection.
Cost	Ban left turns, U-turn and right turns (at signalised and non-signalised intersections with signs): \$ - Low Ban right turns left in / left out (physical barrier, e.g. islands): \$\$ - Low to Medium
Benefit Cost Ratio	Ban left turns, U-turn and right turns (at signalised and non-signalised intersections with signs): 🟢🟢🟢🟢🟢 Ban right turns left in / left out (physical barrier, e.g. islands): 🟢🟢🟢🟢🟢
Treatment Life	Ban left turns, U-turn and right turns (at signalised and non-signalised intersections with signs): 5 years Ban right turns left in / left out (physical barrier, e.g. islands): 10 years



Trish Byrne of Burswood – Item 5.6

Whereas we still consider retaining standard car parking requirements and setbacks a potential lost opportunity, we thank the project team for their genuine consideration of the submissions received. We support the modifications relating to the Village precinct and wholly agree that infill development is necessary to accommodate increased population targets. North Claisebrook is an appropriate location for infill, being underutilised, and having the additional and unique benefit of proximity to public transport, and Perth CBD.

COUNCIL BRIEFING NOTES**15 AUGUST 2023****Nathan Tetlaw and Sonya Broughton of Mt Hawthorn – Item 5.1**

Thanks for the opportunity to make some statements around this development. We live next door (west side) at 43 Bondi Street.

We note that works are already underway at the property, despite no approvals being gained. The builder has changed the ground elevation and there is now about 400-500mm of soil up against our garage wall on the western boundary. This wall is not designed as a retaining wall and we are concerned that there may be damage to the wall in the future.

We are also concerned that their access path along the western boundary is elevated so they can see directly into our backyard. With the changes in elevation along the western boundary, the height of this path is likely to be well over 1m above the natural ground on our side of the fence and people using this path would have a clear view directly into our backyard (that they wouldn't have had if the site wasn't built up). If the site is built up further along the western boundary there will be great pressure on our fence.

Finally we're concerned at the loss of privacy associated with the balcony extending so high at the back of the property. As well as the potential impacts of shading on our garden.

Jane Gillett of Highgate – Item 6.2

As a 10 year resident of Harold St, I am strongly opposed to there being any change to the intersection of Beaufort and Harold Streets . I do not believe the intersection is dangerous or a problem for traffic management in the street. Making Harold Street a one way entry to Beaufort St , as indicated in the councils report, would severely impact the residents, businesses and surrounding suburban street traffic. The impact would be significant and disruptive. I hope my objections will be firmly noted and stated at the council meeting.

Administration Response

The Main Roads Crash data confirms there has been 7 crashes at the intersection of Harold St and Beaufort St over the last 5 years. The project has received the approval and partial funding from Main Roads WA as an appropriate intervention to address road safety.

Ross Drennan of Highgate – Item 6.2

We are quite distressed at how the City of Vincent is making numerous changes to Harold Street, with zero consultation to local small businesses that operate in the area.

1. Relocation of the loading bay at the end of Harold Street to Beaufort Street. This was a safe loading area on the quieter side road, close to the Mereny Lane which all the properties along Beaufort St use to access back of house areas. Now deliveries have to occur on a busy road and each delivery driver needs to push heavy items up the hill to access our properties along Mereny Lane. Despite this loading bay forming part of our approved DA management plans, being in place for many years and being convenient for businesses, this change was made with zero consultation to the businesses.

Administration Response

The loading zone has access onto the footpath and is located within a designated parking area on Beaufort Street. This section of road is posted 40km/h and has the applicable signage to notify drivers that this is used as a loading zone. Administration do not believe there is any significant risk with the current location of the loading bay.

Changing the northern side of Harold St to resident parking only. This reduces the amount of available car parking for all retail businesses along Beaufort Street. Whilst the majority of our patrons do not drive to our establishment, a lot of small retailers that provide a great tenant mix along Beaufort St require easily accessible car parking options.

Administration Response

The parking change was the outcome from Council's consideration of a petition comprising 26 signatories (local residents). The parking proposal was subject to community consultation and two reports to Council.

COUNCIL BRIEFING NOTES**15 AUGUST 2023**

2. Now this Harold St Black Spot programme, has had an overwhelming majority of people crying out in opposition and yet the City still wants to go ahead.

Administration Response

This is a Main Roads WA approved Road Safety Project, co-funded by the City of Vincent and Main Roads WA. The reports recommendation is for Council to support the project and the Consultation section confirms 80% of respondents does not support the proposed design.

Road safety is undertaken with consideration to the public interest benefits and crash mitigation, not whether the community supports or opposes the project.

We pay tens of thousands of dollars in rates each year and yet are treated like second class citizens by the City. The businesses along Beaufort Street bring vibrancy to the area and the vast majority of residents in the area love this. We have amassed a customer database of tens of thousands in just over a year of business, many of whom live within the City of Vincent. One or two people who live on Harold St complain that they don't always have a free car space out the front of their houses (despite living within a few metres of a retail strip) and the City immediately jumps to make changes to the detriment of all the businesses.

We're hopeful that council members will rectify these items above, instruct the City's officers to consult business owners going forward and seek to find solutions that are fair for all parties involved

There being no further speakers, Public Question Time closed at approximately 6.04pm.

4 DECLARATIONS OF INTEREST

Cr Susan Gontaszewski declared a proximity interest in Item 5.4 Outcomes of Advertising - Brookman and Moir Streets Heritage Area Guidelines. The extent of her interest is that she resides adjacent to the Highgate design guidelines area that is proposed to be revoked. She is not seeking approval to participate in the debate or to remain in Chambers or vote in the matter.

The CEO, David MacLennan, declared a financial interest in Item 11.1 Annual CEO Performance Review 2022-2023 and Key Performance Indicators 2023-2024. The extent of his interest is that the item includes the annual review of his remuneration package. He is not seeking approval to participate in the debate or to remain in Chambers or vote in the matter.

COUNCIL BRIEFING NOTES

15 AUGUST 2023

6.2 HAROLD STREET - BLACK SPOT PROJECT

- Attachments:**
1. Harold and Beaufort St Intersection - Design Drawing
 2. Harold and Beaufort St Intersection - Community Consultation Results
 3. Harold and Beaufort St Intersection - Traffic Engineering Report - Confidential
 4. Main Roads WA Crash Map - Blackspot - Confidential

RECOMMENDATION:**That Council:**

1. **SUPPORTS** the current approved Main Roads WA funded Blackspot project which has investigated and mitigates road safety risks and the vehicle crash history at the intersection of Harold Street and Beaufort Street, Mount Lawley as per the design drawing in Attachment 1;
2. **SUPPORTS** a precinct-wide traffic analysis be undertaken to predict the impact on other roads at a more strategic and broader level prior to further applications for Black Spot funding in the Highgate area; and
3. **REQUESTS** administration to complete community consultation on a one-way conversion of Harold Street from Vincent Street to Beaufort Street and apply to Main Roads for approval.

MAYOR COLE:

This is difficult given community opposition and impact on some streets in the network. Is Harold not the Distributor Rd and does this not need further consideration?

Also, should the concept of one way on Harold between Vincent & Beaufort not be explored first? What impact would that have on vehicle movements at the intersection, especially from Harold St east side of intersection? What traffic movement resulted in crashes at this intersection?

Further, what about the Black Spot proposal on Harold/Lord That is a faster speed environment. Should the impact of both be considered?

Given Beaufort Street is predominantly a 40kph speed zone, could other alternatives be considered to slow traffic on Harold as they approach the intersection?

MANAGER ENGINEERING:

Harold Street (Vincent St to Beaufort St) is a 'Local Road', Harold Street (Beaufort St to Lord St) is a 'Local Distributor'.

The current Harold St and Beaufort St Blackspot design (left out only) is supported and approved by Main Roads WA and is the appropriate treatment for the intersection. Main Roads WA has approved an extension to the projects delivery end date with the project now required to be constructed before December 2023.

Harold Street (Vincent St to Beaufort St) has 12 crashes. To treat/mitigate some of these crashes a One-Way only on Harold St from Vincent St to Beaufort St could be considered.

The Harold/Lord street intersection is not currently funded through the Main Roads WA Blackspot program. Administration has noted this area to be included in future funding applications.

