

8.1 ELECTED MEMBERS PROFESSIONAL DEVELOPMENT - 2020/2021

Attachments: 1. Elected Member Professional Development - 2020/2021

Recommendation:

That Council **NOTES** the professional development completed for the 2020/2021 financial year as recorded in the Elected Member Professional Development Register and at Attachment 1.

PURPOSE OF REPORT:

To present the annual report on training completed by Elected Members within the 2020/2021 financial year in accordance with section 5.127 of the *Local Government Act 1995* (Act).

BACKGROUND:

On 27 June 2019 changes to the Act were passed by Parliament which included the introduction of compulsory training, continuing professional development and reporting.

Local governments are required to prepare a report on the training completed by Elected Members within each financial year and to publish the report to the City's website within one month after the end of each financial year.

At its 16 June 2020 Council Meeting Council adopted its [Elected Member Continuing Professional Development Policy](#) which reinforces the City's reporting obligations.

At its 28 July 2020 Council Meeting Council approved publication of the [Elected Members Professional Development Register](#) (Register). The Register is updated on the City's website throughout the year as training is completed by Elected Members and includes all training completed from 2016.

Elected member training undertaken in the 2020/2021 financial year is included in the Register and has also been included as **Attachment 1**.

DETAILS:

In accordance with Section 5.126 of the Act and Regulation 35 of the *Local Government (Administration) Regulations 1996*, Elected Members must complete five mandatory training courses within the first 12 months of being elected.

The mandatory courses are:

- Understanding Local Government;
- Serving on Council;
- Meeting Procedures;
- Conflicts of Interests; and
- Understanding financial reports and budgets.

The following Elected Members were elected at the 19 October 2019 local government election:

- Mayor Cole
- Cr Gontaszewski
- Cr Wallace
- Cr Smith
- Cr Loden

As noted in the Register and at **Attachment 1**. All mandatory courses have been completed by each of the above Elected Members.

CONSULTATION/ADVERTISING:

The Register is updated on the City's website throughout the year as further training is completed by Elected Members.

LEGAL/POLICY:

The City is required to prepare and publish a report for each financial year on the training completed by Elected Members in accordance with Section 5.127 of the LGA.

RISK MANAGEMENT IMPLICATIONS:

Low: It is low risk for Council to publish the Elected Members Professional Development Register.

STRATEGIC IMPLICATIONS:

This is in keeping with the City's *Strategic Community Plan 2018-2028*:

Innovative and Accountable

Our community is aware of what we are doing and how we are meeting our goals.

We are open and accountable to an engaged community.

SUSTAINABILITY IMPLICATIONS:

This does not contribute to any environmental sustainability outcomes. This action/activity is environmentally neutral.

PUBLIC HEALTH IMPLICATIONS:

This does not contribute to any public health outcomes of the City's *Public Health Plan 2020-2025*.

FINANCIAL/BUDGET IMPLICATIONS:

The training costs can be covered by the City's existing operating budget.

Elected Member Professional Development Register



2020/2021 Financial Year

Elected Member	Course Title	Mandatory Training*	Progress
Mayor Emma Cole	WALGA - Serving on Council	Y	Completed 31/08/2020
Mayor Emma Cole	WALGA - Meeting Procedures	Y	Completed 10/09/2020
Mayor Emma Cole	WALGA - Understanding Local Government	Y	Completed 09/09/2020
Mayor Emma Cole	WALGA - Conflicts of Interest	Y	Completed 09/09/2020
Mayor Emma Cole	WALGA - Understanding Financial Reports and Budgets	Y	Completed 10/09/2020
Cr Susan Gontaszewski	WALGA - Serving on Council	Y	Completed 07/10/2020
Cr Susan Gontaszewski	WALGA - Meeting Procedures	Y	Completed 27/09/2020
Cr Susan Gontaszewski	WALGA - Understanding Local Government	Y	Completed 27/09/2020
Cr Susan Gontaszewski	WALGA - Conflicts of Interest	Y	Completed 26/09/2020
Cr Susan Gontaszewski	WALGA - Understanding Financial Reports and Budgets	Y	Completed 27/09/2020
Cr Dan Loden	WALGA - Serving on Council	Y	Completed 30/11/2020
Cr Dan Loden	WALGA - Understanding Financial Reports and Budgets	Y	Completed 10/11/2020
Cr Sally Smith	WALGA - Serving on Council	Y	Completed 20/09/2020
Cr Sally Smith	WALGA - Meeting Procedures	Y	Completed 20/09/2020
Cr Sally Smith	WALGA - Understanding Local Government	Y	Completed 20/09/2020
Cr Sally Smith	WALGA - Conflicts of Interest	Y	Completed 20/09/2020
Cr Sally Smith	WALGA - Understanding Financial Reports and Budgets	Y	Completed 20/09/2020
Cr Sally Smith	WALGA - Planning Practices - The Essentials	N	Completed 07/10/2020
Cr Sally Smith	WALGA – Infrastructure Asset Management	N	Completed 22/07/2020
Cr Ashley Wallace	WALGA - Serving on Council	Y	Completed 08/09/2020
Cr Ashley Wallace	WALGA - Meeting Procedures	Y	Completed 08/09/2020

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Elected Member Professional Development Register



Elected Member	Course Title	Mandatory Training*	Progress
Cr Ashley Wallace	WALGA - Understanding Local Government	Y	Completed 08/09/2020
Cr Ashley Wallace	WALGA - Conflicts of Interest	Y	Completed 11/10/2020
Cr Ashley Wallace	WALGA - Understanding Financial Reports and Budgets	Y	Completed 11/10/2020
Elected Members	Planning presentation by McLeods Solicitors	N	29/10/2019

