



**CITY OF VINCENT**

# **NOTES**

**Council Briefing**

**16 August 2022**

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**NOTES OF CITY OF VINCENT  
COUNCIL BRIEFING  
HELD AS E-MEETING AND AT THE  
ADMINISTRATION AND CIVIC CENTRE,  
244 VINCENT STREET, LEEDERVILLE  
ON TUESDAY, 16 AUGUST 2022 AT 6.00PM**

|                       |  |   |
|-----------------------|--|---|
| <b>PRESENT:</b>       | <p>Mayor Emma Cole<br/>Cr Susan Gontaszewski<br/>Cr Alex Castle<br/>Cr Jonathan Hallett<br/>Cr Dan Loden<br/>Cr Ashley Wallace<br/>Cr Suzanne Worner<br/>Cr Ron Alexander<br/>Cr Ross Ioppolo</p>                          | <p>Presiding Member<br/>South Ward<br/>North Ward<br/>South Ward<br/>North Ward<br/>South Ward<br/>North Ward<br/>North Ward<br/>South Ward</p>   |
| <b>IN ATTENDANCE:</b> | <p>David MacLennan<br/>Peter Varris<br/><br/>Virginia Miltrup<br/><br/>Joslin Colli<br/><br/>Jayde Robbins<br/><br/>Yvette Plimbley<br/><br/>Luke McGuirk<br/>Tara Gloster<br/><br/>Rhys Taylor<br/><br/>Wendy Barnard</p> | <p>Chief Executive Officer<br/>A/Executive Director Infrastructure &amp; Environment<br/>Executive Director Community &amp; Business<br/>A/Manager Development &amp; Design (left at 7.18pm, after Item 5.8)<br/>Manager City Buildings &amp; Asset Management (electronically) (left at 7.28pm after Item 6.2)<br/>Manager Waste and Recycling (electronically) (left at 7.40pm, after Item 6.3)<br/>Manager City Engineering<br/>Manager Policy and Place (left at 7.18pm, after Item 5.8)<br/>Executive Manager Financial Services (left at 7.50pm after Item 8.1)<br/>Council Liaison Officer</p> |
| <b>Public:</b>        | Approximately five members of the public.  |   |

## **1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY**

The Presiding Member, Emma Cole, declared the meeting open at 6.00pm and read the following Acknowledgement of Country statement:

“The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past, present and emerging.”

## **2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE**

Nil

## **3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS**

The following is a summary of questions and submissions received and responses provided at the meeting. This is not a verbatim record of comments made at the meeting.

### **3.1 Daniella Mrdja of Perth – Item 5.2**

- Stated that she is from Urbanista Town Planning

- Spoke in support of the recommendation on behalf of the landowners
- Mentioned the development is in the Boulevard character area, but is not a heritage area, so approval for demolition is not required
- The original plans were advertised and received 7 objections and 5 letters of support. The objections were mainly regarding the upper floor setback and the bulk and scale of the development as presented to the street.
- The plans were updated following the feedback so the DRP Heritage expert has given the development their full support, and the number of public objections has fallen from 7 to 3
- The development style is sympathetic to other houses in the character area, and is in compliance with the City's policies and the R Codes
- Encouraged Council to approve the application

### 3.2 **Barbara Abbott of North Perth – Item 6.4**

- Spoke against the recommendation
- Requested that Council listen to the residents, as they have been dealing with the issue for around 15 years
- Stated that driver behaviour is the issue, as drivers ignore the stop signs, and drive through them at speed, and often on the wrong side of the road
- Stated that the consultation comments are not accurate
- Encourages Council not to accept the recommendation

### 3.3 **Geraldine Box of North Perth - Item 6.4**

- Spoke against the recommendation
- Stated that the report contains some discrepancies, such as the number of respondees varies, 85 in one part of the report and 83 in another part
- Mentioned that the report states that 77% of respondees were against, but the numbers provided don't match that figure. Based on 83 people there is 55% against, 45% in support of the diversion
- Stated that the 13 residents listed as N/A are not explained
- Mentioned that the report notes that there will be a negative impact on the road network and there is a lack of community support. This has not been demonstrated in the report, there is no traffic count data
- Stated that there is a negative impact on Alma Rd and Leake noise from trucks going through the speed bumps
- Encouraged Council to reject the recommendation and instead recommend the 12 month trial go ahead as soon as possible, with the implementation of the 40kmh zone for the area

There being no further speakers, Public Question Time closed at approximately 6.12pm.

## 4 **DECLARATIONS OF INTEREST**

- 4.1 Mayor Emma Cole declared an Impartiality and potential Financial interest in Item 5.2 No. 72 (Lot: 258; Plan: 3642) The Boulevard, Mount Hawthorn - Proposed Single House. The extent of her interest in this matter is that she has family members living in a residence on The Boulevard.

Given the close association of this family relationship, she sought additional advice from the WA Local Government Association to clarify the potential extent of her interest, and a financial interest may be possible or perceived.

On this basis, she will not participate in the debate or vote on this matter.

- 4.2 Cr Ross Ioppolo declared a financial interest in Item 11.1 Claim for Reimbursement – Legal Costs. The extent of his interest is that he stands to benefit financially from approval of this recommendation. He will not participate in the debate or vote on this matter.

At 6.12pm Mayor Cole left the meeting due to a previously declared financial interest. Cr Gontaszewski took the Chair.

**5.2 NO. 72 (LOT: 258; PLAN: 3642) THE BOULEVARDE, MOUNT HAWTHORN - PROPOSED SINGLE HOUSE**

**Ward: North**

**Attachments:**

1. Consultation and Location Map
2. Development Plans
3. Summary of Submissions - Administration's Response
4. Summary of Submissions - Applicant's Response
5. Determination Advice Notes
6. Superseded Development Plans
7. Applicant's Design Principles Assessment for Northern Elevation of Upper Floor

**RECOMMENDATION:**

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, APPROVES the application for a Single House at No. 72 (Lot: 258; Plan: 3642) The Boulevarde, Mount Hawthorn in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 5:

**1. Development Plans**

This approval is for a Single House as shown on the approved plans dated 19 July 2022. No other development forms part of this approval;

**2. Boundary Walls**

The surface finish of boundary walls facing an adjoining property shall be of a good and clean condition, prior to the occupation or use of the development, and thereafter maintained, to the satisfaction of the City. The finish of boundary walls is to be fully rendered or face brick, or material as otherwise approved, to the satisfaction of the City;

**3. External Fixtures**

All external fixtures, such as television antennas (of a non-standard type), radio and other antennae, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive to the satisfaction of the City;

**4. Colours and Materials**

The colours, materials and finishes of the development shall be in accordance with the details and annotations as indicated on the approved plans which forms part of this approval;

**5. Visual Privacy**

Prior to occupancy or use of the development, all privacy screening shown on the approved plans shall be installed and shall be visually impermeable and is to comply in all respects with the requirements of Clause 5.4.1 (Visual privacy) of the Residential Design Codes Volume 1 deemed-to-comply provisions, to the satisfaction of the City;

**6. Landscaping**

All landscaping works shall be undertaken in accordance with the approved plans dated 19 July 2022;