Alternatives have been considered within the 'Details' section of the report, which notes that "traffic calming devices (speed humps) throughout Harold Street" could slow traffic as it approaches the intersection. Note that these devices do not mitigate crashes at the intersection, they are used to reduce vehicle speeds.

Summary on all treatments (one-way, speed humps and left turn only) are below;

COUNCIL BRIEFING NOTES

15 AUGUST 2023

- *Combining the two (one-way and Blackspot) will likely eliminate all crashes at the Intersection and most crashes on Harold Street.*
- *Having the left-out only (Blackspot Project) will treat 3 crashes at the intersection and some crashes on Harold Street (Vincent to Beaufort).*
- *Having a one-way option only would treat little or no crashes at the intersection and some crashes on Harold Street (Vincent to Beaufort).*
- *The Highgate area has a significant number of pre-approved blackspot projects which needs further strategic Traffic and Transport planning (Main Roads WA have agreed to assist the City with this). We have taken a review (Traffic Engineering Report) on the impact of the approved left-out only blackspot project design which has shown the project to be low impact. The One-Way option would be part of the further strategic Traffic and Transport planning, considered in conjunction with future proposed treatments around the Highgate area. It is important any future proposed designs are allowed the time to be analysed, have been consulted with by the community and are carefully managed, allowing approved capital works blackspot projects to be delivered successfully.*

CR HALLET:

Why are attachments 3 and 4 confidential?

MANAGER ENGINEERING:

Attachments 3 and 4 contain information from Main Roads WA crash maps. This information is specifically accessible to City Officers for road traffic management purposes. Main Roads WA requires this information to be treated confidentially.

Publicly available information can be accessed through the Main Roads WA website [Open Data, Maps & Apps](#) or can be sourced by contacting Main Roads WA at enquiries@mainroads.wa.gov.au

5.1 NO. 39 (LOT: 302; D/P: 30339 AND LOT: 84; PLAN: 3845) BONDI STREET, MOUNT HAWTHORN - PROPOSED TWO GROUPED DWELLINGS

Ward: North

- Attachments:**
1. Consultation and Location Plan
 2. Development Plans
 3. Perspectives
 4. Superseded Development Plans - 18 January 2023
 5. Superseded Development Plans - 29 May 2023
 6. Summary of Submissions - Administration Response
 7. Summary of Submissions - Applicant Response
 8. Building Height Plan
 9. Bondi Street Elevation Showing Adjoining Properties
 10. Shadowing Plan
 11. Visual Privacy Plan
 12. Energy Efficiency Report
 13. Determination Advice Notes

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, **APPROVES** the application for Grouped Dwellings (2) at No. 39 (Lot: 302; D/P: 30339 and Lot: 84; Plan: 3845) Bondi Street, Mount Hawthorn in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 13:

1. Development Plans

This approval is for Grouped Dwellings (2) as shown on the approved plans dated 11 July 2023. No other development forms part of this approval;

2. External Fixtures

All external fixtures, such as television antennas (of a non-standard type), radio and other antennas, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive, to the satisfaction of the City;

3. Colour and Materials

3.1 Prior to the lodgement of a building permit, a schedule detailing the colour and texture of the building materials shall be submitted to and approved by the City. The schedule shall be generally in accordance with the approved development plans and demonstrate that the colours and materials complement the surrounding area, including details of the grey pebble feature finish to the dwelling on Lot 2, shall be submitted to and approved by the City;

3.2 The garage doors shall be installed and finished to be in line with and in the same colour and finish as the garage walls, to the satisfaction of the City; and

3.3 The development must be finished, and thereafter maintained, in accordance with the schedule approved by the City under conditions 3.1 and 3.2, prior to occupation or use of the development;

4. Visual Privacy

Prior to occupancy or use of the development, all privacy screening shown on the approved plans shall be installed and is to comply in all respects with the requirements of Clause 5.4.1 (Visual Privacy) of the Residential Design Codes Volume 1 deemed-to-comply provisions, to the satisfaction of the City;

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5. Simultaneous Construction

The dwellings on proposed Lots 1 and 2 shall be constructed simultaneously, to the satisfaction of the City;

6. Landscaping

All landscaping works highlighted in red on the approved plans shall be undertaken in accordance with the approved plans, prior to the occupancy or use of the development and maintained thereafter at the expense of the owners/occupiers, to the satisfaction of the City;

7. Car Parking and Access

The layout and dimensions of all driveways and parking areas shall be in accordance with Australian Standard AS2890.1;

8. Stormwater

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve; and

9. Crossovers

9.1 Prior to the first occupation of the development, redundant or "blind" crossovers shall be removed, and the verge and kerb made good to the satisfaction of the City, at the applicant/owner's full expense; and

9.2 The drainage grate on Bondi Street that is adjoining the proposed crossover is to be relocated to the specifications of the City so as to not adjoin or interact with the crossover, at the expense of the owner/occupier, to the satisfaction of the City.

CR WALLACE:

With reference to the written statement by Nathan Tetlaw and Sonya Broughton of Mount Hawthorn, can Administration please provide comment on the suitability of the adjoining wall at No. 43 Bondi Street as a retaining wall?

MANAGER DEVELOPMENT & DESIGN:

Administration has liaised with the landowner of No. 39 Bondi Street (subject site). The landowner has confirmed that site works undertaken were related to the subdivision approval. This included the preparation for a level sand pad at the front of the property for the installation of a power dome.

Administration has reviewed site levels next to the boundary wall to the garage at No. 43 Bondi Street. The ground level is approximately 1 brick course (8 centimetres) lower than the level prior to demolition. This is shown in the photographs below and has also been communicated to the owners of No. 43 Bondi Street.



CR GONTASZEWSKI:

Could perspectives of the Bondi Street elevation be provided without the street tree?

MANAGER DEVELOPMENT & DESIGN:

The applicant has prepared the following renders that does not show the existing street tree and includes renders that do not show proposed tree planting in the front setback area. These renders have been included in Attachment 3 of the officer report that contains other perspectives.





**CR GONTASZEWSKI:**

Request additional commentary regarding the garage width and setbacks and an alternative recommendation be prepared with reference to these design elements.

MANAGER DEVELOPMENT & DESIGN:

Administration will prepare an alternate recommendation separately and arrange to have this available for the Council meeting.

Administration is of the view that specific circumstances exist in this instance to warrant support of the proposed garage width and street setbacks. These are detailed in the officer report and summarised as follows:

- **Street Setback:** The overall ground floor setback complies with the deemed-to-comply standard of the Built Form Policy. This ensures the development is adequately setback from the street consistent with average street setbacks of adjoining properties.
- **Streetscape Context:** The established streetscape includes examples of double garages and balconies that project forward of the ground floor and the proposed development would be compatible with the character of the immediate and broader area. This includes double garages that occupy greater than 50 percent of their respective lot frontages and balconies and porches/verandahs that project forward of the dwelling alignment. An example of this is the neighbouring property to the east, No. 37 Bondi Street, that has a double garage that occupies greater than 50 percent of the lot width, a 4.5 metre garage street setback and the garage projects forward of the dwelling alignment. The proposed garages would be set back 1.9 metres behind this.
- **Site Topography:** The subject site slopes down significantly from Bondi Street. This results in the garages being 1.8 to 2 metres below the adjacent footpath level and reduces building bulk as viewed from the street.
- **Landscaping:** 12 trees are proposed within the front setback area in deep soil and landscaping areas. This would effectively soften the appearance and partially screen the garages as viewed from the street.

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- Treatment of Garages: The treatment of the garage doors to blend in with its supporting walls minimises the visual expression of the garage doors as openings.
- Balcony Design: The balconies have been designed to reduce building mass by incorporating open front and sides, and visually lightweight materials. The balconies assist in reducing the impact of the garage doors and would be consistent with raised porches and verandahs existing in the streetscape on the higher side of Bondi Street across the road.
- Architectural Expression: The development incorporates two distinct architectural treatments to the Bondi Street elevation that reduces the presentation of bulk to the street.
- Surveillance: The development would maintain connectivity and surveillance of the street with each dwelling having major openings to the street to three internal habitable rooms.
- DRP Member Support: The design response and streetscape presentation of the proposed development has support of the City's DRP Member that reviewed the proposal.

