

**8.3 INFORMATION BULLETIN**

- Attachments:**
1. **Minutes Children and Young People's Working Group (CYPAG) 16 June 2021**
  2. **Minutes Reconciliation Action Plan Working Group (RAPWG) 28 June 2021**
  3. **Unconfirmed Minutes of the Sustainability and Transport Advisory Group Minutes - 27 May 2021**
  4. **Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 27 May 2021**
  5. **Unconfirmed Minutes of the Mindarie Regional Council Meeting held on 24 June 2021**
  6. **Minutes of the Tamala Park Regional Council Meeting held on 17 June 2021**
  7. **Statistics for Development Services Applications as at June 2021**
  8. **Quarterly Street Tree Removal Information**
  9. **Register of Legal Action and Prosecutions Monthly - Confidential**
  10. **Register of State Administrative Tribunal (SAT) Appeals - Progress report as at 8 July 2021**
  11. **Register of Applications Referred to the MetroWest Development Assessment Panel - Current**
  12. **Register of Applications Referred to the Design Review Panel - Current**
  13. **Register of Petitions - Progress Report - June 2021**
  14. **Register of Notices of Motion - Progress Report - June 2021**
  15. **Register of Reports to be Actioned - Progress Report - June 2021**

**RECOMMENDATION:**

That Council **RECEIVES** the Information Bulletin dated July 2021.

# MINUTES



## CHILDREN AND YOUNG PEOPLE ADVISORY GROUP

Wednesday 16 June 2021 at 6pm

Venue: Committee Room  
City of Vincent  
Administration and Civic Centre  
244 Vincent Street Leederville

### Attendees:

City of Vincent Councillors  
Cr Alex Castle (Chairperson)

Community Representatives  
Suzanne Lawrence (SL)

City of Vincent Officers  
Virginia Miltrup – Executive Director Community & Business Service (VM)  
Gemma Carter – Manager Marketing & Partnerships (GC)

### 1. Welcome/Declaration of Opening

The Chairperson opened the meeting at 6.11pm and delivered the Acknowledgement of Country.

### 2. Apologies

Cr Sally Smith  
Shari Stockdale  
Daniel Langlands  
Abid Imam  
Shari Stockdale  
Ashia Harris  
Karen Balm

### 3. Confirmation of Previous Minutes

Deferred until next meeting.

### 4. Business

#### 4.1 Update on Implementation of the Youth Action Plan (YAP)

Discussed that a two week extension for the Youth Action Plan Grant has been permitted, to run the First Aid Course in the first week in July. The grant was originally dated to the end of this financial year.

AH attended the opening for the YARN event held on the 11<sup>th</sup> of June and to Aranmore College to meet Caroline from the Y. Reception weren't aware of the Headspace event. Will follow up further.

#### 4.2 Vincent Youth Network (VYN) Update

Due to meet in mid-June with AH.

#### 4.3 Youth Engagement Summit

The City held its second Youth Engagement Summit on Tuesday 11 May at the North Perth Town Hall. GC provided feedback from AH that the event was well received and collating feedback from attendees.

Chairperson also noted good feedback on the event and teachers commented on quality of speakers.

Discussed challenge of running events that cater for wider audience of students and not just the school leaders, but ones who may be struggling.

Discussed how the feedback may inform the next plan and interested to see if there are any trends or themes in data.

#### 4.4 Youth First Aid Workshop

The City is partnering with Royal Life Saving WA to host a HLTAID011 Provide First Aid Course, Saturday July 3, available only to local City of Vincent Youth ages 14-25 years.

GC requested if CYPAG can share event with their networks.  
<https://www.vincent.wa.gov.au/events/youth-first-aid-course/1961>

#### 4.5 Other Business

GC noted planning is underway for the Debating Competition for year 6 students in semester 3.

GC noted John XXIII excursion was hosted on 11 June, 60 year 4 students toured City of Vincent to understand local government services and functions.

GC mentioned Regional Youth Driver Education Program (RYDE), a program that supports youth trying to increase their logbook hours in order to obtain the Provisional Licence. Foyer Oxford is involved. Chair noted that it has been raised at CYPAG before and it sounds like a good initiative.

VM noted there is a National Youth Mental Health Summit to be held in Perth in August. Interested in seeing if a member of CYPAG wanted to attend.

Chairperson noted there was a Youth Mental Health program – Zero to Hero 'In your Head' 2021 coming up later in the year aimed at youth. Could support some local young people or members of VYN to attend.

Chairperson attended meeting with Australian Youth Rep to United Nations (Lucy Stronach) who is on a listening tour to consult with young people across Australia and compile a report for parliament and the United Nations. She has done a session with YMCA HQ. Might be good to get her to do a session with Vincent youth as an event later in the year.

- ACTION: 1) VM emailed details on National Youth Mental Health Summit to CYPAG members for feedback.**  
**2) Community Partner to look into details of Zero to Hero 'In your Head' 2021.**  
**3) Community Partner to investigate Australian Youth Rep to United Nations listening tour and how it may relate to proposed events under Youth Action Plan.**

#### 5. Close/Next Meeting

The meeting was closed at 6.46pm. The next meeting is schedule for 4 August 2021.

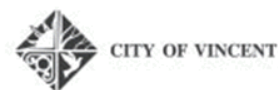
Signed

\_\_\_\_\_  
**Councillor (Chairperson)**

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

Summary of Actions	Date	Status
KA and AH to investigate Headspace sessions with local sporting clubs	16 June 2021	In Progress
KA/AH to progress pop up play ideas for Edinboro Street Reserve with the Parks team to come up with some design options.	16 June 2021	In progress

# MINUTES



## RECONCILIATION ACTION PLAN WORKING GROUP

Monday, 28 June 2021 at 6:00pm

Venue: Committee Room & Zoom  
City of Vincent Administration and Civic Centre  
244 Vincent Street, Leederville

### Attendees:

City of Vincent Councillors  
Cr Dan Loden (Chairperson)  
Cr Jonathan Hallett (JH)

Community Representatives  
Jodey Brockhurst (JB)

City of Vincent Officers  
Virginia Miltrup – (Executive Director Community & Business) (VM)  
Gemma Carter - (Manager Marketing & Partnerships) (GC)  
Karen Balm – (Coordinator Community Development) (KB)  
Natalie Stoksik - (Community Development Advisor - Reconciliation) (NS)  
Susanna Iuliano (Senior Librarian Local History) (SI)

### 1. **Welcome/Declaration of Opening** – Acknowledgement of Country

The meeting was opened at 6:05pm with Cr Dan Loden giving an Acknowledgment of Country.

### 2. **Apologies**

Cr Joshua Topelberg (JT)  
Marilyn Lyford (ML)  
Roslyn Harley (RH)  
Mikayla King (MK)

### 3. **Confirmation of Previous Minutes** – 10 May 2021

The Minutes from the previous meeting held on 10 May 2021 were confirmed as a true and correct record.

### 4. **Items for Discussion**

#### 4.1 Moorditj Footprints - East Perth Stories

SI gave a summary Moorditj Footprints Oral History Project for East Perth. This is a community led project initiated by Elder Lindsay Calyun and Ivy Penny, recording Aboriginal stories of East Perth. SI indicated City of Vincent was supporting the project and assisting the group to apply for grant funding.

Cr Loden made enquiries concerning the project and the timeline.

**ACTIONS:**      1)      **NS to attach grant application and Moorditj Footprints album to minutes and request if any questions from RAPWG.**

                         2)      **SI to provide further update on project to RAPWG at a later date.**

#### 4.2 NAIDOC week events

NS outlined the events planned during NAIDOC week.

Cr Loden commented that the schedule of events was comprehensive.

JB enquired about contingency plan if COVID restrictions change.

GC advised that the City would develop a contingency plan and look at what events could be rescheduled or delivered online if necessary.

JB indicated if rescheduling it may be good to spread events out to minimise risk of further restrictions.

VM suggested one approach might be a progressive NAIDOC series of events delivered between July and October rather than rescheduling to another week of events.

- ACTIONS:**
- 3) **GC, KB & NS to develop contingency plan in light of possible COVID restrictions.**
  - 4) **NS to provide RAPWG update on NAIDOC with minutes.**

#### 4.3 Formal request to rename Weld Square & Britannia Reserve

KB confirmed that a formal request to rename Weld Square had been submitted by Stirling St Action Group along with a request through Council to rename Britannia Reserve. KB enquired as to the thoughts of the RAPWG.

Cr Loden requested that Administration ascertain the appropriate process for dual/renaming to a culturally appropriate name.

JB and Cr Loden suggested contacting City of Perth to seek the assistance/guidance from their Elders Working Group. If Officers are not successful, Cr Loden recommends that the CEO and Mayor could assist in making enquiries with their City of Perth contacts.

JB suggested that engaging with the elders is important as there may be differing views about the appropriate name.

GC advised that this process may align with the Interpretation Study Grant for the nine significant sites and to assist in identifying culturally appropriate names.

- ACTION:**
- 5) **NS to contact City of Perth to investigate opportunities to develop relationship with City of Perth Elders Group**

#### 4.4 Aboriginal Community & Stakeholder Engagement Plan

GC indicated the City would be reaching out to Aboriginal consultancies to assist with drafting Aboriginal Stakeholder and Engagement Plan with a view to developing the plan prior to the end of the calendar year.

CG advised that the RAPWG will be provided with an opportunity to comment on the draft Stakeholder Engagement Plan once a draft is ready.

#### 4.5 Aboriginal artists to engage with for future public art projects.

NS mentioned the City would like to develop a database of Perth Aboriginal owned and run business.

JB advised that websites exists that collate Aboriginal corporations, and this would be a useful source. JB provided Supply Nation as one example and also suggested to check Instagram for emerging artists.

Cr Loden recommended building relationships with other local governments such as City of Stirling as they will all be requiring the services of Aboriginal artists.

VM suggested that any art projects would need to be advertised widely, regardless of a database, to capture new and emerging artists.

- ACTIONS:**
- 6) **NS to research Aboriginal websites and corporations and contact other local governments to enquire about their suppliers**

#### 4.6 Innovate RAP

Draft Innovate RAP had been emailed to RAPWG for feedback.

KB outlined that once more feedback is received, the draft would be revised and meetings held with the Internal RAPWG and City staff to seek feedback on Draft RAP deliverables and timeframes.

KB also advised that Reconciliation Australia have been provided with a draft copy of the 2<sup>nd</sup> Innovate RAP to commence a conversation with them.

Cr Loden recommended that contact be made with each RAPWG member and ask them what they would be proud to see in the City of Vincent RAP.

JB commented that the Innovate RAP was quite 'busy' with actions and should have more focus on cultural impact and a human element. JB feels that we need to reduce the quantum and increase the quality of actions.

VM suggested that when we contact RAPWG members, we could ask them "what could we do in the RAP that captures the heart of the human experience of culture" and request that the RAPWG make suggestions.

VM stated that the Innovate RAP needs to reflect our community members voices and that she would prefer that we did not push through on deadlines if we do not have sufficient RAPWG input.

Cr Hallett stated that we needed to focus on employment targets, business engagement along with investigating less and doing more.

Cr Loden noted that a large number of the deliverables were allocated to Manager Marketing & Partnerships. It was suggested that the area of responsibility be given to the CEO who then embeds the deliverables across the organisation

- ACTIONS:**
- 7) **NS & KB to contact RAPWG members to request input into the Innovate RAP along with their 3 deliverables they would like to see the City commit to**
  - 8) **NS to set up meetings with Internal RAPWG and report feedback back to RAPWG**

## 5. General Business

### Attendance

JB queried attendance of Working Group members at Working Group meetings. GC advised that she would check the Terms of Reference regarding attendance.

JB stated that the community members may be able to contribute in alternative ways.

VM stated that some people have a barrier for inclusion and the City needs to learn how to improve to enable community members to have involvement in the meetings, or perhaps ask them to contribute in other ways. Perhaps reach out to Working Group for feedback on meeting format.

- ACTIONS:**
- 9) **NS & KB to contact RAPWG members with their feedback about attending and contributing to meetings.**

## 6. Action Items Update

Summary of Actions	Date	Status
NS to attach grant application and Moorditj Footprints album to minutes and request if any questions from RAPWG	29 June 2021	Completed
SI to provide update to RAPWG when the Oral History project has commences.	30 August 2021	Ongoing
GC, KB & NS to develop contingency plan in light of possible COVID restrictions	30 June 2021	In progress
NS to provide RAPWG update on NAIDOC in minutes	30 June 2021	In progress

NS to contact City of Perth to investigate opportunities to develop relationship with City of Perth Elders Group	30 July 2021	Not commenced
NS to research Aboriginal websites and corporations and contact other local governments to enquire about their suppliers	30 June 2021	In progress
NS & KB to contact RAPWG members to request input into the Innovate RAP along with their 3 deliverables that they would like to see the City commit to	14 July 2021	Not commenced
NS to set up meetings with Internal RAPWG and report feedback back to RAPWG.	30 August 2021	Not commenced
NS & KB to contact RAPWG members with the feedback about attending and contributing to meetings.	30 November 2020	In progress

#### 7. Close/Next Meeting

The Chairperson closed the meeting at 6.55pm. The next meeting is scheduled to be held on 30 August 2021.

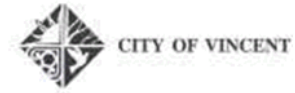
Signed

\_\_\_\_\_  
**Councillor Dan Loden (Chairperson)**

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_



# MINUTES



## SUSTAINABILITY AND TRANSPORT ADVISORY GROUP

Thursday 27 May, 2021 at 6pm

Venue: Function Room  
City of Vincent  
Administration and Civic Centre  
244 Vincent Street Leederville  
UNCONFIRMED MINUTES

### Attendees:

#### City of Vincent Councillors

Apologies of Cr Loden and Cr Hallett noted

#### Community Representatives

Chris Cutress, Chris Wilson, Helen Griffiths, Adam Wilmot, Catrina Wold, Suzannah Randle

#### City of Vincent Officers

Chief Executive Officer (acting Chair), Sustainability & Innovation Advisors, Manager Engineering, Active Transport Officer

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### 1. Welcome/Declaration of Opening

Chief Executive Officer David MacLennan opened the meeting at 6:09pm and delivered the Acknowledgement of Country.

### 2. Apologies

Cr Loden, Cr Hallett, Executive Director Infrastructure & Environment, Ian Kininmonth, Jacinta Key, Julian Ledger

### 3. Confirmation of the Minutes

That the Minutes of the meeting held on 18 March, 2021 be received and confirmed as true and correct record.