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Elected Member Professional Development Register



2019/2020 Financial Year

Elected Member	Course Title	Mandatory Training*	Progress
Mayor Emma Cole	WALGA - Serving on Council	Y	In progress
Mayor Emma Cole	WALGA - Meeting Procedures	Y	In progress
Mayor Emma Cole	WALGA - Understanding Local Government	Y	In progress
Mayor Emma Cole	WALGA - Conflicts of Interest	Y	In progress
Mayor Emma Cole	WALGA - Understanding Financial Reports and Budgets	Y	Course completed – assessment required
Cr Joanne Fotakis	WALGA - Planning Practices - The Essentials	N	Completed 18/09/2019
Cr Joanne Fotakis	WALGA - Integrated Strategic Planning - The Essentials	N	Completed 22/10/2019
Cr Joanne Fotakis	WALGA - Local Government and Mental Health Forum	N	Completed 25/10/2019
Cr Joanne Fotakis	Stakeholder Engagement Masterclass	N	Completed 09/08/2018
Cr Susan Gontaszewski	WALGA - Serving on Council	Y	In progress
Cr Susan Gontaszewski	WALGA - Meeting Procedures	Y	In progress
Cr Susan Gontaszewski	WALGA - Understanding Local Government	Y	In progress
Cr Susan Gontaszewski	WALGA - Conflicts of Interest	Y	In progress
Cr Susan Gontaszewski	WALGA - Understanding Financial Reports and Budgets	Y	Course completed – assessment required
Cr Dan Loden	WALGA - Serving on Council	Y	In progress
Cr Dan Loden	WALGA - Meeting Procedures	Y	Completed 23/01/2020
Cr Dan Loden	WALGA - Understanding Local Government	Y	Completed 17/01/2020
Cr Dan Loden	WALGA - Conflicts of Interest	Y	Completed 17/01/2020
Cr Dan Loden	WALGA - Understanding Financial Reports and Budgets	Y	In progress

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Elected Member	Course Title	Mandatory Training*	Progress
Cr Sally Smith	WALGA - Serving on Council	Y	Course completed 04/11/2019 & 05/11/2019
Cr Sally Smith	WALGA - Meeting Procedures	Y	Course completed - 07/11/2019
Cr Sally Smith	WALGA - Understanding Local Government	Y	In progress
Cr Sally Smith	WALGA - Conflicts of Interest	Y	In progress
Cr Sally Smith	WALGA - Understanding Financial Reports and Budgets	Y	Course complete 09/12/2019
Cr Ashley Wallace	WALGA - Serving on Council	Y	Course completed 04/11/2019 & 05/11/2019
Cr Ashley Wallace	WALGA - Meeting Procedures	Y	Course completed 10/12/2019
Cr Ashley Wallace	WALGA - Understanding Local Government	Y	In progress
Cr Ashley Wallace	WALGA - Conflicts of Interest	Y	In progress
Cr Ashley Wallace	WALGA - Understanding Financial Reports and Budgets	Y	Course completed 09/12/2019
Elected Members	Planning presentation by McLeods Solicitors	N	29/10/2019

* The mandatory Elected Member Essentials Training comprises of five courses and all courses must be completed by Elected Members elected from October 2019 onwards within one year of election.

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Elected Member Professional Development Register



2016 to 2019

Elected Member	Course Title	Progress
Mayor Emma Cole	WALGA - Professionally Speaking	Completed 20/06/2016
Mayor Emma Cole	WALGA - Understanding Financial Reports and Budgets	Completed 16/02/2016
Mayor Emma Cole	WALGA - Meeting Procedures & Debating	Completed 24/04/2014
Cr Alex Castle	WALGA - Understanding Financial Reports and Budgets	Completed 14/03/2018
Cr Alex Castle	WALGA - Planning Practices - Advanced	Completed 06/02/2018
Cr Alex Castle	WALGA - Meeting Procedures & Debating	Completed 02/02/2018
Cr Alex Castle	WALGA - Planning Practices - The Essentials	Completed 28/11/2017
Cr Alex Castle	WALGA - Introduction to Planning (eLearning)	Completed Online
Cr Alex Castle	WALGA - Conflicts of Interest (CLOSED)	Completed Online
Cr Joanne Fotakis	WALGA - Serving on Council	Completed 20/06/2018
Cr Joanne Fotakis	WALGA - Understanding Financial Reports and Budgets	Completed 14/03/2018
Cr Joanne Fotakis	WALGA - Meeting Procedures & Debating	Completed 02/02/2018
Cr Joanne Fotakis	WALGA - Conflicts of Interest (CLOSED)	Completed Online
Cr Joanne Fotakis	WALGA - Understanding Local Government for Elected Members (CLOSED)	Completed Online
Cr Susan Gontaszewski	WALGA - Understanding Financial Reports and Budgets	Completed 16/02/2016
Cr Jonathan Hallett	WALGA - Planning Practices - Advanced	06/02/2018
Cr Jonathan Hallett	WALGA - Planning Practices - The Essentials	05/02/2018
Cr Jonathan Hallett	WALGA - Serving on Council	01/02/2018
Cr Jonathan Hallett	WALGA - Meeting Procedures & Debating	11/12/2017
Cr Jonathan Hallett	WALGA - Understanding Financial Reports and Budgets	24/11/2017
Cr Jonathan Hallett	WALGA - Conflicts of Interest (CLOSED)	Completed Online

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Elected Member Professional Development Register



Elected Member	Course Title	Progress
Cr Jonathan Hallett	WALGA - Understanding Local Government for Elected Members (CLOSED)	Completed Online

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