ADDITIONAL INFORMATION:

- The 'Subdivision Approval' section of the officer report has been updated to reflect that clearance of the conditions of subdivision approval is being progressed by the landowner. This has occurred since the officer report to Council's Briefing Session was prepared.
- The 'Legal/Policy' section of the officer report has been updated to reflect recent announcements relating to deferred gazettal and intended changes to the State Government's Medium Density Code. These announcements were made following the preparation of the officer report to Council's Briefing Session.

5.2 NO. 296 (LOT: 8; PLAN: 2411) FITZGERALD STREET, PERTH - PROPOSED CHANGE OF USE FROM SHOP AND CAFÉ TO SHOP AND ASSOCIATED ALTERATIONS AND ADDITIONS

Ward: South

Attachments:

1. Consultation and Location Plan
2. Development Plans
3. Heritage Impact Statement
4. Applicant's Planning Assessment
5. Parking Management Plan
6. Summary of Submissions - Administration Response
7. Summary of Submissions - Applicant Response
8. Applicant Response to Design Review Panel Comments
9. Determination Advice Notes

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, APPROVES the development application for a proposed Change of Use from Shop and Café to Shop and Associated Alterations and Additions at No. 296 (Lot: 8; Plan: 2411) Fitzgerald Street, Perth, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 9:

1. Development Approval

This approval is for a Change of Use from Shop and Café to Shop and Associated Alterations and Additions as shown on the approved plans dated 17 July 2023. No other development forms part of this approval;

2. Use of Premises

2.1 This approval is for a Shop as defined in the City of Vincent Local Planning Scheme No. 2. The use of the subject land for any other land use may require approval from the City; and

2.2 Prior to the occupancy or use of the building addition which forms part of this approval, the subject site shall cease to be used as a Café, to the satisfaction of the City;

3. Façade Design

3.1 Doors and windows and adjacent floor areas fronting Fitzgerald Street and Glendower Street shall maintain an active and interactive relationship with the street;

3.2 Glazing and/or tinting shall have a minimum of 70 percent visible light transmission to provide unobscured visibility between the street and the interior of the tenancy; and

3.3 Internal security and privacy treatments shall be located and installed internally behind the glazing line or recessed, and shall be transparent and visually permeable to allow views inside the building and enable internal light sources to be seen from the street;

4. Building Design

4.1 The colours, materials and finishes of the development shall be in accordance with the details and annotations as indicated on the approved plans which forms part of this approval, to the satisfaction of the City; and

4.2 The roof of the proposed rear addition shall have a maximum solar absorptance rating of 0.4, to the satisfaction of the City;

5. Landscaping

5.1 A detailed landscape and reticulation plan for the development site and adjoining road verge, to the satisfaction of the City, shall be lodged with and approved by the City prior to commencement of the development. The plan shall be drawn to a scale of 1:100 and show the following:

- The location and type of existing and proposed plants;
- Areas to be irrigated or reticulated;
- Species within the planting area between the new building and Glendower Street to be selected to have a low height at maturity to facilitate views between the building and Glendower Street;

5.2 All works shown in the plans as identified in Condition 5.1 shall be undertaken in accordance with the approved plans to the City's satisfaction, prior to occupancy or use of the development and maintained thereafter to the satisfaction of the City at the expense of the owners/occupiers;

6. Signage

6.1 All signage shall be in accordance with the City's Signs and Advertising Policy, unless further development approval is obtained; and

6.2 All signage shall be kept in a good state of repair, safe, non-climbable, and free from graffiti for the duration of its display on-site, to the satisfaction of the City;

7. Bicycle Facilities

Four bicycle parking spaces shall be provided on-site in accordance with Australian Standard AS2890.3 prior to the occupation or use of the building addition the subject of this approval, to the satisfaction of the City; and

8. Parking Management

The premises shall operate in accordance with the Parking Management Plan dated 4 August 2023 and the approved plans, to the satisfaction of the City.

CR GONTASZEWSKI:

Page 7 says nine objections were received and page 10 says six objections were received. Please provide clarification.

MANAGER DEVELOPMENT & DESIGN:

The 'Delegation to Determine Applications' section of the officer report has been corrected to confirm that nine objections were received during the community consultation period.

At 7.00pm Executive Assistant Infrastructure & Environment left the meeting and did not return.

5.3 ADVERTISING OF AMENDED LOCAL PLANNING POLICY NO. 7.5.22 - CONSULTING ROOMS

- Attachments:**
1. **Draft Amended Local Planning Policy: Consulting Rooms and Medical Centres Policy**
 2. **Comparison Table: Existing Policy and Draft Amended Policy Modifications**

RECOMMENDATION

That Council PREPARES amendments to Local Planning Policy: Consulting Rooms, included in Attachment 1, for the purpose of community consultation, pursuant to Schedule 2, Part 2, Clause 4(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

CR GONTASZEWSKI:
 Clause 2.2 relates to street interaction but notes 'during hours of operation'. Is it correct that obscuring the street frontage is not permitted at any time?

A/EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:
Yes, obscuring the street frontage is not permitted at any time. The heading of this section has been updated to include 'Street Frontage' and the reference to 'during hours of operation' has been removed for clarity.

CR GONTASZEWSKI:
 Clause 3.2 notes that the use is not permitted on the ground floor but then the following clause references instances where it is. Is there more appropriate phraseology, that provides more clarity?

A/EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:
The draft amended policy has been modified to delete clause 3.2. The City's Scheme contains development requirements for the location of consulting rooms and medical centres on ground floors within certain zones of the City, the subsequent clause has been modified to reference this for clarity.

CR HALLETT:
 Clause 5.1 references illegal uses. Given DPLH confirmed illegal uses are not guided by planning policy, is this clause required?

A/EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:
Clause 5. Illegal Uses, including clause 5.1, have been deleted.

Following the Briefing session, the following clauses within the attachments have been modified for consistency:

<i>Provision</i>	<i>Modified provision</i>	<i>Rationale</i>
<i>2. Signage 2.2 Doors, windows and adjacent areas located along the primary street frontage shall maintain uninterrupted views to and from the primary street, and an active/interactive relationship with the primary street, during the hours of operation to the satisfaction of the City. Darkened, obscured, mirror or tinted glass or the like is prohibited.</i>	<i>2. Signage <u>and Street Frontage</u> 2.2 Doors, windows and adjacent areas located along the primary street frontage shall maintain uninterrupted views to and from the primary street, and an active/interactive relationship with the primary street, during the hours of operation to the satisfaction of the City. Darkened, obscured, mirror or tinted glass or the like is prohibited.</i>	<i>To clarify that clause 2.2 relates to signage and street frontage and that then when a premises is not operating it cannot provide completely obscured windows.</i>
<i>3.2 Consulting rooms and medical centres are not</i>	<i>3.2 Consulting rooms and medical centres are not</i>	<i>To clarify the position regarding ground floor consulting room</i>

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<p><i>permitted on the ground floor of a premises.</i></p>	<p><i>permitted on the ground floor of a premises.</i></p>	<p><i>and medical centre tenancies, reflected within the Scheme.</i></p>
<p><i>3.3 In relation to provision 3.2 above, where consulting rooms or medical centres are proposed on a ground floor, the City will assess the permissibility of the use against the objectives of this Policy in reference to the following:</i></p>	<p><i>3.32 In relation to provision 3.2 above Clause 32 of the Scheme, where consulting rooms or medical centres are proposed on a ground floor, the City will assess the permissibility of the use against the objectives of this Policy in reference to the following:</i></p>	
<p><i>5. Illegal Uses</i></p>	<p><i>5. Illegal Uses</i></p>	<p><i>Provision deleted with policy renumbered, to reflect DPLH advice.</i></p>
<p><i>5.1 This Policy applies only to land uses that are consulting rooms or medical centres under the Scheme. Uses that are otherwise illegal within Western Australia that relate to sexual activities for financial or other benefit, are not considered by this Policy, as illegal land uses cannot be covered within the local planning framework.</i></p>	<p><i>5.1 This Policy applies only to land uses that are consulting rooms or medical centres under the Scheme. Uses that are otherwise illegal within Western Australia that relate to sexual activities for financial or other benefit, are not considered by this Policy, as illegal land uses cannot be covered within the local planning framework.</i></p>	

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At 6.37pm Cr Gontaszewski left the meeting due to a previously declared proximity interest. Cr Hallett assumed the chair.