**7. Stormwater**

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve;

**8. Sight Lines**

**8.1 Walls, fences and other structures truncated or reduced to no higher than 0.75 metres within 1.5 metres of where The Boulevard and Larne Street intersect and Larne Street and the right of way intersect, with the exception of:**

- One pier with a maximum width of 0.4 metres x 0.4 metres and height of 1.8 metres, with decorative capping permitted to 2.0 metres;
- Infill that provides a clear sight line; and
- If a gate is proposed:
  - When closed: a minimum of 50 percent unobstructed view;
  - When open: a clear sightline;

Unless otherwise approved by the City of Vincent; and

**8.2 Walls, fences and other structures truncated or reduced to no higher than 0.75 metres within 1 metre of where the driveway meets the right of way;**

**9. Car Parking and Access**

**9.1 The layout and dimensions of all driveways and parking areas shall be in accordance with AS2890.1; and**

**9.2 All driveways, car parking and manoeuvring area(s) which form part of this approval shall be sealed, drained, paved and line marked in accordance with the approved plans prior to the first occupation of the development and maintained thereafter by the owner/occupier to the satisfaction of the City;**

**10. Minor Projections**

The eaves to the northern elevation of the dwelling shall project no more than 0.75 metres into the setback area, in accordance with Clause 5.1.3 C3.1 (Lot boundary setback) of the Residential Design Codes Volume 1; and

**11. Existing Crossover Removal**

Prior to the first occupation of the development, the crossover to Larne Street shall be removed and the verge and kerb made good to the satisfaction of the City, at the applicant/owner's expense.

**CR LODEN:**

Is there potential for additional verge trees to be provided?

**A/MAGER DEVELOPMENT AND DESIGN:**

*Yes, two additional trees can be incorporated within the Larne Street verge.*

*Condition 6.2 has been added as follows:*

*Prior to occupation or use of the development, two new verge trees (Melaleuca viridiflora) shall be planted within the Larne Street verge adjacent to the subject site, at the expense of the applicant/owner, to the satisfaction of the City.*

At 6.20pm Mayor Cole returned to the Meeting and resumed the Chair.

**6.4 OUTCOME OF 12 MONTH DIAGONAL DIVERSION TRIAL/PROPOSED REDUCTION OF SPEED LIMIT WITHIN AREA BOUNDED BY CHARLES, FITZGEARLD, ANGROVE AND VINCENT STREETS**

**Attachments:**

1. Consultation Comments
2. Online Survey

**RECOMMENDATION:**

That **COUNCIL:**

1. **NOTES** the outcome of the consultation in regard to:
  - 1.1 a proposed 12 month trial of a 'diagonal diversion' at the intersection of Alma Road and Leake Street,
  - 1.2 the proposed reduction of the speed limit to 40 kph on local roads within the area bounded by Charles, Fitzgerald, Angove and Vincent Streets; and
2. **NOT PROCEED** with the 12 month trial of the 'diagonal diversion' (closure) of Leake Street and Alma Road, North Perth; and
3. **ENDORSES** progression of a formal application to Main Roads Western Australia (MRWA) for the approval of a 40km/h zone in North Perth area bounded by Charles Street (West), Angove Street (North), Fitzgerald Street (East) and Vincent Street (South); and
4. **ENDORSES**, subject to MRWA approval, Administration to progress the project with MRWA and commence preparation of the signage plans and engagement with the community to advertise the speed zoning changes, noting that this will need to be completed prior to the formal enactment of the new speed zones.

**MAYOR COLE:**

Suggested that the heading should be updated to read outcome of advertising.

**MANAGER ENGINEERING:**

*This has been amended in the report.*

**MAYOR COLE:**

Desktop study – Could a simple diagram to show flow of traffic to Coles and travel North and South be provided.

**MANAGER ENGINEERING:**

*The report has been amended to include this as an attachment.*

**MAYOR COLE:**

Can the information provided by the Manager to Council Members via email earlier today be included in the report? In respect to a Long plateau – what is the cost compared to the diagonal diversion trial. Can street location of respondents be provided to Council Members – just for the diversion? Information on successful diversions info would be helpful. Can the community consultation feedback be clarified to address the concerns raised in the public gallery?

**MANAGER ENGINEERING:**

*Details are now within the report, noting there is no traffic data at short notice to determine if successful diversions have been carried out. To my knowledge, closures within Local Distributor Roads, connecting two District Distributor Roads would likely not occur but not impossible to either close or partly close (left turn only) such Roads following extensive traffic studies and MRWA approval.)*

**CR GONTASZEWSKI:**

Can the briefing notes include an assessment of suitability of 4-way plateau? Reasons other treatments have been discounted? Can traffic counts, including commercial traffic, over a couple of year, be included in briefing notes/report?

**MANAGER ENGINEERING:**

*Details are now within the report.*

**CR CASTLE:**

Outline of how you anticipate the trial diversion will be implemented. Would the infrastructure be installed and then removed or is it more likely to be temporary barriers?

Requested some clarity on the consultation numbers.

**MANAGER ENGINEERING:**

*Will include in the report – recommend kerbing, brick paving, soft landscaping. If the trial is successful, it will be kept in place, if not then the City would need to remove the infrastructure and reinstate what was there previously.*

**CR HALLETT:**

Commercial parking in the laneway, can this be investigated

**MANAGER ENGINEERING:**

*The complaint has been directed to the Rangers Team for investigation. Rangers have just increased their patrols of the area and will deal with any issues that arise”.*

**CR LODEN:**

Can the report clarify consultation results % - 77% ? Can a map be provided as to which streets? Why was this not taken to the STAG?

**MANAGER ENGINEERING:**

*The report will be amended to clarify consultation outcomes. The matter will be referred to the next Sustainability and Transport Advisory Group.*

**CR LODEN:**

Check if it is possible to do a 6-week trial? How will reduction in speed affect traffic volume?

**MANAGER ENGINEERING:**

*Will include advice in the Report.*

**CR LODEN:**

If Council wanted to continue with a trial, do we need to do one or the other, 40kmh and diagonal diversion, or can you choose one? Please draw up an alternative recommendation.