### 4. Business

#### 4.1 Smart Freeways – Mitchell Freeway Southbound. Technical Briefing by Main Roads WA Project Team

The Main Roads WA Project Team delivered the Smart Freeways presentation.

**RECOMMENDED ACTION:** That Administration share the presentation slides provided by the Main Roads team with Elected Members.

#### 4.2 WALGA Roadwise Safety Bulletin – Katherine Celenza

This item was brought forward on the agenda with the approval of the Chairperson. WALGA representative Katherine Celenza delivered an update with a focus on two main items:

- Safety demonstration project; confirmed participants are the Shire of Manjimup, Shire of Esperance and Shire of Dardanup; and
- Survey on speed zone changes has shown that speed changes can be difficult to implement but there are signs this process is improving.

**RECOMMENDED ACTION:** No action recommended.

#### 4.3 Review of Sustainable Environment Strategy 2019-2024 targets

The Senior Sustainability and Innovation Advisor presented on targets that could be increased from the City's Sustainable Environment Strategy 2019-2024.

An idea to review of the effectiveness of the "tree selection tool" was raised by a STAG member.

##### Tree canopy cover and street trees on public land:

	Unit of measure	Baseline (2017/18)	Target	Target year	2019/20 actual	Proposed new target for 2023
Tree canopy cover on public land	Percentage	21.5%	23.3%	2023	24.0%	27.3%
Number of street trees	Trees	13,000	13,500	2023	14,600	14,900

**RECOMMENDED ACTION:** That Council adopt the updated targets as shown above. Further, a presentation on the effectiveness of the "tree selection tool" be included on a future STAG agenda.

#### 4.4 Forrest Street, North Perth – Traffic and Parking matters

The Manager of Engineering provided an update on some issues that had been raised with Councillors by residents living in Forrest Street, North Perth, including speeding and increased traffic flow.

**RECOMMENDED ACTION:** STAG members to note the update provided and supported Administration's proposed action to contact affected residents to discuss their concerns.

#### 4.5 Status Update of Previous Agenda Items

Item	Current Status	Next Step
Accessible City Strategy	Adopted by Council 18 May, 2021	n/a
Future Climate Technology Review	Discussed at 29 October 2020 STAG.	To be presented to Council to note.

#### 5. Close/Next Meeting

The Chairperson closed the meeting at 7:19pm. The next meeting is scheduled for Thursday 29 July at 6pm.

Signed

\_\_\_\_\_ **Councillor (Chairperson)**

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_



## MINUTES

ORDINARY COUNCIL MEETING

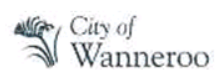
TIME: 8.30 PM

27 MAY 2021

CITY OF STIRLING

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*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo  
Towns of Cambridge and Victoria Park*



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**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Chair declared the meeting open at 8.31 pm.

**2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**Councillor Attendance**

Cr D Boothman, JP (Chair)	City of Stirling
Cr K Vernon (Deputy Chair)	Town of Victoria Park
Cr A Jacob, JP	City of Joondalup
Cr R Gordon	City of Perth
Cr J Ferrante	City of Stirling
Cr S Proud, JP	City of Stirling
Cr K Sargent	City of Stirling
Cr F Cvitan, JP	City of Wanneroo
Cr D Newton, JP	City of Wanneroo
Cr K Shannon	Town of Cambridge

**Apologies**

Cr R Fishwick, JP	City of Joondalup
Cr E Cole	City of Vincent

**Leave of Absence**

Nil

**Absent**

Nil

**MRC Officers**

Mr G Hoppe (Chief Executive Officer)  
Ms A Slater (Director Corporate Services)  
Ms S Cherico (Manager Human Resources)  
Ms D Toward (Executive Support)

**Member Council Observers**

Cr A Castle (City of Vincent)  
Mr N Claassen (City of Joondalup)  
Mr A Murphy (City of Vincent)  
Mr M Littleton (City of Stirling)  
Mr H Singh (City of Wanneroo)  
Mr J Wong (Town of Victoria Park)

**MRC Observers**

Mr B Twine

**Visitors**

Ms Sylvana Caranna, Lo-go Appointments

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### 3 DECLARATION OF INTERESTS

<b>Interest Type</b>	Impartiality Interest
<b>Name and Position of Person</b>	Cr David Boothman - MRC Chair
<b>Report No and Topic</b>	14.4 CEO Recruitment
<b>Name of Interest</b>	One candidate known to Cr Boothman

<b>Interest Type</b>	Impartiality Interest
<b>Name and Position of Person</b>	Cr Dot Newton – MRC Councillor
<b>Report No and Topic</b>	14.4 CEO Recruitment
<b>Name of Interest</b>	One candidate known to Cr Newton

<b>Interest Type</b>	Impartiality Interest
<b>Name and Position of Person</b>	Cr Frank Cvitan – MRC Councillor
<b>Report No and Topic</b>	14.4 CEO Recruitment
<b>Name of Interest</b>	One candidate known to Cr Cvitan

<b>Interest Type</b>	Impartiality Interest
<b>Name and Position of Person</b>	Cr Albert Jacob – MRC Councillor
<b>Report No and Topic</b>	14.4 CEO Recruitment
<b>Name of Interest</b>	Two candidates known to Cr Jacob

<b>Interest Type</b>	Impartiality Interest
<b>Name and Position of Person</b>	Cr Joe Ferrante – MRC Councillor
<b>Report No and Topic</b>	14.4 CEO Recruitment
<b>Name of Interest</b>	One candidate known to Cr Ferrante

<b>Interest Type</b>	Impartiality Interest
<b>Name and Position of Person</b>	Cr Stephanie Proud – MRC Councillor
<b>Report No and Topic</b>	14.4 CEO Recruitment
<b>Name of Interest</b>	Three candidates known to Cr Proud

<b>Interest Type</b>	Impartiality Interest
<b>Name and Position of Person</b>	Cr Keith Sargent – MRC Councillor
<b>Report No and Topic</b>	14.4 CEO Recruitment
<b>Name of Interest</b>	One candidate known to Cr Sargent

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**4 PUBLIC QUESTION TIME**

Nil

**5 ANNOUNCEMENTS BY THE PRESIDING PERSON**

Nil

**6 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

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**8 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****8.1 ORDINARY COUNCIL MEETING – 25 March 2021**

The Minutes of the Ordinary Council Meeting held on 25 March 2021 have been printed and circulated to members of the Council.

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Minutes of the Ordinary Council Meeting of Council held on 25 March 2021 be confirmed as a true record of the proceedings.**

**8.2 SPECIAL COUNCIL MEETING – 29 April 2021**

The Minutes of the Special Council Meeting held on 29 April 2021 have been printed and circulated to members of the Council.

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Minutes of the Ordinary Council Meeting of Council held on 29 April 2021 be confirmed as a true record of the proceedings.**

**Moved Cr Vernon, seconded Cr Gordon**

**RESOLVED**

**That the recommendations for items 8.1 and 8.2 be adopted**  
(CARRIED UNANIMOUSLY 10/0)

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ORDINARY COUNCIL MEETING MINUTES  
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## 9.1 CHIEF EXECUTIVE OFFICER REPORTS

<b>9.1</b>	<b>FINANCIAL STATEMENTS FOR THE MONTHS ENDED 28 FEBRUARY 2021 AND 31 MARCH 2021</b>
<b>File No:</b>	<b>FIN/5-09</b>
<b>Appendix(s):</b>	<b>Appendix No. 1 Appendix No. 2</b>
<b>Date:</b>	<b>13 May 2021</b>
<b>Responsible Officer:</b>	<b>DIRECTOR CORPORATE SERVICES</b>

### SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

### BACKGROUND

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Nature – RRF Only
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

### DETAIL

The Financial Statements for the months ended 28 February 2021 and 31 March 2021 are attached at **Appendix No. 1 and 2** to this Item. The Tonnage Report for the 9 months to 31 March 2021 is attached at **Appendix No. 3**.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the "air space" remaining and other relevant information.

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Summary of results for the year to date period ended 31 March 2021

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	182,103	184,505	(2,402)
Tonnes – Others	16,983	10,453	6,530
<b>TOTAL TONNES</b>	<b>199,086</b>	<b>194,958</b>	<b>4,128</b>
	\$	\$	\$
Revenue – Members	37,398,178	37,823,642	(425,464)
Revenue – Other	3,784,135	3,001,263	782,872
<b>TOTAL REVENUE</b>	<b>41,182,313</b>	<b>40,824,905</b>	<b>357,408</b>
Expenses	43,800,805	43,511,576	(289,229)
Profit on sale of assets	56,441	9,232	47,209
Loss on sale of assets	-	-	-
Impairment of assets	-	-	-
<b>NET DEFICIT</b>	<b>(2,562,051)</b>	<b>(2,677,439)</b>	<b>115,388</b>

Commentary

Overall tonnages for the financial period ended 31 March 2021 were 4,128 tonnes more than budgeted, member councils bringing in less non processable waste than anticipated.

The net result variance against budget of \$115,388 is mainly attributable to RRF expenditures abated by unbudgeted tonnages received in the commercial waste tenders.

RRF

The Resource Recovery Facility residue tonnes have delivered 42,996 tonnes in total to Tamala Park year to date.

Trade & Casuals

The Casual and Trade tonnages are 6,529 tonnes higher than forecast for the financial year to date, 5,504 tonnes attributable to the discounted rate waste tender.

**VOTING REQUIREMENT**

Simple Majority

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**RESPONSIBLE OFFICER RECOMMENDATION**

**That Council:**

**Receive the Financial Statements set out in Appendix No. 1 and Appendix No. 2 for the months ended 28 February 2021 and 31 March 2021.**

**Moved Cr Cvitan, seconded Cr Gordon**

**RESOLVED**

**That the recommendation be adopted**

**(CARRIED UNANIMOUSLY 10/0)**

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9.2 LIST OF PAYMENTS MADE FOR THE MONTHS ENDED FEBRUARY AND MARCH 2021	
File No:	FIN/5-09
Appendix(s):	Appendix No. 4 and 5
Date:	13 May 2021
Responsible Officer:	Director Corporate Services

#### SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

#### COMMENT

The lists of payments for the months ended 28 February 2021 and 31 March 2021 are at **Appendix 4 and 5** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 24 September 2020, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
28 February 2021	General Municipal	Cheques	\$2,642.93
		EFT	\$3,345,916.69
		DP	\$202,207.76
		Inter account transfers	\$0.00
		<b>Total</b>	<b>\$3,550,767.38</b>
31 March 2021	General Municipal	Cheques	\$440.00
		EFT	\$3,551,265.11
		DP	\$164,452.61
		Inter account transfers	\$2,000,000.00
		<b>Total</b>	<b>\$5,716,157.72</b>

#### VOTING REQUIREMENT

Simple Majority

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**RESPONSIBLE OFFICER RECOMMENDATION**

**That Council:**

**Note the list of payments made under delegated authority to the Chief Executive Officer, for the months ended 28 February 2021 and 31 March 2021.**

**Moved Cr Vernon, seconded Cr Newton**

**RESOLVED**

**That the recommendation be adopted**

**(CARRIED UNANIMOUSLY 10/0)**

MINDARIE REGIONAL COUNCIL  
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**10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 60**

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Members Information Bulletin Issue No. 60 be received.**

**Moved Cr Sargent, seconded Cr Gordon**  
**That the recommendation be adopted**  
**(CARRIED UNANIMOUSLY 10/0)**

**11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12 URGENT BUSINESS**

Nil

**13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

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**14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

The Chair requested that in accordance with clause 10.1(h) of the Mindarie Regional Council Meeting Procedures Local Law 2020 and s5.23 of the Local Government Act 1995, Council proceed to meet "behind closed doors" to allow the Council to consider items 14.1, 14.2, 14.3 and 14.4 as the items are of a confidential nature.

The Chair invited MRC Officers and Member Council Councillors and Officers seated in the public gallery to remain in the gallery.

The Chair asked Ms Sylvana Caranna, of Lo-go Appointments, to vacate the Council Chambers for items 14.1, 14.2 and 14.3.

*Ms Caranna left at 8.37pm.*

**Moved Cr Ferrante, seconded Cr Cvitan**

**RESOLVED**

**To close the meeting to the public**

(CARRIED UNANIMOUSLY 10/0)

**Doors closed at 8.38 pm**

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<b>This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (c) of the <i>Local Government Act 1995</i> as the report deals with a matter where a contract may be entered into.</b>	
<b>14.1</b>	<b>TENDER FOR RECYLING OF SCRAP METAL</b>
<b>File No:</b>	<b>GF-21-0000134</b>
<b>Attachment(s):</b>	
<b>Date:</b>	<b>12 May 2021</b>
<b>Responsible Officer:</b>	<b>Chief Executive Officer</b>

#### **RESPONSIBLE OFFICER RECOMMENDATION**

**That Council:**

- 1. Authorise the CEO to award the tender to recycle scrap metal recovered at Tamala Park (Tender Number: 13/148) to AAA Metal Recycling Australia Pty Ltd at the prices detailed within the report.**
- 2. Authorise the CEO to advise the tenderers of the outcome of the tender process.**

**Moved Cr Jacob, seconded Cr Vernon**  
**RESOLVED**  
**That the recommendation be adopted**  
**(CARRIED UNANIMOUSLY 10/0)**



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<b>This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (c) of the <i>Local Government Act 1995</i> as the report deals with a matter where a contract may be entered into.</b>	
<b>14.2 TENDER FOR PROVISION OF MATTRESS RECYCLING</b>	
<b>File No:</b>	<b>GF-21-0000133</b>
<b>Attachment(s):</b>	
<b>Date:</b>	<b>12 May 2021</b>
<b>Responsible Officer:</b>	<b>Chief Executive Officer</b>

#### **RESPONSIBLE OFFICER RECOMMENDATION**

**That Council:**

- 1. Authorise the CEO to award the tender for the provision of mattress recycling (Tender Number: 13/147) to Soft Landing at the prices detailed within the report.**
- 2. Authorise the CEO to advise the successful tenderer of the outcome of the tender process.**

**Moved Cr Sargent, seconded Cr Proud**  
**RESOLVED**  
**That the recommendation be adopted**  
**(CARRIED UNANIMOUSLY 10/0)**

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<b>This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (c) of the <i>Local Government Act 1995</i> as the report deals with a matter where a contract may be entered into.</b>	
<b>14.3</b>	<b>TENDER TO AUCTION LANDFILL CAPACITY FINANCIAL YEAR 2021-22</b>
<b>File No:</b>	<b>GF-21-0000129</b>
<b>Attachment(s):</b>	
<b>Date:</b>	<b>12 May 2021</b>
<b>Responsible Officer:</b>	<b>Chief Executive Officer</b>

#### RESPONSIBLE OFFICER RECOMMENDATION

That Council:

1. Does not award the tender for the auction of landfill capacity financial year 2021/22 (Tender Number: 13/149), and
2. Authorises the CEO to inform the unsuccessful tenderers of the decision not to award the tender.