5.4 OUTCOMES OF ADVERTISING - BROOKMAN AND MOIR STREETS HERITAGE AREA GUIDELINES

- Attachments:**
1. Summary of Submissions
 2. Heritage Council of Western Australia Comments
 3. Brookman and Moir Streets Heritage Area Guidelines - Tracked Modifications
 4. Brookman and Moir Streets Heritage Area Guidelines

RECOMMENDATION:

That Council:

1. **DESIGNATES** Brookman and Moir Streets as a Heritage Area, pursuant to Schedule 2, Part 3, Clause 9 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
2. **PROCEEDS** with the:
 - 2.1 **Amendment to Appendix 6 Brookman and Moir Streets Heritage Area Guidelines**, included as Attachment 4 pursuant to Schedule 2, Part 2, Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and
 - 2.2 **revocation of Appendix 8 – Highgate Design Guidelines**, pursuant to Schedule 2, Part 2, Clause 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and
3. **NOTES** that Administration will notify the Heritage Council of Western Australia and each owner and occupier of the area of this decision pursuant to Schedule 2, Part 3, Clause 8 and Clause 9 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

NO QUESTIONS

At 6.38pm Cr Gontaszewski returned to the meeting and resumed the chair.

5.5 OUTCOMES OF ADVERTISING - PICKLE DISTRICT PLANNING FRAMEWORK

- Attachments:**
1. Summary of Submissions
 2. Pickle District Planning Framework - Tracked Modifications
 3. Pickle District Planning Framework

RECOMMENDATION:**That Council:**

1. **REVOKES** the Pickle District Place Plan; and
2. **PROCEEDS** with the Pickle District Planning Framework, in accordance with Schedule 2, Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, included in Attachment 3.

MAYOR COLE:

Could the report please outline in some detail Admin's investigations into point two of Council's resolution when the draft was adopted for advertising (16/05):

REQUESTS the Chief Executive Officer to investigate mechanisms through the Local Planning Framework: Pickle District that enable the Pickle District to increase the number of commercial premises that service the creative arts and cultural industries.

From the town team and community feedback generally on the future of the Pickle District, this is a key issue.

A/EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:

The report has been updated to reference how the investigations to increase the number of commercial premises that service the creative and arts industries have informed changes to the Pickle District Planning Framework (PDPF).

Prior to commencing the preparation of the PDPF, the City had worked closely to develop the Pickle District Place Plan in collaboration with the Pickle District Town Team. It was clear through the development and implementation of the place plan, and through working closely with the Town Team, that the area has a strong presence of creative arts and cultural industries.

This was reiterated in the PDPF context report, and consultation which resulted in a vision, objectives and provisions which sought creative industries above any other use. The general approach in all other frameworks has not been to promote any particular use and instead remove any barriers to land uses.

In response to community consultation and the most recent State Government changes of scope for public open space contributions; and medium density codes, based on development feasibility, Administration proposes the following changes to increase the incentive to provide commercial premises that service the creative arts and cultural industries.

- **Reducing the acceptable heights to align with current height limits**
This change will mean that only through compliance with the Development Incentive for Community Benefit will heights above seven storeys be realised.
- **Increasing the number of points for providing a commercial space for a registered enterprise within the creative arts and cultural industries**
Increasing the points for providing Priority One - Additional Criteria 1 (provision of space for creative arts and cultural industries) will incentivise this developer contribution for community benefit. This criterion has also been reordered to put it front of mind when utilising the PDPF.

CR GONTASZEWSKI:

Community benefit points – streetscape improvements, is it 10 points max, or 10 per improvement? Is there a cap?

A/EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS

To achieve maximum height, ten x 10 point improvements could be proposed. This would require justification as to why a Priority One Criteria could not be provided and would be tested against the long term financial plan to understand whether the City could maintain the new improvement.

CR GONTASZEWSKI:

Through the development of the Leederville Precinct Structure Plan we ranked development incentives for community benefit. Do you feel we've given enough thought to the ranking of development incentives in the PDPF, in relation to what the community most needs in that area?

A/EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS

The development incentives for community benefit have been prepared initially in accordance with [State Planning Policy 7.3 Residential Design Codes Volume 2](#) and subsequently with [State Planning Policy 7.2 Precinct Design](#).

The criteria that local governments can explore as suggested in the State Planning Policy, includes but is not limited to:

- *Affordable housing;*
- *Dwelling diversity;*
- *Heritage;*
- *Retention and restoration or improvement of vegetation;*
- *Economic development;*
- *Public facilities;*
- *Water Conservation;*
- *Energy efficient design;*
- *Spaces and places; and*
- *Community development.*

The Leederville Precinct Structure Plan (LPSP) addressed each of these criteria. The PDPF was prepared based on the above State Planning Policies and the LPSP. The PDPF goes further than the LPSP in that it provides a Priority for each criteria and also includes the following wording in relation to Priority One criteria:

Where a proposal includes Priority One criteria, this must be satisfied or demonstrate that there is an alternative. Where Priority One criteria is not applicable to the site the proposal may propose a combination of Priority Two and Three criteria.

As above, to reflect community feedback, the weighting for providing space for creative arts and cultural industries has been increased to further incentivise this. It has also been reordered and is now listed as Criteria 1 so as to put it front of mind when utilising the PDPF.

CR WORNER:

In relation to Action 5.6.3 seeking funding from the Perth Parking Levy, new legislation was introduced to Parliament last week to update how it's administered. Will it have an impact?

A/EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:

The State Government's introduction of new legislation proposes to improve and modernise the Perth Parking Management Act 1999 and the administration of the Perth Parking Levy (PPL). The new legislation seeks to provide more flexibility in how levy funds can be invested including:

- *funding non-transport projects that provide an economic benefit or improve urban amenity in the CBD, for example, works associated with a new Perth Convention Centre;*
- *the ability to declare ancillary areas to ensure projects that expand beyond the Perth Parking Management area can be funded from the levy (ancillary areas can only be in local governments that directly adjoin the Perth Parking Management area and on projects that are primarily located within and to the benefit of the CBD); and*
- *traffic management for events that deliver economic benefits to the CBD.*

The new legislation will have an impact and this was considered through the development of the PDPF. Action 5.6.3 references 'advocate for funding from the PPL and other funding opportunities to deliver transport and public realm improvements'. Including reference to both 'transport' and 'public realm'

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improvements' was proposed to encompass the current application of the PPL and to leverage the flexibility of the proposed new legislation. To provide additional clarity, the delivery of this action has been update to read: 'Advocate for funding from the Perth Parking Levy and other funding opportunities to deliver transport improvements and improvements that provide economic benefit or improve the public realm in the Pickle District'.

5.6 OUTCOMES OF ADVERTISING - NORTH CLAISEBROOK PLANNING FRAMEWORK

- Attachments:**
1. Summary of Submissions
 2. North Claisebrook Planning Framework - Tracked Modifications
 3. North Claisebrook Planning Framework

RECOMMENDATION:

That Council:

1. **PROCEEDS** with North Claisebrook Planning Framework, in accordance with Schedule 2, Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, included in Attachment 3.

CR GONTASZEWSKI:

Regarding last month's flightpath Scheme amendment, we discussed making a change to this framework so that the max height was in metres, has that been done? How does that fit with the previous decision?

A/EXECUTIVE MANAGER URBAN DESIGN & STRATEGIC PROJECTS:

At its 25 July 2023 Ordinary Meeting, Council endorsed Amendment 11 to create a Special Control Area for emergency flight path protection and this was subsequently forwarded to the Western Australian Planning Commission for determination. The maximum height of development impacted by the flight path, including the concrete batching plant sites, will be governed by the Local Planning Scheme, when Amendment 11 is determined by the WAPC. Referencing Amendment 11, as opposed to height in metres, will allow for development to reach the greatest potential height based on the ground level of the site in relation to the flight path. Height in metres has therefore not been included as this may limit parts of the site and reduce the overall potential of development.

Amendment 11 would limit development potential by imposing height limits between 70AHD and 90AHD. Based on this, the maximum development height that could be realistically achieved for the two concrete batching plants is approximately:

- 60 metres (18 storeys) for the Edward Street site; and
- 78 metres (22 storeys) for the Caversham Street site.