**MANAGER ENGINEERING:**

*(The Diagonal Diversion Closure trail and the 40kmh speed reduction are separate items. The 40kmh can be completed independently ((next step is apply to MRWA)) and the Diagonal Diversion Closure will either not go ahead as originally recommended or be amended to something slightly different. There are 4 different recommendation items, these maybe voted on individually and remembering item 1 is only for noting.)*



**5.1 NO. 357 (LOT: 3; D/P: 1879) LORD STREET, HIGHGATE - PROPOSED MIXED USE DEVELOPMENT****Ward:** South

- Attachments:**
1. Consultation and Location Map
  2. Development Plans
  3. Shading, Solar and Ventilation Analysis
  4. Acoustic Report
  5. Environmentally Sustainable Design Report
  6. Waste Management Plan
  7. Summary of Submissions - Administration's Response
  8. Summary of Submissions - Applicant's Response
  9. Design Review Panel Minutes 20 April 2022
  10. Determination Advice Notes

**RECOMMENDATION:**

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, APPROVES the application for Mixed Use Development at No. 357 (Lot: 3; D/P: 1879) Lord Street, Highgate, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 10:

**1. Development Plans**

This approval is for Mixed Use Development as shown on the approved plans dated 4 July 2022. No other development forms part of this approval;

**2. Use of Commercial Tenancy**

This approval is for a Restaurant/Café as defined in the City of Vincent Local Planning Scheme No. 2:

*Restaurant/Café means premises primarily used for the preparation, sale and serving of food and drinks for consumption on the premises by customers for whom seating is provided, including premises that are licensed under the Liquor Control Act 1988;*

**3. Boundary Walls**

The surface finish of boundary walls facing adjoining property shall be of a good and clean condition, prior to the occupation or use of the development, and thereafter maintained, to the satisfaction of the City. The finish of boundary walls is to be fully rendered or face brick, or material as otherwise approved, to the satisfaction of the City;

**4. Visual Privacy**

Prior to the occupation or use of the development, all privacy screening devices shown on the approved plans shall be installed in accordance with the details and annotations indicated on the approved plans, the satisfaction of the City;

**5. Colours and Materials**

Prior to the occupation or use of the development, the colours, materials and finishes of the development shall be in accordance with the details and annotations as indicated on the approved plans which forms part of this approval, and thereafter maintained, to the satisfaction of the City;

**6. Landscaping**

**6.1** A detailed landscape and reticulation plan for the development site and adjoining road verge, to the satisfaction of the City, shall be lodged with and approved by the City prior to commencement of the development. The plan shall be drawn to a scale of 1:100, be generally in accordance with the landscaping plans dated 4 July 2022 and show the

following:

- The location and type of existing and proposed trees and plants;
- Areas to be irrigated or reticulated;
- The provision of a minimum 10.4 percent deep soil areas, as defined by the Residential Design Codes Volume 2;
- The provision of a minimum of 6.6 percent on structure planting areas surrounding the roof terraces in accordance with the location and dimensions in the approved plans; and
- The provision of a minimum of 16 trees contributing towards canopy coverage within the deep soil and on structure planting areas provided. The tree species are to be in accordance with the City's recommended tree species list;

6.2 All works shown in the plans as identified in Condition 6.1 above shall be undertaken in accordance with the approved plans to the satisfaction of the City, prior to occupancy or use of the development and maintained thereafter to the satisfaction of the City, at the expense of the owners/occupiers; and

6.3 Prior to occupation or use of the development, two new verge trees shall be planted within the Broome Street verge adjacent to the subject site, at the expense of the applicant/owner, to the satisfaction of the City. The species of the new street trees shall be *Jacaranda mimosaeifolia* (Jacaranda) and they shall be a minimum of 35 litre capacity;

## 7. Car Parking, Access and Bicycle Facilities

7.1 Prior to occupation or use of the development, one visitor parking space, eight multiple residential parking spaces and one commercial tenancy parking space, shall be provided on site and are to be permanently marked for the exclusive use of visitor, multiple dwelling, and commercial tenancy parking in accordance with Australian Standard AS2890.1;

7.2 All driveways, car parking and manoeuvring area(s) which form part of this approval shall be sealed, drained, paved, line marked and allocated in accordance with the approved plans and with Australian Standard AS2890.1, prior to the occupation or use of the development and maintained thereafter by the owner/occupier to the satisfaction of the City; and

7.3 Prior to the occupation or use of the development, a minimum of two short-term bicycle parking bays and four long-term bicycle parking bays shall be provided on site in accordance with the approved plans to the satisfaction of the City. The design and construction of the bike bays shall be in accordance with Australian Standards AS2890.3: 2015 Parking Facilities Part 3: Bicycle Parking;

## 8. Building Design

8.1 The Restaurant/Café shall maintain an active and interactive relationship with Lord Street and Broome Street during the hours of operation, to the satisfaction of the City. Darkened, obscured, mirrored or tinted glass, roller shutters or the like are prohibited. Curtains, blinds and other internal treatments that obscure the view of the internal area from Lord Street and Broome Street are not permitted to be used during the hours of the Restaurant/Café's operation;

8.2 Ground floor glazing and/or tinting to the Restaurant/Cafe shall be a minimum of 70 percent visually permeable to provide unobscured visibility. Darkened, obscured, mirrored or tinted glass or other similar materials as considered by the City are prohibited;

8.3 All external fixtures, such as television antennas (of a non-standard type), radio and other antennae, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive to the satisfaction of

the City;

8.4 Meter boxes and fire boosters shall be located behind the street setback area, not be visible from the street and where integrated into the building designed and located so as not to be visually obtrusive to the satisfaction of the City; and

8.5 The awning, outdoor terrace, balustrading and other structures located within the Lord Street Other Regional Road reservation shall be designed to be of a temporary nature and removable, and shall be removed at the time when the reserved land is required for the upgrading of the regional road, at expense of the owners/occupiers if required;

#### 9. Acoustic Report

Prior to issue of a Building Permit, the submitted acoustic report (Acoustic Consultants Australia, 1 July 2022) shall be updated to demonstrate compliance with the City's Sound Attenuation Policy No. 7.5.21, namely in relation to Section 4.4 and demonstrating that all mechanical plant / equipment proposed to be installed would comply with the Environmental Protection (Noise) Regulations 1997. All recommended measures included in this updated report shall be implemented as part of the development and operated in accordance with, to the satisfaction of the City prior to the use or occupation of the development and maintained thereafter to the satisfaction of the City at the expense of the owners/occupiers;

#### 10. Waste Management Plan

Prior to the occupation or use of the development, an updated Waste Management Plan shall be submitted to and approved by the City. The plan shall be in accordance with the City's Waste Management Guidelines and must include the following details to the satisfaction and specification of the City:

- The location of bin storage areas and bin collection areas;
- The number, volume and type of bins, and the type of waste to be placed in the bins;
- Details on the future ongoing management of the bins and the bin storage areas, including cleaning, rotation and moving bins to and from the bin collection areas; and
- The service and frequency of bin collections;

The Waste Management Plan must be implemented at all times to the satisfaction of the City;

#### 11. Construction Management Plan

Prior to the development commencing a Construction Management Plan shall be lodged with and approved by the City (including demolition and/or forward works). The Construction Management Plan is required to detail how the construction will be managed to minimise the impact on the surrounding area and shall include the following:

- Public safety, amenity and site security;
- Contact details of essential site personnel;
- Construction operating hours;
- Noise control and vibration management;
- Dilapidation Reports of nearby properties;
- Air, sand and dust management;
- Stormwater and sediment control;
- Soil excavation method;
- Waste management and materials re-use;
- Traffic and access management;
- Parking arrangements for contractors and subcontractors;
- Crane location and operation;
- Consultation plan with nearby properties; and
- Compliance with AS4970-2009 relating to the protection of trees on the development site;

#### 12. Public Art

- 12.1 In accordance with the City’s Policy No. 7.5.13 – Percent for Art the application is required to make a public art contribution of \$15,000 being one percent of the \$1.5 million cost of development.