Moved Cr Newton, seconded Cr Cvitan  
**RESOLVED**  
That the recommendation be adopted  
(CARRIED UNANIMOUSLY 10/0)

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Prior to item 14.4 the Chair directed the public gallery to be vacated.

At 8.40 pm Councillors and Officers seated in the public gallery left.  
MRC Director Corporate Services, Andrea Slater, also left the Council Chambers.

At 8.41 pm Ms Sylvana Caranna, of Lo-go Appointments, re-entered the Council Chambers.

**Moved Cr Boothman, seconded Cr Proud**

**RESOLVED**

**To suspend the operation of clause 7.9(1) of the Mindarie Regional Council Standing Orders Local Law 2020 to allow members to speak twice.**

(CARRIED UNANIMOUSLY 10/0)

Prior to the debate on the item, the declarations of interests from Crs Ferrante, Jacob, Proud and Sargent were read out.

<b>This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (c) of the <i>Local Government Act 1995</i> as the report deals with a matter where a contract may be entered into.</b>	
<b>14.4</b>	<b>CEO RECRUITMENT</b>
<b>File No:</b>	<b>GF-21-0001615</b>
<b>Attachment(s):</b>	
<b>Date:</b>	<b>14 May 2021</b>
<b>Responsible Officer:</b>	<b>Chief Executive Officer</b>

#### COMMITTEE RECOMMENDATION

That Council:

1. Subject to completion of reference checks and contract negotiations, **Scott Cairns** be appointed as the **Chief Executive Officer (CEO)** of the Mindarie Regional Council, and
2. \* Approves the form of the draft **CEO** employment contract at appendix 3 in accordance with section 5.36(2)(b) of the *Local Government Act 1995* and authorises the Chairman and the Deputy Chairman to finalise a rewards package in accordance with the Salaries and Allowances Tribunal Band 3 for Regional Council CEOs, between \$157,920 - \$259,278 and execute the contract, and
3. \* Certifies that the appointed candidate was employed in accordance with the local government's adopted standards under section 5.39B (7) of the Act in relation to the recruitment of CEOs.

*\* Resolutions 2. and 3. did not form part of the original recommendations by the Committee, but have been included by the administration to ensure legislative compliance requirements are met.*

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**Cr Jacob moved, seconded Cr Vernon**  
**RESOLVED**  
**That the recommendation be adopted.**  
(CARRIED UNANIMOUSLY 10/0)

**Cr Boothman moved, seconded Cr Proud**  
**RESOLVED**  
**To re-open the meeting**  
(CARRIED UNANIMOUSLY 10/0)

Doors were reopened at 8.58 pm, the Chair declared the meeting reopened.  
Cr Castle and Mr Singh entered the public gallery. No members of the public were present.  
The Chair noted the resolutions passed behind closed doors.

**15 NEXT MEETING**

The next Ordinary Council meeting to be held on Thursday 24 June 2021 at the City of Stirling commencing at 6.30 pm.

**16 CLOSURE**

The Chair closed the meeting at 8.58 pm and thanked the City of Stirling for their hospitality and use of their meeting facilities.

Signed .....Chair

Dated..... day of .....2021



## MINUTES

ORDINARY COUNCIL MEETING

TIME: 6.30 PM

24 JUNE 2021

CITY OF STIRLING

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*Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo  
Towns of Cambridge and Victoria Park*



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## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair was an apology for the meeting.

The Deputy Chair declared the meeting open at 6.33 pm.

The Deputy Chair announced that this would have been Cr David Boothman's last meeting. On behalf of the Councillors and staff of the MRC, the Deputy Chair thanked Cr Boothman for his leadership and service since July 2018.

The Deputy Chair announced that this would also be the last meeting for Cr Emma Cole who has been on the MRC Council since 2017, the Deputy Chair, on behalf of all the Councillors and staff of the MRC, thanked Cr Cole for her service over the years and wished her well in her future endeavours.

## 2 ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

### Councillor Attendance

Cr K Vernon (Deputy Chair)	Town of Victoria Park
Cr C May	City of Joondalup
Cr R Fishwick, JP	City of Joondalup
Cr R Gordon	City of Perth
Cr J Ferrante	City of Stirling
Cr S Proud, JP <i>arrived 6.34 pm</i>	City of Stirling
Cr K Sargent	City of Stirling
Cr E Cole	City of Vincent
Cr F Cvitan, JP	City of Wanneroo
Cr D Newton, JP	City of Wanneroo
Cr K Shannon <i>arrived 6.39 pm</i>	Town of Cambridge

### Apologies

Cr D Boothman, JP (Chair)	City of Stirling
Cr A Jacob, JP	City of Joondalup

### Leave of Absence

Nil

### Absent

Nil

### MRC Officers

Mr G Hoppe (Chief Executive Officer)  
 Ms S Cherico (Manager Human Resources)  
 Ms D Toward (Executive Support)

### Member Council Observers

Cr A Castle (City of Vincent)  
 Mr N Claassen (City of Joondalup)  
 Mr M MacPherson (City of Joondalup)  
 Mr A Mason (City of Perth)

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Mr M Foley (City of Perth)  
Mr M Littleton (City of Stirling)  
Mr R Bryant (City of Stirling)  
Mr A Murphy (City of Vincent)  
Ms Y Plimbley (City of Vincent)  
Mr M Littleton (City of Stirling)  
Mr H Singh (City of Wanneroo)  
Mr S Cairns (City of Wanneroo)  
Mr K Hincks (Town of Cambridge)  
Mr J Wong (Town of Victoria Park)

**MRC Observers**

Mr B Twine  
Mr A Griffiths

**Visitors**

Nil

*Cr Proud entered the Council Chambers at 6.34 pm*

**3 DECLARATION OF INTERESTS**

Nil

**4 PUBLIC QUESTION TIME**

Nil

**5 ANNOUNCEMENTS BY THE PRESIDING PERSON**

See item 1.

**6 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

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**8 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****8.1 ORDINARY COUNCIL MEETING – 27 May 2021**

The Minutes of the Ordinary Council Meeting held on 27 May 2021 have been printed and circulated to members of the Council.

**RESPONSIBLE OFFICER RECOMMENDATION**

**That the Minutes of the Ordinary Council Meeting of Council held on 27 May 2021 be confirmed as a true record of the proceedings.**

**Moved Cr Gordon, seconded Cr Sargent**

**RESOLVED**

**That the recommendation be adopted**  
(CARRIED UNANIMOUSLY 10/0)

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## 9.1 CHIEF EXECUTIVE OFFICER REPORTS

<b>9.1</b>	<b>FINANCIAL STATEMENTS FOR THE MONTH ENDED 30 APRIL 2021</b>
<b>File No:</b>	<b>FIN/5-09</b>
<b>Appendix(s):</b>	<b>Appendices No. 1 and 2</b>
<b>Date:</b>	<b>25 May 2021</b>
<b>Responsible Officer:</b>	<b>DIRECTOR CORPORATE SERVICES</b>

### SUMMARY

The purpose of this report is to provide financial reporting in line with statutory requirements which provides useful information to stakeholders of the Council.

### BACKGROUND

Reporting requirements are defined by Financial Management Regulations 34 of the Local Government (Financial Management) Regulations 1996.

The financial statements presented for each month consist of:

- Operating Statement by Nature – Combined
- Operating Statement by Nature – RRF Only
- Operating Statement by Function
- Statement of Financial Activity
- Statement of Reserves
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings
- Tonnage Report

### DETAIL

The Financial Statements for the month ended 30 April 2021 are attached at **Appendix No. 1** to this Item. The Tonnage Report for the 10 months to 30 April 2021 is attached at **Appendix No. 2**.

The complete suite of Financial Statements which includes the Operating Statements, Statement of Financial Position, Statement of Financial Activity and other related information are reported on a monthly basis.

The estimates for Provisions for Amortisation of Cell Development, Capping and Post Closure expenditure are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on actual tonnages on a survey carried out to assess the "air space" remaining and other relevant information.

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Summary of results for the year to date period ended 30 April 2021

	Actual	Budget	Variance
	t	t	t
Tonnes – Members	202,335	204,882	(2,547)
Tonnes – Others	20,579	11,866	8,713
<b>TOTAL TONNES</b>	<b>222,914</b>	<b>216,748</b>	<b>6,166</b>
	\$	\$	\$
Revenue – Members	41,552,556	42,000,978	(448,422)
Revenue – Other	4,384,870	3,386,010	998,860
<b>TOTAL REVENUE</b>	<b>45,937,428</b>	<b>45,386,988</b>	<b>550,438</b>
Expenses	48,429,642	47,767,578	(662,064)
Profit on sale of assets	56,441	9,232	47,209
Loss on sale of assets	-	-	-
Impairment of assets	-	-	-
<b>NET DEFICIT</b>	<b>(2,435,775)</b>	<b>(2,371,358)</b>	<b>(64,417)</b>

Commentary

Overall tonnages for the financial period ended 30 April 2021 were 6,166 tonnes more than budgeted, member councils bringing in less non processable waste than anticipated.

The net result variance against budget of (\$64,417) is mainly attributable to RRF expenditures abated by unbudgeted tonnages received in the commercial waste tenders.

RRF

The Resource Recovery Facility residue tonnes have delivered 47,965 tonnes in total to Tamala Park year to date.

Trade & Casuals

The Casual and Trade tonnages are 8,713 tonnes higher than forecast for the financial year to date, 7,755 tonnes attributable to the discounted rate waste tender.

**VOTING REQUIREMENT**

Simple Majority

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**RESPONSIBLE OFFICER RECOMMENDATION**

**That Council:**

**Receive the Financial Statements set out in Appendix No. 1 for the month ended 30 April 2021.**

**Moved Cr Gordon, seconded Cr Ferrante**

**RESOLVED**

**That the recommendation be adopted**

**(CARRIED UNANIMOUSLY 10/0)**

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<b>9.2</b>	<b>LIST OF PAYMENTS MADE FOR THE MONTH ENDED APRIL 2021</b>
<b>File No:</b>	<b>FIN/5-09</b>
<b>Appendix(s):</b>	<b>Appendix No. 3</b>
<b>Date:</b>	<b>25 May 2021</b>
<b>Responsible Officer:</b>	<b>Director Corporate Services</b>

#### SUMMARY

The purpose of this report is to provide details of payments made during the periods identified. This is in line with the requirement under the delegated authority to the Chief Executive Officer (CEO), that a list of payments made from the Municipal Fund since the last Ordinary Council meeting be presented to Council.

#### COMMENT

The lists of payments for the month ended 30 April 2021 are at **Appendix 3** to this Item and are presented to Council for noting. Payments have been made in accordance with the delegated authority to the CEO which allows payments to be made between meetings. At the Ordinary Council Meeting held on 24 September 2020, the Council delegated to the CEO the exercise of its power to make payments from the Municipal Fund. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and the Mindarie Regional Council is able to claim this tax as an input credit when GST remittances are made each month to the Australian Tax Office.

Months Ended	Account	Vouchers	Amount
30 April 2021	General Municipal	Cheques	\$2,477.91
		EFT	\$6,563,774.94
		DP	\$184,635.99
		Inter account transfers	\$0.00
		<b>Total</b>	<b>\$6,750,888.84</b>

#### VOTING REQUIREMENT

Simple Majority

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**RESPONSIBLE OFFICER RECOMMENDATION**

**That Council:**

**Note the list of payments made under delegated authority to the Chief Executive Officer, for the month ended 30 April 2021.**

**Moved Cr Cvitan, seconded Cr Cole**

**RESOLVED**

**That the recommendation be adopted**

**(CARRIED UNANIMOUSLY 10/0)**

---

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<b>9.3</b>	<b>BUDGET APPROVAL - FINANCIAL YEAR 2021/22</b>
<b>File No:</b>	<b>FIN/146</b>
<b>Appendix(s):</b>	<b>Appendix No. 4</b>
<b>Date:</b>	<b>28 May 2021</b>
<b>Responsible Officer:</b>	<b>Director Corporate Services</b>

#### **SUMMARY**

The purpose of this item is to present the Budget for 2021/22 to the Council for approval and adoption.

#### **BACKGROUND**

The 2021/22 budget process commenced in April 2021 and included one workshop held with Councillors and Officers on 27 May 2021 before the Ordinary Council meeting held at the City of Stirling on the same day.

The underlying operating budget has been developed from a 'zero base' in discussion with the managers across the business and has been reviewed in detail to ensure that the Mindarie Regional Council (MRC) continues to deliver its current service offering in an efficient, cost effective manner and in line with the Waste Strategy 2030 and the MRC's Waste Plan.

At the Special Council Meeting of 20 August 2020, the following recommendation was passed by Council;

*"That Council endorses the proposed change in gate fee setting process in relation to the MRC's governance costs, such that each member council will pay their equity share of these costs for the 2021/22 financial year".*

Historically these costs have been apportioned using tonnages and included in the gate fee formula.

Some of the key points with regard to the 2021/22 budget include:

- Governance and Administration costs to be apportioned using equity share, and invoiced outside of the gate fee formula.
- Member councils' gate fee to be set at \$213 per tonne excl. GST.
- Non-members' gate fee to be set at \$214.70 per tonne excl. GST.
- A decrease in expected Member tonnes from 189,178 to 165,845 tonnes (12.3%) based on information provided by the member councils.
- No increase to the waste levy remaining at \$70 per tonne landfilled.
- Operating expenditure decrease of \$3.3m to \$55.9m.

---

**DETAIL****Budget 2021/22**

The Budget for 2021/22 has been set to achieve a marginal surplus of \$109k.

Significant changes in year-on-year operating costs are outlined in more detail below:

**Employee costs**

Employee costs have decreased by \$1.2m due to changes in MRC's operating activities made in 2020/21 which saw the education service cease and the operation of the recycling and reuse shop being contracted out.

**Consultants and contract labour**

Consultants and contract labour has decreased by \$44k mainly due to reductions in contract labour as the MRC contracts out the operation of the reuse shop and recycling area.

**Communications and public consultation**

Communications and public consultation has decreased by \$125k due to the education service ceasing.