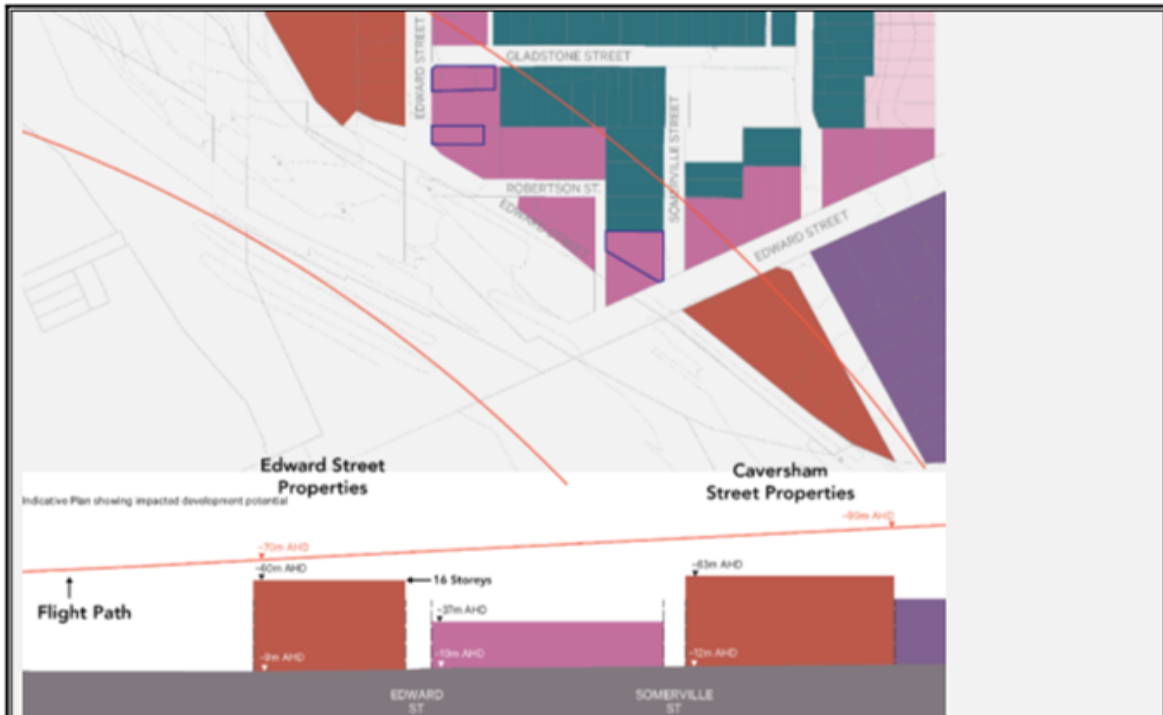


Figure 1: Height Impact Study of the Northern Corridor (Amendment 11)

The two batching plant sites are located within the Cityscape sub-precinct of the Draft North Claisebrook Planning Framework (NCPF). In the draft NCPF presented at Briefing, the Cityscape sub-precinct set a maximum height limit of 16 storeys for these sites. 16 storeys doubles the existing maximum heights set by Local Planning Policy No. 7.1.1 – Built Form.

The Cityscape 16-storey maximum height proposed for the area impacted by Scheme Amendment 11 is a conservative figure based upon Table 2.2 of the R-Codes Volume 2 (refer Figure 2) which considers developments varying these indicative heights. Based on this table, 16 storeys would lead to a development of an approximate height of 51 metres.

Table 2.2 Indicative building height

Storeys	Indicative overall building height in metres
2	9
3	12
4	15
5	18
6	21
7	24
8	27
9	30
10	33

Figure 2: Table 2.2 Residential Design Codes Volume 2

Following Briefing, the maximum heights for the Cityscape sub-precinct have been modified to remove the 16 storey reference as follows:

A2.1.3 Maximum development height: 16 storeys and subject to compliance with Clause 4.7 – Development Incentives for Community Benefit.

A2.1.3: Maximum development height is to be in accordance with the Royal Perth Hospital Helicopter Flight Path Protection Special Control Area of the Local Planning Scheme No.2 and in compliance with Clause 4.7 - Development Incentives for Community Benefit.

NCPF Figure 7 will also be modified to reflect the above.

The draft NCPF removes reference to overall meters for developments and instead set height limits at overall storeys. Table 2.2 of the R-Codes Volume 2 provides acceptable outcomes on height of storeys in metres, by applying a height of 4 metres for a ground floor and 3 metres for subsequent floors. An additional 2 metres is added for rooftop articulation. These conservative figures do not take into account higher podium levels or levels with greater ceiling heights. Removing reference to exact maximum heights in metres from the NCPF would allow a more flexible approach to redevelopment and innovation in design and ensure the development incentives for community benefit are triggered based on storeys and resultant plot ratio rather than as a result of additional storey height, which may be desired from a design perspective.

Should developments propose storeys in excess of the acceptable outcome for storeys provided in the R-Codes, applicants will need to provide a performance assessment against the relevant element objectives of the R-Codes. In addition, Mandatory Criteria 3. of Clause 4.7 Development Incentives for Community Benefits, requires applicants to demonstrate that additional storeys above the acceptable height requirement: mitigates adverse impacts to adjoining properties with regard to solar access of outdoor living areas, major openings, solar collectors or spaces such as alfresco areas, outdoor dining and pedestrian arcades.

5.7 OUTCOMES OF ADVERTISING - ARTS PLAN

- Attachments:**
1. Summary of Submissions and Tracked Modifications
 2. Arts Plan 2023-2028

RECOMMENDATION:

That Council:

1. REVOKES the Arts Development Action Plan 2018-2020; and
2. ADOPTS the Arts Plan 2023-2028, at Attachment 2.

NO QUESTIONS

5.8 OUTCOMES OF ADVERTISING - THRIVING PLACES STRATEGY

- Attachments:**
1. **Summary of Submissions**
 2. **Thriving Places Strategy 2023-2028 - Tracked Modifications**
 3. **Thriving Places Strategy 2023-2028**

RECOMMENDATION:

That Council:

1. **REVOKES** the Economic Development Strategy 2011-2016; and
2. **ADOPTS** the Thriving Places Strategy 2023-2028, at Attachment 3.

ADDITIONAL INFORMATION:

The Thriving Places Strategy 2023-2028 Implementation Framework has been updated to reference City Directorates, as opposed to individual service areas. This has been updated for consistency and aligns with the Arts Plan and Place Plans.

5.9 COMMUNITY SPORTING AND RECREATION FACILITIES FUND - JULY SMALL GRANTS ROUND APPLICATION

Attachments: Nil

RECOMMENDATION:

That Council **ENDORSES** the:

1. **Community Sporting and Recreation Facilities Fund – 2023/24 July Small Grants Round application for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:**
 - 1.1 **Priority 1 – Robertson Park Development Plan – Tennis Precinct – Multi Sports Courts conversion; and**
2. **Club Night Lights Program – 2023/24 July Small Grants Round application for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:**
 - 2.1 **Priority 1 – Robertson Park Development Plan – Tennis Precinct – Multi Sports Courts flood lighting.**

NO QUESTIONS

At 6.48pm Manager Development & Design left the meeting and did not return.

COUNCIL BRIEFING NOTES

15 AUGUST 2023

At 6:48 pm, Cr Ashley Wallace left the meeting.