In order to comply with the Policy, the owner(s) or applicant, on behalf of the owner(s) shall submit a statutory declaration prior to the lodgement of a Building Permit stipulating the choice of:

Option 1: Owner/Applicant chooses to co-ordinate the Public Art project themselves or by engaging an art consultant

OR

Option 2: Owner/Applicant chooses to pay cash-in-lieu. Owner/Applicants who choose Option 2 will receive a 15 percent discount on the Percent for Art contribution; and

- 12.2 The owner(s), or the applicant on behalf of the owner(s), shall comply with the City of Vincent Policy No. 7.5.13 – Percent for Public Art in conjunction with the above chosen option:

Option 1 –

Prior to the issue of a Building Permit for the development, obtain approval for the Public Art Project and associated Artist; and

Prior to the first occupation of the development, install the approved public art project, and thereafter maintain the art work;

OR

Option 2 –

Prior to the issue of an Occupancy Permit pay the above cash-in-lieu contribution amount;

13. **Clothes Drying Facilities**

Prior to the occupation or use of the development, each multiple dwelling shall be provided with a clothes drying area screened from the public realm in accordance with the Residential Design Codes Volume 2, to the satisfaction of the City; and

14. **Stormwater**

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve.

**NO QUESTIONS**

**5.3 NO. 31 (LOT: 74; PLAN: 32) SMITH STREET, HIGHGATE - PROPOSED ALTERATIONS AND ADDITIONS TO PLACE OF WORSHIP****Ward:** South**Attachments:**

1. Consultation and Location Map
2. Development Plans
3. Heritage Impact Statement
4. Development Advice Notes

**RECOMMENDATION:**

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, **APPROVES** the application for Alterations and Additions to Place of Worship at No. 31 (Lot: 74; Plan: 32) Smith Street, Highgate, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 4:

**1. Development Plans**

This approval is for Alterations and Additions to Place of Worship (Crucifix) as shown on the approved plans dated 1 April 2022 and 24 June 2022. No other development forms part of this approval; and

**2. Colours and Materials**

The colours, materials and finishes of the development shall be in accordance with the details as indicated on the approved plans, to the satisfaction of the City.

|                     |
|---------------------|
| <b>NO QUESTIONS</b> |
|---------------------|

**5.4 AMENDMENT TO THE TREES OF SIGNIFICANCE INVENTORY TO INCLUDE THE JACARANDA TREE AT NO. 81 COOGEE STREET, MOUNT HAWTHORN**

- Attachments:**
- 1. No. 81 Coogee Street, Mount Hawthorn Aerial Map**
  - 2. No. 81 Coogee Street, Mount Hawthorn Image**

**RECOMMENDATION:**

That Council **APPROVES** an amendment to the City's Trees of Significance Inventory to include the Jacaranda tree (*Jacaranda mimosifolia*) at No. 81 Coogee Street, Mount Hawthorn.

|                     |
|---------------------|
| <b>NO QUESTIONS</b> |
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**5.5 ADVERTISING OF AMENDED CHARACTER AND HERITAGE AREAS POLICY - ORANGE AVENUE AND HOPE STREET**

- Attachments:
1. Amendment 6 to Local Planning Policy: Character Areas and Heritage Areas
  2. Draft Orange Avenue and Hope Street Character Area Guidelines
  3. Comparison Table Proposed vs Existing Built Form Provisions

**RECOMMENDATION**

That Council:

1. **PREPARES** the amendments to the Character Area and Heritage Areas Policy as included as Attachments 1 and 2 in accordance with Schedule 2, Part 2, Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and
2. **AUTHORISES** the Chief Executive Officer to advertise the proposed amendments in accordance with Schedule 2, Part 2, Clause 4(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

**MAYOR COLE:**

Were those who signed the nomination form clustered in the same section of the street or throughout the area?

**MANAGER POLICY & PLACE:**

*The supported signatures are in small groups of three or four houses in a row, but this is largely due the number of rentals in the street. Therefore it is fairly evenly distributed.*

## 5.6 ADVERTISING OF AMENDED POLICY - LOCAL PLANNING POLICY NO. 7.5.1 - MINOR NATURE DEVELOPMENT

- Attachments:
1. Draft Local Planning Policy: Planning Exemptions
  2. Schedule of Modifications

### RECOMMENDATION

That Council PREPARES an amendment to Local Planning Policy No. 7.5.1 – Minor Nature Development, included in Attachment 1, for the purpose of community consultation, pursuant to Schedule 2, Part 2, Clause 5(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

#### MAYOR COLE:

In relation to the exemption for temporary events, where it talked about public events not requiring planning approval where they were limited to one day a week and private events not requiring approval where they're limited to one day a month, and that the high scale, impact and intensity would be considered. Has the zones in which that happened also been considered, for example would it preclude residential, and how would parking, noise and waste be considered, or is there any parameters being set around those things to cause potential issues between residents and events?

#### MANAGER DEVELOPMENT & DESIGN

*Administration has considered whether the exemption for temporary events that are not on public land should be restricted to certain zones, including whether it should exclude private (zoned) land that is in a residential zone. There is some private land across the City that is zoned residential and may be appropriate to have a temporary event occurring on one day a month without requiring planning approval. This includes Aranmore Catholic College in Leederville, Sacred Heart Catholic School in Highgate, and a number of churches across the City. These are generally large landholdings with existing spaces and facilities (such as green space and car parks) that would allow them to potentially accommodate a temporary event on one day a month without adversely impacting the surrounding area.*

*The existing exemption under the Regulations does not require planning approval for temporary land uses (or events) that are in existence for less than 48 hours, or a longer period agreed by the City, in any 12 month period. This exemption has no conditions that control what land or zone it applies to or the scale, impact or intensity of this land use or event. The 48 hours also does not have to be a single consecutive period, allowing temporary events to potentially occur multiple times in a year.*

*The purpose of the exemption for temporary events in the Policy is to further clarify what the longer period agreed by the City is, being one day per week or one day per month depending on whether its located on public land or private (zoned) land. The proposed conditions (with associated guidance notes) for this exemption require:*

1. *An Event Application to be submitted to the City for review and approval prior to the event occurring. This would need to demonstrate details such as event times, location, set-up and pack-down, attendance, activities, noise and public health requirements, traffic and parking operations, and waste management.*
2. *Written notification and event details to be provided to all adjoining residential properties prior to the first event occurring.*
3. *That the event not be of a high scale, impact or intensity, as determined by the City.*

*Any temporary event that does not meet the exemption and or the above conditions would still require planning approval and its appropriateness would be reviewed through the planning application process.*



**5.7 ADVERTISING OF NEW POLICY - RESTRICTED PREMISES - SMOKING POLICY**

**Attachments:** 1. Draft Restricted Premises - Smoking Local Planning Policy

**RECOMMENDATION**

**That Council PREPARES the Draft Restricted Premises – Smoking Local Planning Policy included in Attachment 1, for the purposes of community consultation, pursuant to Schedule 2, Part 2, Clause 4 (1)(2) of the *Planning and Development Act (Local Planning Schemes) Regulations 2015*.**

**MAYOR COLE:**

Clause 1.1 regarding sensitive uses – what land uses remain that a smoking premise would be suitable to be adjacent to? Or is it not allowed anywhere?