**Plant and equipment operating/hire**

Plant and equipment operating hire expenses have decreased by \$95k due to the increased focus on asset replacements in the recent years. The majority of major "yellow kit" or heavy plant now being under warranty.

**RRF costs**

The RRF costs have decreased by \$838k, consisting of the contractual indexed increase in the contractor's fees (\$162k) abated by the non-recurrence of one-off funding items from the 2020/21 budget (\$1m) for insurance and fixed operating costs catch up.

**Depreciation**

Depreciation has increased by \$15k due to the Tamala Park lease now being categorised as a Right of Use Asset in line with Accounting Standards.

**DWER Waste Levy**

The Department of Water and Environmental Regulation (DWER) waste levy expense has decreased by \$1.5m which primarily reflects the decrease in tonnes being landfilled for the year.

**Tonnages**

Approximately 165,845 tonnes (Mid-Year Budget 2020/21: 189,178 tonnes) of waste are expected to be delivered to the MRC by Member Councils during the course of the year.

Of this, 100,000 tonnes (Budget 2020/21: 100,000 tonnes) is expected to be diverted to the RRF, which will in turn generate 56,700 tonnes (Budget 2020/21: 56,700 tonnes) of residue which will be sent back to Tamala Park. The RRF waste diversion target is set at 43.3%, However, this may change as Councils amend their bin systems throughout the year.

Non-members are expected to deliver 14,500 tonnes (Budget 2020/21: 14,500 tonnes) to Tamala Park.

**Capital Expenditure**

The following capital expenditures have been included in the Budget for 2021/22:

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New capital expenditures

		\$
Computer Equipment		206,000
Network security	20,000	
Laptop replacements	11,000	
RRF Server replacement	25,000	
UPS replacments	150,000	
Furniture and Fittings		10,000
Air conditioner replacements	10,000	
Plant and Equipment		1,131,000
Tractor and dinosaur water cart	265,000	
Hino bin truck	330,000	
Lighting Tower	50,000	
VW Amarok (CEO)	54,000	
Ford Everest (DCS)	49,000	
Skid steer loader	94,000	
Holden Colarado (OPS)	47,000	
Toyota Hilux (Workshop)	35,000	
Holden colorado (Grounds)	35,000	
Ford Ranger (Environmental)	35,000	
Isuzu Fire Truck	100,000	
Hook lift bins	37,000	
Land and Building		350,000
Transfer station improvement works	350,000	
Infrastructure (Incl. Landfill)		3,546,625
Compressor replacements	80,800	
Telemetry/Automation	30,000	
Gas well installations	31,000	
Airwell pump replacements	10,000	
Cell development landfill works	50,000	
Stage 2, Phase 2 capping	3,344,825	
<b>Total New Capital Expenditure</b>		<b>5,243,625</b>
Bought forward Capital expenditure		47,000
MS Dynamics ledger project	47,000	
<b>Total Capital Expenditure for 2021/2022</b>		<b>5,290,625</b>

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### Reserves

The revised Cash Backed Reserves with the projected balances at 30 June 2022 are expected to be as follows:

#### Site rehabilitation Reserve

Estimated balance at 30 June 2022: \$15,533,037

Purpose: *To be used to fund post closure site rehabilitation costs associated with the Tamala Park landfill site.*

A transfer of \$394,840 to this reserve is anticipated during the course of the 2021/22 financial year with no anticipated drawdowns on the reserve.

This will result in a funded reserve of approximately \$15.5m to cover an estimated post closure liability of approximately \$22m. Any unfunded portion of the post closure liabilities will need to be funded over the remaining life of the landfill. The shortfall in funding may also be addressed as discretionary capital expenditure for the landfill is reconsidered.

#### Reserve for Capital Expenditure

Estimated balance at 30 June 2022: \$53,945

Purpose: *To be used to fund the ongoing capital expenditure requirements.*

A transfer of \$2,900,000 to this reserve is anticipated during the course of the year with drawdowns to fund capital expenditures.

#### Carbon Abatement Reserve

Estimated balance at 30 June 2022: \$491,076

Purpose: *To be used to fund carbon abatement projects.*

MRC plan to investigate future projects within year.

#### RRF Maintenance Reserve

Estimated balance at 30 June 2022: \$1,397,524

Purpose: *To be used to fund RRF maintenance obligations.*

A transfer of \$250,000 to this reserve is anticipated during the course of the 2021/22 financial year as per the maintenance deed.

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#### **Funding Plan**

- Operational expenditures will be funded from the proceeds of the Members' and Non-members' gate fees.
- Capital Expenditure will be funded from the Capital Expenditure Reserve.

#### **SUMMARY OF APPENDICES**

Attachment to this Item is as follows:

- Appendix No. 4 – Statutory Budget and Supplementary Information

#### **CONSULTATION**

One workshop for Councillors and Officers was conducted on 27 May 2021 to discuss the 2021/22 Budget. The participants indicated that they did not feel a second budget workshop was required. Feedback from the workshop has been taken into account in compiling this final draft of the budget.

#### **STATUTORY ENVIRONMENT**

Budget approval is required by end of August 2022 in accordance with section 6.2 of the Local Government Act 1995 (as amended).

Modifications of existing reserves and creation of new reserves is done in compliance with section 6.11 of the Local Government Act 1995 (as amended).

#### **POLICY IMPLICATIONS**

The 2021/22 budget process is consistent with existing MRC policy.

#### **FINANCIAL IMPLICATIONS**

The Members' gate fee will be set at \$213 per tonne (excluding GST) for the 2021/22 financial year.

The Non-members' gate fee will be set at \$214.70 per tonne (excluding GST) for the 2021/22 financial year.

An estimated surplus of \$109k is budgeted for the 2021/22 financial year.

Capital expenditure of \$5,290,625 is budgeted for the 2021/22 financial year.

#### **STRATEGIC IMPLICATIONS**

The Budget for 2021/22 has been derived from the MRC's Strategic Community Plan, the Corporate Business Plan, the Asset Management Plan, the Workforce Plan and the 20-year Financial Plan and is consistent with these documents, in compliance with section 6.2(2) of the Local Government Act 1995 (as amended). The budget also takes into account the MRC's Waste Plan.

In developing the 2021/22 budget, the funding required for the activities outlined in the Corporate Business Plan have been taken into account.

#### **VOTING REQUIREMENT**

Absolute Majority

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#### ADDITIONAL COMMENTS

Subsequent to the budget workshop held on 27 May 2021, the following adjustments have been made to the budget:

- Capital Expenditure: \$258,900 adjustments across infrastructure and plant and equipment, namely replacement of tractor and water cart.
- Reserves: Capital expenditure reflected to adjust for above.
- Post closure accretion expense has been adjusted to take into account uplifts in the provision

The Members' gate fee has been increased by \$3 to \$213 for the impacts of these changes.

#### RESPONSIBLE OFFICER RECOMMENDATION

##### That Council:

- (i) adopt the Budget for the Mindarie Regional Council for 2021/22 financial year
- (ii) endorse the on-going strategy of deferred payment of operational surpluses, as approved by Council at its August 2005 meeting, for the 2005/06 financial year and future years to meet its on-going capital requirements
- (iii) Approve the Capital Budget Program of \$5,290,625 for 2021/22 as follows:

##### New capital expenditures

	\$
• Buildings	350,000
• Office furniture and equipment	10,000
• Computer equipment	206,000
• Plant and equipment and vehicles	1,131,000
• Infrastructure	3,546,625
	<u>5,243,625</u>

##### Add: Bought forward capital expenditures

- Computer equipment 47,000

**Total Capital expenditure** **5,290,625**

- (v) approve that \$349,840 will be transferred from the Operating Surplus to the Site Rehabilitation Reserve.
- (vi) approve that \$2,900,000 be transferred from the Reserve for Capital Expenditure to Operating Surplus to fund capital expenditures.
- (vii) Approve that \$250,000 will be transferred Operating surplus to the RRF Maintenance reserve

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- 
- (viii) approve that any funds required for carbon abatement projects be transferred from the Carbon Abatement Reserve to the Operating Surplus.
  - (ix) approve that all interest earned on cash funds associated with cash-backed reserves will not be credited to the respective reserves.

*(Absolute Majority Required)*

*Cr K Shannon arrived at 6.39 pm*

**Moved Cr Newton, seconded Cr Gordon**

**RESOLVED**

**That the recommendation be adopted**

(CARRIED UNANIMOUSLY 11/0)

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**10 MEMBERS INFORMATION BULLETIN – ISSUE NO. 61**

**RESPONSIBLE OFFICER RECOMMENDATION**

That the Members Information Bulletin Issue No. 61 be received.

Moved Cr Proud, seconded Cr Cole

**RESOLVED**

That the recommendation be adopted  
(CARRIED UNANIMOUSLY 11/0)

**11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12 URGENT BUSINESS**

Nil

**13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

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**14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

In accordance with clause 10.1(h) of the Mindarie Regional Council Meeting Procedures Local Law 2020 and s5.23 of the Local Government Act 1995, the Deputy Chair requested the Council to meet "behind closed doors" to allow the Council to consider items 14.1 and 14.2 as the items are of a confidential nature.

The Deputy Chair invited MRC Officers and Member Council Councillors and Officers seated in the public gallery to remain in the gallery. No members of the public were present.

**Moved Cr Proud, seconded Cr May**

**RESOLVED**

**To close the meeting to the public**

(CARRIED UNANIMOUSLY 11/0)

**Doors closed at 6.44 pm**

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This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (c) of the <i>Local Government Act 1995</i> as the report deals with a matter where a contract may be entered into.	
<b>14.1 MRC MAJOR LAND TRANSACTION</b>	
<b>File No:</b>	<b>GF-20-0001335</b>
<b>Attachment(s):</b>	
<b>Date:</b>	<b>14 June 2021</b>
<b>Responsible Officer:</b>	<b>Chief Executive Officer</b>

#### RESPONSIBLE OFFICER RECOMMENDATION

That Council:

1. Authorises the Chief Executive Officer to give public notice of the proposed Major Land Transaction as outlined in the confidential report; and
2. Authorises the Chief Executive Officer to proceed in line with Recommendation A as contained in the Comment section of the confidential report.

Moved Cr Cole, seconded Cr Proud

Under clause 9.4(c) of the Mindarie Regional Council Meeting Procedures Local Law 2020 the Deputy Chair broke down the recommendation into two motions:

#### MOTION 1:

That Council:

Authorises the Chief Executive Officer to give public notice of the proposed Major Land Transaction as outlined in the confidential report.

**CARRIED 11/0**

(CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY)

#### MOTION 2:

That Council:

Authorises the Chief Executive Officer to proceed in line with Recommendation A as contained in the Comment section of the confidential report.

**CARRIED 10/1**

*For: Cr's Cole, Cvitan, May, Fishwick, Ferrante, Gordon, Newton, Proud, Sargent, Vernon*  
*Against: Cr Shannon*

(CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY)



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Prior to item 14.2 the Deputy Chair directed the public gallery to be vacated. The Deputy Chair invited Cr Castle to remain in the public gallery.

At 7.20 pm MRC Officers and Member Council Officers seated in the public gallery left, no members of the public were present.

The MRC CEO, Mr Hoppe, and MRC officers, Ms Cherico and Ms Toward remained in the Council Chambers.

<b>This report is Confidential and dealt with in a confidential session, under Section 5.23 (2) (c) of the <i>Local Government Act 1995</i> as the report deals with a matter where a contract may be entered into.</b>	
<b>14.2 CEO CONTRACT</b>	
<b>File No:</b>	<b>GF-21-0001615</b>
<b>Attachment(s):</b>	
<b>Date:</b>	<b>11 June 2021</b>
<b>Responsible Officer:</b>	<b>Chief Executive Officer</b>

#### COMMITTEE RECOMMENDATION

##### That Council:

1. Endorses the changes to the Chief Executive Officer Contract of Employment as outlined in the confidential report.
2. Approves in accordance with the Salaries and Allowances Tribunal Band 3 for Regional Council CEO's, that total reward package as reflected in Schedule 2 of the Chief Executive Officer Contract of Employment as per Attachment 1.
3. Approves the Chairman to execute the signing of the Chief Executive Officer Employment Contract.

Moved Cr May, seconded Cr Vernon

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**PROPOSED AMENDMENT**

Moved Cr Vernon, seconded Cr Fishwick

That point 1. of the substantive motion being amended to read as follows:

1. Endorses the changes to the Chief Executive Officer Contract of Employment as outlined in the confidential report subject to the following changes;
  - Clause 1(b)(i) delete the word 'subject' and replace with the word 'prior'
  - Clause 1(b)(ii) delete the word 'the' before the word 'your'
  - Clause 1 Definitions, at Probation Period unbold the words 'Initial or Extend'
  - Clause 3.3 after the words Probation Period in the heading, delete the words 'Initial or extend'
  - Clause 3.3a delete the words 'In lieu of' and replace with the word 'Given'
  - Clause 13 delete the words 'who worked for' in the second line of the first paragraph and replace with the word 'of'
  - Position Description on page 20, Point 6, Sub-heading "Outcomes: Service Management", penultimate dot point: remove the word 'of' after the word 'approval'

**CARRIED 11/0**

(CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY)

**SUBSTANTIVE RECOMMENDATION AS AMENDED**

1. Endorses the changes to the Chief Executive Officer Contract of Employment as outlined in the confidential report subject to the following changes;
  - Clause 1(b)(i) delete the word 'subject' and replace with the word 'prior'
  - Clause 1(b)(ii) delete the word 'the' before the word 'your'
  - Clause 1 Definitions, at Probation Period unbold the words 'Initial or Extend'
  - Clause 3.3 after the words Probation Period in the heading, delete the words 'Initial or extend'
  - Clause 3.3a delete the words 'In lieu of' and replace with the word 'Given'
  - Clause 13 delete the words 'who worked for' in the second line of the first paragraph and replace with the word 'of'
  - Position Description on page 20, Point 6, Sub-heading "Outcomes: Service Management", penultimate dot point: remove the word 'of' after the word 'approval'
2. Approves in accordance with the Salaries and Allowances Tribunal Band 3 for Regional Council CEO's, that total reward package as reflected in Schedule 2 of the Chief Executive Officer Contract of Employment as per Attachment 1.
3. Approves the Chairman to execute the signing of the Chief Executive Officer Employment Contract.

**CARRIED 11/0**

(CARRIED UNANIMOUSLY BY ABSOLUTE MAJORITY)

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**Moved Cr Proud, seconded Cr Cvitan**  
**RESOLVED**  
**To re-open the meeting**  
(CARRIED UNANIMOUSLY 11/0)

Doors were reopened at 7.52 pm, the Deputy Chair declared the meeting reopened.  
No one entered the public gallery. No members of the public were present.  
The Deputy Chair noted resolutions passed behind closed doors.