5.10 MOUNT HAWTHORN YOUTH SKATE SPACE

LATE REPORT

5.11 LEASE TO ASSOCIATION FOR SERVICES TO TORTURE AND TRAUMA SURVIVORS INC (ASETTS) - NO. 286 BEAUFORT STREET, PERTH

Attachments: 1. Location Plan

RECOMMENDATION:

That Council

- 1. APPROVES a new lease of No. 286 Beaufort Street, Perth to Association for Services to Torture and Trauma Survivors Inc (ASeTTS) (ABN 83 460 231 835) on the following key terms:**

- | | |
|---|--|
| 1.1. Term: | Five (5) years |
| 1.2. Rent: | \$22,925 per annum plus GST and indexed to CPI |
| 1.3. Rent Review: | CPI on 1 July each year of the term, commencing on 1 July 2024 |
| 1.4. Premises area: | Approximately 2,226m ² (subject to survey). |
| 1.5. Outgoings: | Tenant responsibility including rates and taxes, ESL, rubbish and recycling bin charges, utilities (including scheme water, electricity and gas) and minimum level of services statutory compliance testing (including RCD, DFES and pest inspection fees and charges), building insurance applicable to the Premises. |
| 1.6. Public Liability Insurance: | Tenant responsibility – minimum of \$20 million per one claim. |
| 1.7. Building Insurance | Tenant to reimburse the City for the building insurance premium payable in respect of the Premises. If the Tenant requests the City to make a claim on the Tenant's behalf (under the building insurance policy) the City may require the Tenant to pay any excess payable in respect to that claim. |
| 1.8. Repair/maintenance : | As per maintenance schedule in the Property Management Framework. |
| 1.9. Permitted Use: | Conducting community and office activities related to the services provided by ASeTTS.
The Premises is not to be used for illegal or immoral purposes. |
| 1.10. Special conditions: | Premises condition:
a) The Tenant leases the Premises from the City on an 'as is, where is' condition.
b) The Tenant acknowledges that the Premises is in a condition that commensurate with its age and the City does not anticipate making any capital upgrades or improvements to the Premises or its surrounds. |
| 1.11. | Redevelopment or demolition:
If:
a) the City or the Minister for Lands intends to redevelop the Premises or its surrounds; or
b) the City determines that it can no longer maintain the Premises in a safe and occupiable condition, |

the City may, upon providing the tenant with a minimum of 12 months' prior notice, require the tenant to surrender its lease of the Premises.

2. **Subject to final satisfactory negotiations being carried out by the Chief Executive Officer, AUTHORISES the Mayor and Chief Executive Officer to affix the common seal and execute the lease in accordance with the Execution of Documents Policy.**

CR CASTLE:

With reference to key term 1.9 *No illegal or immoral purposes* – what is this defined as and why has it been included?

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

- *Illegal and immoral are not defined in the City's lease template. The ordinary English meaning would therefore have application which according to the Cambridge dictionary has the following meaning:*

'Illegal' means not allowed by law.

'Immoral' means morally wrong, or outside society's standards of acceptable, honest, and moral behaviour.

- *Permitted use sets out the type of business or activity that can or cannot be operated from a leased or licenced premise. This clause is standard in all of the City's occupancy agreements (management agreements, licences and leases) and has been incorporated in all occupancy agreements prior to the adoption of the Property Management Framework in 2020. The clause is included to ensure that the premises is not used for any Illegal or Immoral purposes, it is required to be included as if this were to occur this would constitute a breach of the lease and be cause for termination of the lease.*

CR HALLETT:

With reference to the public questions Why hasn't the report given any indication of the annual cost to the community of maintaining the facility? What was the net cost to the community of maintaining the facility in 2022-2023, and what is the estimated cost of maintaining it in 2023-2024?

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

The actual and estimated annual maintenance costs for the ASeTTS building are as follows:

<i>Actual maintenance cost FY 22/23:</i>	<i>\$28,733.61 (includes roof repair of \$18,000)</i>
<i>Estimated general maintenance cost FY23/24:</i>	<i>\$ 6,500.00</i>

The report has been updated to reflect the above information.

At 6:51 pm, Cr Ashley Wallace returned to the meeting.

6.1 ADVERTISING OF NEW/AMENDED POLICY - ASSET MANAGEMENT POLICY

- Attachments:**
1. Asset Management Policy - revised 2023
 2. Policy 2.2.12 - Asset Management

RECOMMENDATION

That Council **APPROVES** the revised Asset Management Policy, at Attachment 1, for the purpose of community consultation.

CR CASTLE:

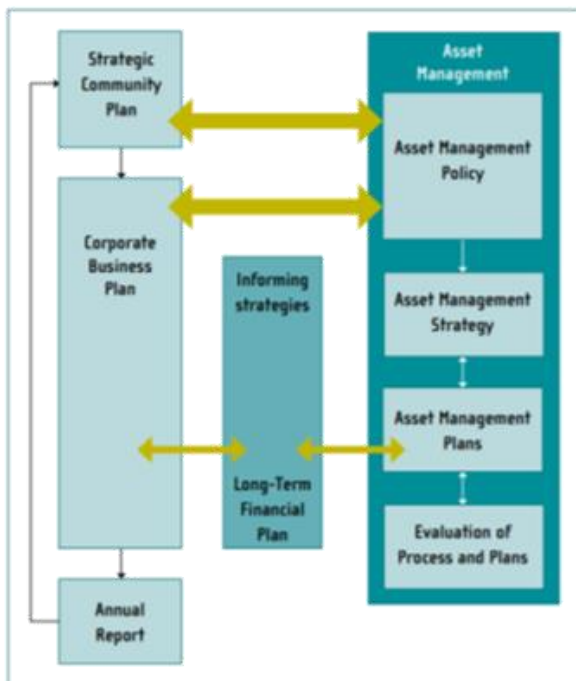
Request that an explanation of this hierarchy, why is this needed above the strategy?

EXECUTIVE DIRECTOR INFRASTRUCTURE AND ENVIRONMENT:

In 2011 as part of reforms for local government the Department of Local Government developed the Asset Management Framework and Guidelines for WA Local Governments to improve asset management capability within the local government sector (shown in Fig 1 below).

It was developed with input from the Institute of Public Works Engineering Australia, the WA Local Government Association and the Local Government Managers Association and reflects a nationally consistent approach to asset management. The City is adopting this approach as its Asset Management Framework within the revised Asset Management Policy.

FIG 1 ELEMENTS OF WA ASSET MANAGEMENT FRAMEWORK



The aim of the policy is to enhance the sustainable management of local government assets by encouraging 'whole of life' and 'whole of organisation' approaches and the effective identification and management of risks associated with the use of Assets. Having an asset management framework will enable the City to develop a process of continuous improvement in our asset management practice to adapt to changing service delivery needs of our community and the increasing integration of asset management with our strategic directions.

As detailed above the WA Local Government Asset Management Framework requires the following:

1. *Asset Management Policy – In alignment with the Strategic Community Plan the Asset Management Policy is guiding principles to consistent decision making on asset investment, and set some high level boundaries on the approach the City will take in relation to Asset Management. The Policy dictates the AM Framework.*
2. *Asset Management Strategy – now also referred to as a Strategic Asset Management Plan (WA Local Government) and details the Asset Management objectives and provides assurance to Council that the City’s management of its assets is appropriate to support current and future service delivery objectives.*
3. *Asset Management Plans – (Asset Portfolio Plans/Asset Classes) detail the levels of service and the financial forecasts and asset management activities to meet this services.*
4. *Capital Works Programs & Annual Service Area Plans – detailed works programs that come out of the Asset Management Plans and inform the yearly Capex program and Service Area delivery plans.*

A figure is shown below of the City’s proposed Asset Management Framework –



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6.3 ADOPTION OF THE PARKING LOCAL LAW 2023

- Attachments:
1. Parking Local Law 2023 (Clean Version) - Formatted
 2. Parking Local Law 2023 - Tracked changes
 3. Parking Local Law 2023 - DLGSC comments
 4. Parking local law 2023 public comments

RECOMMENDATION:**That Council:**

1. **GIVES NOTICE** that the purpose of the Parking Local Law 2023 is to provide for the regulation, control and management of parking and vehicles within the local government;
2. **GIVES NOTICE** that the effect of the Parking Local Law 2023 is to ensure that any person parking a vehicle within the City of Vincent is to comply with these provisions; and
3. **MAKES BY ABSOLUTE MAJORITY** the Parking Local Law 2023 at Attachment 1, in accordance with section 3.12(4) of the *Local Government Act 1995* subject to the Chief Executive Officer:
 - 3.1 publishing the *Parking Local Law 2023* in the Government Gazette in accordance with s3.12(5) of the *Local Government Act 1995* and providing a copy to the Minister for Local Government; and
 - 3.2 following Gazettal, providing local public notice in accordance with s3.12(6) of the *Local Government Act 1995*, and providing a copy of the law and Explanatory Memorandum signed by the Mayor and Chief Executive Officer to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.

NO QUESTIONS

At 7.02pm Project and Strategy Officer left the meeting and did not return.