**MANAGER POLICY & PLACE:**

*The Policy proposes to limit smoking related uses to properties adjoining or adjacent to the commercial or shop uses as listed below:*

- *Amusement parlour;*
- *Betting agency;*
- *Bulky goods showroom;*
- *Car park;*
- *Cinema/theatre;*
- *Club premises;*
- *Convenience store;*
- *Corrective institution;*
- *Exhibition centre;*
- *Fast food outlet;*
- *Fuel depot;*
- *Funeral parlour;*
- *Industry (cottage, light);*
- *Lunch bar;*
- *Liquor store (small, large);*
- *Market;*
- *Motor vehicle, boat or caravan sales;*
- *Motor vehicle repair/wash;*
- *Nightclub;*
- *Recreation – private;*
- *Service station;*
- *Shop;*
- *Small bar;*
- *Tavern;*
- *Trade display;*
- *Trade supplies;*
- *Transport depot;*
- *Veterinary centre; and*
- *Warehouse/storage.*

*The Policy focuses on restricting smoking related uses from operating adjoining or adjacent to sensitive uses in order to limit the exposure of smoking sale and consumption for those parts of the community most susceptible the effects of smoking and the sale of smoking products.*

*This aligns with one of the key Aims of Local Planning Scheme No. 2:*

*“to protect and enhance the health, safety and general welfare of the City’s inhabitants and the social, environmental and cultural environment.”*

## 5.8 PLACE PLAN ANNUAL REVIEW

- Attachments:**
1. 2022 Volume 01 VTCP - Implementation Framework Progress Update - Review III
  2. 2022 Volume 02 NPTCP - Implementation Framework Progress Update - Review III
  3. 2022 Volume 03 MHTCP - Implementation Framework Progress Update - Review III
  4. 2022 Volume 04 LTCPP - Implementation Framework Progress Update - Review I
  5. 2022 Volume 05 BSTCP - Implementation Framework Progress Update - Review I
  6. 2022 Volume 07 PDPP - Implementation Framework Progress Update - Review I
  7. 2022 Volume 03 Mount Hawthorn Town Centre Place Plan Review III
  8. 2022 Volume 04 Leederville Town Centre Place Plan Review I
  9. 2022 Volume 05 Beaufort Street Town Centre Place Plan Review I
  10. 2022 Volume 07 Pickle District Place Plan Review I

### RECOMMENDATION:

#### That Council:

1. **ENDORSES** the updated Volume 3: Mount Hawthorn Town Centre Place Plan, Volume 4: Leederville Town Centre Place Plan, Volume 5: Beaufort Street Town Centre Place Plan and Volume 7: Pickle District Place Plan, as shown in Attachments 7, 8, 9 and 10; and
2. **NOTES** the final review of Volume 1: Vincent Town Centre Place Plan and Volume 2: North Perth Town Centre Place Plan.

### CR ALEXANDER:

How much has been spent on each place plan since 2016?

### MANAGER POLICY & PLACE:

*The below has been spent from the Place Management Program accounts for the individual town centres since 2016:*

| <b>Town Centre</b> | <b>FY17</b>     | <b>FY18</b>    | <b>FY19</b>     | <b>FY20</b>    | <b>FY21</b>     | <b>FY22</b>      |
|--------------------|-----------------|----------------|-----------------|----------------|-----------------|------------------|
| Leederville        | \$27,825        | \$5,411        | \$11,905        | \$192          | \$20,765        | \$10,312         |
| Mount Hawthorn     |                 |                |                 | \$1,084        | \$16,435        | \$8,629          |
| Beaufort Street    |                 |                |                 | \$1,000        | \$2,001         | \$47,024         |
| North Perth        |                 |                |                 | \$2,622        | \$7,781         | \$25,089         |
| William Street     |                 |                |                 | \$955          | \$6,631         | \$468            |
| Town Centre Wide   |                 |                |                 |                | \$608           | \$64,170         |
| Pickle District    |                 |                |                 |                |                 | \$7,010          |
| <b>Total</b>       | <b>\$27,825</b> | <b>\$5,411</b> | <b>\$11,905</b> | <b>\$5,853</b> | <b>\$54,221</b> | <b>\$162,702</b> |

*The funding allocation for actions completed each financial year is presented and adopted as part of the City's annual budget process.*

*In addition to the above, a number of actions included in the Place Plans are delivered by multiple directorates and subsequently come from various budget sections. The funding for these actions come from City program accounts that are not itemised by place but are itemised by service, of which some of these services are carried out in town centres and captured in the place plans e.g. street cleaning.*

*The Place Plans apply a local town centre filter to broader Vincent wide actions that stem from various endorsed documents such as but not limited to, the Corporate Business Plan, the Accessible City Strategy, the Sustainable Environment Strategy, The Greening Plan and the Public Health Plan. The filtering and inclusion of these actions in the Place Plans allows those who live in or enjoy the town centres to have a*

*greater understanding of the function of the place and the future improvement works which will be undertaken.*

**CR WORNER:**

Typo on Attachment 1, Item 6 – 29 June 2021 should be 2022.

**MANAGER POLICY & PLACE:**

*This has been updated in the attachment.*

**CR ALEXANDER:**

Where did the Wayfinding Plan project come from? What is the cost of the consultant for the Wayfinding Plan? What is the scope of this consultant?

**MANAGER POLICY & PLACE:**

*A plan to improve the City's signage was previously detailed in the following strategic documents and plans:*

- *The Accessible City Strategy (ACS) recognises the current lack of directional signage across Vincent as a barrier for those wanting to walk or cycle. To create a safe and understandable transport network, and to help shift people away from private vehicle use, the ACS advocates for improved signage across the pedestrian and cycle networks.*
- *The Vincent Town Centre Place Plan (VTCP) recognises that the City's town centres have significant room for improvement. An over-proliferation of signage and styles competes for attention and is confusing. A simple and standard approach to signage was identified as being needed.*
- *The Public Health Plan identified that better signage would improve safety for those walking and cycling and would increase physical activity for Vincent's residents.*
- *The 2019/2020 Corporate Business Plan (CBP) included the development of a Wayfinding Plan as an action related to the Accessible City priority area, and the project was subsequently carried forward into the current CBP.*

*In June 2021, the City appointed Aspect Studios to deliver a Wayfinding Plan and signage system.*

*The Wayfinding Plan seeks to deliver a comprehensive and co-ordinated signage system that helps connect Vincent residents and visitors with town centres, public transport and local facilities. The project includes the following four phases and associated key deliverables:*

- *Phase One – Opportunities, Constraints & Gaps Analysis Report (Analysis Report);*
- *Phase Two – Draft Wayfinding Signage Plan;*
- *Phase Three – Final Wayfinding Signage Plan & Guidelines; and*
- *Phase Four – Implementation Plan and manufacturing and installation for on sign element.*

*The total cost of services provided by Aspect Studios for the delivery of the Wayfinding Plan is \$100,718.75 excl GST. This is utilising the cash-in-lieu for carparking reserve.*

*\$198,000 from the cash-in-lieu for carparking reserve has been allocated to the implementation of the Wayfinding Plan in the 2022/23 financial budget. The allocation of these funds will be determined following the approval of the Wayfinding Plan.*

*These costs have been approved previously by Council through the budgeting process*

At 7.18pm Manager Policy & Place and A/Manager Development and Design left the meeting and did not return.