**15 NEXT MEETING**

The next Ordinary Council meeting to be held on Thursday 12 August 2021 at the  
Town of Cambridge commencing at 6.30 pm.

**16 CLOSURE**

The Deputy Chair closed the meeting at 7.53 pm and thanked the City of Stirling for their  
hospitality and use of their meeting facilities.

Signed.....Chair

Dated..... day of .....2021



## Ordinary Meeting of Council

Thursday 17 June 2021

# MINUTES

**City of Perth**  
**27 St Georges Terrace, Perth**

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 Minutes TPRC Meeting of Council – 17 June 2021
 

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## Minutes TPRC Meeting of Council – 17 June 2021

**MEMBERSHIP**

<b>OWNER COUNCIL</b>	<b>MEMBER</b>	<b>ALTERNATE MEMBER</b>
Town of Cambridge	Cr Andres Timmermanis (DEPUTY CHAIR)	Cr Gary Mack
City of Joondalup	Cr John Chester Cr Phillipa Taylor	Cr Christopher May Cr Suzanne Thompson
City of Perth	Cr Brent Fleeton	Cr Clyde Bevan
City of Stirling	Cr Karen Caddy (CHAIR) Cr David Lagan Cr Suzanne Migdale Cr Bianca Sandri	Cr Karlo Perkov
Town of Victoria Park	Cr Claire Anderson	
City of Vincent	Cr Joanne Fotakis	Cr Alex Castle
City of Wanneroo	Cr Brett Treby Cr Domenic Zappa	Cr Natalie Sangalli Cr Vinh Nguyen

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**Minutes TPRC Meeting of Council – 17 June 2021**

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**PRESENT**

<b>Chair</b>	Cr Karen Caddy
<b>Councillors</b>	Cr Claire Anderson Cr John Chester Cr Brent Fleeton Cr Joanne Fotakis (arrived 6:09pm) Cr David Lagan Cr Bianca Sandri Cr Philippa Taylor Cr Andres Timmermanis Cr Brett Treby Cr Domenic Zappa
<b>Alternate Members</b>	Nil
<b>Staff</b>	Mr Tony Arias (Chief Executive Officer) Ms Vickie Wesolowski (Executive Assistant)
<b>Apologies Councillors</b>	Cr Suzanne Migdale
<b>Leave of Absence</b>	Nil
<b>Absent</b>	Nil
<b>Consultants</b>	Mr Alan Abel (Satterley Property Group) Mr Carl Buckley (Satterley Property Group) Mr Nigel Satterley (Satterley Property Group)
<b>Apologies Participant Councils' Advisers</b>	Mr John Giorgi (Town of Cambridge) Mr Stuart Jardine (City of Stirling) Mr David MacLennan (City of Vincent) Mr James Pearson (City of Joondalup) Ms Michelle Reynolds (City of Perth) Mr Daniel Simms (City of Wanneroo) Mr Anthony Vuleta (Town of Victoria Park)
<b>In Attendance Participant Councils' Advisers</b>	Nil
<b>Members of the Public</b>	Nil
<b>Press</b>	Nil



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Minutes TPRC Meeting of Council – 17 June 2021

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## 1. OFFICIAL OPENING

The Chair declared the meeting open at 6:03pm.

## DISCLOSURE OF INTERESTS

Councillors Fleeton, Lagan and Sandri each disclosed an Impartiality Interest for Item 13.5 - Sale of TPRC Landholding as they have been approached by property developers.

## 2. PUBLIC STATEMENT/QUESTION TIME

Nil

## 3. APOLOGIES AND LEAVE OF ABSENCE

**Apologies:** Cr Suzanne Migdale

**Request for Leave of Absence:** Cr Karen Caddy

Cr Caddy has requested Leave of Absence from Council duties covering the period 27 July 2021 to 6 August 2021 inclusive.

Moved Cr Sandri, Seconded Cr Timmermanis.

**That Council approve Cr Caddy's Leave of Absence from 27 July 2021 to 6 August 2021 (inclusive).**

The Motion was put and declared CARRIED (10/0).

## 4. PETITIONS

Nil

## 5. CONFIRMATION OF MINUTES

Special Meeting of Council – 26 May 2021

Moved Cr Zappa, Seconded Cr Timmermanis.

**That the minutes of the Ordinary Meeting of Council of 26 May 2021 be confirmed, and signed by the Chair, as a true and correct record of proceedings.**

The Motion was put and declared CARRIED (10/0).

## 5A BUSINESS ARISING FROM MINUTES

The Chair provided a status report on the progress towards the appointment of a Temporary TPRC CEO.

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Minutes TPRC Meeting of Council – 17 June 2021

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Cr Joanne Fotakis joined the meeting 6:09pm.

**6. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)**

Nil

**7. ADMINISTRATION REPORTS AS PRESENTED (ITEMS 7.1 – 7.6)**

**7.5 SALES AND SETTLEMENT REPORT – PERIOD ENDING 10 JUNE 2021**

Moved Cr Zappa, Seconded Cr Treby.

[The recommendation in the agenda]

**That the Council RECEIVES the Sales and Settlement Report to 10 June 2021.**

The Motion was put and declared CARRIED (11/0).

**The recommendations for Items 7.1 - 7.4 and 7.6 were moved and seconded en bloc.**

Moved Cr Timmermanis, Seconded Cr Treby.

**7.1 BUSINESS REPORT – PERIOD ENDING 10 JUNE 2021**

[The recommendation in the agenda]

**That the Council RECEIVES the Business Report to 10 June 2021.**

**7.2 STATEMENTS OF FINANCIAL ACTIVITY FOR THE MONTHS OF APRIL AND MAY 2021**

[The recommendation in the agenda]

**That the Council RECEIVES and NOTES the Statements of Financial Activity for the months ending 30 April 2021 and 31 May 2021.**

**7.3 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR THE MONTHS OF MARCH - MAY 2021**

[The recommendation in the agenda]

**That the Council:**

- 1. RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for the months of March, April and May 2021:**

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Minutes TPRC Meeting of Council – 17 June 2021

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Month ending 31 March 2021 (Total \$811,191.73)  
Month ending 30 April 2021 (Total \$1,156,922.89)  
Month ending 31 May 2021 (Total \$305,180.67)  
Total (\$2,273,295.29)

2. APPROVES the CEO Credit Card Statement for the period March - May 2021.

#### 7.4 PROJECT FINANCIAL REPORT – APRIL 2021

[The recommendation in the agenda]

That the Council RECEIVES the Project Financial Report (April 2021) submitted by the Satterley Property Group.

#### 7.6 TEMPORARY TPRC CEO - SELECTION CRITERIA AND POSITION DESCRIPTION - LATE ITEM

[The recommendation in the agenda]

That the Council APPROVE:

1. The Selection Criteria and Position Description for the Temporary TPRC CEO (June 2021).
2. That in the event the TPRC Temporary CEO is not appointed or not able to commence by 11 August 2021, the Council agrees to the continuation of John Anthony Arias as Chief Executive Officer – TPRC, for a period of up to 4 weeks from the 11 August 2021, on the terms and conditions of the current employment contract.

The Motions were put and declared CARRIED (11/0).

### 8. COMMITTEE REPORTS 8.1 - 8.13

#### MANAGEMENT COMMITTEE (20 MAY 2021)

##### 8.1 PROJECT BUDGET FYE 2022

Moved Cr Lagan, Seconded Cr Chester.

[The recommendation in the agenda]

That the Council:

1. APPROVES the Project Budget FYE 2022 (June 2021), submitted by the Satterley Property Group, as the basis of financial planning for the TPRC Budget FYE 2022, subject to the predicted distribution to member local governments being decreased from \$16.0M to \$10.00M.
2. APPROVES the TPRC Budget FYE 2021 being amended to increase the distribution to member local governments from \$3.0M to \$9.00M, and that this matter be presented to the Special Meeting of Council to be held on 26 May 2021.

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Minutes TPRC Meeting of Council – 17 June 2021

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3. REQUESTS the CEO to develop a Payment of Distributions Policy.

The Motion as amended was as follows:

**That the Council APPROVES the Project Budget FYE 2022 (June 2021), submitted by the Satterley Property Group, as the basis of financial planning for the TPRC Budget FYE 2022, subject to the predicted distribution to member local governments being decreased from \$16.0M to \$10.00M.**

The Motion was put and declared CARRIED (11/0).

#### **AUDIT COMMITTEE (13 MAY 2021)**

##### **8.6 ATTENDANCE AT EVENTS POLICY**

Moved Cr Zappa, Seconded Cr Anderson.

[The recommendation in the agenda]

**That the Council APPROVES the Attendance at Events Policy (April 2021).**

The Motion was put and declared CARRIED by ABSOLUTE MAJORITY (11/0).

**The recommendations for Items 8.4, 8.5 and 8.7 – 8.12 were moved and seconded en bloc.**

Moved Cr Zappa, Seconded Cr Timmermanis.

##### **8.4 REGULATION 17 REVIEW - RISK, INTERNAL CONTROLS SYSTEMS AND LEGISLATIVE COMPLIANCE**

[The recommendation in the agenda]

**That the Council:**

- 1. RECEIVES the Moore Australia Review (March 2021) of the TPRC Risk, Internal Controls Systems and Legislative Compliance in accordance with Regulation 17 Review *Local Government (Financial Management) Regulations*.**
- 2. NOTES the recommended changes to the TPRC Risk, Internal Controls Systems and Legislative Compliance in accordance with Schedule 1 (May 2021).**

##### **8.5 GOVERNANCE AND INTERNAL CONTROL FRAMEWORK**

[The recommendation in the agenda]

**That the Council ADOPTS the Governance and Internal Control Framework (April 2021).**

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Minutes TPRC Meeting of Council – 17 June 2021

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#### 8.7 INVESTMENT POLICY REVIEW

[The recommendation in the agenda]

That the Council **APPROVES** the Investment Policy (April 2021).

#### 8.8 COMPLAINTS POLICY REVIEW

[The recommendation in the agenda]

That the Council **ADOPTS** the Complaints Policy and Procedure (April 2021).

#### 8.9 GIFTS, BENEFITS AND HOSPITALITY POLICY 2021

[The recommendation in the agenda]

That the Council **ADOPTS** the Gifts, Benefits and Hospitality Policy (April 2021).

#### 8.10 LEGISLATIVE COMPLIANCE POLICY

[The recommendation in the agenda]

That the Council **APPROVES** the Legislative Compliance Policy (April 2021).

#### 8.11 CREDIT CARD POLICY REVIEW

[The recommendation in the agenda]

That the Council **APPROVES** the Credit Card Policy (April 2021).

#### 8.12 INFORMATION AND TECHNOLOGY ACCEPTABLE USE POLICY

[The recommendation in the agenda]

That the Council **APPROVES** the Information and Technology Acceptable Use Policy (April 2021).

The Motions were put and declared CARRIED (11/0).

#### 9. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

## Minutes TPRC Meeting of Council – 17 June 2021

**10. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**11. URGENT BUSINESS APPROVED BY THE CHAIR**

Nil

**12. GENERAL BUSINESS**

Nil

**13. DECISION TO MOVE TO CONFIDENTIAL SESSION**

Moved Cr Treby, Seconded Cr Sandri.

**That the Council:**

Move into Closed Session and exclude members of the press and public from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 5.23 of the *Local Government Act 1995*, as Items 13.1 - Annual Plan, 13.2 - Natural Environmental Strategy, 13.3 - Landscape & Irrigation Works Tender, 13.4 - TPRC Organisational Review and 13.5 - Sale of TPRC Landholding come within the following provisions:

- c) *A contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and*
- d) *Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; or*
- e) *A matter that if disclosed, would reveal –*
  - i) *Information that has a commercial value to a person; or*
  - ii) *Information about the business, professional, commercial or financial affairs of a person where the information is held by, or is about, a person other than the TPRC (section 5.23(2)(e)).*

The Motion was put and declared CARRIED (11/0).

**13.1 CONFIDENTIAL: ANNUAL PLAN FYE 2022**

Moved Cr Timmermanis, Seconded Cr Sandri.

[The recommendation in the agenda]

**That the Council:**

1. **APPROVES** the Annual Plan FYE 2022 (June 2021), prepared by the Satterley Property Group, as the basis of financial planning for the TPRC Budget FYE 2022.

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Minutes TPRC Meeting of Council – 17 June 2021

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2. **ACCEPTS** that the Satterley Property Group has achieved Key Performance Indicator – Governance, requiring the preparation of a Project Annual Plan.

The Motion was put and declared CARRIED (11/0).

**13.2 CONFIDENTIAL: CATALINA NATURAL ENVIRONMENT STRATEGY (2021)**

Moved Cr Timmermanis, Seconded Cr Treby.

[The recommendation in the agenda]

That the Council:

1. **APPROVES** the Catalina Natural Environment Strategy (2021).
2. **ACCEPTS** that the Satterley Property Group has achieved the deliverables required by the Development Manager's Key Performance Indicators (February 2020) - Governance, requiring the delivery of the Catalina Natural Environment Strategy.

The Motion was put and declared CARRIED (11/0).

**13.3 CONFIDENTIAL: LANDSCAPE AND IRRIGATION WORKS TENDER 03/2021**

Moved Cr Treby, Seconded Cr Fotakis.

[The recommendation in the agenda]

That the Council **ACCEPTS** the LD Total Landscaping and Irrigation Works tender submission (dated May 2021), for the provision of landscaping and irrigation services in accordance with Tender 3/2021 (Catalina Landscaping and Irrigation Works, dated May 2021).

The Motion was put and declared CARRIED (11/0).

Satterley Property Group representatives left the meeting at 6:41pm.

**13.4 CONFIDENTIAL: DRAFT TPRC ORGANISATIONAL REVIEW REPORT**

[The recommendation in the agenda]

That the Council:

1. **RECEIVES** the Draft TPRC Organisational Review Report (dated May 2021), prepared by Learning Horizons.
2. **SUPPORTS** implementation of Option F - TPRC "as is", applying additional resource but with some changed roles to increase efficiency, as outlined in the Draft TPRC Organisational Review Report (dated May 2021).



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Minutes TPRC Meeting of Council – 17 June 2021

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3. AGREES that the CEO commence discussions with the Development Manager on the possible change of roles to increase efficiency and delegation on operational activities as outlined in Option A in the Draft TPRC Organisational Review Report (dated May 2021).
4. REQUESTS the CEO to prepare a report on the outcomes of (3) above, including legislative and financial implications for Council consideration.