6.4 TENDER - ESCOOTER SHARED SCHEME TRIAL

Attachments:

1. E-Scooter-Shared-Services-Discussion-Paper
2. Proponent 1 - Confidential
3. Proponent 2 - Confidential

RECOMMENDATION:

That Council:

1. **SUPPORTS** a twelve-month trial period for an e-scooter share system with the proponents (as shown in Confidential Attachment 2 and 3); and
2. **REQUESTS** the CEO to provide a report to Council within nine months of practical operation of the trial assessing its impacts and whether an extension of the permit will be issued.

MAYOR COLE:

Is there an option to align the trial period with City of Perth? Scooters make sense when they link up across the boundary to the city. CoP commenced at two years, so would be more than 12 months but less than 2 yrs.

MANAGER ENGINEERING:

The Request For Proposal confirms that the proponents have provided their submissions based on a 1 year plus 2 x 1 year extensions (subject to satisfactory performance and mutual agreement). The CEO can issue a permit which has the flexibility to amend the length of the permit which can align with the City of Perth.

Administration's recommendation has been changed to reflect the practical opportunity to align term and option periods with that of the City of Perth e-scooter scheme.

CR GONTASZEWSKI:

4 trips a day seems high, where did this come from? What is success? Any actual numbers would be good

MANAGER ENGINEERING:

The Proponents have indicated an amount of revenue to the City of Vincent which is calculated to average 4 trips per day. Administration is unable to accurately predict the likely numbers of trips or revenue at this time. Predictions are based on the City of Perth feedback which has been general and not specific in respect to numbers of trips and revenue derived.

CR HALLETT:

1. the report refers to the Perth trial being successful. Can admin provide links in report where this has been stated?
2. Perth Trial had strong comments about only having one provider can you explain why now 2 being considered?
3. Has there been any scoping of potential parking locations in town centres, how will this work with alfresco dining?

MANAGER ENGINEERING

Please refer to the link to City of Perth public Statement [Message from the Lord Mayor | City of Perth](#)

ESCOOTERS HIRE SCHEME ROLLS INTO THE CITY

The City of Perth's e-scooter trial has got off to a hugely successful start. Both providers, Bird (blue) and Neuron (orange) are reporting very strong patronage and very few incidents.

We are well aware of community conversations around e-scooter safety and for that reason this is not a space we have rushed into.



Our trial is measured and cautious. It is absolutely safety first. And we have benefited from technology advancements which mean there are even more mechanisms in place (like mandatory helmets, speed restrictions and geo-fencing) to ensure a safe experience for riders and fellow road or path users.

You can read more about the [trial here](#).

There are currently two proponents operating within the City of Perth and this will build strong synergies throughout the Inner City local governments when in operation.

Having two proponents provides value for money and allows the ability to address any poor performance if there was reasons to do so during the trial period.

CR LODEN:

Foreshadow an amendment to use funds for transport infrastructure, cash in lieu reserve or otherwise other reserve for infrastructure?

EXECUTIVE DIRECTOR INFRASTRUCTURE AND ENVIRONMENT:

Amendment prepared.

6.5 RFT IE258/2023 CLEANING SERVICES

Attachments: 1. Evaluation Summary - Confidential

RECOMMENDATION:

That Council:

- 1. NOTES the outcome of the evaluation process for Tender IE258/2023 Cleaning Services; and**
- 2. ACCEPTS the tender submission of Iconic Property Services Pty Ltd for both portions of Tender IE258/2023 Cleaning Services.**

NO QUESTIONS

6.6 RFT IE252/2023 LEEDERVILLE OVAL GRANDSTAND ROOF REPAIR

Attachments: 1. Evaluation Summary - Confidential

RECOMMENDATION:

That Council:

1. **NOTES** the outcome of the evaluation process for Tender IE252/2023 Leederville Oval Grandstand Roof Repair;
2. **ACCEPTS** the tender submission of Kilmore Group for Tender IE252/2023 Leederville Oval Grandstand Roof Repair; and
3. **AUTHORISES** the CEO to submit a Phase 4 Work Schedule project nomination for the Leederville Grandstand roof renewal to be part funded by the LRCI program of \$270,557.

NO QUESTIONS

At 7.12pm Manager City Buildings & Asset Management left the meeting and did not return.
(

7.1 PRELIMINARY FINANCIAL STATEMENTS AS AT 30 JUNE 2023

Attachments: 1. Preliminary Financial Statements as at 30 June 2023

RECOMMENDATION:

That Council RECEIVES the Financial Statements for the month ended 30 June 2023 as shown in Attachment 1.

NO QUESTIONS

COUNCIL BRIEFING NOTES

15 AUGUST 2023

7.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 01 JUNE 2023 TO 30 JUNE 2023

- Attachments:
1. June 2023 - Payment by EFT and Payroll
 2. June 2023 - Payments by Direct Debit
 3. June 2023 - Payments by Cheque

RECOMMENDATION:

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 June 2023 to 30 June 2023 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll	\$9,388,407.63
Cheques	\$649.80
Direct debits, including credit cards	\$340,530.40
Total payments for June 2023	\$9,729,587.83

NO QUESTIONS

7.3 INVESTMENT REPORT AS AT 30 JUNE 2023

Attachments: 1. Investment Statistics as at 30 Jun 2023

RECOMMENDATION:

That Council NOTES the Investment Statistics for the month ended 30 June 2023 as detailed in Attachment 1.

NO QUESTIONS

7.4 ADVERTISING OF AMENDED POLICY - CUSTOMER SERVICE COMPLAINTS POLICY

Attachments: 1. Complaint Management Policy - DRAFT

RECOMMENDATION

That Council **APPROVES** the proposed amendments to the Customer Service Complaints Policy, at Attachment 1, for the purpose of community consultation.

CR GONTASZEWSKI:

In relation to the complaints, it talks in 1 paragraph about CEO or delegate having responsibilities and then in the next paragraph it talks about senior employees, clarify who has roles under this policy, and whether more clarity could be provided in the documents around the role of the CEO?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT

The draft Policy has been amended to clarify that it is the CEO, or their delegate, who will determine whether the City will restrict or withhold the provision of service to an unreasonable or vexatious complainant.

CR GONTASZEWSKI:

In the definitions, there is a definition for vexatious complainant and also an unreasonable complainant. The defined term of unreasonable complainant is utilised later in the policy where it talks about unreasonable complainant conduct, but couldn't see another use of the defined term vexatious complainant, just wondered if that was meant to be captured somewhere? Would be interesting to know what the need to define them is in terms of the action and direction that is provided within the policy and whether there is a tiered approach, potentially, according to if you are one or not the other?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT

Both vexatious and unreasonable complaints are managed in the same way. The Draft Policy has been amended to further clarify this.

7.5 DUAL NAMING OF WARNDOOLIER / BANKS RESERVE

Attachments: 1. Banks Reserve Master Plan

RECOMMENDATION:

That Council **APPROVES** the proposed dual naming of Warndoolier / Banks Reserve for the purpose of advertising.

MAYOR COLE:

Checking to see if Admin received advice from Landgate on whether advertising both co-naming and renaming outright could be put to community consultation as options?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

Landgate have advised that we could consult with the community on both dual naming and renaming options.

We would need to demonstrate community support for the option we decide to apply for.

At 7.18pm Lisa left

At 7.19pm Rhys left

8.1 ADVERTISING OF AMENDED POLICY NO. 4.2.12 - ADVISORY GROUPS

- Attachments:**
1. Policy No. 4.2.12 - Advisory Groups (Current)
 2. Policy No. 4.2.12 - Advisory Groups - (marked up)
 3. Advisory Groups Policy - Draft

RECOMMENDATION

That Council **APPROVES** the proposed amendments to the Advisory Groups Policy, at Attachment 1, for the purpose of community consultation.

MAYOR COLE:

Has Administration considered broadening this Policy to include the establishment and operation of Community Panels? Given discussion around how our Community Engagement Framework is best engaging with community members, if Advisory Groups are achieving this on their own and the need for a variety of approaches, this could be worthwhile?

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

Community Panels are contemplated under the City's Community and Stakeholder Engagement Policy and where required can be used as a means of consultation. Where matters are presented to Council and it is considered that the project would benefit from Engagement by Community Panel the Council resolution could specify this requirement.

Further Clause 1.1. of the amended policy sets out the instances where Council may resolve to establish an Advisory Group and includes at Clause 1.1 (C) states to: support to the City, in regard to strategic, special interest and/or operational activities.