**6.1 TENDER IE181/2022 WATER INGRESS WORKS TO THE FACADE AT BPLC**

Attachments: 1. Evaluation Summary - Confidential

**RECOMMENDATION:****That Council**

1. **NOTES** the outcome of the evaluation process for Tender IE181/2022 Water Ingress Works to the Façade at BPLC; and
2. **ACCEPTS** the tender submission of Buss Group for Tender IE181/2022 Water Ingress Works to the Façade at BPLC.

**MAYOR COLE:**

Can the report please clarify the budget and scope of this project. The original budget last financial year was more than that currently specified.

**MANAGER CITY BUILDINGS AND ASSET MAINTENANCE:**

*The report will be amended to reflect the history of the project and work completed to date.*

**CR GONTASZEWSKI:**

Note carry forward was \$264430, budget was \$278128 – what the plan is for the difference? Project management – should it be noted in recommendation how the funds be allocated

**A/DIRECTOR INFRASTRUCTURE & ENVIRONMENT:**

*The recommendation will be amended to reflect the additional funds will be sourced through the budget review process.*

**6.2 REVIEW OF POLICY NO. 2.2.11 - WASTE MANAGEMENT**

**Attachments: Nil**

**RECOMMENDATION:**

**That Council REPEAL Policy No. 2.2.11 – Waste Management.**

**NO QUESTIONS**

At 7.28pm Manager City Buildings & Asset Management left the meeting and did not return.

**6.3 ADVERTISING OF AMENDED POLICY - 2.1.3 GRAFFITI CONTROL AND REMOVAL**

- Attachments:**
1. **Draft Graffiti Management Policy**
  2. **Graffiti Benchmark**
  3. **Graffiti Control and Removal Policy**

**RECOMMENDATION**

**That Council APPROVES the proposed amendments to the Graffiti Control and Removal Policy, at Attachment 1, for the purpose of community consultation.**

**MAYOR COLE:**

Clauses in policy talk about residential frontage in the laneway – if the laneway had graffiti in it, or the housing, or will it only be if the graffiti was on the fence not open to the laneway? More info on housing in laneway and emerging streetscape. Is that manageable and achievable – flag an amendment – fence adjoining property should be removed. Laneway – graffiti is visible from the street – what would happen? Could this be included in the policy?

**MANAGER WASTE AND RECYCLING:**

*Administration proposes to amend the Draft Policy to reflect the above feedback, as follows:*

1. *Clarification in the Draft Policy that graffiti removal on private property and in laneways and rights of way will be on request.*
2. *Section 2.2 Private Property updated to explicitly include other infrastructure which abuts City property (this was already implied but is now more clearly articulated). Such infrastructure would include perimeter fencing, gates, walls, garage doors etc).*
3. *A new, separate Section 2.3 specifically outlining graffiti removal in Laneways and Rights of Way with the proposed scope:*

**2.3 Laneways and Rights of Way**

*On request, the City will also assist with the removal of graffiti vandalism from laneways and rights of way where all of the criteria specified in Section 2.2 of this policy are met, and where the graffiti is:*

- a) *In the entrance to a laneway and clearly visible from the adjoining street; or*
- b) *In a laneway that is commercially activated; or*
- c) *Where the frontage of a property is located within the laneway; and*
- d) *In the case of property outlined in c) above, where the graffiti vandalism is on property or infrastructure directly adjacent to or opposite the complainant's property and negatively impacts the immediate visual amenity from said property.*

*Commercially activated laneways would include locations such as Electric Lane (Leederville) and Washing Lane (Perth), with businesses operating directly from the laneways.*

*It should be noted that the City already undertakes graffiti removal works in entrances to laneways where the vandalism is visible from adjoining streets, however this has not previously been documented in policy.*

4. *Section 3.3 has also been updated to include locations with extensive, historical graffiti vandalism in addition to hotspot areas, for areas where alternative graffiti management strategies or budget consideration will be given.*

*Administration considers that the above proposed amendments to the draft policy address the concerns raised around equity in service provision. The potential impact of these inclusions on current resourcing will continue to be monitored and reviewed as appropriate.*

At 7.36 Manager Waste and Recycling left the meeting and did not return.

**7.1 PRELIMINARY FINANCIAL STATEMENTS AS AT 30 JUNE 2022**

**Attachments: 1. Financial Statements as at 30 June 2022**

**RECOMMENDATION:**

**That Council RECEIVES the Financial Statements for the month ended 30 June 2022 as shown in Attachment 1.**

|                     |
|---------------------|
| <b>NO QUESTIONS</b> |
|---------------------|

At 7.35 pm, Cr Dan Loden left the meeting.

At 7.37 pm, Cr Dan Loden returned to the meeting.

**7.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 1 JUNE 2022 TO 30 JUNE 2022**

- Attachments:**
1. Payments by EFT and Payroll Jun 22
  2. Payments by Cheque Jun 22
  3. Payments by Direct Debit Jun 22

**RECOMMENDATION:**

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 June 2022 to 30 June 2022 as detailed in Attachments 1, 2 and 3 as summarised below:

|                                       |                       |
|---------------------------------------|-----------------------|
| EFT payments, including payroll       | \$6,775,787.47        |
| Cheques                               | \$1,395.32            |
| Direct debits, including credit cards | \$193,380.71          |
| <b>Total payments for June 2022</b>   | <b>\$6,970,563.50</b> |

**MAYOR COLE:**

Jackson McDonald judicial review at \$20,935 could we have some notes on that?

**A/EXECUTIVE DIRECTOR INFRASTRUCTURE AND ENVIRONMENT:**

- *Jackson McDonald Tax Invoice 520863 relates a judicial review action against the City in respect of the Hyde Park kiosk.*
- *This invoice is one of the invoices relating to the judicial review application which was brought by Islam Bouyahia (through Cornerstone Legal) against the City. The application sought a declaration that City's decision to award the lease of the kiosk site to Veggie Mama Pty Ltd as invalid and for the City to go through the tender process again.*
- *Administration appointed Jackson McDonald to represent the City in this application and to attend the hearing on the City's behalf. On 15 July 2022, the Supreme Court dismissed the application by the Applicant. Jackson McDonald was able to secure the usual costs order that the Applicant pay the City's costs to be taxed if not agreed. The preparation of the bill of costs is underway.*

**MAYOR COLE:**

Reconciliation Breakfast – Kambarang Catering at \$2400 is that correct?

**EXECUTIVE DIRECTOR COMMUNITY AND BUSINESS SERVICES:**

*This related to the fee paid to 8 Elders and their time at the Reconciliation Breakfast. Kambarang do not provide catering services and this error has now been amended.*

**MAYOR COLE:**

Cygnet West total budget for consultancy work?

**MANAGER POLICY & PLACE:**

*The approved budget for the project is outlined below, the majority of this will go to consultancy work to engage commercial expertise:*

- *2021/22: \$50,000*
- *2022/23: \$150,000*

**MAYOR COLE:**

Starting to see a few costs come through for the BPLC 60<sup>th</sup> Anniversary (custom artwork, mermaids etc) I would be really interested to get an overall project budget for that series of events so that we are aware and not just the event itself but anything happening around that that is coming under 60<sup>th</sup> Anniversary.