Moved Cr Lagan, Seconded Cr Timmermanis.

An amended Motion as follows:

**That the Council RECEIVES the Draft TPRC Organisational Review Report (dated May 2021), prepared by Learning Horizons.**

The Motion was put and declared CARRIED (11/0).

### **13.5 CONFIDENTIAL: SALE OF TPRC LANDHOLDING - LATE ITEM**

Councillors Fleeton, Lagan and Sandri each disclosed an Impartiality Interest for Item 13.5 - Sale of TPRC Landholding as they have been approached by property developers.

Moved Cr Sandri, Seconded Cr Timmermanis.

**In accordance with clause 12.7 of *Standing Orders Local Laws 2006*, the Council resolves to SUSPEND Standing Orders to allow discussion of Item 13.5 - Sale of TPRC Landholding.**

The Motion was put and declared CARRIED (11/0).

Moved Cr Sandri, Seconded Cr Lagan.

**That Standing Orders be REINSTATED.**

The Motion was put and declared CARRIED (11/0).

[The recommendation in the agenda]

That the Council:

1. RECEIVES the report, dated 15 June 2021.
2. REQUESTS the CEO to provide a report on the process and resources necessary to guide its consideration of the potential sale of all/portion of the TPRC landholding and comply with the legislative requirements. Including obtaining an independent valuation of the Catalina landholding to ascertain current market value.
3. SEEKS formal advice from the participant local governments as to whether they would like to divest interest in the TPRC landholdings.

Moved Cr Timmermanis, Seconded Cr Treby.



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An amended Motion as follows:

**That the Council:**

1. **RECEIVES** the report, dated 15 June 2021.
2. **REQUESTS** the CEO to provide a report on the process and resources necessary to guide its consideration of the potential sale of all/portion of the TPRC landholding and comply with the legislative requirements. Including obtaining an independent valuation of the Catalina landholding to ascertain current market value.

Moved Cr Taylor, Seconded Cr Chester.

An amendment to the Motion to include (3) as follows:

3. **SEEKS** formal advice from the participant local governments as to whether they would like to divest interest in the TPRC landholdings.

The amendment to the Motion was put and LOST (3/8).

**For:** Cr Chester, Fleeton and Taylor.

**Against:** Cr Anderson, Cr Caddy, Cr Fotakis, Cr Lagan, Cr Sandri, Cr Timmermanis, Cr Treby and Cr Zappa.

The amended Motion was put and declared CARRIED (11/0).

Moved Cr Timmermanis, Seconded Cr Lagan

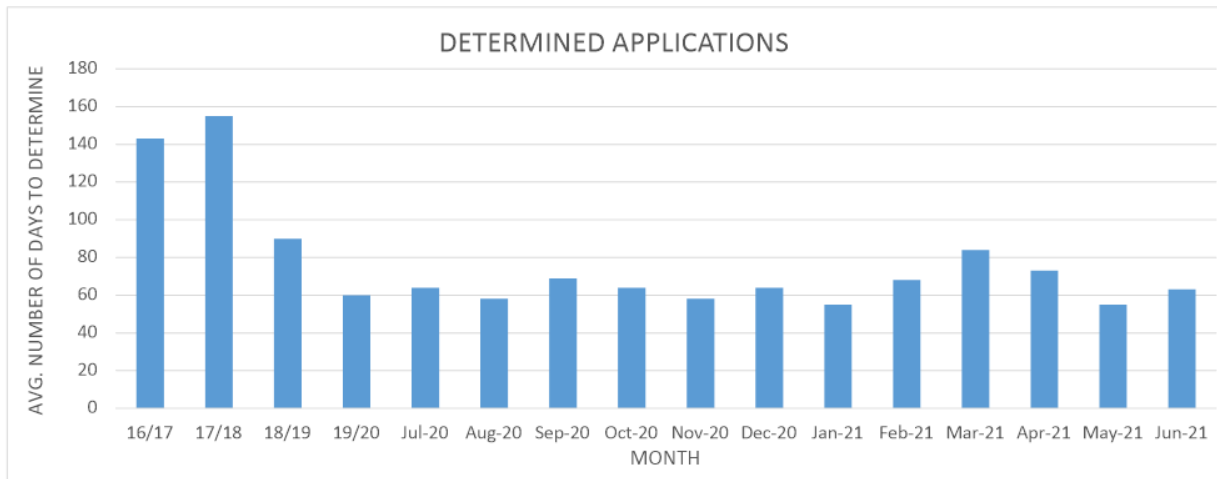
**That the Meeting be REOPENED to the public.**

The Motion was put and declared CARRIED (11/0).

#### **14. FORMAL CLOSURE OF MEETING**

The Chair declared the meeting closed at 7:45pm.

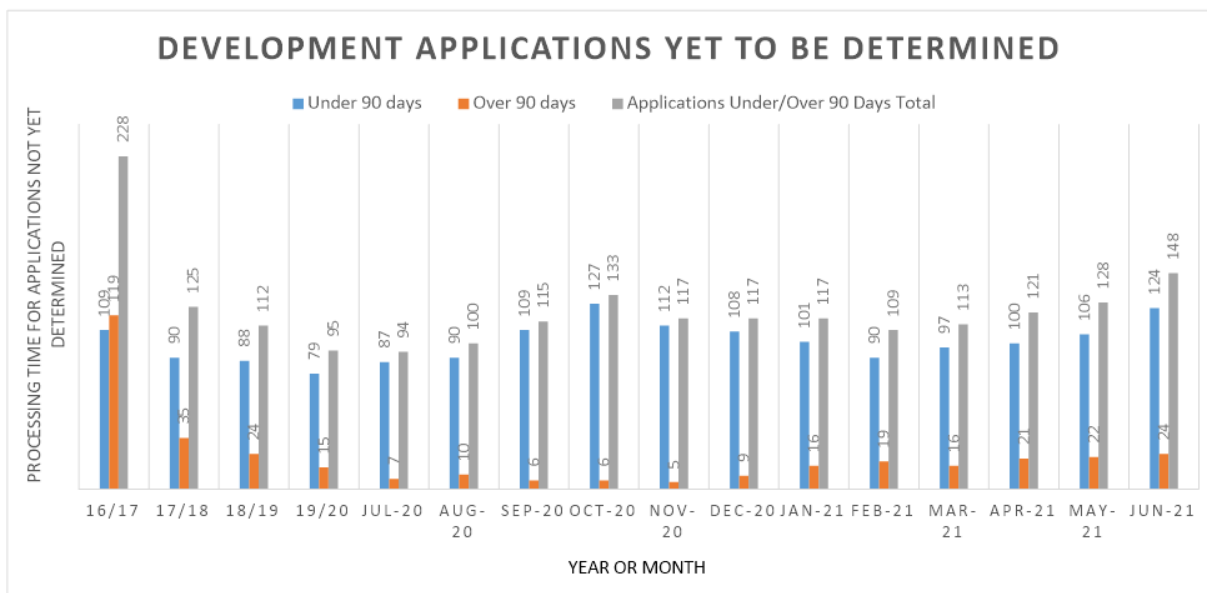
### Statistics for Development Applications As at the end of June 2021



**Table 1:** Minimum, Average and Maximum Processing Timeframes for determined applications in each financial year since 2016/17 and each month since July 2020.

Processing Days	16/17	17/18	18/19	19/20	Jul-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Minimum	7	1	0	0	14	0	23	20	20	0	1	1	3	1	1	2
Average	143	155	85	60	64	58	69	64	58	64	55	68	84	73	55	63
Maximum	924	1008	787	499	113	132	191	110	141	268	90	128	225	211	150	167

	Jul-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
DA's Determined	31	35	28	36	49	41	28	37	35	27	29	27
Value of Determined DA's (in millions)	10.2	23.20	18.89	33.8	27.6	19.2	4.96	6.6	36.8	22.8	3.97	8.65



**Table 2:** No. of DA's to be determined

	Jul-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
DA's lodged	26	42	47	57	38	33	31	27	40	39	41	43
DA's to be Determined	94	100	115	133	117	117	117	109	113	121	128	145
Value of DA's to be Determined (in millions)	36.73	35.17	42.58	57.68	35.25	61.10	64.29	66.98	46.06	39.1	45.48	41.15



CITY OF VINCENT

# INFORMATION BULLETIN

<b>SUBJECT:</b>	<b>Quarterly Street Tree Removal Request Report</b>
<b>DATE:</b>	<b>11 January 2021</b>
<b>AUTHOR:</b>	<b>Tracy Bilyk, Executive Assistant John Gourdis, Supervisor Parks Services</b>
<b>AUTHORISER:</b>	<b>Yvette Plimbley, Acting Executive Director Infrastructure &amp; Environment</b>

**PURPOSE:**

To present Council with a quarterly update on street tree removal requests within the City of Vincent.

**BACKGROUND:**

At the Ordinary Meeting of Council on the 5 December 2017, a Notice of Motion was presented requesting Administration provide a monthly Information Bulletin to Council summarising all requests for street tree removal within the City and the outcome of each.

This decision was subsequently altered to require the report be provided on a quarterly basis at the 3 December 2019 Ordinary Meeting of Council.

**COMMENTS:**

Please find below listing for the period 1 October 2020 to 5 January 2021.



# INFORMATION BULLETIN

Date	Requested By	Location / Address	Reason for Removal	Tree Species	Inspection Comments	Number of Trees Removed	Approved for Removal (Y/N)	Replacement Tree (Y/N - species)
14/09/2020	Resident	108 Eton Street, North Perth	Resident request to remove 2 x Queensland Box trees due to fruit drop and crossover trip hazard.	<i>Lophostemon conferta</i>	Trees are in healthy condition with no disruption to paths nor walls	0	No	N/A
16/09/2020	Resident	109 Alma Road, North Perth	Trees were vandalised	<i>Jacaranda mimosaeifolia</i>	Tree vandalised - trunk snapped at base.	2	Yes	<i>Jacaranda mimosaeifolia</i> Note: resident request to match existing streetscape
16/09/2020	Supervisor Parks	201 Carr Place, Leederville	Resident request/dead tree	<i>Lophostemon conferta</i>	Tree is confirmed dead	1	Yes	<i>Jacaranda mimosaeifolia</i> Note: resident request to match existing streetscape
25/09/2020	Resident	105 Zebina Street, East Perth	Resident request/dead tree	<i>Jacaranda mimosaeifolia</i>	Tree is confirmed dead	1	Yes	<i>Jacaranda mimosaeifolia</i> Note: resident request to match existing streetscape
13/10/2020	Resident	115 Coogee Street, Mount Hawthorn	Tree is dead - stump remains	<i>Agonis flexuosa</i>	Only stump remains. Stump to be removed	1	Yes	<i>Agonis flexuosa</i>
21/10/2020	Resident	8 Forrest Street, Mount Lawley	Remove existing Tipuana and replace with WA native. Customer is tired of cleaning up leaves and flowers. Please call to advise if tree can/will be replaced.	<i>Tipuana tipu</i>	Tree is in perfect health	0	No	N/A
21/10/2020	Resident	100 Palmerston Street, Perth	Resident request/tree is dying	<i>Callistemon K.P.S.</i>	Tree in serious decline	1	Yes	<i>Melaleuca viridiflora</i>
23/10/2020	Resident	49 Burt Street, North Perth	Resident request - tree will impede proposed crossover widening	<i>Olea europaea</i>	Waiting planning approval	3 (TBD)	TBD	TBD, currently liaising with resident
29/10/2020	Supervisor Parks	86 Edinboro Street, Mt Hawthorn	Resident requested/dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
29/10/2020	Supervisor Parks	119 Edinboro Street, Mt Hawthorn	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca linarifolia</i>
29/10/2020	Supervisor Parks	122 Edinboro Street, Mt Hawthorn	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca linarifolia</i>



# INFORMATION BULLETIN

29/10/2020	Supervisor Parks	109 London Street, Mt Hawthorn	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
29/10/2020	Supervisor Parks	125 London Street, Mt Hawthorn	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
29/10/2020	Supervisor Parks	137 London Street, Mt Hawthorn	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
29/10/2020	Supervisor Parks	104 Raglan Road, Mt Lawley	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
29/10/2020	Supervisor Parks	116 Chelmsford Road, North Perth	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Sapium sebiferum</i>
29/10/2020	Supervisor Parks	41 Joel Tce, Mt Lawley	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
29/10/2020	Supervisor Parks	122-124 Joel Tce, Mt Lawley	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
29/10/2020	Supervisor Parks	143 Joel Tce, Mt Lawley	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
16/11/2020	Acting Supervisor Parks	68 Shakespeare Street Mount Hawthorn	Dead tree	<i>Agonis flexuosa</i>	Tree is confirmed dead	1	Yes	<i>Agonis flexuosa</i>
16/11/2020	Acting Supervisor Parks	19 Raglan Road Mount Lawley	Dead tree	<i>Callistemon K.P.S.</i>	Tree in serious decline	1	Yes	<i>Melaleuca viridiflora</i>
17/11/2020	Resident	5 Byron Street Leederville	Dead tree	<i>Callistemon K.P.S.</i>	Tree in serious decline	1	Yes	<i>Melaleuca viridiflora</i>
19/11/2020	Resident	31 Albert Street North Perth (Vine St frontage)	Resident suspects tree is dying - tree is hollow in centre and rats are living in it.	<i>Agonis flexuosa</i>	Tree in serious decline	1	Yes	<i>Agonis flexuosa</i>
24/11/2020	Resident	17 Cliveden Street, North Perth	Tree leaning into street, causing issues for vehicles parking and passing. Please contact customer with outcome of request, he has safety concerns and has previously contacted us about this tree.	<i>Agonis flexuosa</i>	Tree is old and showing some signs of trunk opening with internal roots. Still looks sound and in reasonable health, despite having a slight lean to road side.	0	No	N/A
25/11/2020	Acting Supervisor Parks	66 Redfern Street North Perth	Tree has been damaged by vandalism	<i>Agonis flexuosa</i>	Tree sawn off at ground level	2	Yes	<i>Agonis flexuosa</i>
25/11/2020	Resident	116 Raglan Road Mount Lawley	Dead tree	<i>Callistemon K.P.S.</i>	Tree is confirmed dead	1	Yes	<i>Melaleuca viridiflora</i>
25/11/2020	Resident	31 Camelia Street North Perth	Dead tree	<i>Callistemon K.P.S.</i>	Tree in serious decline	1	Yes	<i>Melaleuca viridiflora</i>