CR GONTASZEWSKI:

The existing policy refers to the Chairperson being appointed by Council, and is generally a Councillor how is this to be managed in the new policy?

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

A new provision reflecting the requirement for the advisory group members and chairperson to be appointed by Council has been inserted at clause 2.3

CR GONTASZEWSKI:

Previous policy referred to need to have an administration staff member assigned, to ensure delivery of actions is this the place for it?

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

The template terms of reference would deal with members of committees and would set out which particular positions within Administration would be involved with the committee. The Terms of Reference with the members would form part of the appointment of committees.

CR GONTASZEWSKI:

What would be the tenure of the advisory group members? The existing policy refers to two years?

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

Clause 2.1 of the policy states that this will be established through the Terms of Reference which is approved by Council. As the Advisory Group may exist for a particular purpose and may not be required for two years it is considered more appropriate that the applicable terms of reference define the purpose of the group and identify the required tenure.

8.2 INFORMATION BULLETIN

- Attachments:**
1. Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 13 July 2023
 2. Statistics for Development Services Applications as at the end of July 2023
 3. Register of Legal Action and Prosecutions Monthly - Confidential
 4. Register of State Administrative Tribunal (SAT) Appeals - Progress report as at 18 August 2023
 5. Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current
 6. Register of Applications Referred to the Design Review Panel - Current
 7. Project on a Page - Beatty Park Leisure Centre 12m and 30m tile renewal
 8. Register of Petitions - Progress Report - July 2023
 9. Register of Notices of Motion - Progress Report - July 2023
 10. Register of Reports to be Actioned - Progress Report - July 2023
 11. Council Workshop Items since 27 June 2023
 12. Council Meeting Statistics
 13. Council Briefing Notes - 18 July 2023

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated August 2023.

CR GONTASZEWSKI:

What has changed since this was last provided, what is the project health, on time, etc?

EXECUTIVE DIRECTOR INFRASTRUCTURE & ENVIRONMENT:

In May 2022 Administration was alerted to the delamination of the tiles in the 30m and 12m outdoor pools and a business case was developed to seek future capital funding for this project. Based on previous experience it was anticipated that the delamination would worsen.

The project on a page (POAP) was developed in conjunction with this business case (dated 3 June 2022). As the annual budget for 2022/2023 and capital works program was already endorsed by Council this project was put forward as a consideration in the mid-year budget review and as noted on the POAP, if commenced immediately, could be delivered by mid 2023.

However, based on the delivery of the indoor pool renewal it was strongly recommended within the business case that the same specialised tiling methodology be applied, in conjunction with other recommendations in a report by consultant - Geoff Ninnes and Fong & Associates. Therefore the project required preliminary investigations and the engagement of a specialised engineer to assist with the development of tender specification.

Due to the timing of this process, it was recommended in the 2022/2023 mid-year review to allocate \$50,000 from the BPLC changeroom project to commence these preliminary project design/preparations and allocate \$800,000 in 2023/2024 capital works for the pool tiling project delivery. This would also allow the City to communicate and time the works in an effort to minimise impact on the current seasonal bookings/users.

The POAP has been updated to reflect the project delivery timeframes (in alignment with this year's endorsed capital works program) and the project budget/costs have also been updated to reflect the tender award amount, plus project contingency, within budget to allow for any unexpected variations particularly coming out of the initial sub-surface investigations.


The marked up version of the PoaP is attached.

ADDITIONAL INFORMATION

Various matters on the SAT Register have been updated in the additional information

COUNCIL BRIEFING NOTES

15 AUGUST 2023

 CITY OF VINCENT		<h1>PROJECT ON A PAGE</h1>		Project Size Large	Start Date 15/06/2023 August 23	SCP Category 	Accessible City Connected Community Thriving Place Innovative and Accountable												
Project Name: BPLC 12m & 30m Pool Tile Renewal		Project Board: BPLC PROJECT Board		Project Manager: Brian Marr Coordinator Projects BPLC															
Project Code (CBP): JCEP Strategic Project No. 8, 258/2023 – Revised 28/07/2023		Accountable Executive Sponsor: TBA		Service Area: BPLC															
Project Description: Replace the falling tiles in the 12m and 30m Pools at BPLC to mitigate structural damage and improve public safety.		Expenditure Type: TBA		Contract & Record No.: SC3475 PMP SharePoint 2278BPool tiling															
Objectives & Scope		The extent of the proposed works to the 12m and 30m pools will include but are not limited to the following deliverables - <ul style="list-style-type: none"> Prepare both the 12m and 30m pool's surfaces by removing the existing tiles and associated render back to the original pool structure including both raised hob ends east and west. In addition, wetdeck tiles and steel support fixtures are to be removed along with lane anchor points and pool entrance ladders. Pool gutter surfaces to be prepared for waterproofing to approved product standards. The entire pool structure, including gutters, are to be scanned for structural defects, inspected for steel corrosion, and certified by a qualified engineer. All metallic pool fixtures are to be earthed and approved by a licensed electrician. In preparation for the retiling of both 12m and 30m pools, the interiors shall be prepared within the guidelines set out in the Metz tile specifications in association with Geoff Nannes Feng and Associate's recommendations. All expansion control joints are to be recessed back to the original structure in preparation for replacement with an approved product. 		Project Success Is... <ul style="list-style-type: none"> Complete all deliverables within the allocated budget and timeframe. Minimise the negative impact on patrons using the facility. Reduction in the cost of both, reactive maintenance and the general operations of the asset Provide the ratepayers, general community and regular hires with a safe and fit for purpose amenity. 															
Estimated Timeframe: 12 weeks (4 months)		Benefits <ul style="list-style-type: none"> Full asset renewal intervening before failure and reducing the risk of injury to patrons and staff Reduction in reactive maintenance. Providing an ongoing Level of Service in line with the expectations of the community and regular pool hires (2 water polo clubs, synchronized swimming club, and underwater hockey club). Lower cost of chemical usage (Operating costs). 		Key Stakeholders (Internal and external) <ul style="list-style-type: none"> City residents / ratepayers City of Vincent (Council) City of Vincent Project Board BPLC management Sporting associations (water polo, underwater hockey, Synchronised swimming) Community in general Successful contractor 															
Project Estimated Cost: \$700,000.00 \$547,700.00																			
Contingency: \$100,000.00 \$100,000.00																			
Total Expenditure: \$800,000.00 \$647,700.00																			
Sensitivity Analysis: Indicate the confidence level of your estimate (i.e. +/- 20% and provide factors to be considered)		-5%																	
Total FTE cost (estimated): \$25,000.00																			
Number of FTE: 1																			
Total Project Cost (ex. GST): \$825,000.00 (\$772,700)																			
Account No. (Finance to allocate): TBA																			
Project Deliverables / Milestones <i>(Optional Phasing and Gantt Charts available)</i>		MuSCoW Priority (M, S, C, W)		Year 1												Year 2	Year 3	Year 4	Outer Years
				Budget (\$)															
1. Planning Complete																			
2. Finance and Procurement Complete																			
3. Council Approval Complete																			
4. Project Initiation																			
5. Project Delivery (2023 if procurement and approvals push the project commencement date past the start of October)																			
6. Closeout Report																			
				Total															
				\$776,000.00 (\$727,900)															
Risks (what could happen): <ul style="list-style-type: none"> Both swimming pools will continue to fail, adding to the cost of the renewal Public safety will be compromised 		Issues (what has been identified): <ul style="list-style-type: none"> Tiles are delaminating from both 12m and 30m pools Public and staff safety issues identified 		Risks and Issues <ul style="list-style-type: none"> Swimming pools will be decommissioned Significant corrosion damage to internal pool steel and structure 															

COUNCIL BRIEFING NOTES**15 AUGUST 2023**

At 7.30pm the livestream was stopped to discuss confidential item 11.1 Annual CEO Performance Review 2022-2023 and Key Performance Indicators 2023-2024

At 7.31pm Manager Engineering left the meeting and did not return.

At 7.42pm Manager City Buildings & Asset Management left the meeting and did not return

5 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

6 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES

Nil

7 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED

11.1 ANNUAL CEO PERFORMANCE REVIEW 2022-2023 AND KEY PERFORMANCE INDICATORS 2023-2024

NO QUESTIONS