**EXECUTIVE MANAGER FINANCIAL SERVICES:**

*This will be provided by the end of August. We are currently finalising the plan and costs/quotes.*

**CR GONTASZEWSKI:**

\$8k for T shirt printing Beatty Park – uniforms or for sale. Think it was the 60<sup>th</sup> Anniversary printing?



**EXECUTIVE DIRECTOR COMMUNITY AND BUSINESS SERVICES:**

*These t-shirts will be provided to staff as a uniform leading up to the 60<sup>th</sup> event and will then go on sale to the general public during and post event. We are increasingly receiving requests from the public to be able to buy merchandise.*

**CR GONTASZEWSKI:**

Equipment leasing \$5,800 for a dog barking monitor is that annual or one off?

**MANAGER RANGER SERVICES:**

*This is a one-off payment to NoiseNet for the provision of services.*

**CR GONTASZEWSKI:**

\$2k – gift cards for awards, what was that for, is it internal or some other program and what policy/activity centre that comes under?

**EXECUTIVE DIRECTOR COMMUNITY AND BUSINESS SERVICES:**

*These were purchased under the City's Employee Reward and Recognition Program.*

**CR GONTASZEWSKI:**

Design consultancy \$11k each for Gladstone Street Playground and Les Lilleyman Playground – what proportion of the overall approved capital budget is to be spent on design services rather than capital infrastructure or whether that design service is coming out of a different budget bucket?

**A/MANAGER PARKS:**

*The design service fees were covered by Parks Consulting operational budget. Therefore none of the allocated capital budgets went towards design services.*

**CR IOPPOLO:**

Boyan Electrical Services, supply and install cabling at Hyde Park Toilet \$36,000, does this relate in any way to the Kiosk development and if so is that a cost that the tenant should be paying?

**A/EXECUTIVE DIRECTOR INFRASTRUCTURE AND ENVIRONMENT:**

*A power upgrade to the refurbished Hyde Park West Toilet block was required to cater for additional electrical fixtures such as hand dryers, mechanical ventilation and to increase the external lighting around the park.*

*The electrical works were required independently of the kiosk. However, while undertaking the refurbishment power was also provided to the future kiosk section of the toilet block.*

*The works are a long-term infrastructure capital investment that benefits the City's assets, therefore they are not considered a cost to the incoming kiosk lessee.*

**CR IOPPOLO:**

Payment to J Davenport for the painting to refresh faces on the Beaufort mural in the Barlee Street Carpark for \$34,000, indication on what the \$34,000 is comparative to the original works and whether this was negotiated as part of the original commissioning.

**MANAGER POLICY AND PLACE:**

*The Faces of Beaufort Street mural was originally painted as part of the 2014 Beaufort Street Festival. The mural was not funded by the City of Vincent and as such the costing and original contract is not available to the City.*

**CR IOPPOLO:**

Maintenance for Leederville Oval – Turfmaster there is an amount of \$18,000 and I understand it is a yearly program but if any of the state of the turf which caused a loss to the 3 relevant parties, whether any of that could be recovered under the terms of the contract which may or may not include this specific \$18,000?

**EXECUTIVE DIRECTOR COMMUNITY & BUSINESS SERVICES**

*This figure relates to the program of turf maintenance at Leederville Oval.*

*The issues relating to the state of the turf are complex and multifactorial. They are not solely dependent on Turfmaster's performance (either through act or omission) under this contract.*

*Therefore we do not believe there are grounds for recovery of fees or any other contingent financial impact, relating to turf readiness.*

**CR IOPPOLO:**

Payment to Cygnet West in June 2022 for Consultancy Services, this relates to the expression of interest for the Avenue and Frame Court Carparks. It is a \$55,000 payment and it refers to a 50% claim. Can you clarify the amount and the specific services that they are providing?

**MANAGER POLICY AND PLACE:**

*Cygnet West has been engaged at a cost of \$99,800 ex GST. The payment in June 2022 is the first of two payments in relation to the contract Cygnet West were awarded to coordinate Stage 1 of the Request for Proposals for Leederville Land.*

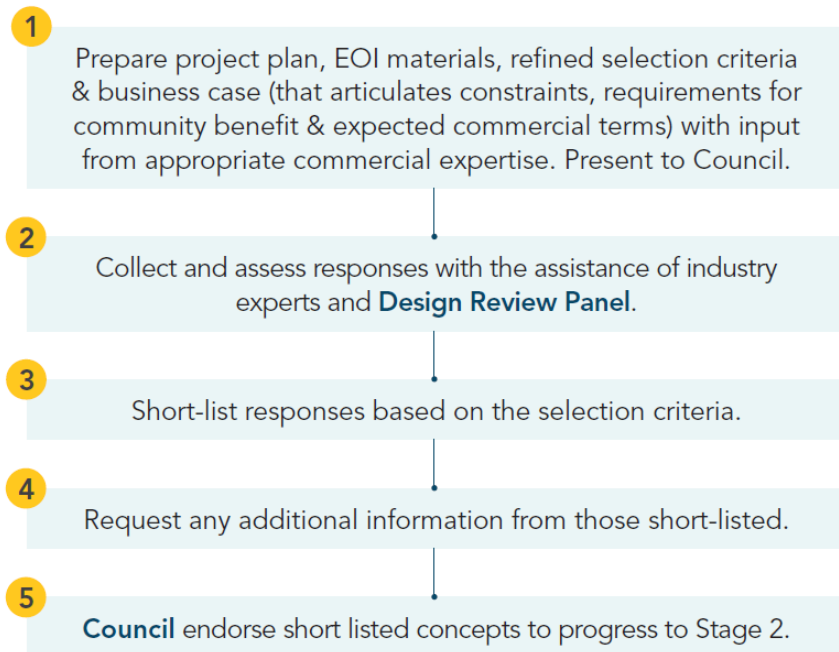
**CR WALLACE:**

Could I get a very high level breakdown of the Cygnet West services

**MANAGER POLICY & PLACE:**

*Cygnet West has been engaged to coordinate Stage 1 of the Council endorsed process relating to the Request for Proposals for Leederville Land. This is outlined below:*

# STAGE 1



**7.3 INVESTMENT REPORT AS AT 30 JUNE 2022****Attachments: 1. Investment Statistics as at 30 June 2022****RECOMMENDATION:****That Council NOTES the Investment Statistics for the month ended 30 June 2022 as detailed in Attachment 1.****CR LODEN:**

We have previously been doing some work looking at alternative ways to measure divestment or a preference around banks, hoping to get an update on that

**EXECUTIVE DIRECTOR COMMUNITY & BUSINESS SERVICES**

*A desktop review has compared the City of Vincent to other Local Governments. This indicates that the City of Vincent's could:*

- *Take a risk-based approach and remove investment limits by specific institution, while retaining investment limits by credit rating category;*
- *Invest in term deposits for periods exceeding 12 months without impacting cash flow.*

*This will require changes to Council Delegation 2.2.28 and to the City's Investment Guidelines and Procedures. The Finance team will bring an advisory paper to the City's Audit Committee for review and comment prior to implementing any changes.*

**7.4 INNOVATE RECONCILIATION ACTION PLAN - OUTCOME OF ADVERTISING**

Attachments: 1. City of Vincent Innovate Reconciliation Action Plan

**RECOMMENDATION:**

**That Council:**

1. **ADOPTS** the Innovate Reconciliation Action Plan 2022 – 2024
2. **NOTES** that the plan will include appropriate forewords and be subject to further formatting and design, as determined by the Chief Executive Officer, prior to publication.