CITY OF VINCENT

# INFORMATION BULLETIN

25/11/2020	Resident	34 Camelia Street North Perth	Dead tree	<i>Callistemon K.P.S.</i>	Tree in serious decline	1	Yes	<i>Melaleuca viridiflora</i>
25/11/2020	Resident	26 Camelia Street North Perth	Dead tree	<i>Callistemon K.P.S.</i>	Tree in serious decline	1	Yes	<i>Melaleuca viridiflora</i>
25/11/2020	Resident	35 Camelia Street North Perth	Dead tree	<i>Callistemon K.P.S.</i>	Tree in serious decline	1	Yes	<i>Melaleuca viridiflora</i>
26/11/2020	Resident	107 Zebina Street East Perth	Dead tree	<i>Jacaranda mimosaeifolia</i>	Tree is confirmed dead	1	Yes	<i>Jacaranda mimosaeifolia</i>
30/11/2020	Resident	23 Marian Street Leederville	Dead tree	<i>Lophostemon confertus</i>	Tree is confirmed dead	1	Yes	<i>Corymbia eximia</i>
04/12/2020	Resident	2A Haynes Street North Perth	Dead tree	<i>Callistemon K.P.S.</i>	Tree in serious decline	1	Yes	<i>Melaleuca viridiflora</i>
15/12/2020	Resident	119 Egina Street, Mount Hawthorn	Resident suspects tree is dying	<i>Agonis flexuosa</i>	Tree is confirmed dead	1	Yes	<i>Agonis flexuosa</i>
05/01/2021	Resident	6b, 236 Lake Street, Perth	Dead tree	<i>Agonis flexuosa</i>	Tree is confirmed dead	1	Yes	<i>Agonis flexuosa</i>

**REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS  
AS AT 8 JULY 2021**

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
1.	No. 3 Bulwer Avenue, Perth (DR 202 of 2019)	2 September 2019	Justin Mortley	<p>Application for review of decision to give a direction under Section 214 of the <i>Planning and Development Act 2005</i> (Reinstatement of Façade).</p> <p>*****</p> <p>Directions Hearing held on 25 October 2019. Directions Hearing held on 28 February 2020. Directions Hearing held on 22 May 2020. Mediations held on 15 June 2020 and 7 July 2020. Directions Hearing held on 14 August 2020. SAT advised that it cannot reopen a withdrawn SAT matter and that a new Development Application may be submitted. Applicant advised that this could be lodged within 2-3 weeks (by 4 September 2020). New development application lodged with City on 11 September 2020. Currently under assessment by Administration. Directions Hearing held on 9 October 2020 matter adjourned to 4 December 2020 to await determination of the development application. Development application approved under delegated authority on 12 November 2020. Direction Hearing held on 4 December 2020 matter adjourned to 14 May 2021 and then 2 July 2021 and then 30 July 2021 to enable the builder additional time to carry out the works required by the condition of development approval relating to the removal of the render and painting of the façade.</p> <p><i>Representation by: McLeods</i></p>

METRO INNER-NORTH JOINT DEVELOPMENT ASSESSMENT PANEL (DAP)  
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT  
AS AT 8 JULY 2021

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
-	-	-	-	-	-	-

No Current applications.



**CITY OF VINCENT DESIGN REVIEW PANEL (DRP)  
REGISTER OF APPLICATIONS CONSIDERED BY DRP  
AS AT 8 JULY 2021**

ADDRESS	APPLICANT	PROPOSAL	DRP MEETING DATE	REASON FOR REFERRAL
Nos. 380-382 William Street, Perth	Gordon Chong	Three Storey Commercial Development	2 June 2021	To consider amendments to the proposal made in response to the comments of the Design Review Panel (DRP) on 3 March 2021. Pre-lodgement Application.
No. 235 Charles Street, North Perth	Mick Rule Design	Six Multiple Dwellings	2 June 2021	To consider amendments to the proposal made in response to the comments of the Design Review Panel (DRP) on 9 December 2020. DA lodged.
Nos. 384-392 Oxford Street, Mount Hawthorn	Wes Barrett – MJA Studio	Mixed Use Development – 45 Multiple Dwellings, 4 Shops and a Restaurant/Cafe	23 June 2021	To consider amendments made to the proposal in response to comments of the DRP on 16 September 2020. Pre-lodgement Application.
Nos. 370-374 Oxford Street, Mount Hawthorn	PTS Town Planning Pty Ltd	Mixed Use Development	23 June 2021	Would benefit from referral to the DRP for consideration against the 10 design principles. Pre-lodgement Application.



# INFORMATION BULLETIN

<b>TITLE:</b>	<b>Register of Petitions – Progress Report – June 2021</b>
<b>DIRECTORATE:</b>	<b>Chief Executive Officer</b>

## DETAILS:

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned.

<b>Key Index:</b>	
CEO:	Chief Executive Officer
EDCBS:	Executive Director Community & Business Services
EDIE:	Executive Director Infrastructure & Environment
EDSD:	Executive Director Strategy & Development

Date Rcd	Subject	Action Officer	Action Taken
27/5/2021	Petition with 9 signatories requesting that Council does not install chicanes or any other road impediment to the length of Camelia Street stretching from Vincent Street through to Claverton Street	EDIE	A response will be included in the report to Council on the North Perth Traffic Calming proposal.
15/6/2021	Petition with 120 signatures requesting that the City of Vincent Council provide urgently traffic management controls in our residential street to:- reduce the present danger of high speed and high number of vehicles using the street as a "rat run" between William St and Fitzgerald St and vice versa by the installation of traffic calming devices reduce the three hour parking limit on all days to one hour limit as is provided on the Wasley St car park which is partly empty on weekends, and provide regular ranger patrols for Forrest St as commuters park all day on the street undisturbed.	EDIE	A report is being prepared for no later than the September 2021 Ordinary Council Meeting.
16/6/2021	Petition with 26 signatures requesting that Council assist with the odour of frying chicken from 7 Grams Chicken at 212-214 Lake Street, Perth that has impacted the neighbourhood since mid-November. The emission of odours from the premises to the external environment is offensive and permeates outdoor areas and dwellings and has a detrimental impact on residents' quality of life	EDSD	A report is being prepared for no later than the September 2021 Ordinary Council Meeting.

Date Rcd	Subject	Action Officer	Action Taken
20/6/2021	<p>life.</p> <p>Petition with 33 signatories requesting that Council prohibit verge parking at all times on the south side of Vincent Street, Leederville, between Oxford and Loftus. Verge parking on major arterials with high volume traffic obstructs residents line-of-sight to oncoming traffic and represents a safety risk.</p>	EDIE	A report is being prepared for the 17 August 2021 Ordinary Council Meeting.
26/2/2021	<p>Petition with 387 signatures requesting that Council rescind the Council decision that the Special Needs Dental Clinic at 31 Sydney Street, North Perth be vacated by 30 June 2021 and instead extend the lease until 2025, to mirror that of Kidz Galore.</p>	CEO	<p>At the Ordinary Council Meeting on 27 April 2021 Council approved a 3 month extension of the lease and licence term, commencing 1 July 2021 and expiring 30 September 2021, with a 3 month further extension of lease and licence term, at the discretion of the City's Chief Executive Officer based on the progress made by the Minister for Health to secure an alternative site – the Minister for Health must submit its relocation plan and timeframe to the City by 31 August 2021.</p>



# INFORMATION BULLETIN

<b>TITLE:</b>	<b>Register of Notices of Motion – Progress Report – June 2021</b>
<b>DIRECTORATE:</b>	<b>Chief Executive Officer</b>

**DETAILS:**

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

<b>Key Index:</b>
CEO: Office of the CEO
EDCBS: Executive Director Community & Business Services
EDIE: Executive Director Infrastructure & Environment
EDSD: Executive Director Strategy & Development

Details	Action Officer	Comment
<b>18 May 2021 – Submitted by Cr Hallett</b>		
Local Planning Scheme No 2 – Amendment Regarding Tobacco Outlets	<b>EDSD</b>	Administration are preparing a report on options for changes to the planning framework. This will be presented to Council in October 2021.
<b>27 April 2021 – Submitted by Cr Hallett</b>		
Community Engagement For Ecozoning	<b>EDIE</b>	Chief Executive Officer to ensure that future eco-zoning initiatives in public parks/reserves will involve prior public engagement with the local community and park users on the design and implementation.
<b>20 October 2020 – Submitted by Cr Topelberg</b>		
Review of Local Planning Policy No. 7.5.2 - Signs and Advertising	<b>EDSD</b>	Notice of Motion was moved and with the timeframe amended to state the revised completion date of December 2021. Administration working on amending the policy to include the words “, excluding Clause 3(iii),” after the words “particular standard or provision of this Policy”, pursuant to clause 5(1) of Schedule 2 of <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> . Administration also investigating the suitability of Billboard Signs in the City of Vincent.



CITY OF VINCENT

# INFORMATION BULLETIN

<b>TITLE:</b>	<b>Register of Reports to be Actioned – Progress Report – June 2021</b>
<b>DIRECTORATE:</b>	<b>Chief Executive Officer</b>

## DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following reports still require action or are in the process of being actioned.

<b>Key Index:</b>
CEO: Office of the CEO
EDCBS: Executive Director Community & Business Services
EDSD: Executive Director Strategy & Development
EDIE: Executive Director Infrastructure & Environment

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
<b>22 June 2021</b>				
9.3	Arts Rebound: Town Centre Artworks	EDSD	EOI to be distributed following finalisation of distribution plan.	EOI to be distributed following finalisation of distribution plan.
9.5	Britannia Reserve Development Plan	EDSD	Community consultation to commence in July 2021 and conclude in August 2021.	Community consultation to commence in July 2021 and conclude in August 2021.
10.2	Waste Strategy Project 8: Commercial Waste Collection: Progress Update and Response to Petitions	EDIE	Project is proceeding as per Council decision. Further update on the project will be provided to Council in August as per the Council decision of June.	Project is proceeding as per Council decision. Further update on the project will be provided to Council in August as per the Council decision of June.
11.1	Leederville Gardens Trust Fund COVID-19 Relief Grants Update	EDCBS	Administration have contacted the relevant Public Benevolent Institutions (PBI's) and advised of the extension.	Administration have contacted the relevant Public Benevolent Institutions (PBI's) and advised of the extension.
11.2	Management Agreement - Vincent Tool Library - Portion of Britannia Reserve, 41 Britannia Road, Mount Hawthorn	EDCBS	Administration are currently preparing a new lease for Vincent Tool Library.	Administration are currently preparing a new lease for Vincent Tool Library.
12.1	Results of Consultation - Barlee Street Car Park Options for Future Use	EMCSG	A further report is required to Council on potential public or shared spaces within Beaufort Street including the potential for trialling pedestrian spaces at Grosvenor Road or Barlee Street. Submitters notified of Council decision. Fee modified and signs updated.  Feasibility to be prepared for removal of signs and infrastructure.	A further report is required to Council on potential public or shared spaces within Beaufort Street including the potential for trialling pedestrian spaces at Grosvenor Road or Barlee Street. Submitters notified of Council decision. Fee modified and signs updated.  Feasibility to be prepared for removal of signs and infrastructure.
12.2	Repeal of Local Government Property Local Law 2008 and approval to advertise Local Government Property Local Law 2021	EMCSG	Local law to be advertised for public comment and presented back to Council.	Local law to be advertised for public comment and presented back to Council.
<b>18 May 2021</b>				
9.2	Draft Pickle District Place Plan	EDSD	The Draft Place Plan commenced community consultation in May 2021.	The results of community consultation and the updated Place Plan based on the feedback received will be

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
				presented to Council for final endorsement in late 2021.
10.1	Public Consultation Results - Mini-Roundabout Pilot Project	EDIE	The 40kmh consultation to be scheduled.	The roundabouts will be installed by the end of June 2021.
10.2	Advertising of new/amended policy - Memorials in Public Places and Reserves (2.1.5)	EDIE	Deferred.	To come back to Council by December 2021.
10.3	Tender no IE105/2020 Design, Supply and Install Solar Photovoltaic Systems at City of Vincent Sites	EDIE	Projects will proceed as per Capital Works Program.	As per Capital Works Program.
10.4	E-Permits Implementation Progress Report	EDIE	Monthly report.	Monthly reports will be presented as per Council decision.
11.4	Differential Rating Strategy 2021/22	EDCBS	Differential Rates have been advertised for public submissions. This closes 11 June 2021. They will then be referred back to OMC 22 June 2021 as part of the Budget adoption process.	<b>Completed Refer Item 11.7 OMC 22 June 2021</b>
12.3	Results of Consultation - Proposal for a Commercial Kiosk at Hyde Park	EMCSG	Draft tender document for review by Mayor and CEO by 4 June 2021. Advertising of tender and providing applications to Council for review.	September 2021
<b>27 April 2021</b>				
9.1	Draft Robertson Park Development Plan	EDSD	The Draft Development Plan will commence community consultation in May 2021. The results of community consultation and the updated Development Plan based on the feedback received will be presented to Council for final endorsement in late 2021.	Late 2021
9.2	Community and Stakeholder Engagement Framework	EDSD	The Draft Strategy and Policy will commence community consultation in May 2021. The results of community consultation and the updated Strategy and Policy based on the feedback received will be presented to Council for final endorsement in late 2021.	Late 2021
9.3	Draft Leederville Precinct Structure Plan and Draft Leederville Place Plan	EDSD	The Draft Precinct Structure Plan and Place Plan will commence community consultation in May 2021. The results of community consultation and the updated Precinct Structure Plan and Place Plan based on the feedback received will be presented to Council for final endorsement in late 2021.	Late 2021
9.4	Draft Beaufort Street Town Centre Place Plan	EDSD	The Draft Place Plan will commence community consultation in May 2021. The results of community consultation and the updated Place Plan based on the	Late 2021