**MAYOR COLE:**

How do we engage people in our engagement process? Do we need to consider engagement approach? Do we need different approaches for different documents. Philosophical question which doesn't need to be answered tonight. That was the thought that came into my head when reading this report. How do we engage the broader public in the Reconciliation .

**EXECUTIVE DIRECTOR COMMUNITY & BUSINESS SERVICES:**

*We have done a lot of work with the RAPWG and the Bridyas Group with Elders and the key stakeholder groups have had a lot of input into the document. The City has also provided advice to the community through its usual communication and media channels.*

*The City has also appointed an Aboriginal Engagement Advisor who will assist the City to manage the implementation of the Innovate RAP which will improve our broader engagement process.*

*(Cr Alexander welcomed Gus McGuire to the team and it was noted that his role will be to engage as above also).*

At 7.50pm Executive Manager Financial Services left the meeting and did not return

**8.1 ADVERTISING OF AMENDED RISK MANAGEMENT POLICY**

- Attachments:**
- 1. Risk Management Policy (marked up)**
  - 2. Risk Management Procedure**
  - 3. Risk Appetite and Tolerance Statements**

**RECOMMENDATION**

**That Council APPROVES the proposed amendments to the Risk Management Policy, at Attachment 1, for the purpose of community consultation.**

**ADDITIONAL INFORMATION:****A/ EXECUTIVE DIRECTOR INFRASTRUCTURE AND ENVIRONMENT:**

*At the Audit Committee meeting held 9 August 2022 it was noted that the City's Risk Appetite and Tolerance Statements have not been reviewed by Council since the election of new Council Members in 2021.*

*A new clause 4 has been added for Councils consideration. The additional clause will ensure that the City's Risk Appetite and Tolerance Statements are reviewed within 3 months of each ordinary Council election.*

At 7.50pm Executive Manager Financial Services left the meeting and did not return

**8.2 PROPOSED REPEAL OF POLICY NO. 4.1.33 - THIRD PARTY MEDIATION – CITIZENS ADVICE BUREAU**

Attachments: 1. Policy No. 4.1.33 - Third Party Mediation – Citizens Advice Bureau

**RECOMMENDATION:**

That Council REPEAL Policy No. 4.1.33 – Third Party Mediation – Citizens Advice Bureau at Attachment 1.

**MAYOR COLE:**

If we repeal this, how do we advise community that this is available. Is the information only available when they see an issue – or publicly available on website. Some use – is it used often? CAB report any outcomes? Is it useful?

**A/DIRECTOR INFRASTRUCTURE & ENVIRONMENT:**

*The City currently advertises the Citizens Advice Bureau (CAB) mediation service to the community through its ['Effective Neighbour Communications Information Sheet'](#) which is available on the City's [website](#).*

*The City also refers members of the community to the CAB service verbally and via email on daily basis.*

*Referrals are made through the City's Customer Service, Compliance, Health and Development teams.*

*Referrals are not recorded however Administration has requested with the CAB, the number of CoV residents that utilised the mediation service during the last financial year. This figure will be circulated to Council Members once received.*

**8.3 PROPOSED REPEAL OF POLICY NO. 4.1.8 - NUCLEAR FREE ZONE**

**Attachments:** 1. Policy No. 4.1.8 - Nuclear Free Zone

**RECOMMENDATION**

**That Council REPEAL Policy NO. 4.1.8 – Nuclear Free Zone at Attachment 1.**

**CR HALLETT:**

Amendment – to include that we join Mayors for Peace.

**A/DIRECTOR INFRASTRUCTURE & ENVIRONMENT:**

*This has been included in the Officer Recommendation.*

**CR LODEN:**

15 inner city metro councils, 3 or 4 have similar policy – what is the consequence of not doing this?

**A/DIRECTOR INFRASTRUCTURE & ENVIRONMENT:**

*Council has no jurisdiction to enforce the Policy provisions. In the absence of power to enforce its provisions the Policy presents a position statement rather than a policy position.*

*The symbolic gesture remains in the form of Council's resolution from 24 July 1995 and would be reinforced through an annual membership to the "[Mayors for Peace](#)" program.*

*There is no consequence in repealing the Policy.*

**8.4 REPORT AND MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 9 AUGUST 2022**

- Attachments:**
- 1. Audit Committee Minutes - 9 August 2022**
  - 2. Attachments to Audit Committee Meeting - 9 August 2022 - Confidential**

**RECOMMENDATION:**

**That Council:**

- **RECEIVES** the minutes of the Audit Committee Meeting of 9 August 2022, as at Attachment 1 and **ENDORSES** the recommendations.
  
- **ENDORSES** the recommendations of the 15 February 2022, 16 March 2022 and 3 May 2022 Audit Committee Meetings.

|                     |
|---------------------|
| <b>NO QUESTIONS</b> |
|---------------------|



**8.5 INFORMATION BULLETIN**

- Attachments:**
1. **Statistics for Development Services Applications as at the end of August 2022**
  2. **Register of Legal Action and Prosecutions Monthly - Confidential**
  3. **Register of State Administrative Tribunal (SAT) Appeals - Progress report as at 4 August 2022**
  4. **Register of Applications Referred to the MetroWest Development Assessment Panel - Current**
  5. **Register of Applications Referred to the Design Review Panel - Current**
  6. **Register of Petitions - Progress Report - July 2022**
  7. **Register of Notices of Motion - Progress Report - July 2022**
  8. **Register of Reports to be Actioned - Progress Report - July 2022**
  9. **Council Workshop Items since June 2022**
  10. **Council Meeting Statistics**
  11. **Council Briefing Notes - June 2022**

**RECOMMENDATION:**

**That Council RECEIVES the Information Bulletin dated August 2022.**

**NO QUESTIONS**

At 758pm Luke McGuirk left the meeting

**9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**10 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES**

Nil

**11 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

At 7.58pm the livestream was stopped to consider Confidential Item 11.1 Claim for Reimbursement - Legal Costs and 11.2 Annual CEO Performance Review 2021/22 and Key Performance Indicators 2022/23.

At 7.58pm Cr Ross Ioppolo left the meeting due to a previously declared financial interest.

**11.1 CLAIM FOR REIMBURSEMENT - LEGAL COSTS (CONFIDENTIAL)**

At 8.07pm Cr Ross Ioppolo returned to the meeting.

**11.2 ANNUAL CEO PERFORMANCE REVIEW 2021/22 AND KEY PERFORMANCE INDICATORS 2022/23****12 CLOSURE**

There being no further business the meeting closed at 8.46pm.