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			feedback received will be presented to Council for final endorsement in late 2021.	
10.2	Proposed 12 Month Trial of New and Amended Parking Restrictions in the Streets Surrounding Hyde Park - Vincent, Hyde, William, and Glendower Streets, Perth, North Perth, Mt Lawley and Highgate	EDIE	Carry out one final scheduled collection in July 2021.  Implement an 18 month trial of the WMRC Verge Valet from January 2022.	Report to be presented to Council in March 2023
12.2	Extension of Lease – North Perth Special Needs (Shalom Coleman) Dental Clinic, 31 Sydney Street, North Perth and Advertising of Sale of 25 Sydney Street, North Perth	CEO	Administration will prepare the lease extension documentation for execution, and submit the modified Transition Plan to the Attorney General.  Sale of car park land will be presented separately to a future Council meeting.	<del>Lease and transition plan must be finalised by 1 July 2021.</del>  Currently liaising with applicants. August 2021
<b>23 March 2021</b>				
9.5	Community Sporting and Recreation Facilities Fund Small Grants Application – Forrest Park Croquet Club	EDSD	Grant application to be completed in March 2021.	<b>Completed.</b> Funds included in 2021/22 annual budget.
9.6	Amendment No. 6 to Local Planning Scheme No. 2 and Amendment No. 1 to Local Planning Policy No. 7.4.5 - Temporary Accommodation	EDSD	The City will forward required documentation to the Western Australian Planning Commission pursuant to Regulation 53 of the Planning and Development (Local Planning Schemes) Regulations 2015. After the Western Australian Planning Commission has determined Amendment No. 6 to Local Planning Scheme No. 2. the City will publish notices of adoption.	Support by the Western Australian Planning Commission to be obtained in 2021. Following this both Amendment 6 to LPS2 and Amendment 1 to LPP 7.4.5 will be published simultaneously and come into effect together.
10.2	Waste Strategy Project - 2 Bulk Hard Waste Options Appraisal	EDIE	Carry out one final scheduled collection in July 2021.  Implement an 18 month trial of the WMRC Verge Valet from January 2022.  Further report will be provide to council on the progress and the community feedback.	Carry out one final scheduled collection in July 2021.  Implement an 18 month trial of the WMRC Verge Valet from January 2022.  Report to be presented to Council in March 2023
12.2	Amendment of Fraud and Corruption Prevention Policy	CEO	Policy to be advertised in April, results proposed for the June meeting	Completed June 2021
12.6	Results of community consultation - Future use of 10 Monmouth Street, Mount Lawley	EDIE	Sketch of the eco-zoning to be prepared in consultation with the community and presented to Council in early 2021/22.	Early 2021/22
12.7	Minutes and Motions from the Annual General Meeting of Electors held on 9 February 2021	CEO	Present a report to Council on affordable financial model and feasibility of underground power by November 2021	November 2021
<b>15 December 2020</b>				
9.8	Beatty Park 2062 - Project Update	EDCBS	Awaiting report from Heritage Architect which will inform a report to the BP2062 Steering Committee and then to Council.	April 2021 May 2021 22 June 2021 27 July 2021



Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
				17 August 2021
9.9	Review of Policy No. 4.1.22 - Prosecution and Enforcement	EDSD	Listed for July 2021 in Policy Review Schedule.	July 2021
10.3	North Perth Traffic Report	EDIE	<p>Implement a 12 month trial by extending the Fitzgerald street median island through the intersection.</p> <p>Undertake consultation with the businesses and residents in the area bounded by Angove, Charles, Vincent and Fitzgerald Streets on the installation of mid-block traffic calming measures.</p> <p>Present a further report at the conclusion of public consultation in March-May 2021</p> <p>Inform the petitioners of the Council's decision.</p> <p>Undertake traffic, speed and volume and data collection on Alma Road and present to council in March July-August 2021.</p>	<p>Public consultation in February March-April with report March May-July 2021 OMC.</p> <p>27 August 2021</p>
<b>17 November 2020</b>				
9.2	No. 305 (Lot: 4, D/P: 1602) Fitzgerald Street, West Perth - Change of Use from Warehouse to Recreation Private (Amendment to Approved) (Unauthorised Existing Development)	EDSD	Deferral to allow the applicant to arrange for an Acoustic Report to be prepared and submitted prior to consideration of the item at a future Council Meeting. Applicant is currently considering their options in how to progress the matter, with this expected to be confirmed prior to commencement of 2021.	During 2021
<b>20 October 2020</b>				
9.5	Adoption of Amendments to Mobile Food Vendor Policy and Consideration of a Commercial Kiosk Proposal at Hyde Park	EDSD/ CEO	Consultation will occur in early March 2021. Results proposed to be presented to Council at April May mid 2021 Council Meeting.	<b>Complete May 2021</b>
10.1	Update on Manna Inc Meal Service at Weld Square	EDIE	Service ended 24 December 2020.	Further report to Council in October 2021.
12.2	Request to the Minister for Lands to Acquire Six Rights of Way as Crown Land and Reserve as Public Rights of Way - Perth Precinct	CEO	Request submitted to the Minister for Lands in February 2021 Assessment expected to take 6 – 12 months.	<p>Expected completion 31 December 2021.</p> <p>End of 2021/22 financial year.</p> <p>September 2021</p>
<b>15 September 2020</b>				
9.4	City of Vincent Rebound Plan	EDSD	The Rebound Plan is a living document that will constantly update and evolve to meet the changing needs of businesses and the community. The plan will be updated and reported monthly to the Rebound Roundtable and COVID-19 Relief and Recovery	<p>First quarterly update due to 15 December 2020 Council meeting. The next quarterly update will be provided to Council at its meeting in April June 2021.</p>



Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			Committee, and quarterly to Council. First update to council was in December 2020. With following updates each quarter.	
10.1	Waste Strategy Project - 8 Commercial Waste Collections (Update Report)	EDIE	Administration currently preparing next steps for ending commercial services as per council approved Communications Strategy. Administration is visiting all commercial premises.	Implementation review report to Council on the discontinuation of the commercial waste service will be provided six months after implementation.
11.1	Lease of Community Building at Woodville Reserve, 10 Farmer Street, North Perth, Wadjak Northside Aboriginal Community Group	EDCBS	We have been awaiting Wadjak Northside Aboriginal Community Group to return lease documentation. A memo is being prepared to the Mayor & CEO for final approval.	<del>18 April 2021</del> <del>31 May 2021</del> <del>30 June 2021</del> 30 July 2021
12.2	Repeal of the City of Vincent Parking and Parking Facilities Amendment Local Law 2020	EMCSG	The Joint Standing Committee has been advised of Council's decision.  Public notice of the repeal of the amendment local law occurred in January 2021. The public comments proposed to be provided to Council in mid 2021.	A new local law is being drafted for Council's review in mid September 2021.
12.4	Outcome of advertising and adoption of Meeting Procedures policy	CEO	The Electronic Meeting Guidelines will be reviewed and updated in respect to the public question time process in early 2021.	<del>15 December 2020</del> Early 2021  A review of the Electronic Meeting Guidelines has been undertaken and presented in April Policy Paper. Proposed amendments will be presented to <del>June</del> August OMC for approval to advertise.
<b>Council Meeting – 28 July 2020</b>				
12.7	Advertising of new Local Government Property Local Law 2020 and new Election Signs	CEO	<del>Public notice to be provided commenced in August 2020. Minister for Local Government to be provided with draft for comment. Minister's comments on draft local laws received, review ongoing. Report to Council on amendments proposed to draft local laws and present to Council in mid 2021. Presented to Council June 2021.</del>  Election Signs policy deferred until after election.	<del>Report to Council on amendments proposed to draft local laws and present to Council in Mid 2021. February 2021 on outcomes of public notice in November 2020.</del>  End of 2021
12.9	Advertising of amended Development on City Owned and Managed Land Policy	CEO	<del>Public notice to be provided in August 2020, extended to September to allow updated policy with diagrams to be provided to public. Public consultation complete, further internal revision and discussion with relevant stakeholders required due to comments received. Report to</del>	<del>Report to Council on outcomes of consultation by October 2020.</del>  Report to Council proposed for <del>February</del> March Mid 2021.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			Council proposed for mid 2021.	
<b>Council Meeting – 19 May 2020</b>				
12.3	Grant of access easement over the City's Right of Way (Lot 303) for the benefit of Lot 49 (No 33) Scarborough Beach Road, North Perth and transfer of Lots 303 & 304 on Deposited Plan 28000 to the Crown	CEO	Land transfer with DPLH for registration. Expected to be completed by <del>end February 2021</del> <del>December 2020</del> Mid 2021. The easement has been finalised.	<del>December 2020</del> <del>February 2021</del> <del>Mid 2021</del> <b>Complete June 2021</b>
<b>Council Meeting – 7 April 2020</b>				
12.3	Sale of miscellaneous portions of City Freehold Land	CEO	Community consultation in respect to Brentham Street proposed for mid-2021. Consultation on Monmouth Street closed early 2021 and report to be presented to Council at 23 March Meeting. <del>Administration liaising with adjacent owners regarding Barlee St car park lot. Barlee Street carpark lease extended and consultation on future use of lot occurred in March 2021.</del>	202 Vincent Street - <b>Complete</b> 150 Charles Street - <b>Complete</b> 10 Monmouth Street – <b>Complete</b> sale not proceeding Barlee Street carpark – consultation complete, going to Council <del>27 April</del> 23 March 22 June 2021. Brentham Street – consultation to occur mid 2021
<b>Council Meeting – 17 March 2020</b>				
12.6	Reimbursing the external members of the City's Audit Committee	CEO	Administration to present a report to Council prior to inviting expressions of interest for new external Audit Committee members in September 2021.	No later than July 2021 To be presented August 2021
<b>Council Meeting – 11 February 2020</b>				
12.2	Acquisition of Private Rights of Way - Lots 350 - 357 on Plan 2503, bounded by Scarborough Beach Road, Green, Fairfield and Matlock Streets, Mount Hawthorn as Crown Land, and vesting in the City as Public Rights of Way	CEO	<del>Preparing public and utility provider notification documents, with public notice to be provided from end June 2020. Request will be made to Minister for Lands in August 2020.</del> <del>Advertising commenced, closing 1 October 2020.</del> Request to Minister for Lands October 2020.	<del>Minister for Lands estimated to make a decision by February March mid 2021.</del> <b>Complete June 2021</b>
<b>Council Meeting – 10 December 2019</b>				
12.5	Acquisition of the right of way known as Lot 305, bounded by Charles, Walcott and Hilda Streets, North Perth as Crown land, and vesting in the City as a public right of way	CEO	Department of Planning, Lands and Heritage considering the request.	<del>Minister for Lands estimated to make a decision by October 2020. Late 2021.</del> <b>Complete June 2021</b>
<b>Council Meeting – 15 October 2019</b>				
9.1	No. 51 (Lot. 192; D/P: 56091) Albert Street, North Perth – Proposed Alterations and Additions to the Club Premises and Change of Use from Club Premises to Club Premises and Child Care Premises and Licence for Use of Car Park at No. 160 Albert Street, North Perth	CEO	Car parking licence has been drafted and sent to applicant for review. Waiting on start date of childcare centre to be determined, as that will be commencement date of licence.	Waiting on applicant.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
12.2	Dedication of lots 889 and 890 as road – Corner Fitzgerald and Bulwer Streets, Perth and write-off of outstanding rates debt	CEO	Request made to Minister for Lands in March 2020.	Minister for Lands estimated to make a decision by <del>October 2020</del> early mid 2021.
<b>Council Meeting – 23 July 2019</b>				
9.8	Beaufort Street Change of Use Exemption and Amendment to Policy No. 7.5.1 - Minor Nature Development	EDSD	The trial has been implemented along with a number of additional exemptions implemented through the State Government in response to the COVID-19 pandemic. The draft Policy will be reviewed in the context of the current situation and will be advertised and presented back to Council for consideration.	The revised draft Policy will be presented to Council for consideration in the <del>2020/21 financial year</del> 2021.
<b>Council Meeting – 30 April 2019</b>				
11.4	Transfer and dedication of lots as road - Charles Street, North Perth	CEO	<del>Main Roads to organise State Solicitors Office to prepare have prepared transfer documents. Awaiting signing by both parties.</del> Acquisition of Lot 66 on hold due to adverse possession claim. Resolution of adverse possession claim waiting on Landgate decision.	To be signed by 30 October 2020. Waiting on Landgate decision
<b>Council Meeting – 2 April 2019</b>				
11.4	Amendments to the Trading in Public Places Local Law 2008 and Local Government Property Local Law 2008	CEO	Local Government Property Local Laws and new Election Signs Policy report provided to Council 28 July 2020 for approval to advertise. Trading in Public Places Amendment Local Law will be redrafted in 20/21.	Local Government Property Local Law <b>completed</b> (Item 12.7 28 July 2020). Trading in Public Places Local Law will be redrafted mid in June 2021.
<b>Council Meeting – 5 March 2019</b>				
10.1	Business Case for the Adoption of a Three Bin Food Organic/Garden Organics System	EDIE	Report detailing implementation considerations and further financial modelling on the implications of the adoption of FOGO system will be presented to Council as it becomes available.	<del>Report now to be presented into 2021, as a result of project postponement due to COVID-19.</del> Implementation now scheduled from October 2021. RFQ outcome to be discussed at 2 February Budget Workshop.
<b>Council Meeting – 27 June 2017</b>				
9.5	Submission to WALGA – Third Party Appeal Rights in Planning	EDSD	Administration has forwarded the submission to WALGA. The Minister for Planning and the Attorney General were not advised of Council's position in relation to Third Party Appeal Rights.	Administration is preparing advice to the Minister for Planning and the Attorney General on WALGA's revised preferred model for Third Party Appeal Rights. This is scheduled to be sent in early 2021 2020.
<b>Council Meeting – 30 May 2017</b>				
12.5	Perth Parking Levy	EDIE	<del>Awaiting outcomes of the Perth CBD Transport Plan and specific recommendations regarding the Perth Parking Levy.</del>	Update scheduled to be provided in late 2021.

Item	Report Details	Action Officer	Comments	Due Date / Timeframe for Completion / Completed
			State Government yet to release results of consultation.	
<b>Council Meeting – 7 March 2017</b>				
9.3.5	Review of City of Vincent Local Laws under Section 3.16 of the Local Government Act 1995 (SC2688)	EDSD	Administration is reviewing the feedback received from the Department of Local Government, Sport and Cultural Industries in respect to the new Local Government Property Local Law. Drafting of the Animal Local Law will recommence, taking this into consideration. Administration expect to present the draft Animal Local Law to Council May 2021. In the interim, Administration is exercising its discretion in applying the poultry provisions of the current Health Local Law.  May 2021 – Administration is currently progressing the DRAFT Animal Local Law through the legal advice process in preparation for presentation to Council in the next quarter.	<del>Draft proposed to be presented mid 2021.</del> Draft proposed to be presented July – Sept 2021.
<b>Council Meeting – 27 May 2014</b>				
9.3.4	East Perth Football Club and Subiaco Football Club Lease additional space at Medibank Stadium	CEO	Further discussions ongoing as part of broader discussions with Football Clubs.	<del>September 2020.</del> <del>November 2020</del> Mid 2021